



**MUNICIPALITY OF THE DISTRICT OF WEST HANTS**  
**Committee of the Whole Minutes**  
**January 28, 2020, 6:00 p.m.**  
**Sanford Council Chambers**

Present:	P. Morton	Deputy Warden
	A. Zebian	Warden
	R. Jannasch	Councillor District 1
	D. Keith	Councillor District 3
	K. Munroe	Councillor District 2
	T. Leopold	Councillor District 4
	D. Francis	Councillor District 5
	R. Hussey	Councillor District 6
	J. Daniels	Councillor District 7
	R. Zwicker	Councillor District 10
	M. Laycock	Chief Administrative Officer (CAO)
	C. Rochon	Director of Finance
	B. Carrigan	Director of Public Works
	R. Brown	Municipal Clerk
	J. Brown	Administrative Assistant

Regrets: R. Jannasch Councillor District 6

Guests: Saeed El-Darahali SimplyCast

There were 21 members of the public in attendance.

1. Call to Order

Chair Morton called the meeting to order at 6:00 p.m.

2. Announcements

Chair Morton announced the meeting was being broadcasted on Facebook Live and reviewed the standard fire evacuation procedure.

Councillor Daniels advised that she would remove herself from discussions on items 8 (c) and 11 (a).

Warden Zebian noted on January 30<sup>th</sup> Quick As A Wink Theater is presenting "Sister Act" and all proceeds will go to the Falmouth Elementary School.

Warden Zebian congratulated Deputy Warden Morton and all the volunteers for hosting a very successful Hantsport Winter Carnival.

Clerk Brown announced that the first region of Windsor and West Hants Municipality election will be held on March 7, 2020 with advanced poles on February 29<sup>th</sup> and March 3. She advised that all polling stations will include two ballots, one for Mayor and one for the district councillor.

3. Approval of Agenda, including additions or deletions

**MOVED and SECONDED that the agenda be approved as with the following addition and deletions:**

- **Delete 11 (b) – Sports Complex Fundraising Update Report – Councillor Leopold**
- **Add 11 (c) Facebook Live Streaming - Councillor Leopold**
- **Add 11 (d) Panuke Road Traffic – Councillor Daniels**

**Motion Carried.**

4. Approval of the Committee of the Whole Minutes of November 26, 2019

**MOVED and SECONDED that the Committee of the Whole Minutes of November 26, 2019 be approved noting any errors or omissions.**

**Motion Carried.**

5. Presentation(s)

- a. SimplyCast – Emergency Alert System, Saeed El-Darahali

Mr. El-Darahali presented a PowerPoint presentation and showed a short video regarding the use of SimplyCast to provide alerts to the public for emergencies and other municipal notices.

Councillor Daniels asked with the self-registry of the service whether the information remains private and secure. Mr. El-Darahali confirmed it adheres to the privacy legislation and that the information is extremely secure.

CAO Laycock asked how SimplyCast differs from the system used in Halifax as it has received criticism. Mr. El-Darahali offered that the SimplyCast system allows anyone to be included regardless of whether they have a smart phone, he added they tried to ensure they are as inclusive as possible. He noted this system is being provided to municipalities free of charge from a licensing perspective, and there is only a charge if it is used. Councillor Hussey asked if there was a cost per use per module. Mr. El-Darahali advised they have ensured that taxpayer's money is protected, and it is contractual. He confirmed the pricing will be forwarded to all the municipalities, adding they had negotiated best pricing for government. He suggested it was a model that did not previously exist and that they came up with it first. Mr. El-Darahali advise that there are four municipalities already coming on board.

Councillor Leopold asked if other users of the system could offer any best practices. Mr. El-Darahali indicated they have gained a tremendous amount of knowledge over the years and have a number of educational institutions around the world using it on a daily basis and so have developed a university for self-serve to learn the best practices which includes user guides. He pointed out that users can opt out of the system at anytime by responding "Stop".

Councillor Monroe asked if they had redundancy built in and contacts outside of the province. Mr. El-Darahali indicated that all the services are offered outside of Nova Scotia as per data redundancy in Ottawa, Montreal, and Vancouver. He suggested this protects the service as none of the infrastructure is in the Province.

6. Hearing (s) – Dangerous & Unsightly  
There were no Dangerous & Unsightly hearings.

7. Business Arising from Minutes  
There was no business arising from the minutes.

8. Report of the Chief Administrative Officer

a. Region 6 Budget 2020 -21

CAO Laycock reported this is an annual budget report and request from Region 6. He offered that West Hants is part of Region 6 along with 12 other municipalities within the Province. He confirmed there are some financial indicators presented within the report, adding there is not a significant difference within the annual budget. He noted that this will also need the Co-ordination Committee's approval.

**MOVED and SECONDED that a recommendation be made to Council, that Council approves the 20-21 budget for Region 6 as presented in the January 28, 2020 report.  
Motion Carried.**

b. Repurposing of the Hantsport Fire Station

CAO Laycock reported that Council directed staff to prepare an information report concerning the repurposing of the existing HFD station for possible use of community space. He suggested that the only real direction could be drawn from Council's Disposal of Surplus Real Property Policy. He noted that the report outlined what would have to occur when going through the steps of the Policy. He advised this would be something for the new Council to take into consideration.

Councillor Daniels asked when it is presented to the new Council whether it would be this recommendation report or an encouraging more thoughtful approach to other purposes that it could be used for. CAO Laycock clarified this is an information report not a recommendation. He offered that staff have not completed an analysis of the need of this facility as it would be determined and completed at the discretion of the new Council and CAO on how to move forward.

Councillor Daniels offered that the new Council might not be privy to the conversations that have occurred around this table and may not understand that this is not the only option.

Councillor Leopold stated that she appreciated the information in the report and found it very technical. She noted that the report identifies that in order to repurpose for other non municipal use it would have to put it up as surplus. She indicated discussions arose from conversations about adding square footage to the new Hantsport Fire Station replacement and she understood that

direction was given to look at possibly using what will eventually be the old fire station as community space.

Councillor Leopold expressed that she appreciated the information and asked if this turns out to be community space that there would be no need to dispose of it. CAO Laycock referred to the report and offered that staff would come back to Council with a recommendation for their consideration which would have budget implications as per ongoing maintenance. He suggested that he took a different understanding of what the request was but felt he touched on what was initially discussed.

Councillor Leopold noted if this was the Council that would be dealing with that decision, she felt this would be insufficient to answer the query or discussion that was held. She understood the direction was to investigate the ability to repurpose the Hantsport Fire Station as community space in order to avoid adding square footage to the new Hantsport Fire Station.

Councillor Monroe asked whether the intention was to combine the fire station with the Public Works Department. CAO Laycock stated it was discussed but that is not what is being presented at this time because there are other considerations with the consolidation and how Public Works wants to move forward with the space that is available, and suggested that would be beyond the scope of this Council.

Councillor Monroe questioned whether there was a reason this could not become an ideal spot for the Public Works building. CAO Laycock offered he could not answer that and did not want to speculate on whether the new Council would consider this.

c. Design of the Hantsport Fire Station

Councillor Daniels declared Conflict of Interest and removed herself from the table.

CAO Laycock reported that funding was available in this year's budget to build a new Hantsport Fire Station. He confirmed that staff moved forward with an RFP for design services in order to ensure that funding can be secured through Kings County. He explained that Kings Council wanted to see a firm estimate and the design before they would commit any funds. He offered that this allows Council to move forward on at least the design portion without committing to a project that the new Council might want to make further decisions on.

CAO Laycock reported there was one response for the RFP and advised the tender price is listed in the report.

**MOVED and SECONDED that a recommendation be made to Council, that Council award a contract to "Jost + Architects" for Design Services for a new Hantsport Fire Station, in the amount of \$186,542.50 plus applicable taxes and contingencies with funds coming from the operating fund.**

Councillor Monroe cautioned that this is a significant amount of money and suggested that a request could be made to other facilities to share plans and see how funds were spent. CAO Laycock suggested you could end up with a building that does not consider the features of the area you are

looking at. He noted that we are currently asking for a firm estimate on the build and cautioned there is always a cheaper way but may result in risks.

Councillor Zwicker stated that he had no issue with the RFP and felt it was reasonably priced and would meet the needs of the area.

Councillor Francis questioned the expiration on the quote as it would end up being a decision of the new Council in April. CAO Laycock explained the quote for the work would fall within the timeframe to go to the Co-ordinating committee for approval and there would be no issue. He cautioned the longer the estimate stays on the shelf there will be fluctuation and offered the sooner the new council decides the better.

Warden Zebian asked if a design-build could be issued with the caveat pending upon Kings County commitment for funding, as it would give a firm price on the lot selected. CAO Laycock indicated with a design-build anything is possible but offered the idea of doing it this way was to have the design created and secure funding with Kings and move forward and allow the new Regional Municipality to make a decision.

Councillor Leopold inquired why the RFP only received one response. CAO Laycock offered that he could not speak as to why organizations do or do not respond to an RFP. Councillor Leopold suggested with the addendums and the issues that were raised whether this was typical from the most recent RFP. CAO Laycock explained a lot of concerns were regarding insurance requirements and he was hesitant to move beyond what they recommended.

Councillor Leopold asked if Kings County has provided any direction at this point. CAO Laycock confirmed that his interpretation is that Kings County has expressed interest and are excited; however, they want to ensure that there is a firm estimate in order to have confidence moving forward with a commitment to justify spending taxpayer's money.

Councillor Leopold advised in a few months amalgamation will occur and the new council will make the ultimate decision and questioned if the RFP design is not agreeable to Council after April 1<sup>st</sup> what are the implications by executing the clause that states the right to now award it. CAO Laycock explained if it was approved the design would move forward and the new Council could not change it until the actual cost is presented for consideration.

Councillor Leopold asked how specific the design was to the location, and if it turns out Kings County is not willing or has the capacity to provide funding into the capital investment and the new Council wants to rethink a partnership with another party what ability would exist. CAO Laycock clarified this is why this approach is being taken as it is the lowest risk and if Kings County backs out you would know where you stand. Councillor Leopold cautioned that the cost would still be incurred with the design.

Councillor Monroe indicated that she is not interested in spending this money just so Kings County can obtain a firm price. She suggested that the Municipality knows the requirements and she felt the Municipality would be throwing away approximately \$186,000 to get to that point. CAO Laycock

disagreed that the money is being thrown away and suggested the only other alternative would be a design-build. He cautioned this is the lowest risk of moving forward and it does not commit anyone into a build, it only puts an already budgeted amount of money towards the build and solves the problem of trying to garner funds from another municipality.

Councillor Zwicker offered that the former Town of Hantsport had a long and good relationship with Kings County and he did not have concern they would back out as there has been no demonstration from the past of them doing so. He clarified with a design-build the money away as it is embedded, and he did not have concern there was any risk.

Councillor Hussey agreed and offered that this amount would come off a design-build and is basically separating the design proposal, he added that he understood why Kings Council would want to know what they are going to pay.

Councillor Keith asked why the new Hantsport Fire Station could not be mirrored from the Garlands Crossing Station that was built only 3 years ago. He pointed out that the Municipality has already built two stations and have experience. CAO Laycock suggested there is different equipment and apparatus requirements for the department and that it is on a different plot of land that is being considered. He felt it would be difficult to do a cookie cutter model. He stated that technology and design changes over the years and that there are many other things to consider. He commented that he did not agree that Brooklyn Station 2 design would meet the needs of Hantsport.

Councillor Leopold offered that she did not agree this is a safer way and she felt it was actually more binding and noted since Council decided to amalgamate there has been an extreme fear among Councillors that the money would not be able to be spent because it would be caught up in transition. She suggested by issuing the RFP this Council is ensuring that it gets done to their liking and she disagreed with this.

Councillor Leopold advised that she attended a recent Co-ordinating Committee meeting and felt the recommendations are just the beginning of the fire services restructuring and it appears that this is a rush to get a fire station built while approaching regionalization. She commented that this was not a collaborative idea at this point and that she was having difficulty supporting it because it would mean supporting a rush to get it completed.

Councillor Leopold expressed concern that it has been added as a line item to the Provincial Government for \$2.6 million and suggested this has been a carrot dangled for quite some time and she took issue with it. She advised there are a number of Councillors at the table who intend to re-offer, and she suggested this request be tabled until April 1, 2020 to ensure certainty.

Councillor Hussey indicated that he disagreed with Councillor Leopold's comments and advised that the Hantsport Fire Department is in desperate need of a new station. He cautioned it has become a safety hazard and had no concerns that it can not or would not get built.

Warden Zebian asked if the Hantsport Fire Department were engaged to provide input into the RFP in order to meet their specifications. CAO Laycock confirmed they were engaged in the design RFP.

Warden Zebian disagreed with Councillor Leopold's comments that Council was attempting to rush this project through and agreed this has been a safety hazard for Council's entire term and clarified this is just preparing the design work for the new council to determine on whether to proceed.

Councillor Monroe reminded that Councils knows what is required and indicated there are builders who have built exactly what we are looking. She advised that she does not agree with spending \$186,000 to charge it now or built it into the system. She offered she just wants to show what is needed and get the cost, noting that she was not comfortable going through this step.

Councillor Keith suggested he was for a fire station but questioned why there is a rush and asked if it will happen in months or years. CAO Laycock offered that he could not speak on how the new Council will proceed.

Councillor Leopold advised that the fact that only one response was received for the RFP should be alarming for Council. She noted that she found it difficult to believe that Kings County would be satisfied with a one response answer and suggested this would not provide credibility to the dollar figure. She cautioned that the Public Works Department in Hantsport may not look as it does currently with the consolidation process. She felt even putting out the design and spending \$186,000 is premature. She suggested this is overstepping activities that is being undertaken by the new CAO and by the committee to which everyone currently sits.

Councillor Francis inquired whether there has been other RFP's that received one response. CAO Laycock confirmed the Municipality has received only one response for other RFP's. Councillor Francis asked if Kings County has been consulted on their basic needs for the design. CAO Laycock clarified it is not about what Kings County needs are it is about how Hantsport Fire Department can provide them with the best quality service. Councillor Francis suggested she does not want to argue and debate over whether to defer every decision until after April 1, 2020.

**Motion Carried.**

Councillors Keith, Monroe, Leopold voted nay.

Councillor Daniels rejoined the table.

d. Loan Refinancing

Director Rochon reported that the Municipality has been notified by the Municipal Finance Corporation that it has two balloon payments coming up this year. She explained the first motion is to prepare for the spring debenture call with a deadline the first couple weeks of April and staff are attempting to get a head start to meet the deadline. She confirmed that this project financing has already been part of the budget for the past 15 years and moving forward the payments will remain within 1% of what they currently were.

**MOVED and SECONDED that a recommendation be made to Council, that Council approves a temporary borrowing resolution in the amount of \$650,005 to refinance the loan for the water treatment system in Hantsport.**

**Motion Carried.**

**MOVED and SECONDED that a recommendation be made to Council, that Council approves the Warden and Municipal Clerk to sign the Resolution for Pre-Approval of Debenture Issuance, subject to interest rate confirmation not to exceed 5.5% to enable the Municipality of the District of West Hants to issue a 15 year debenture of \$650,005.**  
**Motion Carried.**

e. Final Council Meetings

CAO Laycock reported that Bill 55 includes sections that limit the current municipal Council's ability to make decisions beyond March 31, 2020. He offered as we move closer to April 1, 2020 the practical reality of these restrictions raises questions on the ability of Council to effectively and meaningfully perform duties and consideration should be given on the need to have these meetings. He advised staff were in the transition phase of moving to their new positions to prepare for April 1<sup>st</sup>, as well as staff are heavily involved in the election process, and Council has the ability to schedule a meeting if needed.

Warden Zebian indicated that he respected the CAO's report and input however he disagreed that the meetings should be cancelled. He noted that Council was elected in 2016 and felt councillors have a duty to the residents to continue until the last day. He suggested there may not be many matters to deal with but reminded they are still getting paid to do the job until March 31<sup>st</sup>. He felt that election time is private time and suggested anyone who has put their name forward to run should do it on their own time and dime.

Councillor Hussey felt that the meetings should remain scheduled and if it is determined there are no agenda items it could be cancelled.

Councillor Leopold indicated that she disagreed with the recommendation to cancel in advance any future meetings of this Council. She felt the meetings should remain on the schedule and if turns out that no items come forward for discussion at said time then it would be the responsibility of the chair to make the determination of whether the meeting continues. She suggested that arguments could be made that Council could always schedule an emergency meeting if a critical issue arises. She felt it was more considerate and transparent and responsible to post notice of a meeting cancellation rather than extend an invitation to citizens to be part of an emergency meeting on an extraordinary date or time. She felt councillors are responsible to the constituents for the entire length of the Council term. She suggested it would send a poor message to citizens to clear the calendar months in advance while continuing to receive remuneration.

Councillor Leopold advised the CAO expressed concern about political posturing that may occur during the last few meetings, but she reminded the chair is tasked to manage those behaviours and interactions amongst Council. She indicated the report suggested that less meetings would allow staff dedicated time to deal with the transitional activities however it was her understanding that the concept of the Co-ordination Committee was to facilitate this transition and she did not see a pause in governance as being necessary. She advised it was suggested that less meetings would afford councillors more time to campaign for re-election to which she found unsettling as running for council is a personal decision and as such personal time is where she would expect one to be campaigning.

CAO Laycock asked whether Council would consider cancelling the March 24 Committee of the Whole meeting as there is no ability to make any decisions.

Councillor Keith clarified that there is more to being a councillor than attending meetings.

**MOVED and SECONDED that a recommendation be made to Council, that Council cancel the scheduled March 24, 2020 Committee of the Whole meeting of West Hants.**

**Motion Carried.**

9. Reports – Other Committees

a. Sports Complex Fundraising Committee – Councillor Francis

Councillor Daniels declared Conflict of Interest and removed herself from the table.

Councillor Francis reported the Fundraising Committee continues to fundraise and confirmed an event is being planned for February with additional details to come. She thanked Cindy Dickie, with Avon View School for working with the Committee to partner with the students for the upcoming event.

Councillor Leopold advised that she was hoping to hear a report on whether the Committee is meeting their goals. Councillor Francis reported that there is approximately \$270,000 in the bank account with \$70,000 raised. She confirmed they have identified areas between sponsorship and operational as they have had numerous requests for sponsorship and suggested they want to get it right and engage the businesses. She reminded that they continue to sell seats as well.

Councillor Leopold advised last fall it was decided this Committee would take over community engagement and she requested an update. CAO Laycock confirmed they are partnering with Avon View High School to host an event in February. Councillor Leopold asked if the intention was for it to double as a fundraiser. CAO Laycock offered he was not certain and that he would need to speak with staff to clarify. Councillor Leopold commented that public engagement should not be the same event as a fundraiser and the idea was to get excitement in the community which in turn may lead to better fundraising.

Councillor Keith asked for clarification on the donation from the contractor. CAO Laycock confirmed that he was not aware of any donation from the contractor. Councillor Francis advised there is an event in February which includes public engagement and an event after that for sponsorship. Councillor Keith advised that a donation was included in the proposal. CAO Laycock clarified that the contractor advised they would assist in finding that money. Councillor Monroe asked if the contractor has been engaged. Councillor Francis suggested at this point they have not.

10. Correspondence

There was no correspondence.

11. Miscellaneous/New Business

a. Hantsport Fire Station Replacement – Councillor Leopold

Councillor Leopold stated the last discussion on site location for the Hantsport Fire Station ended with direction to wait until the Fire Services Study was released. She continued when the study was released, she was disappointed with the lack of information specific to site selection. She felt it was a very comprehensive document, but she suggested it was very generalized in scope. She offered the motion she is presenting are her thoughts on what she felt Councillors should know before they make a decision to place a piece of capital infrastructure somewhere.

**MOVED and SECONDED that a recommendation be made to Council, that Council direct staff to perform a detailed review of the new Hantsport Fire Station site location that includes:**

- **Input sought from the other all Fire Chiefs in West Hants and Windsor approving the site selection (a regionalized, collaborative approach)**
- **Updated data relating to the addresses of fire volunteers in proximity to the proposed site (as 2016 data had been used)**
- **Up to date information regarding the concentration/location of fire calls as they relate to the proposed site.**
- **A comprehensive review of the activities of the CKF, being Hantsport's main industry/employer (as it appears that the business volume has been decreasing since 2016 data has been collected.)**
- **A review of the compatibility of combining Fire Station use with Public Works use. (Canning Fire Complex was compared but their complex consists of a fire department, village office, a community hall, and a community gym.)**
- **Operational expenses differentiation for the combined use with the Public Works Department.  
(In the past, similar concerns were raised by the adjoined Brooklyn Fire Station and the Brooklyn Civic Centre. Given the power, water and sewer needs of these competing uses there needs to be a clear understanding of how expenses will be divided should the project go forward.)**
- **The financial position from Kings County regarding capital investment.  
(Previous documents infer that a minimum of 25% capital investment from Kings County could be expected due to the volume of calls Hantsport responds to in Kings; however, the latest update from Kings Council indicates that there is no monies committed to this new station.)**

Councillor Leopold suggested it is obvious this project is going to proceed, and she felt it lacks planning and information. She advised this Council had discussions in the fall concerning the location and to buy the time until the RFP was issued they were told to wait for the Fire Services Study and in the meantime the RFP was issued, posted and closed to which she found unsatisfactory.

**Motion Defeated.**

Warden Zebian, Deputy Warden Morton, Councillors Monroe, Hussey, Daniels, Zwicker, Francis voted nay.

b. Sports Complex Fundraising Update Report – Councillor Leopold

This item was deleted from the agenda.

c. Facebook Live Streaming - Councillor Leopold

Councillor Leopold advised since the fall there has been a lack of reliability on the live streaming services and she felt another alternative should be investigated. She offered there was unanimous support for streaming the meetings and since September there has been a lack of reliability for residents to watch which she felt shows a lack of transparency by Council.

**MOVED and SECONDED that a recommendation be made to Council ,that Council direct staff to explore other alternatives for live streaming meetings of Council.**

Councillor Hussey advised that Facebook Live Streaming was chosen as it was free and did not require any special equipment. He suggested that other options may have a significant cost and offered that staff should research the cost and then allow the new Council to make the decision.

CAO Laycock offered that staff recognized the issues that pertain to using Facebook for live streaming and suggested a simple solution would be to post the audio of the meetings as other units do.

**Motion Carried.**

d. Panuke Road Traffic – Councillor Daniels

Councillor Daniels advised the highway twinning project has created heavy traffic on Panuke Road. She suggested the area is a dense community with young families with limited space on the sides of the road and residents are concerned about traffic and speed. She indicated there is also concern about congestion and potholes at the bottom of Panuke Road. She understood that it is economic development and that we have long awaited the twinning of the highways which is very important. She expressed her concern is the damage to municipal infrastructure below the road and who is responsible to cover this expense. She questioned what the Province is going to do to invest back into that community for the inconvenience resulting from this construction. She inquired whether there has been any communication or negotiations between the Province and the quarries.

Director Carrigan cautioned he could not speak on the matter as that would be the responsibility of the Transportation and Infrastructure Renewal (TIR) or the MLA of the area. He explained that it is Provincially owned road and they would be the ones to determine if there will be remediation or any improvement upgrades to occur during or immediately following the construction of the divided highway.

Councillor Daniels asked the CAO if it would warrant this Council to communicate with TIR and the local MLA to express our dissatisfaction and the impact it has on this community. CAO Laycock offered a letter would be warranted and agreed there is an issue that needs to be addressed before

someone gets hurt and to determine the impact on municipal structure. He felt it is something that should not be ignored by the Province and felt Council should communicate with the necessary bodies.

**MOVED and SECONDED that a recommendation be made to Council, that Council write a letter to Nova Scotia Transportation and Infrastructure Renewal and MLA Chuck Porter, addressing concerns about traffic on Panuke Road and requesting a meeting.**

Councillor Monroe offered that this should be an automatic proactive step that Council takes for any area affecting the residents. She suggested that costs for the impact to the municipal infrastructure should be added on to the project itself. CAO Laycock cautioned that one letter or meeting will not be enough and that it would require a consistent pressure from Council.

Councillor Keith agreed with the concerns but offered it is an endless battle with the Province and reminded there is concerns in all areas with this issue not just on Panuke Road.

Councillor Leopold felt it was challenging when issues are being raised in jurisdictions outside of Councils control. She agreed you can write a letter but offered that you also need to provide resolutions to the problem otherwise a vague response is received.

Councillor Francis expressed concern about the bridge on Panuke Road and cautioned that it did collapse a few years ago. She feared when spring restrictions occur there will be even more traffic in that area and felt that action should be taken as soon as possible.

Warden Zebian agreed with Councillor Leopold's comments that solutions are required for the Province to take action.

Councillor Daniels advised that the citizens have expressed the desire for a safer community and offered this should be the focus. She pointed out that Council represent the constituents and should be their voice to express concerns and be proactive before an accident or something detrimental occurs. She felt that there should be a face to face meeting and a combined effort to resolve the issue.

Councillor Keith suggested that the quarry owners should be included in the discussion as well.  
**Motion Carried.**

## 12. Public Participation

Jane Davis, Hantsport, commented that she made the suggestion to Council 3 years ago to live stream the meetings. She suggested that staff should investigate what other units are offering for live streaming and compare costs. She expressed that she did not agree with providing audio only as it would defeat the purpose of live streaming. She felt it was important to see how Council interacts with each other and audio only provides one perspective.

Rick Smith, Windsor, suggested he could not find the council package on the website. He advised when he reviewed the information, he immediately noticed the RFP only had one response. He suggested that this does not lead to a final price and offered the architect will come back with an estimated price which should be better. He advised before getting a price the design needs to be put out to tender to find out the bid price.

Mr. Smith offered that the timeline needs to be acknowledged and reminded there should not be a race to get to the finish line. He suggested the other process might be a design-build, which is quicker, adding he was not trying to debate either. He felt that the RFP that was put out should be receiving 3-4 more responses and indicated there are many architects looking for work. He offered that West Hants needs to review the process and determine if there are issues with the RFP and have requirements that are beyond reason. He felt there is some reason why the RFP is getting no other responses. He suggested staff need to get to the bottom of what went wrong with the RFP.

13. In-Camera
  - a. MGA 22 (2) (e) – Contract Negotiations**MOVED and SECONDED to move in camera.**  
**Motion Carried.**

Committee of the Whole moved in-camera at 8:01 p.m.  
Committee of the Whole reconvened at 8:24 p.m.

14. Date of Next Meeting  
The next regular Committee of the Whole will be on February 25, 2020 at 6:00 p.m.

15. Adjournment  
**MOVED and SECONDED that the meeting adjourn.**  
**Motion Carried.**

The meeting adjourned at 8:25 p.m.

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Paul Morton, Chair

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Rhonda Brown, Municipal Clerk