



**MUNICIPALITY OF THE DISTRICT OF WEST HANTS
Special Committee of the Whole Minutes
October 10, 2017, 6:00 p.m.
Sanford Council Chambers**

Present:	P. Morton	Deputy Warden
	A. Zebian	Warden
	R. Jannasch	Councillor District 1
	K. Monroe	Councillor District 2
	D. Keith	Councillor District 3
	T. Leopold	Councillor District 4
	D. Francis	Councillor District 5
	R. Hussey	Councillor District 6
	J. Daniels	Councillor District 7
	R. Zwicker	Councillor District 10
	C. Osborne	Chief Administrative Officer
	M. Laycock	Director of Finance
	R. Brown	Municipal Clerk
	V. Macumber	Planning Admin Assistant

Guests: Andy Forse, Kent and Duffett Chartered Professional Accountants
Beth Crosby, Kent and Duffett Chartered Professional Accountants

There were 6 members of the public present.

1. Call to Order

Chair Morton called the meeting to order at 6:00 p.m.

2. Announcements

Chair Morton reviewed the standard fire evacuation procedure.

3. Approval of Agenda, including additions or deletions

**MOVED and SECONDED that the agenda be approved as circulated.
Motion Carried.**

4. Presentation(s)

a. 2016-2017 Audited Consolidated Financial Statements

Mr. Forse gave an overview of the 2016-2017 Audited Consolidated Financial Statements for the Municipality of West Hants. He explained the municipal auditing process and how an audit is defined, and noted that this was not a forensic audit. Mr. Forse stated that in his opinion, the information gathered through the audit process was sufficient and appropriate and he saw no areas of concern. He commented he felt very positive about the audit because he found that this Municipality had one of the strongest internal controls that he had ever seen, and this was a result of the dedication of Staff and Council.

**MOVED and SECONDED that Committee of the Whole recommends to Council to accept and adopt the March 31, 2017 Audited Financial Statements as presented by Kent and Duffett Chartered Professional Accountants.
Motion Carried.**

Mr. Laycock thanked Mr. Forse and Ms. Crosby for their presentation of the audit.

**MOVED and SECONDED to receive and place on file the Internal Control Letter from Kent and Duffett Chartered Professional Accountants.
Motion Carried.**

5. Date of Next Meeting

The next meeting of Committee of the Whole will take place on November 28, 2017.

6. Adjournment

**MOVED and SECONDED that the meeting adjourn.
Motion Carried.**

Meeting adjourned at 6:24 p.m.

Paul Morton, Chair

Rhonda Brown, Municipal Clerk