



**MUNICIPALITY OF THE DISTRICT OF WEST HANTS
Committee of the Whole Minutes
April 24, 2018, 6:00 p.m.
Sanford Council Chambers**

Present:	P. Morton	Deputy Warden
	A. Zebian	Warden
	R. Jannasch	Councillor District 1
	K. Monroe	Councillor District 2
	D. Keith	Councillor District 3
	T. Leopold	Councillor District 4
	D. Francis	Councillor District 5
	R. Hussey	Councillor District 6
	J. Daniels	Councillor District 7
	R. Zwicker	Councillor District 10 (arrived at 6:20 p.m.)
	M. Laycock	Chief Administrative Officer/Director of Finance
	M. LeMay	Director of Planning
	C. Lowe	Accountant
	S. Shah	Planner
	R. Brown	Municipal Clerk
	J. Woodman	Administrative Assistant

There were 9 members of the public in attendance.

1. Call to Order
Chair Morton called the meeting to order at 6:00 p.m.

2. Announcements
Chair Morton reviewed the standard fire evacuation procedure.

Councillor Hussey advised that the Rotary Gala is scheduled for this Saturday. Chair Monroe announced the Makers grand opening is this Saturday from 10:00 a.m.-10:00 p.m. for an open house, and the official opening at 7:00 p.m., she encouraged everyone to attend. Councillor Leopold offered congratulations to Lucas Hildon, a Falmouth grade 7 student at West Hants Middle School who will be representing Nova Scotia at the National Science Fair in Ottawa next month. Councillor Hussey announced there is a Fire Advisory Committee scheduled for May 15th at 6:00 p.m. Councillor Monroe advised of the Great Little Art Show 20th Anniversary on May 4th at Newport Landing Museum.

3. Approval of Agenda, including additions or deletions
**MOVED and SECONDED that the agenda be approved.
Motion Carried.**
4. Approval of Minutes
**MOVED and SECONDED that the Committee of the Whole minutes of March 27, 2018 be approved, noting any errors or omissions.
Motion Carried.**
5. Presentation (s)
There were no presentations.
6. Hearing (s) – Dangerous & Unsightly
There was none.
7. Business Arising from Minutes

There was no business arising.

8. Report of the Chief Administrative Officer
a. Audit Committee Policy

C. Lowe presented the report to Council. She explained the Policy had not been updated since March 13, 2007. She highlighted the changes in the Policy, including the composition of the committee which includes two citizen members, two councillors and the Warden. She noted under responsibility and frequencies of the meetings, the Policy was changed to show the meetings will be held April, July, October, and January and will discuss the quarterly financial statements that will be presented to Council. CAO Laycock confirmed this will bring the Municipality in line with the updates to the MGA because of Bill 10.

MOVED and SECONDED that a recommendation be made to Council that Council approve the Audit Committee Policy as presented in the Audit Committee Policy Report presented to the Committee of the Whole on April 24, 2018; which includes the repeal of the Audit Committee Policy dated March 13, 2007.

Motion Carried.

Councillor Hussey asked if there will be an advertisement for citizen members. C. Lowe confirmed there is a requirement to advertise and the Policy states if a qualified citizen member cannot be found the Municipality will continue to operate and advertise twice a year until it is filled.

b. Roy A Jodrey Trust & HMCC

CAO Laycock explained he received a request from the Roy A Jodrey Trust Fund, which has been in existence since 1974, asking if consideration would be given to support the winding up the Trust. He explained that the Municipality was brought into this discussion because it is, through the former Town of Hantsport, the legal successor of the Trust should Hantsport Memorial Community Centre (HMCC) no longer exist. As a point of interest, he advised that HMCC was created by an Act of Nova Scotia Legislature. To dissolve HMCC, a private members bill and act of legislature would be required. He suggested that it would be reasonable to presume that should HMCC dissolve, the Province would seek guidance from the Municipality on how to distribute the remaining funds of HMCC.

MOVED and SECONDED that a recommendation be made to Council that Council direct the Warden and Municipal Clerk to execute the required documents to close the RA Jodrey Trust Fund and transfer the funds to the Hantsport Memorial Community Centre.

Motion Carried.

c. Scotch Village Community Centre

CAO Laycock reported in November the Assistant Building Inspector Official and Municipal Fire Inspector carried out an inspection of the Scotch Village Community Hall and a number of deficiencies were identified. He explained these deficiencies needed to be resolved before the building could be used as a community center again. He added to date the issues still remain. He added that there was concern the Municipality would have to take over the property, so he along with the Municipal Clerk did an investigation on the issues and determined that there was an unresolved motion of Council regarding the transfer of the property to the Newport Baptist Church. He indicated the Church was approached to see if there was still interest in the property, and they were still interested in obtaining the of the property, he added a letter is on file to confirm this. He advised this gives up potential for revenue but also gives up all the risks for keeping the property.

CAO Laycock advised given the deteriorating state of the building, and that staff has not identified a need for the property, and to avoid the ongoing liability related to the ownership of this center, staff is suggesting that Council divest itself of all current and future ownership rights to this property.

MOVED and SECONDED that a recommendation be made to Council that Council approve the transfer of ownership and use of the Scotch Village Community Hall to the Newport Baptist Church.

Motion Carried.

**MOVED and SECONDED that a recommendation be made to Council that the Municipality of the District of West Hants give up all future rights to the disposition of the Scotch Village Community Hall (AAN 0468414) and transfers all ownership rights, including all assets and liabilities, to the Newport Baptist Church.
Motion Carried.**

d. Region 6 Inter-Municipal Membership Agreement

The Municipal Clerk reported that Councillors were provided a draft of proposed changes to the Region 6 agreement and asked to provide feedback in October. She confirmed the only comment regarding changes to the Inter-Municipal Agreement for Region 6 was that all recommended changes were appropriate. She added at Council in November staff were asked to determine if West Hants needs to be part of Region 6 and find ways to make the meetings more efficient. It was identified that it would be in Council's best interest to remain in Region 6 and that meeting efficiencies would be up to the Board to determine.

**MOVED and SECONDED that a recommendation be made to Council that Council authorize the Warden and Municipal Clerk to sign the Inter-Municipal Agreement for Region 6 Solid Waste Resource Management Services.
Motion Carried.**

9. Reports – Other Committees

a. Falmouth Watershed Advisory Committee

Warden Zebian reported that water levels are good, and the Committee is looking to change the Terms of Reference to meeting bi-annually instead of quarterly. He indicated there is a significant amount of road work that is required and advised that Public Works is taking care of the maintenance and they are seeking assistance from Transportation and Infrastructure Renewal to assist as they own part of the road. The Municipal Clerk advised that Council will be asked to change the Policy which establishes the Committee before the Terms of Reference can be changed, adding this will be presented at a future meeting.

b. Police Advisory Board

There was no Police Advisory Board report.

c. MCCAP Committee

i. MCCAP 2018 Work Plan

S. Shah presented the report and explained the Municipal Climate Change Action Plan (MCCAP) Committee was approved by Council in December 2013. Based on the risk to life and potential damage to infrastructure, the most concerning natural hazards identified were coastal flooding, drought, and inland flooding. She indicated there are two approaches to climate change, either through mitigation or adaptation. She advised that mitigation are activities that reduce or eliminate greenhouse gas emissions, and have an impact on climate change itself. She explained that adaptation are activities that address the projected impact of climate change, such as a storm water management plan and ways to deal with flooding and erosion.

S. Shay reported the MCCAP Committee has focused on adaptation efforts specifically, such as storm water management plans which have been completed for a few different areas. She confirmed in 2016 the MCCAP Workplan was created which evaluated action items within the West Hants and Hantsport MCCAP plans. She added on December 5, 2017 the MCCAP Committee reviewed and updated the MCCAP Workplan and items were removed from the list or added to a new list for the Municipal Planning Strategy Review. She reported there are several goals, one being storm water management planning for Three Mile Plains and Hantsport which is almost complete.

S. Shah advised in terms of ongoing tasks the Committee is working on several items as well as a review and update of the Terms of Reference. She stated one of the goals listed is to heighten resident's awareness of flood risk and emergency preparedness. She mentioned another goal is the storm water management plan for Hantsport and reiterated it is in the final stages. She added they will also build up the mapping capabilities and software which will be required to be completed on a regular basis to ensure that the most up to date maps

are available. She affirmed the goal to create informed emergency prepared plans with annual reviews and updates of the hazard plans in coordination with REMO.

S. Shay reported another ongoing task is recording storm surge impact and securing local sources of aggregate which is used in case of an emergency to ensure access. She noted the Committee decided they wanted to keep track of all the tasks and goals that had already been completed, one being storm water management plan for Falmouth which was completed in 2016 and another the building up the GIS capabilities. She confirmed the MCCAP Committee have determined their current priorities and have outlined their progress in their MCCAP Workplan.

ii. MCCAP Federation of Canadian Municipalities Staff Grant Application

S. Shah reported the Federation of Canadian Municipalities have launched a Staff Grant Program which allows the Municipality to hire a new staff person to either work on greenhouse emission projects or climate change adaptation projects and covers 80% of the salary. She advised it was discussed within the Committee and it was decided to go in the direction of greenhouse gas emissions for this project.

**MOVED and SECONDED that a recommendation be made to Council that staff submit an application for the Federation of Canadian Municipalities Climate Change Staff Grant Program focused on greenhouse gas emission reduction either as a single entity or jointly with Windsor if Windsor's approval can be received in time to apply.
Motion Carried.**

10. Correspondence

- a. April 10, 2018 – Bruce Connolly
- b. March 29, 2018 – UNSM – Federation of Nova Scotia Municipalities
- c. March 30, 2018 – Nova Scotia Alba Nuadh – Gaelic Affairs Month

11. Miscellaneous/New Business

There was no new business.

12. Public Participation

James Beazley, The Crossing, indicated he has been a resident for the past four years and is 80 years old and has had one heart attack. He offered that he lives in a community of elderly, educated people, who have health needs and concerns. He confirmed he has seen two ambulance calls at two different residences concerning cardiac issues since living in the area. He advised that residents in this area are concerned about only having one entrance to the park and asked for ambulance and fire exits for his area.

Greg Payes, The Crossing, advised he has lived in the area for two years and indicated his wife has had two strokes in the past and he expressed concern and didn't feel it is an unreasonable request to ask that the area be safe for all the residents as per the previous concerns addressed this evening.

Bill Preston, Hantsport, indicated that he would like more information regarding the Roy A Jodrey Trust Fund and he cautioned there may be an issue with the tie in with the Bank of Commerce.

Shirley Pineo, Mantua, commented on the green bins and suggested that Council should not have made the decision so quickly and felt residents are confused as information was not communicated. She advised that first the public was told that Council was only considering green bins and the survey was sent out to decide if they would be in the growth centers or the entire Municipality, and surveys were returned but it appeared that not everyone received them. She confirmed the survey's that were returned showed 48% were in favour and 51% against. She added that next residents were told the green bins would cost \$55.00 per household, however now residents are being told that those with higher assessments will pay more. She stated when the vote came to Council, the Councillors who represented the most rural areas voted against green bins, and she offered her thanks to those representing what the residents want.

Shirley Pineo suggested this decision will have an expensive ongoing cost and felt it should have been delayed until citizens knew exactly the cost to them. She added that Council should have been unanimous in their decision before taking it on. She asked how much the green bins would cost on her assessment. She noted that she has a cottage on Zwicker Lake and was concerned about the private road as she has no garbage pickup and asked if she would still have to pay for a green cart when she can't use it and felt this would be unfair to all residents in similar situations. She brought forward a question for another resident who asked who is responsible if the green cart blows out on the road if the owner does not want to use and leaves it on the side of the road. Chair Morton offered it would be the responsibility of the homeowner as the green bin is now part of the property.

Tom Calkin, Falmouth, advised during the budgetary process he was disappointed that the public never had the opportunity to offer comments and asked that this be reconsidered in the future. He commented on the Audit Committee discussion and felt to have a one-year term on this would not be beneficial and reminded the value to an Audit Committee is to have trustworthy people to see consistency over time.

13. Date of Next Meeting
The next regular Committee of the Whole will be on May 22, 2018.

14. Adjournment
MOVED and SECONDED that the meeting adjourn.
Motion Carried.

Meeting adjourned at 6:45 p.m.

Paul Morton, Chair

Rhonda Brown, Municipal Clerk