

**WEST HANTS MUNICIPALITY**  
**Accessibility Advisory Committee Meeting Agenda**  
**March 15, 2022, 5:30 p.m.**  
**Sanford Council Chambers**  
**76 Morison Drive, Windsor, NS**

*Agenda is subject to changes up to and including during the meeting*



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1. Call to Order
  2. Attendance
  3. Approval of the Agenda, including additions or deletions
  4. Announcements
  5. Approval of Previous Meeting Minutes – December 2, 2021
  6. Presentations
    - a) CBCL Ltd. – West Hants Accessibility Plan Draft
  7. New Business
  8. Next Meeting Date / Adjournment

*Icebreaker Exercise*

1. **Call to Order** – Chair Francis called the meeting to order at 6:00 pm
  
2. **Attendance**  
Voting: Debbie Francis, Denise Long, Jordan Stephens, Roseanna Boyd, Jennifer Davison, Michel Bourgeois, Kelly Ann Jobson  
Staff Support (non-voting): Mark Phillips, Tina McKay, Bekah Craik, Shelleena Thornton, Carmen Dewar-Miller  
*Troy Burgess sent his regrets, he is away*  
Guests: Emanuel Nicolescu, CBCL Limited
  
3. **Approval of the Agenda, including additions or deletions**  
No additions or deletions.  
MOVED BY STAFF MEMBER CRAIK AND RESIDENT MEMBER BOURGEOIS THAT THE AGENDA BE APPROVED. MOTION CARRIED.
  
4. **Announcements**  
Chair Francis acknowledged that West Hants Regional Municipality recognizes that we are in Mi'kma'ki, the ancestral territory of the Mi'kmaq people and that this land is governed by the treaties of Peace and Friendship signed in 1726. West Hants Regional Municipality also recognizes that we are all treaty people and have responsibilities to each other and this land.
  
5. **Approval of Previous Meeting Minutes – December 2, 2021**  
MOVED BY RESIDENT MEMBERS DAVISON AND JOBSON THAT THE DECEMBER 2021 MEETING MINUTES BE APPROVED. MOTION CARRIED.
  
6. **Presentations**
  - a) CBCL Ltd. – West Hants Accessibility Plan Draft  
Emanuel Nicolescu presented the draft plan on behalf of CBCL.  
Committee members and staff offered a range of perspectives during discussion of the Achievements, Barriers, Policies and Priorities sections of each of the six focus areas of the plan as well as the Implementation section.

### Discussion Points:

- CBCL received suggestions related to the following:
  - West Hants logo full tag line inclusion on the front page of the plan
  - The use of plain language
  - Spelling corrections
  - Inclusion of introductory verbiage on how to read the manual
  - Glossary additions, including a definition of “accessibility” (requires follow-up with the Directorate) and “whole of government”
  - Rewording throughout to provide clarification
  - Rewording throughout to reflect realistic and manageable expectations
  - Ensure focus on invisible as well as visible barriers
  - Change “Goods and Services” references within the plan to “Programs and Services” (requires follow-up with the Directorate)
  - Prioritize relationships with partner organizations and community groups
  - Remove Dial-A-Ride from Transportation barriers
  - Address sidewalks are a top priority
  - Have staff review top priorities and update status as part of the plan’s implementation
  - Ensure CBCL assists in creating a customized Accessibility Report Card

### **7. New Business**

No new business.

### **8. Next Meeting Date / Adjournment**

The next meeting date is to be determined, Carmen will reach out via email or poll. Committee members are encouraged to attend the next Committee of the Whole meeting April 12<sup>th</sup>, where the plan will be presented to Council.

**MOVED BY CHAIR FRANCIS THAT THE MEETING BE ADJOURNED.**

*The meeting was adjourned at 7:16pm*

**X**

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Committee Chair