

**WINDSOR TOWN COUNCIL**  
**Town Council Meeting Minutes**  
**February 27, 2018 – 7:00 – 9:27pm**  
**Windsor Council Chambers, 100 King St, Windsor, NS**

---

**ATTENDANCE**

Anna Allen	Mayor, Chair
Laurie Murley	Deputy Mayor
John Bregante	Councillor
Jim Ivey	Councillor
Shelley Bibby	Councillor
Louis Coutinho	CAO
Shelleena Thornton	Municipal Clerk
VanEssa Roberts	Director of Community Development, Tourism & Recreation
Todd Richard	Director of Public Works
Doug Armstrong	Director of Finance
Troy Burgess	Superintendent of Operations and Traffic Authority
Jeremy Banks	Planner
Scott Burgess	Fire Chief, WFD

**REGRETS:** None

**PUBLIC:**

Colin Chisholm Reporter, Valley Journal Advertiser  
3 Members of the Public

- 1. CALL TO ORDER** – Mayor Allen called the meeting to order at 7:00 pm.
- 2. ANNOUNCEMENTS / ACKNOWLEDGEMENTS** - None
- 3. CITIZEN (GALLERY) ACKNOWLEDGMENT** – Mayor Allen acknowledged members of the public in the gallery.
  - Mr. Brian Ripley re. #11.1(a) – Hockey Arena Project Discussion
  - Mr. Tom Calkin re. 11.2(f)(i) – Amalgamation Application Discussion
- 4. APPROVAL OF MINUTES** – January 23, 2018 Town Council, January 23, 2018 Public Hearing, and February 20, 2018 Special Town Council Meeting Minutes

**MOVED BY BREGANTE/MURLEY THAT THE JANUARY 23, 2018 TOWN COUNCIL MEETING MINUTES BE APPROVED AS CIRCULATED. MOTION CARRIED**

**MOVED BY BREGANTE/MURLEY THAT THE JANUARY 23, 2018 PUBLIC HEARING MEETING MINUTES BE APPROVED AS CIRCULATED. MOTION CARRIED**

Councillor Ivey suggested an annotation to the February 20, 2018 meeting minutes might be appropriate. The minutes don't reflect it; however, the audio references the CAO speaking to some financials with respect to the Hockey Arena Project, in-relation to conceptual and Class D estimates and requests of council that Councillor Ivey noted were not made. It was noted that the minutes are not required to be amended, perhaps an annotation if felt necessary, after review of the audio.

**MOVED BY BREGANTE/MURLEY THAT THE FEBRUARY 20, 2018 SPECIAL TOWN COUNCIL MEETING MINUTES BE APPROVED AS CIRCULATED. MOTION CARRIED**

**5. APPROVAL OF ORDER OF BUSINESS & AGENDA (Additions/deletions if any)**

- Add Item 14(a) - In-Camera Personnel matter
- Add Item 13(a) – Letter from West Hants Councillor Tanya Leopold Re. Windsor’s Consideration of Withdrawing from the Amalgamation Application before the NS Utility & Review Board (will also be discussed under Item 11.2(f)(i))
- Add Item 13(b) – UNSM Correspondence re. Municipal Modernization
- Add Item 13(c) – Windsor Business Enhancement Society (WBES) Proposal

**MOVED BY BREGANTE/BIBBY TO APPROVE THE AGENDA AS AMENDED.  
MOTION CARRIED**

**6. PUBLIC HEARING – None**

**7. DELEGATIONS / PRESENTATIONS - None**

**8. BUSINESS ARISING FROM PREVIOUS MINUTES**

- (a) Municipal Government Act (MGA) Review Update** (if any) – CAO Coutinho said the Province has decided to make legislation more enabling and feels the best avenue to take is to repeal the current Municipal Government Act (MGA) and replace it in its entirety. As well as review the Municipal Code of Conduct.

**9. MOTIONS OF RECONSIDERATION / RESCISSION - None**

**10. CONSIDERATION OF DEFERRED BUSINESS - None**

**11. REPORTS**

**11.1 Chief Administrative Officer**

- (a) Hockey Arena Project Update** – CAO Coutinho provided/circulated a written information report.

- The intent is to provide weekly information/update reports that will also be posted online.
- A public information meeting will be part of the March 13, 2018 Committee of the Whole meeting, starting at 7pm and held at the Hants County War Memorial Community Centre auditorium. Council can choose to make this a one-agenda item meeting or include it with other Committee of the Whole matters. (Council favoured a one-matter agenda).
- Reference was made to ‘public information’ meetings and ‘public consultation/engagement’ meetings being different. CAO Coutinho said the March 13<sup>th</sup> meeting will be a public ‘information’ session; council has already made a decision on the site. At this time, council only has until March 31<sup>st</sup> to get the proposal in; there is a lot of work to do and the public needs to know what and why things are being done.
- When asked if there would be opportunity to show funding and different designs that include phased-in scopes (i.e. walking track), CAO Coutinho said the Town would need Class D figures before being able to say anything for sure. If money is available, a walking track could be incorporated.
- When asked if the public would be able to ask questions, CAO Coutinho confirmed they would.
- When asked if the Town is expected to provide blueprints/plans to the federal government by March 31<sup>st</sup>, CAO Coutinho said, no. Right now, everything is conceptual. Once they get the

proposal, they can approve/reject it. They will analyze the Town's submission/proposal to ensure it meets the Small Community Fund criteria as well as their requirements. If approved, it would then proceed to the design phase. CAO Coutinho noted that right now, the preliminary work being put into this is the Town's responsibility and not eligible for funding.

- When asked if there would be an opportunity for the public to provide input once the design goes in, CAO Coutinho confirmed the opportunity will always be there for consideration if things are worked into the budget. If at a presentation, the architect is present, he may be able to respond to the impact of requests (i.e. what is entailed for a walking track, an additional 100 seats, etc). Some input has already been received (i.e. 8 dressing rooms, walking track, etc). Currently, the architect's task is to come up with an arena build under \$9 million on the Long Pond site.
- Invitations are to be sent to special interest groups (i.e. Minor Hockey, Valley Maple Leafs, etc), as well as advertised for the public.
- Planner Banks noted that with developments like this, there will likely be many public sessions going forward; including staff reports. There will be time in the future to obtain public feedback.
- Councillor Ivey said the proposed March 13, 2018 public information session will be the first session the Town will have held with respect to this project, so it will be important to obtain input at that time.

Mayor Allen asked Mr. Brian Ripley (citizen) if he had anything he wished to add to this discussion. Mr. Ripley indicated he met with MLA Chuck Porter regarding this project and the deadline to submit the proposal could be extended to April 1, 2019 (rather than March 31, 2018). Mr. Ripley proposed that Windsor council request the extension. CAO Coutinho cited a conversation he had with Deputy Minister Paul LaFleche and Dale Palmetter, in which both indicated the deadline of March 31, 2018. CAO Coutinho said he would look into the extension as per Mr. Ripley's suggestion.

## **11.2 Committees of Council**

**(a) Audit Committee** – Next meeting March 27, 2018 at 5:45pm.

**(b) Committee of the Whole Recommendations**

**(i) Hockey Arena/Heritage Project (INFO ONLY - Ratified at a Special Council Mtg of Feb. 20, 2018).**

**(ii) West Hants' Request to Withdraw from Hockey Heritage Inter-Municipal Services Agreement**

**MOVED BY MURLEY/BREGANTE THAT WINDSOR COUNCIL ACKNOWLEDGE WITH REGRET, WEST HANTS' CORRESPONDENCE AND THEIR MOTION OF THEIR JANUARY 29, 2018 COUNCIL MEETING, TO "REMOVE ITSELF FROM THE HOCKEY HERITAGE INTER-MUNICIPAL SERVICES AGREEMENT" AND THAT WINDSOR COUNCIL AGREES TO TERMINATE THE AGREEMENT. MOTION CARRIED**

**(iii) West Hants' \$1 Million Commitment to Hockey Arena**

**MOVED BY MURLEY/BREGANTE THAT WINDSOR COUNCIL ACKNOWLEDGE WITH THANKS, THE JANUARY 29, 2018 MOTION OF THE MUNICIPALITY OF THE DISTRICT OF WEST HANTS COUNCIL, IN WHICH WEST HANTS COMMITTED TO PROVIDE \$1 MILLION IN UNRESTRICTED CAPITAL FUNDING TOWARD THE CONSTRUCTION OF AN INDOOR ICE RINK TO BE USED BY THE RESIDENTS OF WINDSOR AND WEST HANTS. AND THAT COUNCIL WILL INCLUDE IN ANY FUTURE FINANCIAL PROJECTIONS OR COSTING FOR SUCH A FACILITY, THE CONTRIBUTION OF MONEY MADE BY WEST HANTS. MOTION CARRIED**

**(iv) Encroachment Agreement**

MOVED BY MURLEY/BIBBY THAT THE MAYOR AND CAO EXECUTE AN ENCROACHMENT AGREEMENT WITH THE PROPERTY OWNER AT 304 GERRISH STREET, WINDSOR, NS (PID # 45059144) FOR THE INSTALLATION OF A WHEELCHAIR RAMP ON TOWN OF WINDSOR SIDEWALK TO PROJECT NO MORE THAN FOUR (4) FEET FROM THE FACE OF THE BUILDING. MOTION CARRIED

**(v) Water Utility Projects Funding Change**

MOVED BY MURLEY/BREGANTE THAT COUNCIL AUTHORIZES THE USE OF ACCUMULATED SURPLUS FUNDS FROM THE WATER UTILITY IN THE AMOUNT OF \$411,000 TO FUND THE UTILITY'S SHARE OF THE GERRISH STREET DISTRIBUTION UPGRADE AND THE TONGUE HILL TRANSMISSION UPGRADE. MOTION CARRIED

**(vi) Water Treatment Plant Temporary Borrowing Resolution Balloon Payment**

MOVED BY MURLEY/BIBBY THAT COUNCIL APPROVE THE TEMPORARY BORROWING RESOLUTION (TBR) 23-A-1 BALLOON PAYMENT REFINANCING FOR THE WATER TREATMENT PLANT IN THE AMOUNT OF \$492,975 AND THAT THE RESOLUTION BE FORWARDED TO MUNICIPAL AFFAIRS FOR THE MINISTER'S APPROVAL. MOTION CARRIED

**(c) Strategy & Policy Committee Recommendations**

- (i) Support to Uniacke Trails Association re. Provincial Rail Acquisition Request (see Item 12(b)(i))**  
Mayor Allen called Paul Smith and apparently Bob Schmidt has an Agreement in place with CN to purchase, so Uniacke Trails' request likely won't go anywhere. Apparently, Bob Schmidt is willing to lease it to the Town for \$4000 per kilometre. CAO Coutinho said part of Mr. Schmidt's climate is to operate is as a rail. If it's not operated as a rail, it can go to a transit company; then it's federal government, provincial and municipal. CAO Coutinho suggesting the recommendation still be supported.

MOVED BY IVEY/BREGANTE THAT WINDSOR COUNCIL SUPPORT THE EFFORTS OF THE UNIACKE TRAILS ASSOCIATION IN HAVING THE PROVINCE SECURE THE RAIL LINE BETWEEN WINDSOR AND WINDSOR JUNCTION. MOTION CARRIED

**(d) PAC / HAC Recommendations**

- (i) First Reading – MPS Amendments – Bill 177 & Commercial Development District (CDD)**

Brief discussion was held and it was noted that amendments could be made to the CDD in the future if required.

MOVED BY MURLEY/BREGANTE THAT COUNCIL PROCEED WITH FIRST READING OF AMENDMENTS TO THE MUNICIPAL PLANNING STRATEGY (MPS) TO INCLUDE A COMMERCIAL DEVELOPMENT DISTRICT (CDD) AS PER BELOW:

- (A) THAT MUNICIPAL PLANNING STRATEGY, PART 7: TOWN CENTRE BE AMENDED TO INCLUDE:**

**POLICY 7.6 COMMERCIAL DEVELOPMENT DISTRICT**

**IT IS THE INTENTION OF COUNCIL THAT THE TOWN CENTRE (TC) DESIGNATED AREA BE THE FOCUS OF A COMMERCIAL DEVELOPMENT**

DISTRICT (CDD) WHERE BILL 177, A PROPERTY TAX REBATE PROGRAM, WILL BE APPLIED.

COUNCIL BELIEVES THAT A REVITALIZED TOWN CENTRE AND WATERFRONT AREA IS A KEY INGREDIENT FOR THE LONG-TERM SUSTAINABILITY OF THE TOWN/REGION AND THE TOWN IS COMMITTED TO USING AVAILABLE TOOLS TO INCENTIVIZE REDEVELOPMENT.

CREATING A VIBRANT AND ACTIVE TOWN CENTRE AND WATERFRONT AREA CONTRIBUTES TO A HIGHER QUALITY OF LIFE FOR RESIDENTS, MAKES REDEVELOPMENT OPPORTUNITIES MORE ATTRACTIVE (E.G. BROWNFIELDS), AND UTILIZES EXISTING INFRASTRUCTURE.

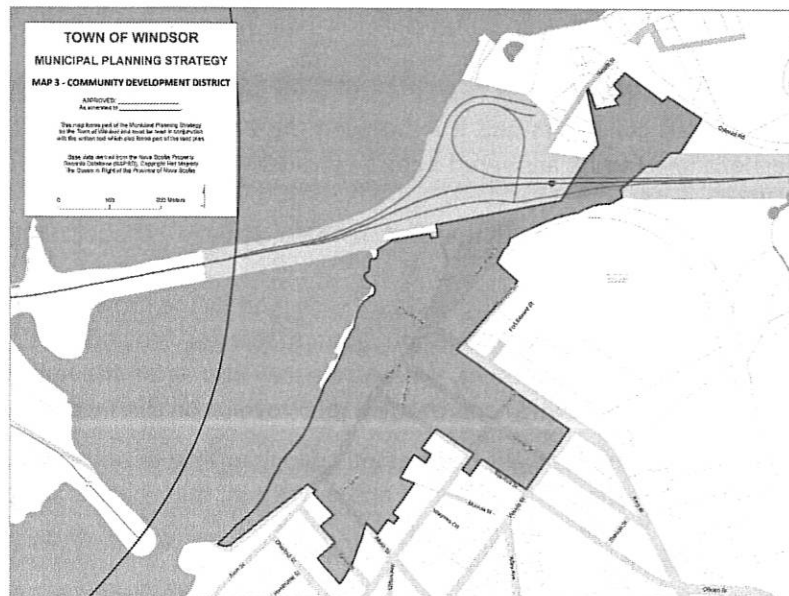
POLICY 7.6.1 IT SHALL BE THE POLICY OF COUNCIL TO ESTABLISH A COMMERCIAL DEVELOPMENT DISTRICT (CDD) WHICH WILL INCLUDE THE TOWN CENTRE (TC) DESIGNATED AREA AND APPLY TO ALL AREAS IDENTIFIED ON MAP 3 – COMMERCIAL DEVELOPMENT DISTRICT.

AND THAT MUNICIPAL PLANNING STRATEGY, PART 8: COMMERCIAL BE AMENDED TO INCLUDE:

POLICY 8.0.3 COUNCIL SHALL ENCOURAGE ECONOMIC REVITALIZATION, INCLUDING INDUSTRIAL RELOCATION, FOR SELECT AREAS, OR PROPERTIES, OUTSIDE OF THE TOWN CENTRE, THROUGH AMENDMENTS TO MAP 3 – COMMERCIAL DEVELOPMENT DISTRICT.

(B) THAT THE MUNICIPAL PLANNING STRATEGY BE AMENDED TO INCLUDE:

MAP 3 – COMMERCIAL DEVELOPMENT DISTRICT



**MOTION CARRIED**

(e) Police Advisory Board – None

(f) **Joint Council** (of Feb. 22, 2018 special meeting)

- (i) **Town of Windsor's Position with respect to the enjoined Amalgamation Application with the Avon Region's Citizens Coalition (ARC) before the NS Utility & Review Board** – It was noted that West Hants Councillor, Tanya Leopold provided a letter in-relation to this matter. (It was also added to the agenda to be formally received (Item 13(a)).

Discussion was held among council and the following points raised by various members:

- At the Feb. 22, 2018 Special Joint Council Meeting, West Hants asked Windsor if it would drop its part of the amalgamation application process with ARC;
- The past twelve months have demonstrated productive discussions and working through matters between the two municipal units (i.e. cost-sharing and West Hants' \$1 million capital contribution toward the Hockey Arena Project);
- Support the Town stepping away from the NS Utility & Review Board amalgamation application process;
- There have been successes/challenges this past year between Windsor and West Hants; some progress has been made, but more to be done. Support the pilot region program with the Dept. of Municipal Affairs but before considering withdrawing from the application with the NSURB, there are questions with respect to the pilot program. What will the Terms of Reference look like? How long with the pilot program run? How will success be measured? Will the outcomes help level the playing field that currently exists between Towns and Rurals (the cost of roads/infrastructure), etc?
- Town taxes are more due to having to pay for roads and infrastructure, whereas, rurals don't have that expense. Amalgamation would help with that (not right away, but eventually);
- Could the current amalgamation application before the NSURB be extended over the time period of the pilot project;
- The Minister of the Dept. of Municipal Affairs made it clear in his letter that the Province will not support forced amalgamation;
- Some of West Hants' elected officials felt that Windsor not withdrawing from the NSURB application, would not be acting in good faith;
- Reference was given to the Towns' Task Force and Fiscal Review recommendations on the Towns/Rurals challenges and it is believed the Province is looking for solutions; however, questions need to be answered before considering withdrawing the application before the NSURB;
- Question was raised as to the best path to achieve collaboration (and possible future amalgamation);
- The formula for roads and infrastructure is derived by the Province; not West Hants. It is not fair for Windsor to hold West Hants accountable for Provincial calculations. By working collaboratively with each other, West Hants may also agree the formula is not fair and they may work with the Town in approaching the Province on this inequity.

Mr. Tom Calkin (Member of ARC) addressed council noting he understood each's position. He noted if the MGA is going to be repealed and re-written, that changes things. The amalgamation process is defined by the MGA. It is not easy; however, the only process currently identified and it has to go through the NSURB. Whatever the Town of Windsor decides to do, ARC would request it in writing.

When asked how much it costs to extend the application for a year, Mr. Calkin said, \$0; however, he has personally been paying the legal fees since Windsor stopped paying them. ARC would just have to write letters to the NSURB with requests. This being said, if the NSURB requested all parties be involved, then that would cost money. If the Town of Windsor provides ARC with a

letter, ARC will send it to the NSURB. A member of council asked if the Town could find out if it would be possible to get an extension while the pilot project was occurring.

Reference was made about keeping the application open while also participating in the pilot project. It was noted that asking for an extension on the application doesn't negate wanting to work with West Hants. It is not believed the Towns/Rurals inequities will be resolved through this Pilot Project; however, it can remain outstanding and the pieces that can be resolved now, looked at. Mayor Allen would like to see 'working together' as the only item on the March joint council meeting agenda.

Mr. Calkin said he asked ARC's lawyers what may happen if Windsor dropped its application. ARC's solicitor said it would likely be that the NSURB wouldn't take Windsor's application back at a later date. He added, that with proposed changes to the MGA, he questioned if the tool for amalgamation would still remain.

In further consideration as to whether the Town should keep its application before the NSURB, a member of council expressed concern that if the entire MGA is repealed and the amalgamation process clause is removed and not included in the new version; not having that option in the future would not be good.

**MOVED BY IVEY/MURLEY TO CEASE AND CLOSE OFF THE RELATIONSHIP WITH THE AVON REGION CITIZENS COALITION (ARC) AND WITHDRAW FROM THE TOWN OF WINDSOR'S ENJOINED APPLICATION IN FRONT OF THE NS UTILITY & REVIEW BOARD AS PART OF THE AMALGAMATION APPLICATION. (There was a subsequent motion to table this motion).**

**MOVED BY MURLEY/BREGANTE TO TABLE THE MOTION ON THE FLOOR. MOTION CARRIED** (it was suggested it be tabled until answers are obtained from the Province with respect to the pilot project; however, was not part of the motion).

**MOVED BY MURLEY/BREGANTE TO WRITE A LETTER TO THE PROVINCE WITH RESPECT TO THE MUNICIPAL MODERNIZATION PILOT REGION PROJECT, ASKING:**

- **WHAT WILL THE TERMS OF REFERENCE BE FOR THE PILOT PROJECT?**
- **HOW LONG WILL THE PILOT PROJECT RUN?**
- **WHAT ARE THE OUTCOMES?**
- **HOW WILL SUCCESS BE MEASURED?**
- **WILL THE OUTCOMES HELP LEVEL THE PLAYING FIELD BETWEEN TOWNS AND RURALS WITH RESPECT TO TOWNS PAYING AN UNFAIR AMOUNT FOR ROADS/INFRASTRUCTURE THAT RURALS GENERALLY DO NOT?**
- **IF SO, HOW WILL THE INEQUITIES OF ROAD/INFRASTRUCTURE BE DEALT WITH?**
- **WILL THE RECOMMENDATIONS FROM THE TOWNS' TASK FORCE AND FISCAL REVIEW BE REVIEWED IN-CONJUNCTION WITH THIS PILOT PROJECT?**

**MOTION CARRIED**

Before the motion was voted on, discussion was held and it was noted that the NSURB had not yet responded to ARC's request for an extension. CAO Coutinho noted that the motion pertaining to the pilot project and the NSURB response to ARC involve two separate matters from two separate identities.

Mayor Allen suggested Windsor and West Hants meet to review intentions each have with respect to the pilot project.

**(ii) Regional Governance Pilot Region Recommendation**

**MOVED BY MURLEY/BIBBY THAT THE TOWN OF WINDSOR AND THE MUNICIPALITY OF THE DISTRICT OF WEST HANTS WRITE TO THE MINISTER OF THE DEPARTMENT OF MUNICIPAL AFFAIRS TO OFFER TO ACT AS A PILOT REGION FOR REGIONAL GOVERNANCE AND IMPROVED MUNICIPAL COOPERATION AND COLLABORATION. MOTION CARRIED**

**(g) REMO – No report**

**(h) Region 6 – Next meeting is March 2, 2018.**

**(i) Watershed Committee – No report.**

**(j) VCFN (Valley Community Fibre Network) – Councillor Ivey provided a brief verbal update. Work continues with updates to the arrangement among the partners. Also, seeking grant applications for a research project and staff support. With respect to meeting frequencies, he will forward the information to council.**

**11.3 Members of Council**

**(i) UNSM Information Report – January 26, 2018 UNSM Initiatives Report**

**MOVED BY MURLEY/IVEY THE JAN. 26, 2018 UNSM INITIATIVES REPORT BE RECEIVED. MOTION CARRIED**

**12. CORRESPONDENCE / PETITIONS & MEETING CALENDAR REVIEW**

**MOVED BY BIBBY/IVEY THAT ALL CORRESPONDENCE BE RECEIVED AND KEPT ON FILE. MOTION CARRIED**

**(a) Correspondence (Information Purposes Only)**

**(i) Fr. Dept. of Municipal Affairs (20180222) – Follow-up re Feb. 21<sup>st</sup> meeting on Municipal Reform/Modernization**

**(ii) Fr. Epilepsy NS (20180124) – Purple Day, March 26<sup>th</sup>**

**(iii) Fr. NS Transportation & Infrastructure Renewal Highway Programs (20180209) – Response to Town of Windsor request of Jan. 22, 2018 to rename a portion of Hwy. 101 to “Hockey Way.”**

**(iv) Fr. Municipality of the District of West Hants (WH) (20180206) – Letter advising of two West Hants motions of their Jan. 29, 2018 Council Meeting. (1) WH to remove itself from the Hockey Heritage Inter-Municipal Services Agreement; and (2) WH support of \$1 million over five years towards the indoor ice rink complex.**

**(b) Correspondence (Requests)**

**(i) Uniacke Trails (20180216) – Support for proposing Provincial acquisition of rail (See Item 11.2(c)(i))**

**(c) Petitions – None**

**(d) Meeting Calendar Review – March 2018 (no changes made)**

**13. ITEMS ADDED TO AGENDA UNDER #5**

- (a) Correspondence from West Hants Councillor, Tanya Leopold re. Windsor's position on the Amalgamation Application before the NS Utility & Review Board (included under 11.2(f)(i) discussion)

**MOVED BY MURLEY/IVEY THAT THE CORRESPONDENCE FROM WEST HANTS COUNCILLOR TANYA LEOPOLD BE RECEIVED AND KEPT ON FILE. MOTION CARRIED**

It was noted that both the Windsor and West Hants CAOs will be drafting some meeting engagement procedures for future meetings.

- (b) UNSM Correspondence Re. Municipal Modernization

**MOVED BY MURLEY/BREGANTE THAT THE CORRESPONDENCE BE RECEIVED AND KEPT ON FILE. MOTION CARRIED**

- (c) **WBES Proposal** – CAO Coutinho circulated a proposal from the Windsor Business Enhancement Society (WBES) with respect to consideration from the Waterfront Development Plan which included opening up the Gerrish Street corridor right up to the waterfront in the future. The WBES proposal is to create an attractive connector from Water Street to the waterfront through the existing Avonian Place parking lot (a section of).

Discussion was held and staff noted that the operations budget would not be significantly impacted if a land swap (rather than a lease) was done.

Superintendent Burgess referenced eligibility with respect to the Connect2 Funding Agreement; typically it's 50% funding. The WBES would contribute and the Town could put a value on its operations. The deadline to apply is within one month; however, would require an Agreement with T.A.N. in order to proceed. Mayor Allen noted this connector has been in studies for decades.

Further discussion took place and when asked if this would be an arrangement between the WBES and a private property owner, Director Richard said it would be a non-issue for the Town, if the Town did a land swap. It would be a good connector and promotes healthy business as well as greenery. Next step is to see if the Town could own the land and the Town would work with the WBES to build the trail.

When asked what land would be swapped, Director Richard indicated it would be Town land behind Avonian Place. It could assist for additional parking, etc; would need to negotiate that with the property owner. Director Richard reiterated that if land was swapped, there would be minimal operational expenses affected in the budget. CAO Coutinho advised staff would put a value on the labour and refer to it as in-kind.

Superintendent Burgess understands the WBES is considering a \$10,000 contribution. CAO Coutinho added there would likely be land surveying costs for the Town. Staff will report back to council with details/costs.

**MOVED BY MURLEY/BIBBY THAT THE TOWN OF WINDSOR START NEGOTIATIONS WITH T.A.N. FAIR TRADE PRODUCTS LIMITED (LAYOUNG TAN) AND MOVE FORWARD WITH THE CONNECT2 APPLICATION AND REPORT BACK TO COUNCIL. MOTION CARRIED**

**14. IN-CAMERA MATTERS**

- (a) **Personnel Matter**

Only council members and CAO Coutinho remained for the in-camera session.

**MOVED BY BIBBY/BREGANTE THAT AT 8:57PM, THE MEETING MOVE IN-CAMERA TO DISCUSS A PERSONNEL MATTER. MOTION CARRIED**

MOVED BY MURLEY/BREGANTE THAT AT 9:27PM, THE MEETING MOVE OUT OF  
IN-CAMERA. MOTION CARRIED

15. NOTICES OF MOTION - None

16. ADJOURNMENT

MOVED BY BREGANTE/BIBBY THAT AT 9:27PM, THE MEETING BE ADJOURNED.  
MOTION CARRIED

  
Chair

  
Municipal Clerk