



**MUNICIPALITY OF THE DISTRICT OF WEST HANTS**  
**Committee of the Whole Minutes**  
**September 27, 2016, 7:00 p.m.**  
**Sanford Council Chambers**

Present:	G. Cochrane	Chair
	R. Dauphinee	Warden
	S. Pineo	Councillor
	R. Matheson	Councillor
	T. Brown	Councillor
	J. Daniels	Councillor
	R. Zwicker	Councillor
	G. Miller	Councillor
	R. Allen	Councillor
	T. Brown	Councillor
	C. Osborne	CAO
	M. Laycock	Director of Finance
	B. Carrigan	Director of Public Works
	R. Brown	Municipal Clerk
	J. Woodman	Administrative Assistant
Guest:	D. Dempsey	Deloitte Auditor
	G. Hogan	Deloitte Auditor

There were 20 members of the public in attendance.

1. Call to Order

Chair Cochrane called the meeting to order at 7:00 pm.

2. Announcements

Chair Cochrane gave the standard fire evacuation announcements.

CAO Osborne reported she recently attended the Association of Municipal Administrators conference and the Municipality of West Hants was presented with a silver award for Workplace Wellness.

3. Approval of Agenda, including additions or deletions

**MOVED and SECONDED the agenda be approved.**

**Motion Carried.**

4. Approval of Minutes – August 23,2016

**MOVED and SECONDED that the minutes of August 23, 2016 Committee of the Whole be approved as circulated, noting any errors or omissions.**

**Motion Carried.**

5. Presentation (s)

Consolidated Financial Statements – Auditors Report – Deloitte

The Director of Finance introduced the auditors who presented the Consolidated Financial Statements for the 2015/16 year. He pointed out this is the first year that the former Town of Hantsport was included in the books which presented some difficulties.

The auditors presented the Consolidated Financial Statements.

**MOVED and SECONDED the Consolidated Financial Statement report be received and placed on file.**

**Motion Carried.**

Councillor Matheson asked for clarification on the accumulated surplus. It was explained the accumulated surplus is the accumulation of many years of operation. It was noted this would be the value of tangible, capital assets such as sewers, lands, buildings, etc. and net financial assets.

The auditors highlighted the change in accumulated surplus which was from the previous Town of Hantsport, adding there was some timing differences when items were hitting accumulated surplus and were brought into West Hants in the current year.

The Director of Finance suggested he has confidence in the number which was brought over as he is able to double check it through the Provincial reporting that the Municipality is required to do.

CAO Osborne thanked the Director of Finance, staff and Deloitte for all their hard work.

6. Hearing (s) – Dangerous & Unsightly

CAO Osborne reported between June and July Council approved two orders to demolish properties in West Hants. She confirmed one property has been demolished as of last week, as the property owner did not meet the timelines. She added the other property was not demolished as there was a process in place where it was sold to an individual who is planning on repairing the property and placing it on the market, and has obtained a permit and it will be monitored.

7. Business Arising from Minutes

There was no business arising from the minutes.

8. Report of CAO

a. Director of Finance – Financials

**MOVED and SECONDED that the Financials be received and placed on file.**

**Motion Carried.**

Councillor Miller suggested since the water sales is going to be significantly higher should that income not be contributed to the water utility and not general income. The Director of Finance advised the water utility charges a rate for the water and issues a bill to the Municipality and any revenue above cost would go against any expenses.

9. Reports – Other Committees

a. Fire Restructuring Committee

Chair Cochrane reported there is a meeting scheduled for September 28<sup>th</sup> at 11:00 am.

b. Police Advisory Board

Councillor Miller gave a verbal report noting there were no significant issues with the RCMP report. He explained the Staff Sergeant would like to establish a Traffic and Road Safety committee comprised of TIR, RCMP and the Municipality with the purpose to brainstorm on how to solve common problems within the Municipality. He confirmed the Noise By-law was discussed with no resolution, he indicated that it is a problem in the communities however there is no tool to measure the noise level and is difficult to enforce.

Chair Cochrane asked if traffic control during accidents could be added to the next Police Advisory Meeting agenda.

10. Correspondence

a. Nova Scotia Municipal Finance Corporation – Newsletter

**MOVED and SECONDED that the correspondence regarding Nova Scotia Municipal Finance Corporation – Newsletter be received and placed on file.**

**Motion Carried.**

11. Miscellaneous/New Business

a. Ombudsman Report

Councillor Daniels indicated that everyone has had an opportunity to review the Ombudsman Report and suggested Council needed to move forward towards closure on the matter. She advised that staff were asked to present recommendations to Council for consideration.

**MOVED and SECONDED that a recommendation be made to Council to direct staff to bring a recommendation report for the October 11, 2016 Council meeting.**

The motion was withdrawn.

The CAO agreed to have a report prepared for the October 11, 2016 Council meeting.

12. Date of Next Meeting

The next meeting is scheduled for October 25, 2016 at 6:00 p.m.

12. Adjournment

**MOVED and SECONDED that the meeting adjourn.**

**Motion Carried.**

Meeting adjourned at 8:00 p.m.

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Gary Cochrane, Chair

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Rhonda Brown, Municipal Clerk