

TOWN COUNCIL MEETING MINUTES

Town of Windsor, NS – 100 King St.

April 26, 2016

7:00 – 7:53pm

Present:	John Bregante	Acting Mayor
	Laurie Murley	Deputy Mayor
	Scott Geddes	Councillor
	Dave Seeley	Councillor
	Louis Coutinho	CAO
	Todd Richard	Director of Public Works
	Doug Armstrong	Director of Finance
	VanEssa Roberts	Director of Community Development, Tourism & Recreation
Regrets:	Shelleena Thornton	Municipal Clerk
Public:	Colin Chisholm	Reporter, Hants Journal
	1	Member(s) of the public

1. **CALL TO ORDER** – Chair Bregante called the meeting to order at 7:00pm.

2. COMMUNITY ANNOUNCEMENTS / ACKNOWLEDGEMENTS

A thank you card was received from Ms. Bette Smith for receiving Volunteer of the Year award.

3. **APPROVAL OF MINUTES** – March 22, 2016 Town Council/Budget Minutes.

MOVED BY MURLEY/GEDDES THAT THE MARCH 22, 2016 TOWN COUNCIL/BUDGET MINUTES BE APPROVED AS CIRCULATED. MOTION CARRIED

4. APPROVAL OF ORDER OF BUSINESS

Item 13(a) Add In-Camera – Legal Matter

Item 13(b) Add In-Camera – Legal Matter

MOVED BY GEDDES/SEELEY THAT THE AGENDA BE APPROVED AS AMENDED. MOTION CARRIED

5. **PUBLIC HEARING** – None

6. **DELEGATIONS / PRESENTATIONS** – None

7. BUSINESS ARISING FROM THE MINUTES

(a) **Municipal Government Act (MGA) Review Update** – CAO Coutinho said the piece on structure (i.e. restructuring) in the MGA has taken a slightly different turn. At the last CAO/CEO conference, there was a lot said on municipal restructuring and municipal reform and discussion was held on whether the group that is there now is the group best-suited to deal with this. They are going to expand the knowledge base and engage more people in the discussion. Other than that, the teams have been struggling to meet the deadlines so it has been extended until the end of September. Some of the delays are due to municipal budget timelines, etc. Come September, municipal and school board elections may interfere with meeting deadlines as well.

8. **MOTIONS OF RECONSIDERATION / RESCISSION** – None

9. **CONSIDERATION OF DEFERRED BUSINESS** – None

10. REPORTS

10.1 CHIEF ADMINISTRATIVE OFFICER

- (a) **Temporary Borrowing Renewal for Sewage Treatment Plant** – An overview of the report was held. This is the same monies renewed every year, it is a provincial requirement even though the project is a work-in-progress for several years. The temporary borrowing passes through council, then sent to the Municipal Affairs Minister for review and hopefully signed off on. Depending on the completion of the project, this may arise again next year. The Town cannot fix the project debt until the project is completed (there are many things to take into consideration, final claims, warranties, etc).

MOVED BY MURLEY/SEELEY THAT COUNCIL AUTHORIZES THE RENEWAL OF TEMPORARY BORROWING RESOLUTION FILE NO. 10/11-01 SEWAGE TREATMENT PLANT IN THE AMOUNT OF \$6,044,850 AND THE RESOLUTION BE FORWARDED TO THE DEPARTMENT OF MUNICIPAL AFFAIRS FOR THE MINISTER'S APPROVAL. MOTION CARRIED

CAO Coutinho said the commissioning process has begun. Director Richard said commissioning started with the emergency generators for back-up power. To-date everything has gone relatively smoothly. Power is hooked up. Staff will be busy through all of this.

- (b) **King Street Traffic Flow Changes – 3-month Trial Information Report** – A review of the report was held. CAO Coutinho said once streets are swept and temperatures are higher, street lines will be painted (May 16th). With respect to King Street and the area that will be made two-way, there has been a lot of misinformation in the public. On May 19th, there will be a public information session to inform the community as to why it is being done. CAO Coutinho said back at the public meeting in 2010 with respect to this, members of the community suggested other ideas (short and long term) to be done and some were just resistant, but there was no factual information as to why.

CAO Coutinho added that data has been collected and vehicles are speeding up there. There is potential for a serious accident to happen. There is evidence of vehicles coming down the wrong way on King Street. If the Town ignores it, there is a liability; the Town is obliged to address this. He also noted that the section of King Street that will be two-way is wider than many other two-way streets in town. There is nothing unsafe of what the Town has proposed. Lines will be painted on May 16th in preparation for the changes that will be taken effect on May 23rd.

CAO Coutinho said there has been unfair criticism of council on this matter, including targeting to specific members of council (Councillor Geddes). Councillor Geddes may live and have a business in the area; however, factual data has been obtained as to the issues associated with traffic flow in that area and it just so happens, Councillor Geddes sees it all the time.

When asked if there would be a physical presence at the areas that will see the traffic flow changes, CAO Coutinho said there will be flashing beacons. It would be impossible to have someone manning the area 24/7. It was asked if someone could man the area the first Sunday of when the trial begins as there will be a lot of traffic because of the church. CAO Coutinho said effective May 16th, lines will be painted and cones/barricades set-up to give people the visual of changes (before changes take effect May 23rd). May 23rd is when cones/barricades would be removed and the traffic flow changes would be in full effect. Deputy Mayor Murley said on Sunday, May 29th, the Town may want to demonstrate more diligence as there will be a lot more traffic for church. Director Richard said the flashing beacons/lights will be installed on May 16th but covered over until the changes take effect.

It was noted in the Traffic Authority report that there is documented evidence of speeding, vehicles traveling in the wrong direction, etc. It was suggested these facts & figures (in numbers) be given at the public information meeting. It was also asked by a member of council that facts & figures continue to be documented after the traffic flow changes have been made for comparison purposes. CAO Coutinho

agreed and said the public will see the facts, figures and information related to this matter. A member of council also noted that they are relieved at the changes coming as the area is a safety concern in its present state. The amount of traffic that will be reduced on Thomas Street (at the community centre) will be beneficial and much safer as well.

**MOVED BY MURLEY/GEDDES THAT THE KING STREET TRAFFIC FLOW – 3-MONTH TRIAL INFORMATION REPORT BE RECEIVED AND KEPT ON FILE.
MOTION CARRIED**

10.2 COMMITTEES OF COUNCIL

(a) **AUDIT COMMITTEE** – None

(b) **COMMITTEE OF THE WHOLE**

(i) **Letter to the Province of NS RE. Opening of Shand House and the Will of Gwendolyn Vaughan Shand Recommendation**

Director Roberts said Ms. Shand's Will indicated if the Province received the property within a particular period of time it wouldn't be torn down. Now that the Province owns the property, the terms of the Will have been met. The Province will be opening the property for a few special events this summer. They also told Hants Journal Reporter Colin Chisholm that the property will be made available (open) upon appointment and that there is no mold in the building. Director Roberts said the Town has never been told Shand House would be open by appointment.

**MOVED BY MURLEY/SEELEY THAT A LETTER BE WRITTEN TO THE PROVINCE'S MINISTER OF HERITAGE & CULTURE, MINISTER OF TOURISM, MLA CHUCK PORTER, AND MP SCOTT BRISON WITH RESPECT TO OPENING SHAND HOUSE AND PROVIDING THE TERMS OF THE WILL OF GWENDOLYN VAUHAN SHAND.
MOTION CARRIED**

(c) **STRATEGY & POLICY COMMITTEE** – None

(d) **PLANNING ADVISORY COMMITTEE (PAC) / HERITAGE ADVISORY COMMITTEE (HAC)**

(i) **Municipal Planning Strategy (MPS) and Land Use By-law (LUB) Amendments – Residential Uses on the Ground Floor in a portion of the Town Centre Designation and Zone – A review of the report was held.**

MOVED BY MURLEY/SEELEY THAT AMENDMENTS TO THE TOWN CENTRE DESIGNATION AND ZONE OF THE MUNICIPAL PLANNING STRATEGY (MPS) AND LAND USE BY-LAW (LUB) WITH REGARDS TO RESIDENTIAL USES ON THE GROUND FLOOR BE APPROVED. MOTION CARRIED

(ii) **NS Planning Directors Association 2016 Spring Conference Recommendation Report – A review of the report was held and discussion held on who was interested in attending.**

MOVED BY MURLEY/SEELEY THAT VICE-CHAIR OF THE PLANNING ADVISORY COMMITTEE, SHELLEY BIBBY, AND CITIZEN MEMBER BILL BUTLER ATTEND THE 2016 NS PLANNING DIRECTORS ASSOCIATION SPRING CONFERENCE. MOTION CARRIED

(e) **POLICE ADVISORY BOARD** – None

(f) **JOINT COUNCIL** – None

(g) WATERFRONT DEVELOPMENT COMMITTEE – None

(h) WINDSOR BUSINESS ENHANCEMENT SOCIETY (WBES) – None

(i) REMO ADVISORY – None

10.3 Members of Council – None

11. CORRESPONDENCE, PETITIONS & CALENDAR REVIEW

(a) CORRESPONDENCE (INFORMATION ONLY)

- (i) **Avon Region Active Transportation Committee (March 21, 2016)** – Town was cc'd on correspondence sent from the Active Transportation Committee to the Cocoa Pesto Restaurant thanking them for their donation/contribution of the crosswalk flags at the intersections of King St., O'Brien St., Albert St., and Stannus St.
- (ii) **West Hants Day of Prayer (March 28, 2016)** – To be held on April 30th. Prayer requests are being received.
- (iii) **NS Utility & Review Board** – Public Hearing for a preliminary order for the proposed amalgamation of the Municipality of the District of West Hants & the Town of Windsor will be held at 10:00 a.m. on June 28, 2016 at the Hants County War Memorial Community Centre, 78 Thomas Street, Windsor, NS.

MOVED BY MURLEY/GEDDES THAT ALL CORRESPONDENCE BE RECEIVED AND KEPT ON FILE. MOTION CARRIED

(b) CORRESPONDENCE (REQUESTS ONLY) – None

(c) PETITIONS – None

(d) **MEETING CALENDAR REVIEW** – May 2016 meeting calendar. The following changes were suggested:

- Add UNSM May 4 – 6

Councillor Geddes said he may have a conflict the week of May 9th (and therefore likely won't be in meeting attendance).

12. **ADDED ITEMS** – Two legal matters were added to Item 13 (In-camera).

13. IN-CAMERA

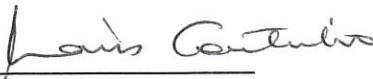
MOVED BY GEDDES/SEELEY THAT THE MEETING MOVE IN-CAMERA AT 7:37PM TO DISCUSS TWO LEGAL MATTERS. MOTION CARRIED


MOVED BY SEELEY/GEDDES THAT THE MEETING MOVE OUT OF IN-CAMERA AT 7:52PM. MOTION CARRIED

14. **NOTICES OF MOTION** – None

15. ADJOURNMENT

MOVED BY GEDDES/MURLEY THAT AT 7:53PM WITH NO FURTHER MATTERS TO DISCUSS, THE MEETING BE ADJOURNED. MOTION CARRIED


ADMINISTRATOR


ACTING MAYOR