



**WEST HANTS  
NOVA SCOTIA**

**MUNICIPALITY OF THE DISTRICT OF WEST HANTS  
Special Council Minutes  
March 26, 2018 6:00 p.m.  
Sanford Council Chambers**

1. Call to Order

Warden Zebian called the meeting to order at 6:00 p.m.

2. Call of Roll

Present:	A. Zebian	Warden
	R. Jannasch	Councillor District 1
	K. Monroe	Councillor District 2
	T. Leopold	Councillor District 4
	D. Francis	Councillor District 5
	J. Daniels	Councillor District 7
	P. Morton	Deputy Warden
	R. Zwicker	Councillor District 10
	M. Laycock	Acting CAO, Director of Finance
	R. Brown	Municipal Clerk

Regrets:	R. Hussey	Councillor District 6
	D. Keith	Councillor District 3

There were no members of the public in attendance.

3. Announcements

There were no announcements.

4. Approval of Agenda, including additions or deletions

**MOVED and SECONDED that the agenda be approved with the following addition and changes:**

- **Add as 5a. MGA Section 22(2)(g) – Legal Advice Eligible for Solicitor Client Privilege**
- **Change 5a. to 5b.**
- **Change 5b. to 5c.**

**Motion Carried.**

5. In-Camera

- a. MGA Section 22(2)(g) – Legal Advice Eligible for Solicitor Client Privilege
- b. MGA Section 22(2)(e) – Contract Negotiations
- c. MGA Section 22(2)(c) – Personnel Matters

**MOVED and SECONDED that the meeting move in-camera.**

**Motion Carried.**

The meeting moved in-camera at 6:01 p.m.

The meeting reconvened at 7:16 p.m.

**MOVED and SECONDED that Council being satisfied that a reasonable rationale has been provided and that the best value for West Hants residents is being maintained, amend the awarded RFP (PW16-51) to REgroup to allow GFL to be considered as a sub-contractor provided all other conditions and terms of awarded RFP PW16-51 are met or exceeded.**

**Motion Carried.**

**MOVED and SECONDED that Council authorize the Warden and Municipal Clerk to hire Martin Laycock as its Chief Administrative Officer and to sign the CAO contract as presented to Council March 26, 2018, on behalf of the Municipality.**

**Motion Carried.**

Councillor Daniels inquired if the fire departments could provide a written report of expenditures and statistics to Council, noting it was difficult to capture in the oral reports usually given. CAO Laycock expressed that requiring the departments to submit written reports on individual expenditures would be difficult as they are independent societies except for Hantsport Fire Department. He clarified that audits are a review of numbers provided in a consistent manner for comparison purposes. The Warden stated the fire departments are held accountable during the budget process and confirmed with the CAO that the budgets for the fire departments had been received.

Councillor Monroe inquired if there was a concern about the department's financials if Council could ask for a forensic audit. The CAO stated under the *Municipal Government Act* a policy of Council would be required to ask for a forensic audit, adding that the Fire and Emergency Services Policy is currently with the executives and will be brought to Council after their review.

Councillor Francis stated that other than through the fire policy and budgets, the Municipality was only accountable for one fire department, the rest are all societies with financial control by the Municipality through the budget. She went on to note, the Municipality could not look after the internal issues of volunteer societies adding if Council was looking to create a paid fire service the cost would be substantial. She expressed wanting to see the policy before Council moves forward.

Warden Zebian stated that this discussion was off-topic and not on the agenda. He suggested the discussion be taken up during budget deliberations, at Committee of the Whole or with the CAO at another time.

6. Date of Next Meeting – April 10, 2018

The next meeting of Council will take place on April 10, 2018 in the Sanford Council Chambers.

7. Adjournment

**MOVED and SECONDED that the meeting be adjourned.  
Motion Carried.**

The meeting adjourned at 7:26 p.m.

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Abraham Zebian, Warden

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Rhonda Brown, Municipal Clerk