



**MUNICIPALITY OF THE DISTRICT OF WEST HANTS
Sports Complex Fundraising Committee Agenda
June 19, 2019, 3:00 p.m.
Sanford Council Chambers**

1. Call to Order
2. Approval of Agenda, including additions or deletions
3. Approval of the Sports Complex Fundraising Committee minutes of May 22, 2019
4. Presentations
5. Business Arising from the Minutes
 - a. Official Launch Event Update
 - b. Ticket Sales on Chair Plaque
 - c. Promotional Items Fundraising Brochure
 - d. Promotional Video Update
6. Correspondence
7. New Business
 - a. Ground-breaking Event
 - b. NHL Event
 - c. Provincial Gaming Regulations
 - d. Online Auction
 - e. Rotary Club
8. Date of the Next Meeting
9. Adjournment

Fundraising: Ticket Lottery Permits & Licenses

Three essential elements requiring a license or permit

1. A chance to win
2. An entry fee or cost to participate, called "consideration"
3. A reward or prize

Fundraising activities that DO NOT need a license or permit	Fundraising activities that DO need a license or permit
<ul style="list-style-type: none">> Bottle drives> Bake sales> Donations (when no prize is given)> Free giveaway contests (draws where no purchase and/or entrance fee is required)> Car Washes> Silent or live auctions> Fundraising sales (almonds, popcorn, fruit, meat)	<ul style="list-style-type: none">> 50/50 draws> Sports pools> Chase the Ace draw> Gift/merchandise basket draw Gift card tree draw> Squares draw (such as Cow Patty Squares)

Permit or License?

PERMIT - Prize Value of \$4,000 or less
LICENSE - Prize Value of \$4,001 and above

Prize Restrictions

- > No Alcoholic Beverages
- > No Live Animals
- > No Used Goods (exception is antiques with a certificate of appraisal)

Technology Restrictions

AGFT must be notified if online technology is requested for ticket sales. This is approved on a per-application basis.

Applying for and Using a Permit or License

1. Apply early

The processing and approval of a license is 10 business days. Applications should be submitted at least 2 weeks in advance of anticipated ticket sales.

2. Display your license number

License/permit number should be shown on all tickets. Exceptions for roll-tickets for 50/50 can be approved by AGFT.

3. Use of ongoing licenses

Ongoing licenses are available, but there must be consistency and a schedule, same location, same day of the week. With this consistency, a blanket license is available for a year.