

TOWN COUNCIL MEETING MINUTES (a planning-related public hearing was held prior to this meeting)
Town of Windsor, NS – 100 King St.
September 27, 2016
7:22 – 8:30 pm

Present:	John Bregante	Acting Mayor
	Laurie Murley	Councillor
	Dave Seeley	Councillor
	Scott Geddes	Councillor
	Louis Coutinho	CAO
	Shelleena Thornton	Municipal Clerk
	Doug Armstrong	Director of Finance
	Todd Richard	Director of Public Works
	Devin Lake	Planner
	Scott Burgess	Fire Chief, Windsor Fire Dept.
Regrets:	VanEssa Roberts	Director of Community Development, Tourism & Recreation
Public:	Colin Chisholm	Reporter, Hants Journal
	Tim Reed	Red Reed Pictures
	Ahmed Kilany	Alphonce Developments Ltd. Representative
	3 Members of the public	

1. CALL TO ORDER– Chair Bregante called the meeting to order at 7:22pm. This council meeting immediately followed a planning-related public hearing matter.

2. COMMUNITY ANNOUNCEMENTS / ACKNOWLEDGEMENTS – Condolences were extended to Director Roberts with the passing of her mom.

October 1 at 10 a.m. - 32nd annual pumpkin weigh off

October 9 – Pumpkin regatta at Lake Pisiquid. Parade starts at noon from the exhibition grounds

3. APPROVAL OF MINUTES – July 26, 2016 Town Council

MOVED BY SEELEY/MURLEY THAT THE JULY 26, 2016 TOWN COUNCIL MINUTES BE APPROVED AS CIRCULATED. MOTION CARRIED

4. APPROVAL OF ORDER OF BUSINESS

Item 12(a) – Traffic in Windsor due to Hwy. 101 accident

MOVED BY MURLEY/GEDDES THAT THE AGENDA BE APPROVED AS AMENDED. MOTION CARRIED

5. PUBLIC HEARING

(a) Development Agreement Application 261-263 Gerrish Street (PIDs 45059433, 45059425, and 45059441)

– The public hearing was held prior to this regular meeting of council.

MOVED BY MURLEY/GEDDES THAT COUNCIL APPROVES SECOND READING OF THE DEVELOPMENT AGREEMENT WITH ALPHONCE DEVELOPMENTS LIMITED FOR THE DEVELOPMENT OF A NEW 3 STOREY MIXED USE BUILDING AT 261-263 GERRISH STREET, WINDSOR, NS (PIDs 45059433, 45059425, and 45059441). MOTION CARRIED (Ahmed Kilany left at 7:25pm)

6. DELEGATIONS / PRESENTATIONS

(a) Timothy Reed – Support letter request to the West Hants Historical Society’s (WHHS) NS 150 Forward Fund, Funding Application

Mr. Reed gave an overview of the request indicating it was with respect to the West Hants Historical Society’s NS 150 funding application. Mr. Reed said the WHHS wants to do a documentary presentation on the history and culture of the Windsor/West Hants region with the focus of the documentary to be primarily through the eyes of Mr. Jim Bremner. Mr. Tim Reed advised that the WHHS has arranged his services (*Red Reed Pictures*) to undertake the production of the documentary. At this time, the WHHS is requesting a letter of support from Windsor council to attach to their funding application.

MOVED BY GEDDES/SEELEY THAT A LETTER OF SUPPORT BE DRAWN UP AND PROVIDED TO THE WEST HANTS HISTORICAL SOCIETY SUPPORTING THEIR NS 150 FORWARD FUND, FUNDING APPLICATION TOWARD THIS DOCUMENTARY PROJECT PRESENTED. MOTION CARRIED (Mr. Reed left at 7:26pm)

7. BUSINESS ARISING FROM THE MINUTES

(a) Municipal Government Act (MGA) Review Update – CAO Coutinho indicated the committee is advancing some housekeeping amendments (there were 60 sent out for review). He reviewed a couple with council. “Housekeeping” involves small changes; nothing major.

(Ms. Tina Rafuse and another citizen member left at 7:27pm).

In-Camera Meetings – Currently the MGA uses the word “councillor” when referring to not disclosing matters discussed; which, essentially, could not include a Mayor. Therefore, the word “councillor” is being changed to “council” so that it will include the council as a whole.

Clerk - Another housekeeping item involves the Clerk currently being able to certify by-laws, but not policies or resolutions. The amendment will include “bylaws, policies and resolutions” wording.

By-Laws – Another amendment provides authority for councils to make by-laws; but no wording allowing councils to repeal bylaws. Having authority to make by-laws should include the power to repeal; therefore, a new section in the MGA will be added to include councils having the authority to make and repeal bylaws (essentially, this amendment will provide clarity to that section).

Video Conferencing for Meetings - Another item that came up for housekeeping which is being reviewed further involves council members attending meetings via video-conferencing. Currently the MGA does not permit it, but a solicitor has been retained to clarify this in the MGA or through other material (this is not a housekeeping matter; hence the referral).

8. MOTIONS OF RECONSIDERATION / RESCISSION – None

9. CONSIDERATION OF DEFERRED BUSINESS – None

10. REPORTS

10.1 CHIEF ADMINISTRATIVE OFFICER - None

10.2 COMMITTEES OF COUNCIL

(a) AUDIT COMMITTEE - None

(b) COMMITTEE OF THE WHOLE

(i) Accounts Collections Write-offs Recommendation Report

MOVED BY MURLEY/GEDDES THAT THE WATER UTILITY ACCOUNTS IN THE AMOUNT OF \$10,963.23 AND THE RELATED SEWER ACCOUNTS IN THE AMOUNT OF \$4,298.96 AS ATTACHED BE WRITTEN OFF AND WHERE APPLICABLE, BE FORWARDED TO AN AGENCY FOR COLLECTION. MOTION CARRIED

(ii) Municipal Fire Inspector Appointment (Scott Burgess) Recommendation Report

MOVED BY SEELEY/MURLEY THAT MR. SCOTT BURGESS BE APPOINTED THE TOWN'S MUNICIPAL FIRE INSPECTOR, PURSUANT TO SECTION 19(1)(B) OF THE FIRE SAFETY ACT OF NOVA SCOTIA. MOTION CARRIED

(iii) Right-to-Know Week Proclamation Recommendation Report

MOVED BY MURLEY/GEDDES THAT WINDSOR COUNCIL DESIGNATE SEPTEMBER 26 – OCTOBER 2 "RIGHT-TO-KNOW WEEK" BY PROCLAMATION. MOTION CARRIED

(iv) Swimathon Proceeds Recommendation Report

MOVED BY MURLEY/GEDDES THAT THE SWIMATHON PROCEEDS RAISED AT THE FORMER WINDSOR CENTENNIAL POOL SITE IN THE AMOUNT OF \$2,598.40 BE TRANSFERRED TO THE TOWN'S SWIM POOL LINER RESERVE. MOTION CARRIED

(v) Two-way King Street Traffic Flow Phase I Continuance Recommendation Report

MOVED BY SEELEY/GEDDES THAT THE IMPLEMENTATION OF PHASE I BE APPROVED ON A PERMANENT BASIS. THIS ENTAILS MAKING KING STREET BETWEEN WENTWORTH AND STANNUS STREETS A PERMANENT TWO-WAY STREET AND MAKING THE TRAFFIC CONTROL CHANGES AT THE INTERSECTIONS OF KING STREET AND WILEY AVENUE; AND THE INTERSECTION OF KING STREET AND STANNUS STREET PERMANENT AS WELL. MOTION CARRIED

(vi) Waterfront Call for Expressions of Interest (6 Water St.) Recommendation Report

MOVED BY MURLEY/SEELEY THAT WINDSOR COUNCIL SUPPORT THE ISSUANCE OF A 'CALL FOR EXPRESSIONS OF INTEREST,' SUBJECT TO THE FEEDBACK FROM THE WATERFRONT DEVELOPMENT COMMITTEE AND PLANNING ADVISORY COMMITTEE BEING INTEGRATED. MOTION CARRIED

(vii) Windsor Tree Commission Judgement Write-Off Recommendation

MOVED BY GEDDES/SEELEY THAT PURSUANT TO SEPTEMBER 13, 2016 COMMITTEE OF THE WHOLE IN-CAMERA MEETING DISCUSSION, THE AMOUNT OF \$1,381.73 FOR A FORMER WINDSOR TREE COMMISSION JUDGEMENT THAT HAS EXPIRED, BE WRITTEN OFF TO THE DOUBTFUL ALLOWANCE ACCOUNT FOR THE TREE COMMISSION ACCOUNTS. MOTION CARRIED

(c) STRATEGY & POLICY COMMITTEE - None

(d) PLANNING ADVISORY COMMITTEE (PAC) / HERITAGE ADVISORY COMMITTEE (HAC) – See Item 5(a)

(e) POLICE ADVISORY BOARD – None

- (f) JOINT COUNCIL – None
- (g) WATERFRONT DEVELOPMENT COMMITTEE – None
- (h) WINDSOR BUSINESS ENHANCEMENT SOCIETY (WBES) - None
- (i) REMO – None

10.3 Members of Council – None

11. CORRESPONDENCE, PETITIONS & CALENDAR REVIEW

(a) CORRESPONDENCE (INFORMATION ONLY)

- (i) **Dept. of Municipal Affairs (Aug. 29, 2016) – Clean Water & Wastewater Funding** – Letter confirming the following projects were approved for funding: 05-16-0031 Gerrish Street Water and Sewer Systems Renewal; and 05-16-0018 Tongue Hill Water Transmission Main Upgrade. It was noted that council needed to confirm proceeding with these projects by October 3rd. CAO Coutinho said staff have confirmed that. Director Armstrong added that the Tongue Hill project had to be approved by the NS Utility and Review Board, and that has been approved as well.
- (ii) **Energy Minister, Michel Samson (Aug. 8, 2016) – Connect2 Grant Program Approval** – Letter advising the Town has been awarded \$5,000 through the 2016-17 Connect2 grant program for construction of a 100 meter multi-use trail connector that will safely connect two trails enabling active transportation.

(b) CORRESPONDENCE (REQUESTS ONLY)

- (i) **Falun Gong (Aug. 2016) – Requesting Help on Stopping Brutal Organ Harvesting and the Arrest of Butcher Jiang Zemin** – A letter and documentation was received with respect to asking the Town’s help in stopping the brutal organ harvesting and arrest of Jiang Zemin. Canadian Falun Gong practitioners are driving across Canada to raise awareness of this issue and request support by passing a resolution to support this cause. A sample city resolution was provided.

MOVED BY SEELEY/GEDDES THAT ALL CORRESPONDENCE BE RECEIVED AND KEPT ON FILE. MOTION CARRIED

(c) PETITIONS – None

- (d) **MEETING CALENDAR REVIEW** – October 2016 meeting calendar. Community events were reviewed. Oct. 25th is swearing in of the new council.

12. ADDED ITEMS

- (a) **Traffic Flow through town with Accident on Hwy. 101** – Hwy. 101 was closed between exits 5 & 5A due to a serious accident. Traffic was diverted through town and it was asked who was responsible to direct the increased traffic. Traffic was backed up tremendously in certain areas (i.e. the four-way stop at O’Brien and Wentworth Rd). CAO Coutinho said it is the police and he will discuss and review this with them. Deputy Mayor Murley thanked all first-responders that assisted at the accident.

Misc. – Acting Mayor Bregante thanked council and staff for their support since his filling in as Acting Mayor since former Mayor, Paul Beazley’s resignation in February 2016. He said he has learned a great deal and experienced the substantial number of functions the Mayor attends. He added, there will be new faces come the October 2016 election. CAO Coutinho thanked Acting Mayor Bregante on behalf of staff and wishes council all the best in their campaigning and during the election.

Mr. Ivey asked if he could ask a question of council. Acting Mayor Bregante advised he could. Mr. Ivey said in February 2016 when council met, council said that before the King Street traffic flow changes trial were to be permanently implemented, council would go back to the public for a public consultation (immediately following the trial). He said that a motion passed tonight to permanently implement the changes. Council has not held a public consultation and asked if council changed their minds on that because it is in the February meeting minutes. Acting Mayor Bregante advised council will ask staff to look into it.

13. IN-CAMERA (ONLY COUNCIL AND CAO REMAIN

MOVED BY MURLEY/GEDDES THAT AT 7:49PM, THE MEETING MOVE IN-CAMERA TO DISCUSS A PERSONNEL MATTER. MOTION CARRIED

(a) Personnel Matter

MOVED BY GEDDES/SEELEY THAT AT 8:29PM, THE MEETING MOVE OUT OF IN-CAMERA. MOTION CARRIED

MOVED BY MURLEY/SEELEY THAT AT 8:29PM, THE MEETING MOVE BACK INTO COUNCIL. MOTION CARRIED

MOVED BY GEDDES/SEELEY THAT THE COMPENSATION REVIEW PLAN FOR NON-UNION STAFF BE ACCEPTED AS PRESENTED BY CAO COUTINHO DURING THE IN-CAMERA SESSION. MOTION CARRIED

14. NOTICES OF MOTION – None

15. ADJOURNMENT

MOVED BY MURLEY/SEELEY THAT AT 8:30PM WITH NO FURTHER MATTERS TO DISCUSS, THE MEETING BE ADJOURNED. MOTION CARRIED


ADMINISTRATOR


ACTING MAYOR


Town of Windsor
 September 6, 2016
 Account Collections- Write Offs

Account	Name	Address	Date of Final Bill	Water	Sewer	Total	Reason
010147.00	SHIPPEN JOHN	47 Albert St	Sept 30 2015	231.34	194.78	426.12	Tenant moved - Amount left owing on the account
020409.00	NASH CHRISTINE	409 Alexander St	June 2 2015	54.21	36.21	90.42	Ownership changed - Amount left owing on the account
060068.01	CROWELL JOAN E.	68 Campbell Ave	July 8 2015	162.53	160.70	323.23	Ownership changed - Amount left owing on the account
120701.02	CURRY MICHELLE DAWN	701 Clifton Ave	Oct 8 2015	119.86	103.62	223.48	Ownership changed - Amount left owing on the account
190200.01	KENNEDY JAMES	200 Gerrish St	Dec 6 2013	1,884.30	1,573.27	3,457.57	Ownership changed - Amount left owing on the account
240053.00	GRAHAM MOIR DEVP LIMITED	53 King St	June 20 2016	212.80	207.39	420.19	Ownership changed - Amount left owing on the account
241584.00	GRAVES MATTHEW	1584 King St	June 16 2015	694.59	330.51	1,025.10	Tenant moved - Amount left owing on the account
392171.00	HARTT JACKIE T	171 Wagner's Cr	May 16 2016	4,901.18	1,576.67	6,477.85	Tenant claimed bankruptcy
430584.02	LAKE DANIELLE	584 Wiley Ave	May 5 2016	147.77	67.38	215.15	Tenant moved - Amount left owing on the account
430182.01	MACNEIL SUZANNE & GEORDIE	182 Wiley Ave	July 29 2016	252.48	48.43	300.91	Tenant moved - Amount left owing on the account
540087.01	DEAL JOHN	88 Sanford Dr	June 30 2016	1,026.24	0.00	1,026.24	Tenant moved - Amount left owing on the account
530785.00	WATSON MARLENE	785 Back Rd TMP	Shut off August 2015	240.77	0.00	240.77	Staff review has determined the account is on the West Hants side of the Three Mile plains system and will be changed over. The amount is what is left owing on the account since shut off for non-payment.
530787.00	WATSON MARLENE	787 Back Rd TMP	Shut off August 2015	1,035.16	0.00	1,035.16	Staff review has determined the account is on the West Hants side of the Three Mile plains system and will be changed over. The amount is what is left owing on the account since shut off for non-payment.
				<u>10,963.23</u>	<u>4,298.96</u>	<u>15,262.19</u>	