



WEST HANTS
NOVA SCOTIA

**MUNICIPALITY OF THE DISTRICT OF WEST HANTS
Council Minutes
July 10, 2018 7:00 p.m.
Sanford Council Chambers**

1. Call to Order

Warden Zebian called the meeting to order at 7:00 p.m.

2. Call of Roll

Present:	A. Zebian	Warden
	R. Jannasch	Councillor District 1
	K. Monroe	Councillor District 2
	D. Keith	Councillor District 3
	R. Hussey	Councillor District 6
	J. Daniels	Councillor District 7
	P. Morton	Deputy Warden
	R. Zwicker	Councillor District 10
	M. Laycock	Chief Administrative Officer
	C. Lowe	Director of Finance
	M. LeMay	Director of Planning and Development
	B. Carrigan	Director of Public Works
	R. Brown	Municipal Clerk
	C. Remme	Executive Assistant/Communications Coordinator
Regrets:	T. Leopold	Councillor, District 4
	D. Francis	Councillor, District 5

There were 2 members of the public in attendance.

3. Announcements

Warden Zebian welcomed everyone.

The Warden spoke of the Family Fun Day and Car Show n' Shine taking place at the Ardoise Community Recreation Centre on July 21, 2018. He noted that the celebration will be part of the Ardoise Hall's 40th year anniversary.

Councillor Zwicker reminded Council of the Hantsport Music Festival taking place at Foundry Field in Hantsport on July 21, 2018.

Councillor Keith commended community member Jane Davis on her suggestion that meetings of Council be live streamed, noting that doing so has added great value to the meetings.

Warden Zebian called for a moment of silence in memory of Donnie Dignan who passed away on July 6, 2018. The Warden expressed condolences to his family noting that his passing was a huge loss to our communities.

The Warden reviewed the fire evacuation procedures. He noted that the Council meeting would be live streamed to Facebook, adding that comments made on the feed would not be responded to during the meeting. He added that anyone with questions or concerns can contact Councillors via email or phone after the meeting.

4. Approval of Agenda, including additions or deletions

MOVED and SECONDED that the agenda be approved with the following additions:

13.a. Letter for Dianne Stairs (Councillor Daniels)

13.b. Request of Support – Hants Learning Network Association (Warden Zebian)

Motion Carried.

5. Presentation (s)

There were no presentations.

6. Public Hearings

a. Second Amendment to the Deed Transfer Tax By-law

MOVED and SECONDED that the meeting move to a Public Hearing.

Motion Carried.

The meeting moved to a Public Hearing at 7:04 p.m.

The meeting reconvened at 7:09 p.m.

**MOVED and SECONDED that Council approve Second Reading of D-004 Second Amendment to the Deed Transfer Tax By-law as presented to Council at the meeting held on May 8, 2018.
Motion Carried.**

b. Heritage Property By-law

**MOVED and SECONDED that the meeting move to a Public Hearing.
Motion Carried.**

The meeting moved to a Public Hearing at 7:10 p.m.
The meeting reconvened at 7:21 p.m.

**MOVED and SECONDED that Council gives Second Reading to and approves replacing the existing Heritage Property By-law with the Heritage Property By-law (H-001) contained in Appendix B of the April 19, 2018 report to PAC/HAC, with the word "exterior" removed from sections 7.1, and 7.7 and Part 3 and clauses 5(a) & 5(b) of Form A, and clauses 2 (a) and (b) of Form B, and with the phrase "the exterior of" removed from clause 4.2(d) and section 7.2.
Motion Carried.**

7. Approval of the Council Minutes of June 12, 2018

**MOVED and SECONDED the Council Minutes of June 12, 2018 be approved.
Motion Carried.**

8. Business Arising from Minutes and any Related Correspondence

There was no business arising from the minutes or related correspondence.

9. Report of the Warden

Warden Zebian read his report.

Councillor Daniels asked if the Jeanne Bourque Carpe Diem Memorial Bursary had been given out at the graduation ceremony. Warden Zebian advised that Jasmine Salter received the Bursary noting that the graduate had read about Jeanne and that it was nice that people recognized the meaning behind the award.

**MOVED and SECONDED that the Report of the Warden be received and placed on file.
Motion Carried.**

10. Reconsideration or Rescission of Resolutions of Which Notice Has Been Given on a Previous Day

There were no reconsiderations or rescissions of resolutions.

11. Report(s) of the Committee(s) and Officer(s)

a. Committee of the Whole

i. June 26, 2018 Excerpts

Deferred Motion – Noise By-law

MOVED and SECONDED that Council proceed with finalizing a Noise By-law for the Municipality of West Hants for the growth areas of Three Mile Plains, Hantsport and Falmouth.

Councillor Zwicker noted that he would not be supporting the motion as the By-law was not enforceable. Councillor Hussey disagreed on the enforceability noting that the RCMP could be contacted to carry out the By-law during the hours that the Municipal By-law Officer is not on-duty.

Motion Carried.

Councillors Zwicker and Daniels voted nay.

Dangerous or Unightly Premises Policy

**MOVED and SECONDED that Council approve the Dangerous or Unightly Premises Policy, COGE-009.00, as presented to Committee of the Whole on June 26, 2018, which includes the repeal of the Dangerous or Unightly Policy dated March 13, 2007.
Motion Carried.**

**MOVED and SECONDED that Council revoke the appointment of Cathie Osborne, Interim CAO as Administrator for Part XV, Dangerous or Unightly Premises, of the Municipal Government Act, 1998, c.18 and amendments thereto.
Motion Carried.**

Water and Sewer Service Consolidation

MOVED and SECONDED that Council direct the CAO to begin the process of consolidating the Three Mile Plains, Falmouth, and Hantsport water utilities into one organization and have this work completed by April 1, 2019.

Motion Carried.

MOVED and SECONDED that Council direct the CAO to begin the process of consolidating the Three Mile Plains, Falmouth, and Hantsport sewer services into one organization, make the necessary changes to the by-laws and sewer fees structure so that all sewer charges are a combination of water usage and base charge, and have this work completed by April 1, 2019.

Motion Carried.

Municipal Election Tariff of Fees and Expenses Resolution

MOVED and SECONDED that Council approve the Tariff of Fees and Expenses made pursuant to Section 139 of the Municipal Elections Act as those set forth in Schedule "A" of the Municipal Election Tariff of Fees and Expenses report to Committee of the Whole on June 26, 2018 and attached to this resolution; also, that the resolution dated June 9, 2015 regarding Tariff of Fees and Expenses made pursuant to Section 139 of the Municipal Election Act is hereby superseded.

Motion Carried.

Repeal of the Violence in the Workplace Standard Operating Procedure

MOVED and SECONDED that Council repeal the Violence in the Workplace Standard Operating Procedure dated February 13, 2007 as amended to March 11, 2008.

Motion Carried.

Investing in Canada Infrastructure Plan (ICIP) – Priority List

MOVED and SECONDED that Council set the priority listing of infrastructure projects for the community of Hantsport as follows:

- 1. Hantsport Main Street – South Rehabilitation**
- 2. Hantsport Prince Street – Rehabilitation**
- 3. Hantsport Main Street – North Rehabilitation**
- 4. Hantsport Roads (preservative or rehabilitation)**

Motion Carried.

Community Milestone Recognition Policy Amendment

MOVED and SECONDED that Council expand the Community Milestone Recognition Policy COGE-005.00 to include a 15-year award in Section 2.6 of the Policy and the addition of a 30-year Canadian Volunteer Fire Services Association (CVFSA) as Section 2.7 of the Policy with housekeeping amendments to sections 3.1 and 3.3 required for CVFSA medal.

Councillor Daniels questioned if the Policy should specify volunteer fire department members with the addition of the awards. The Municipal Clerk advised that as the award is specifically called the 30-year Canadian Volunteer Fire Services Association award, it was implied that it only applies to volunteer fire department members.

Motion Carried.

Rainbow Pride Flag

MOVED and SECONDED that Council raise the Rainbow Pride Flag at the Municipal Building at 76 Morison Drive during Halifax Pride week in July and each year thereafter.

MOVED and SECONDED that the motion be amended to include the Municipal Building located at 20 Main Street Hantsport.

Amendment Carried.

Motion Carried as amended.

Atlantic Canada Hockey Hall of Fame

MOVED and SECONDED that Council direct staff to investigate the proper structure for a committee and possibility working with the Town of Windsor on an Atlantic Canada National Hockey Hall of Fame.

Motion Carried.

b. Planning Advisory Committee
There was no report from the Planning Advisory Committee.

c. Report of the Chief Administrative Officer

i. Joint Tourism Report (Information Report)

CAO Laycock reviewed the Information Report. He pointed out that the inventory of tourism assets is a great starting point but is not complete. The CAO went on to speak of the Market Readiness Program noting that the Municipality will be reaching out to between 5-8 businesses in the area to take part in the program offered through ACOA and welcomed Council's feedback on businesses that could be approached in their districts.

CAO Laycock expressed that it had been a pleasure working with April Maclean from East Hants as well as the staff from the Town of Windsor on the project and the group would be coming up with a joint tourism strategy to build on in the future.

Councillor Daniels commended the effort put in to the project adding that one of the aspects of community development is partnerships. She went on to say that reaching out to businesses in our area regarding opportunities through ACOA is a great thing.

Councillor Jannasch questioned if natural assets such as access to beaches were considered in the inventory of assets and if any consideration had been given to developing them. The CAO responded that trails were addressed but beaches had not been, thanking the Councillor for mentioning it. He added that there is still work that has to be done on the list, noting that eco-tourism had been identified as one of the areas to explore.

Councillor Monroe noted that she had attended a meeting last spring where discussion had taken place surrounding the creation of a wine and brewery tour in West Hants. The CAO noted that work needed to be done on how the Municipality can support endeavours such as that in the area.

ii. Replacement Sewer Lift Station SCADA Panels (Recommendation Report)

The Director of Public Works reviewed the report.

MOVED and SECONDED that Council award a contract to Eddy Group Limited for replacement of three sewer lift station panels for SCADA communications upgrades for each of the Falmouth, Hantsport and Three Mile Plains sewer utilities, in the amount of \$118,861 plus applicable taxes coming from the Gas Tax Reserve.

Councillor Zwicker questioned if the system would have better communication capabilities. The Director of Public Works advised that there will be the capability to have full functionality over cell phones which he hoped would reduce overtime and callouts. He went on to say that it puts new more reliable panels in at each of the utilities.

Motion Carried.

iii. Tracked Mini-Excavator (Recommendation Report)

The Director of Public Works reviewed the report.

MOVED and SECONDED that Council approve a total purchase price of \$88,759 (including net HST) for the following items to be funded from the Capital Reserves:

1. Mini-excavator from Bobcat Atlantic (Dartmouth) for \$74,985 including HST,
2. 21,000 lb float from Central Tires (Noel) for the transportation of the new mini-excavator for \$10,429 including net HST,
3. 3-year extended warranty from Bobcat Atlantic (Dartmouth) on the mini-excavator for \$3,345 including net HST.

Deputy Warden Morton asked what the extended warranty covered on the equipment, to which the Director of Public Works replied everything. The Director noted that the mechanic for Bobcat Atlantic resided in Hantsport and would do any required work on site. The Deputy Warden went on to ask if the warranty would be for three years or four as it was unclear in the report. The Director will clarify the warranty period and report back to Council.

Motion Carried.

d. Other Committee Reports or Recommendations

There was no reports or recommendations from other committees.

12. Correspondence

- a. June 7, 2018 – Town of Shelburne
- b. June 29, 2018 – Staff Sergeant Stairs Thank-You Letter

13. Miscellaneous / New Business

- a. Dianne Stairs Letter (Councillor Daniels)

Councillor Daniels suggested that a letter be written to Staff Sergeant Stairs to wish her all the best in her retirement and thank her for her contribution to our area.

MOVED and SECONDED that Council write Retired Staff Sergeant Dianne Stairs a congratulatory letter on her retirement and a thank you for her exemplary service to the Windsor/West Hants area.

Motion Carried.

b. Request of Support – Hants Learning Network Association (Warden Zebian)
Warden Zebian informed that the Hants Learning Network Association have an opportunity to apply for grant money to run a free tutoring program for children for the 2018-19 school year and are looking for a letter of support for the application.

MOVED and SECONDED to direct staff to prepare a letter in support of the grant application of the Hants Learning Network Association.

Motion Carried.

14. In-Camera

- a. MGA 22 (2) (e) – Contract Negotiations
- b. MGA 22 (2) (g) – Legal Advice eligible for Solicitor –Client Privilege
- c. MGA 22 (2) (g) – Legal Advice eligible for Solicitor –Client Privilege

MOVED and SECONDED that the meeting move in-camera.

Motion Carried.

The meeting moved in-camera at 7:59 p.m.

The meeting reconvened at 9:19 p.m.

MOVED and SECONDED that Council direct the CAO to engage Roman 3 Consulting to provide economic development services for West Hants with a contract period of one year at a total cost of \$62,400 plus net HST.

Motion Carried.

15. Date of Next Meeting – September 11, 2018

The next Regular Council meeting will be held September 11, 2018 at 7:00 p.m.

16. Adjournment

MOVED and SECONDED that the meeting be adjourned.

Motion Carried.

The meeting adjourned at 9:20 p.m.

Abraham Zebian, Warden

Rhonda Brown, Municipal Clerk