



**MUNICIPALITY OF THE DISTRICT OF WEST HANTS
Committee of the Whole Minutes
October 23, 2018, 6:00 p.m.
Sanford Council Chambers**

Present:	P. Morton	Deputy Warden
	A. Zebian	Warden
	R. Jannasch	Councillor District 1
	K. Monroe	Councillor District 2
	T. Leopold	Councillor District 4
	D. Francis	Councillor District 5
	R. Hussey	Councillor District 6
	J. Daniels	Councillor District 7
	R. Zwicker	Councillor District 10
	M. Laycock	Chief Administrative Officer
	B. Carrigan	Director of Public Works
	R. Brown	Municipal Clerk
	J. Woodman	Administrative Assistant

Regrets: D. Keith Councillor District 3

Guests:	P. Maynard	Public Safety and Field Communications
	S. Hawkes	Public Safety and Field Communications
	S. Pineo	Annapolis Valley Regional Library
	A. Mathieu	Annapolis Valley Regional Library

There were 4 members of the public in attendance.

1. Call to Order
Chair Morton called the meeting to order at 6:00 p.m.
2. Announcements
Chair Morton announced the meeting was being broadcasted on Facebook Live and reviewed the standard fire evacuation procedure.

Councillor Daniels announced the 2018 Avon Valley Share the Warmth Drive, is on until November 22 and encouraged everyone to donate any gently used winter apparel. She indicated the drop off locations are Victory Credit Union, Royal Bank, MLA Chuck Porter's Office, Windsor Elementary School, Falmouth District Elementary School, Windsor Forks District School, Three Mile Plains District School, Brooklyn District School, Dr. Arthur Hines Elementary School, and West Hants Middle School.

Warden Zebian advised Town Hall meetings will be held on October 24 at 7:00 p.m. at the Ardoise Hall and October 25 at the Sweets Corner Hall at 7:00 p.m.

Chair Morton announced the Hantsport Winter Carnival Laser Tag Haunted Corn Maze event is scheduled for Saturday and is free to attend.

3. Approval of Agenda, including additions or deletions
**MOVED and SECONDED that the agenda be approved.
Motion Carried.**
4. Approval of Minutes
**MOVED and SECONDED that the Committee of the Whole Minutes of September 25, 2018 be approved, noting any errors or omissions.
Motion Carried.**

5. Presentation (s)

a. Trunked Mobile Radios

CAO Laycock reported this presentation was a request from Council.

A PowerPoint and video presentation was given by Paul Maynard and Scott Hawkes. CAO Laycock inquired what percentage of towers have fibre optic lines going through. S. Hawkes confirmed that most are hard wired. Councillor Hussey asked what areas the radios do not work in. S. Hawkes responded there are very few areas where it doesn't work and offered there is very good area coverage.

MOVED and SECONDED that the presentation regarding Trunked Mobile Radios by Public Safety and Field Communications be received and placed on file.

Motion Carried.

b. Annapolis Valley Regional Library (AVRL)

Ann Marie Mathieu, CAO, and Shirley Pineo, Chair and West Hants Representative on the AVRL Board, gave a PowerPoint presentation on the annual report.

Councillor Daniels suggested that libraries are important for the community. She asked if the numbers from the Windsor library were known, and if a tally of who is accessing the locations, tourists, or other municipalities was kept. A. Mathieu advised that they implemented a bike lending program in Wolfville, Berwick and Annapolis Royal and found that most users are not residents. She noted Windsor have higher numbers for computer use.

Councillor Leopold suggested that it was remarkable how much more public computer usage there is in Windsor, and she questioned why it is more. S. Pineo offered if high speed internet is expanded in areas the usage would go decrease, and that Windsor has more equipment to offer. A. Mathieu agreed to talk to staff and try to determine a rationale as to why Windsor computer usage is higher.

Councillor Leopold asked if there has been discussion about regional boards helping the void inside the schools, as students' ability to borrow has been restricted. A. Mathieu advised that she is working with the school board to get the book mobile back and be more into the school systems. If requested and needed by the community they will look for ways to increase that. S. Pineo agreed the Board is willing to go back to the schools if the request is made. She cautioned in the past the teachers felt it was a significant burden to get the books back when borrowed.

Warden Zebian expressed his appreciation for the remarkable programs offered at the libraries and agreed they can be used for so many different things other than borrowing books. Fact cards were distributed for the Committee members about what libraries do and how the public benefits, Councillors were encouraged to share the cards with the public. A. Mathieu noted that October is library month and they are working on a membership drive AVRL Advocacy Campaign, to encourage everyone to have their own library card. S. Pineo stated she has submitted a letter to Council asking that she be considered to continue to serve on the Board.

MOVED and SECONDED that the presentation regarding the Annapolis Valley Regional Library be received and placed on file.

Motion Carried.

6. Hearing (s) – Dangerous & Unsightly

There were no Dangerous & Unsightly Hearings.

7. Business Arising from Minutes

There was no business arising from the minutes.

8. Report of the Chief Administrative Officer

a. 2018/2019 Snow and Ice Removal Report

The Director of Public Works reported that staff released a public tender for Snow and Ice Removal on Municipal Streets, Driveways and Parking Lots with a closing of September 27. He explained that they had two (2) Tenders who bid; McAdoo Lawn Care & Excavating and Windsor Landscaping.

MOVED and SECONDED that a recommendation be made to Council, that Council award a contract for the following local roads and municipal properties to McAdoo Lawn Care & Excavating for Tender WHPW18-11, Snow and Ice Removal for the 2018/2019 season; as per Tender pricing received by the Department of Public Works on September 27, 2018.

FALMOUTH

- Clover Lane
- Fundy Court
- Halewood Drive
- Jocelyn Lee Court
- Mountain View Drive & Linden Court
- Southview Court & Julie Court
- Shetland Road & Sidewalk

CURRY'S CORNER

- Katie Court

THREE MILE PLAINS

- Cooper Lane
- Swinamer Drive

GARLANDS CROSSING

- Bailey Drive
- Jared Court
- The Crossing Emergency Access Road (Emergency Calls Only)

MUNICIPAL PROPERTIES

- Municipal Office Complex, 76 Morison Drive
- Hants County Courthouse
- Falmouth Sewage Treatment Plant
- Falmouth Water Treatment Plant
- Irishman's Road Recreation Facility
- Three Mile Plains Fire Substation

Motion Carried.

Councillor Hussey inquired why only one company is not used. The Director of Public Works explained that it gives both companies fair and equitable access to do the work and noted the net cost is down 5% over last year.

Councillor Leopold stated that she was expecting to see Brooklyn Fire Department or Civic Center on the list, and there was previous discussion about looking into making changes to those costs. CAO Laycock cautioned it is more complicated to do a general RFP, he noted it is on his to do list and he realizes there is an issue with the quality of service. Councillor Leopold asked if in the future if it could show up as a municipal property. CAO Laycock confirmed it could.

MOVED and SECONDED that a recommendation, that Council award a Contract for the following local roads and municipal properties to Windsor Landscaping for Tender WHPW18-11, Snow and Ice Removal for the 2018/2019 season; as per Tender pricing received by the Department of Public Works on September 27, 2018.

THE CROSSING

- Annie May Court
- Edward Drive
- Irvan Drive
- Merriweather Crescent
- Goosey Loop

Motion Carried.

Councillor Monroe suggested that there is a perception that the Crossing is more of a closed community and open space is not made available to the public, she asked at some point could the Municipality say the roads are private and the Crossing's responsibility. CAO Laycock suggested he didn't want to speculate at this time and noted currently they are public roads.

MOVED and SECONDED that a recommendation be made to Council, that Council that Public Works reserve the right to omit snow and ice removal requirements on local roads or portions of roads, where it is deemed that the road does not have immediate housing or business needs.

Motion Carried.

MOVED and SECONDED that a recommendation be made to Council, that Public Works reserve the right to omit snow and ice removal requirements at municipal properties, where it is deemed that snow and ice removal will be performed utilizing Public Works staff and equipment.

Motion Carried.

b. 2018 Surplus Sale

CAO Laycock reported auctions were held on September 28 for non-profit organizations and September 29 for the public to bid and purchase surplus items. CAO Laycock pointed out that he can determine the value of the surplus asset released, he noted what didn't sell was donated to New Boundaries. He pointed out many of the items were from the former Town of Hantsport and were considered capital funds and went into the Hantsport Capital Reserve Fund.

Chair Morton asked about the decking on the former tourist bureau. CAO Laycock reported that the Public Works department would clean it up as time permits.

c. 2018 Committee and Appointments

The Municipal Clerk reported that recently approved policies, the Region of Windsor and West Hants Municipality Act (Bill 55), and a committee's lack of activity has caused some committee's to be unnecessary.

Councillor Leopold referred to an error under Hants Aquatic appointment of Councillor Francis when it should read Councillor Leopold. The Municipal Clerk agreed to correct the error.

Councillor Daniels declared a conflict of interest as she is a fire department member and left the table.

MOVED and SECONDED that a recommendation be made to Council, that Council dissolve the Fire Restructuring Committee, Tri-Party Committee, and the Fire Advisory Committee.

Motion Carried.

Councillor Daniels returned to the Committee table.

MOVED and SECONDED that a recommendation be made to Council, that Council give notice to Hantsport Memorial Community Centre (HMCC) that they will no longer participate as a member of the HMCC Board of Directors.

Motion Carried.

MOVED and SECONDED that a recommendation be made to Council, that current Councillor appointments to the Fences Arbitration Committee, Regional Anti-littering Committee, Sports Complex Design Committee and Sports Complex Fundraising Committee be extended to March 31, 2020.

Motion Carried.

d. Hants County Residence for Senior Citizens (Dykeland Lodge)

CAO Laycock reported the Municipality and the Town of Windsor was equally unaware of their association with Dykeland Lodge. He wanted to point out that Dykeland Lodge has never come to the Municipality stating they are in a deficit and requesting money. He suggested to wait until after the consolidation to look at other options and that Council continue participating.

Councillor Daniels asked what the risks are. CAO Laycock reported that they have their own insurance and suggested that he needs to confirm with the insurance company to ensure the Municipality is covered. Councillor Hussey reported there is a full complement of staff and is now one of the better homes in the Province. He commended the staff of Dykeland Lodge for what they do.

Councillor Leopold inquired who pays the bills and signs the cheque for Dykeland Lodge. CAO Laycock reported they are their own entity and are registered as a society and is independent. He noted the Municipality has two seats on the board and expressed the importance of having councillors there to provide reports to Council. Councillor Leopold asked the staff were employees of the Province. CAO Laycock indicated that it is his understanding that it is either private or municipally owned. Councillor Hussey suggested asking the administrator of Dykeland Lodge to come in and explain how it works.

MOVED and SECONDED that a recommendation be made to Council, that Council continue participation on the Board of the Hants County Residence for Senior Citizens, also known as Dykeland Lodge.

Motion Carried.

e. Fire Services Agreement with the Municipality of Kings

CAO Laycock reported that he has been in negotiations with the Municipality of Kings for Hantsport to provide fire service. There are requirements that need to be met under the Municipality of Kings policy which are in the agreement. The CAO informed part of that is having a meeting with the residents that are impacted to discuss the capital purchases for the fire department. He confirmed the CAO's, lawyers and fire departments have reviewed the agreement and felt it was the best way to move forward. He suggested originally it was a ten-year agreement, but this cannot be done due to the consolidation process, so it is until March 2020.

Councillor Daniels declared a conflict of interest on the matter, and left the table.

MOVED and SECONDED that a recommendation be made to Council, that Council authorize Warden and the Municipal Clerk to execute the fire services agreement with the Municipality of the County of Kings as attached to the October 23, 2018 Committee of the Whole Report.

Motion Carried.

Councillor Daniels returned to the Committee table.

9. Reports – Other Committees

a. Falmouth Watershed Advisory Committee

Warden Zebian reported the Falmouth Watershed Committee met recently. He explained the watershed levels are very good and confirmed a lot of the roads required maintenance.

b. Police Advisory Board

i. 10-15-2018 Police Advisory Board Excerpts

Councillor Daniels reported that the Police Advisory Board was given the Nova Scotia Cannabis laws summary sheet and asked the Committee to review them.

MOVED and SECONDED that the Nova Scotia Cannabis rules be received and placed on file.

Motion Carried.

MOVED and SECONDED that a recommendation be made to Council, that Council direct the Police Advisory Board to draft a letter to the District Traffic Officer for a traffic analysis of the Mill Section area for a speed reduction to 80 km per hour.

Motion Carried.

10. Correspondence
There was no correspondence.

11. Miscellaneous/New Business

a. Hantsport Warming Station

Councillor Zwicker asked if there has been any consideration for a warming center in Hantsport. CAO Laycock explained because of the changes at the Hantsport Fire Station, they can no longer offer a warming station. He noted a new REMO Coordinator has been hired and will be tasked to identify a proper solution for the area. Councillor Zwicker suggested keeping it within the core of Hantsport.

P. Maynard explained the difference between a warming center and a shelter, that a warming center is open for people to get warm and then leave it is a municipal responsibility, while a shelter is designed to have people overnight and is the Province's responsibility. He noted that he asked EMO Nova Scotia to reconsider Hantsport as a warming center and was advised that the Hantsport Fire Department still has potential to be a warming center in the event of an emergency. He wanted to look at getting community groups to assist with the running of the warming centers as fire department members are busy during emergencies. Councillor Hussey suggested that Station 2 should not be on the list for warming station.

Councillor Leopold asked if the Hantsport School could be considered for a warming center. P. Maynard advised the school does not have a generator and cautioned there are other issues about using schools.

b. Highway 14 Safety Concerns

MOVED and SECONDED that the Highway 14 Safety Concerns be tabled until the next Committee of the Whole meeting.

Motion Carried.

c. Cannabis

Councillor Leopold asked that Councillors think about what the Municipality should be considering with the legalization of cannabis. Councillor Hussey suggested that Council should send a letter to the Province asking that they consider opening a cannabis location here to bring in business and funding to the area. Councillor Daniels suggested that there needs to be more education on cannabis use to change the stigma that it is just for recreational use and advised that a resident had suggested offering a community garden for those who don't have the space to grow their own plants to utilize agricultural property.

MOVED and SECONDED that a recommendation be made to Council, that Council write a letter to the Province and NSLC asking that consideration be given to the Windsor NSLC location for a cannabis store so that money can be kept in Hants County and copy to the MLA and MP.

Motion Carried.

Councillor Leopold offered that she hoped these topics will get discussed in greater detail in the future. She asked if current HR policies include cannabis use. CAO Laycock stated that he felt comfortable that the Municipality was in a good position regarding cannabis use and advised that the Town of Windsor has shared their policy.

Councillor Leopold asked how to put pressure on the Province so that money does come back to the Municipality. CAO Laycock encouraged Council to talk about it as much as possible to show support for the request.

Councillor Hussey stated that testing is coming to determine if people are under the influence of cannabis while driving. Councillor Daniels asked whether it would be prudent that the Municipality send a letter to NSFM.

MOVED and SECONDED that a recommendation be made to Council, that Council write a letter to the NSFM encouraging the Provincial government to share the wealth with the municipalities of Nova Scotia as was intended and copy the MLA, MP, Town of Windsor and any other relevant government agency.

Motion Carried.

12. Public Participation

Tom Calkin, Falmouth, stated as an observer he was frustrated with how Council is attacked on some issues and he confirmed that not all residents feel the same way. He indicated that he was not aware of the boil water order for Falmouth. He applauded the extra work that West Hants has done with Kings County, however he asked for clarification on why the fire committee appointments were cancelled.

The Municipal Clerk confirmed under the new Fire and Emergency Service Policy there will be a liaison committee between the CAO and the fire chiefs, and the CAO will bring any fire issues to the Committee of the Whole and if Councillors wish to have the chiefs in for specific issues it can be arranged. Tom Calkin pointed out there was a Fire Advisory meeting with the chiefs scheduled and Councillors didn't show and was cancelled. He asked that Council reconsider the committee appointments to allow comments. The Municipal Clerk reiterated the issues will still come to Committee of the Whole for discussion and decisions, and chiefs could be asked to attend, and the public is in attendance.

Tom Calkin asked why there is no reference to Highway 101 twinning in the committee appointment list. He explained that he has done designs on the damn sizing and some residents suggested that he have a place on that committee. He suggested there is no real direction on how the community wants to move forward with this issue. He suggested the structure of the committee should be reconsidered.

Bill Preston, Hantsport, expressed concern about the Hantsport aboideau and how much Council is involved and where it is going in the future. Chair Morton advised that he is working with the MLA to arrange a meeting with the Province to provide information and see how they are going to proceed so citizens know what to expect.

Councillor Monroe suggested that Council hasn't done anything and asked what should be done. CAO Laycock clarified a letter was sent to the owner of the Hantsport railway stating that any damage that have occurred to the Riverbank Cemetery he will be held accountable for. Councillor Zwicker disagreed with Councillor Monroe's comments and felt the Municipality has been an advocate to the Province for the issue through individual Councillors. Warden Zebian agreed that the Municipality has done something and have utilized its powers to the maximum.

13. Date of Next Meeting

The next regular Committee of the Whole will be on November 27, 2018.

14. Adjournment

MOVED and SECONDED that the meeting adjourn.

Motion Carried.

Meeting adjourned at 8:23 p.m.

Paul Morton, Chair

Rhonda Brown, Municipal Clerk

