

8. MOTIONS OF RECONSIDERATION / RESCISSION – None

9. CONSIDERATION OF DEFERRED BUSINESS - None

10. REPORTS

10.1 CHIEF ADMINISTRATIVE OFFICER

- (a) **2016/17 Budget Update Information Report** – CAO Coutinho said there were two updated reports (one sent electronically with the agenda and another circulated at this meeting). Director Armstrong said the reports include changes made during the budget meetings and some changes that have come up since those discussions. He reviewed the updated circulated report. None of the updates affect the tax rates.

One member of the public arrived at 7:09pm

Director Armstrong further reviewed the Town and Water Utility capital budgets and changes as identified in the updated report circulated at the meeting.

MOVED BY MURLEY/GEDDES THAT THE “MARCH 18, 2016; REVISED MARCH 22, 2016” REPORT BE RECEIVED. MOTION CARRIED

- (b) **Account Collections – Write-offs Recommendation Report** – Director Armstrong provided an overview of the report.

MOVED BY SEELEY/MURLEY THAT WATER UTILITY ACCOUNTS IN THE AMOUNT OF \$13,663.15 AND THE RELATED SEWER ACCOUNTS IN THE AMOUNT OF \$5,130.26 AS PER THE REPORT BE WRITTEN OFF AND WHERE APPLICABLE, BE FORWARDED TO AN AGENCY FOR COLLECTION. MOTION CARRIED

- (c) **Newport & District Rink Funding Request** – Members of the Newport & District Rink presented at Windsor’s January 12, 2016 Committee of the Whole meeting with a funding request to be considered during 2016/17 budget deliberations. Discussion was held and it was noted that a \$3,000 contingency was left for grant requests. It was suggested this request came in before the deadline so perhaps should be considered. It was also suggested that the contingency has to last one year and it wouldn’t seem right by using it for this request or any request at this time and tying the hands of a future council (by using all the contingency right away). Members of council agreed that this is a great project, like many others; however, it’s an extremely tight year and the money is not available.

Council agreed that at this time, the Newport & District Rink receive \$0.00.

- (d) **Gordon Hughes Tennis Club Funding Request** - It was noted this request was submitted after the grant application deadline. They are requesting funding of \$37,622.23 for a variety of upgrades to the facility. Similar to Pisiquid Canoe Club, the Town owns the building.

MOVED BY SEELEY/GEDDES THAT THE GORDON HUGHES TENNIS CLUB CONTINUE WITH THEIR PROJECT(S); HOWEVER, THAT THEY RECEIVE \$0.00 FOR A 2016/17 GRANT. MOTION CARRIED

10.2 COMMITTEES OF COUNCIL

- (a) **AUDIT COMMITTEE** – None

(b) COMMITTEE OF THE WHOLE

(i) Water Utility 2016/17 Operating Budget Approval

MOVED BY MURLEY/GEDDES THAT THE 2016/17 WATER UTILITY OPERATING BUDGET BE APPROVED. MOTION CARRIED

(ii) Water Utility 2016/17 Capital Budget Approval

MOVED BY SEELEY/GEDDES THAT THE 2016/2017 WATER UTILITY CAPITAL BUDGET BE APPROVED; AND THAT, COUNCIL APPROVES USING DEPRECIATION FUNDS, DEBT, AND CAPITAL OUT OF REVENUE AS NOTED IN THE CAPITAL BUDGET. MOTION CARRIED

(iii) REMO 2016/17 Budget Approval

MOVED BY MURLEY/SEELEY THAT THE 2016/2017 REMO BUDGET, REFLECTING THE TOWN OF WINDSOR'S AMOUNT OF \$25,698.11 BE APPROVED. MOTION CARRIED

(iv) Grants 2016/17 Approval

MOVED BY GEDDES/SEELEY THAT THE FOLLOWING GRANTS BE APPROVED FOR THE 2016/17 FISCAL YEAR:

- ***S1 Pisiquid Canoe Club (asking for \$25,000) – \$0*** (ask that they re-apply to the Province);
- ***S2 Hants County Christmas Angels (asking for \$1,000) – \$0*** see S17;
- ***S3 Hants West Relay for Life, Canadian Cancer Society (asking for \$500) – \$300;***
- ***S4 Windsor Bluefins Parent Association (asking for \$1,000) – \$0;***
- ***S5 WH Historical Society (asking for \$3,000) - \$0 ;***
- ***S6 Harvest House (asking for \$10,000) - \$0;*** (encourage them to come back next year with a plan on how they can finance their proposed capital campaign to purchase a building project);
- ***S7 Crimestoppers (asking for \$500) – \$250;***
- ***S8 2017 Annapolis Valley International Town Criers Competition (asking for \$600) - \$600;***
- ***S9 WH Ground Search & Rescue (asking for \$5,000) – \$1,000;***
- ***S10 Family Resource Centre of West Hants (asking for \$1,000) – \$0;***
- ***S11 Helping Hands for Ferals Society (asking for \$20,000) - \$0;***
- ***S12 New Boundaries (asking for \$5,000) - \$2,500;***
- ***S13 Windsor Day Care Centre (asking for \$25,000) - \$0*** (they should ask again next year and be encouraged to ask West Hants as well);
- ***S14 Windsor Day Care Centre (2nd Grant Application) (asking for \$2,000) - \$0;***
- ***S15 Windsor People First (asking for \$500) – \$500;***

- ***S16 Windsor Hockey Heritage Society (asking for \$5,000) - \$1,000;***
- ***S17 Hants County Christmas Angels (2nd Grant Application) (asking for use of the Community Centre for their annual event) – use of the auditorium for event day, use of an office space, and phone access;***
- ***S18 ICE All-Stars Cheer (asking for \$2,500) – \$300;***
- ***S19 Hants County SPCA (asking for \$2,000) – \$200;***
- ***S20 Mermaid Theatre of NS (asking for \$1,000) – \$0;***
- ***S21 West Hants Minor Baseball (asking for \$3,000) - \$2,000;***
- ***Seniors Safety Program of Hants County (\$5,114) – Town of Windsor’s share is \$5,114*** The Town of Windsor, along with the Municipality of the District of West Hants and the Town of Hantsport (prior to its dissolution) agreed to fund a two-year pilot program. This would be the second year (of two years) funding; and
- ***Windsor & Area Education Fund Association (WAEFA), Dr. Garth Vaughan Memorial Bursary (\$500) – \$500*** The Town of Windsor provides this annual bursary to a Windsor resident graduating grade 12 who is attending a post-secondary institution. The student must complete the first term of post-secondary and enroll in the second term. The bursary is given January of each year.

Total grants: \$14,264 + contingency \$3,000 = \$17,264. MOTION CARRIED

(v) Partial Tax Exemption Policy for Low Income 2016/17

MOVED BY MURLEY/GEDDES THAT THE ATTACHED 2016/2017 PARTIAL TAX EXEMPTION POLICY REFLECTING THE 0.4% INCREASE BE APPROVED. MOTION CARRIED

(vi) Operating Budget 2016/17, Capital Budget 2016/17, and Tax Structure

MOVED BY MURLEY/SEELEY THAT,

BE IT RESOLVED THAT THE TOWN ADMINISTRATOR BE HEREBY AUTHORIZED TO LEVY A RATE OF \$3.99 PER HUNDRED DOLLARS OF THE ASSESSED VALUE OF ALL COMMERCIAL REAL PROPERTY ASSESSMENTS SHOWN AS TAXABLE IN THE 2016 ASSESSMENT ROLL;

AND FURTHER RESOLVED THAT THE TOWN ADMINISTRATOR BE HEREBY AUTHORIZED TO LEVY A RATE OF \$1.90 PER HUNDRED DOLLARS OF THE ASSESSED VALUE OF ALL RESIDENTIAL AND RESOURCE REAL PROPERTY SHOWN AS TAXABLE IN THE 2016 ASSESSMENT ROLL;

AND FURTHER RESOLVED THAT THE ADMINISTRATOR SHALL BE AUTHORIZED TO LEVY A FIRE PROTECTION RATE OF \$0.13 PER HUNDRED DOLLARS OF THE ASSESSED VALUE FOR TAX EXEMPT PROPERTIES;

AND FURTHER RESOLVED THAT THE ADMINISTRATOR AND/OR TREASURER SHALL BE AUTHORIZED TO ISSUE WARRANTS FOR THE COLLECTION OF ALL RATES AND TAXES AND INSTALMENTS THEREOF UNPAID AFTER SEPTEMBER 30, 2016. MOTION CARRIED

MOVED BY GEDDES/SEELEY THAT THE 2016/2017 TOWN OF WINDSOR OPERATING BUDGET BE APPROVED PENDING THE SUGGESTED CHANGES. MOTION CARRIED

MOVED BY GEDDES/SEELEY THAT THE 2016/17 CAPITAL BUDGET INCLUSIVE OF THE AUTHORIZATION OF RESERVE FUND WITHDRAWALS AND USE OF DEBT BE APPROVED. MOTION CARRIED

(c) **STRATEGY & POLICY COMMITTEE** - None

(d) **PLANNING ADVISORY COMMITTEE (PAC) / HERITAGE ADVISORY COMMITTEE (HAC)**

(i) **Waterfront Action Plan & Funding Recommendation Report**

MOVED BY MURLEY/SEELEY THAT WINDSOR COUNCIL ENDORSES THE MARCH 2016 WATERFRONT ACTION PLAN AS A LIVING DOCUMENT AND ROADMAP. MOTION CARRIED

MOVED BY MURLEY/SEELEY THAT WINDSOR COUNCIL SET ASIDE A SUM OF MONEY IN THE BUDGET EACH YEAR FOR THE PURPOSE OF WATERFRONT DEVELOPMENT. MOTION DEFEATED (discussion was held before voted on).

Before the motion was defeated, discussion was held and members of council agreed that the waterfront is a priority and they have taken this seriously by endorsing the action plan. However, they would like the Waterfront Development Committee to put forward their requests to council on specific projects rather than just setting aside money in the budget (without specific allocation). They asked that the committee make their requests well in-advance of each budget year so as to be considered.

CAO Coutinho advised that for this coming fiscal year, some projects are being done (i.e. The Waterfront outdoor fitness stations and waterfront trail signage).

Director Armstrong added that there is currently \$1,000 in the Waterfront budget to help cover committee expenses (i.e. Minute-taking and such). Members of council asked two Waterfront Development Committee members (present at the council meeting) if they wished to add any input. Ms. Judy Lynch said that waterfront projects require a significant investment and although the \$1,000 is nice, it wouldn't be enough for projects. Ms. Shelley Bibby said she had a lot she could say but felt this meeting was not the right time/place so she would raise it at the next Waterfront Development Committee meeting. Director Armstrong noted that funds are under the control of council so if the committee has projects they wish to do, they should submit them to council for consideration. (Vote on the motion was held and it was defeated).

(ii) **Potential Municipal Planning Strategy (MPS) and Land Use By-Law (LUB) Amendments Re. Residential Uses on the Ground Floor in Portions of the Town Centre Designation and Zone Recommendation Report**

MOVED BY MURLEY/GEDDES THAT A PUBLIC PARTICIPATION MEETING BE HELD TO CONSIDER POTENTIAL AMENDMENTS TO THE MUNICIPAL PLANNING STRATEGY (MPS) AND LAND USE BY-LAW (LUB) AS IT PERTAINS TO THE AREA BOUNDED BY KING STREET, GRAY STREET, STANNUS STREET, AND VICTORIA STREET WHICH IS CURRENTLY DESIGNATED AND ZONED TOWN CENTRE (TC) TO ALLOW FOR RESIDENTIAL USES ON THE GROUND FLOOR. MOTION CARRIED

- (e) **POLICE ADVISORY BOARD** – None
- (f) **JOINT COUNCIL** – None
- (g) **WATERFRONT DEVELOPMENT COMMITTEE** – None
- (h) **WINDSOR BUSINESS ENHANCEMENT SOCIETY (WBES)** – None
- (i) **REMO ADVISORY** - None

10.3 Members of Council

- (a) **Federation of Canadian Municipalities (FCM) Conference in Winnipeg, MB June 2-5, 2016** – Brief discussion was held. Any member of council wishing to attend can let either CAO Coutinho or Acting Mayor Bregante know.

11. CORRESPONDENCE, PETITIONS & CALENDAR REVIEW

(a) CORRESPONDENCE (INFORMATION ONLY)

- (i) **NS Utility & Review Board (March 14, 2016)** RE. Review of the Petition by the Municipality of the District of West Hants and the matter of confidentiality and request for distribution of the un-redacted petition.

(b) CORRESPONDENCE (REQUESTS ONLY) - None

(c) PETITIONS – None

(d) MEETING CALENDAR REVIEW – A review of the April 2016 meeting calendar was held. It was noted:

- April 4 – Provincial Volunteer Banquet at the Westin in Halifax;
- April 6 – Town Caucus Meeting in Truro;
- April 7 & 8 – CAO/CEO Forum & Symposium in Truro;
- April 19 – It was noted that Strategy & Policy may need to be cancelled due to other commitments of council.

12. ADDED ITEMS

- (a) **Correspondence (Information) – West Hants Historical Society** – Advising they have signed a 4-year contract with Parks Canada for the provision of Guide Service at the Fort Edward National Historic Site.
- (b) **Correspondence (Request) – Windsor Hockey Heritage Society** – Disappointed in the amount of the approved 2016/17 grant. They are requesting council reconsider the amount granted.

MOVED BY GEDDES/SEELEY THAT ALL CORRESPONDENCE BE RECEIVED AND KEPT ON FILE (ITEM 11(a)(i) & 12(a)(b)). MOTION CARRIED

13. IN-CAMERA - None

14. NOTICES OF MOTION – None

15. ADJOURNMENT

MOVED BY MURLEY/GEDDES THAT AT 8:06PM WITH NO FURTHER MATTERS TO DISCUSS, THE MEETING BE ADJOURNED. MOTION CARRIED

ADMINISTRATOR

ACTING MAYOR