



WEST HANTS
NOVA SCOTIA

**MUNICIPALITY OF THE DISTRICT OF WEST HANTS
Public Hearing
November 13, 2018
Civic Addressing By-law C-003**

Present:	P. Morton	Deputy Warden
	R. Jannasch	Councillor District 1
	K. Monroe	Councillor District 2
	D. Keith	Councillor District 3
	T. Leopold	Councillor District 4
	D. Francis	Councillor District 5
	R. Hussey	Councillor District 6
	J. Daniels	Councillor District 7
	R. Zwicker	Councillor District 10
	M. Laycock	Chief Administrative Officer
	M. LeMay	Director of Planning and Development
	S. Poirier	Municipal Planner
	S. Shah	Municipal Planner
	T. Babineau	Planning Technician
	C. Lowe	Director of Finance
	R. Brown	Municipal Clerk
	C. Remme	Communications Coordinator
Regrets:	A. Zebian	Warden

There were 15 members of the public in attendance.

Deputy Warden Morton advised that the Public Hearing is required by Part 8 of the *Municipal Government Act* when changes are proposed to Council’s Planning Documents or when Council intends to enter into or amend a development agreement. He stated that Public Hearings are held before Council and provide members of the public the opportunity to hear the proposal, bring up any concerns and ask the applicant and planning staff questions regarding the proposal. When the Public Hearing is complete, the Council meeting will resume and members of Council may then ask questions and make comments.

He called on the Director of Planning and Development, Madelyn LeMay, to speak on the By-law. The Director reviewed the presentation (attached).

The Director of Planning and Development stated that the Planning and Development Department had not received any comments regarding the changes.

Deputy Warden Morton asked if there were any questions or comments from the public; there were none. He asked if the Director had any closing comments. She had none.

Deputy Warden Morton declared the Public Hearing adjourned at 7:49 p.m.

Paul Morton, Deputy Warden

Rhonda Brown, Municipal Clerk



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Buster Brown, 37, of no fixed address.

Civic Addressing By-law
November 13, 2018

ORIGIN

- Civic Addressing By-law: last reviewed & updated 2005
- Policy for Naming Roads: updated 2009



PROPOSED CHANGES

combining Civic Addressing By-law & content of the Policy for Naming Roads would:

- assist the public, Council and the Civic Addressing Coordinator
- reduce the material required (definitions and requirements)



PAC RECOMMENDED CHANGES

- definitions: remove references to the former Joint Planning Advisory Committee and modernize language
- remove requirement that Council appoint the Civic Addressing Coordinator
- remove requirement that Council approve private road name changes
- add a time within which the Civic Address Coordinator must provide written notice to an owner of a change or reassignment of civic numbers
- clarify responsibility regarding posting private road signs
- include policies regarding road naming
- change format for ease of reading and administration

ADDITIONAL CHANGE

- **6.2 Application Process for Naming an Existing Unnamed Road or Changing an Existing Road Name**, clause (a) states: *The application must be accompanied by a petition signed by seventy-five percent (75%) of the property owners on the road.*
- wording can be clarified without changing the intent by changing it to: "the owners of seventy-five percent (75%) of the lots with frontage on the road."
- clarification would replace general terms with words which have specific meaning

PROCESS



RECOMMENDATION

PAC + staff addition:

...that Council gives Second Reading to and approves Civic Addressing By-law (C-003) contained in Appendix C of the September 20, 2018 report to PAC/HAC with clause 6.2(a) amended by replacing the phrase "*signed by seventy-five percent (75%) of the property owners on the road*" with "*signed by the owners of seventy-five percent (75%) of the lots with frontage on the road*"



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