

WINDSOR TOWN COUNCIL
Town Council Meeting Minutes
March 27, 2018 – 7:10 – 9:28pm
Windsor Council Chambers, 100 King St, Windsor, NS

Attendance:

Anna Allen	Mayor
Laurie Murley	Deputy Mayor
John Bregante	Councillor
Shelley Bibby	Councillor
Jim Ivey	Councillor
Louis Coutinho	CAO
Janet Redden	Recording Secretary
Doug Armstrong	Director of Finance (arrived at 7:17pm)
Scott Burgess	Fire Chief, WFD
VanEssa Roberts	Director of Community Development, Tourism & Recreation
Todd Richard	Director of Public Works

Regrets:

Shelleena Thornton Municipal Clerk (however, produced these minutes deriving from audio)

Public:

Colin Chisholm Reporter, Valley Journal Advertiser
2 Members of the public

1. **CALL TO ORDER** – Mayor Allen called this meeting to order at 7:10pm. There was a planning-related public hearing held prior to this council meeting.
2. **ANNOUNCEMENTS / ACKNOWLEDGEMENTS** – Victory Credit Union is celebrating 75th anniversary in April.
3. **CITIZEN (GALLERY) ACKNOWLEDGEMENT** - Two citizens present. Mr. Braun who will present under Item 7(a). Dr. Matthias Jaepel was also in attendance but indicated he had nothing to raise at the moment.
4. **APPROVAL OF MINUTES**

MOVED BY BREGANTE/MURLEY THAT THE FEBRUARY 27, 2018 TOWN COUNCIL MEETING MINUTES BE APPROVED AS CIRCULATED. MOTION CARRIED

5. **APPROVAL OF ORDER OF BUSINESS & AGENDA** (Additions/deletions if any)
Item 10 – Add Tabled motion re. Amalgamation Application from February Town Council meeting
Item 13(a) – Add Correspondence from West Hants' Solicitor McInnes Cooper to the NS Utility & Review Board re. WH position on adjournment of the ARCC and Town of Windsor amalgamation application 20180327
Item 13(b) – Add Hydraulic Fracking Correspondence from Barb Harris dated 20180326
Item 13(c) – Add Hockey Arena Project Update
Item 14(a) – Add In-Camera Personnel Matter
Item 14(b) – Add In-Camera Legal Matter

MOVED BY IVEY/BIBBY THAT THE AGENDA BE APPROVED AS AMENDED. MOTION CARRIED

6. **PUBLIC HEARING** – Held prior to this meeting re. MPS Amendments – Bill 177 & Commercial Development District (CDD)
(a) **SECOND READING** – MPS Amendments re. Bill 177 and Commercial Development District (CDD)

MOVED BY MURLEY/BREGANTE THAT SECOND READING BE GIVEN AND THE FOLLOWING AMENDMENTS TO THE MUNICIPAL PLANNING STRATEGY TO INCLUDE A COMMERCIAL DEVELOPMENT DISTRICT (CDD) BE APPROVED:

- (a) **THAT MUNICIPAL PLANNING STRATEGY, PART 7: TOWN CENTRE BE AMENDED TO INCLUDE:**

POLICY 7.6 COMMERCIAL DEVELOPMENT DISTRICT

IT IS THE INTENTION OF COUNCIL THAT THE TOWN CENTRE (TC) DESIGNATED AREA BE THE FOCUS OF A COMMERCIAL DEVELOPMENT DISTRICT (CDD) WHERE BILL 177, A PROPERTY TAX REBATE PROGRAM, WILL BE APPLIED.

COUNCIL BELIEVES THAT A REVITALIZED TOWN CENTRE AND WATERFRONT AREA IS A KEY INGREDIENT FOR THE LONG-TERM SUSTAINABILITY OF THE TOWN/REGION AND THE TOWN IS COMMITTED TO USING AVAILABLE TOOLS TO INCENTIVIZE REDEVELOPMENT.

CREATING A VIBRANT AND ACTIVE TOWN CENTRE AND WATERFRONT AREA CONTRIBUTES TO A HIGHER QUALITY OF LIFE FOR RESIDENTS, MAKES REDEVELOPMENT OPPORTUNITIES MORE ATTRACTIVE (E.G. BROWNFIELDS), AND UTILIZES EXISTING INFRASTRUCTURE.

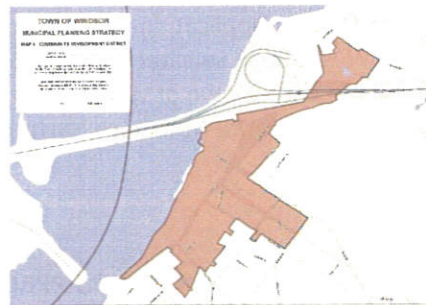
POLICY 7.6.1 IT SHALL BE THE POLICY OF COUNCIL TO ESTABLISH A COMMERCIAL DEVELOPMENT DISTRICT (CDD) WHICH WILL INCLUDE THE TOWN CENTRE (TC) DESIGNATED AREA AND APPLY TO ALL AREAS IDENTIFIED ON MAP 3 – COMMERCIAL DEVELOPMENT DISTRICT.

AND THAT THE MUNICIPAL PLANNING STRATEGY, PART 8: COMMERCIAL BE AMENDED TO INCLUDE:

POLICY 8.0.3 COUNCIL SHALL ENCOURAGE ECONOMIC REVITALIZATION, INCLUDING INDUSTRIAL RELOCATION, FOR SELECT AREAS OR PROPERTIES, OUTSIDE THE TOWN CENTRE, THROUGH AMENDMENTS TO MAP 3 – COMMERCIAL DEVELOPMENT DISTRICT.

- (b) **THAT THE MUNICIPAL PLANNING STRATEGY BE AMENDED TO INCLUDE:**

MAP 3 – COMMERCIAL DEVELOPMENT DISTRICT



MOTION CARRIED

7. DELEGATIONS / PRESENTATIONS

(a) **Barry Braun, Hants West Happy Community Project Society (re. Grant)** – Mr. Braun thanked council for the opportunity to present. One of the fundamental concepts of the *Happy Community Project* is to get out of the idea of ‘they should’ and believe ‘we should.’ He hopes the ‘we’ includes council. The Town has been supportive in many ways over the past few months.

Re. implementing projects, he works behind the scenes. There are many volunteers involved including businesses coming forward for partnerships. Happy Community Project is a service being provided by *Reshaping our World* and supports community citizens to make community connections. If the community is strongly connected, people will have the resources and resiliency of whatever comes.

Mr. Braun spoke of youth at the Centre for Learning and the Happy Community Project. Youth indicated they didn’t feel they belonged to the community; so that needs to change.

The *Happy Community Project* identifies projects needed in the community and action groups are created. Currently, there are ten action groups active; possibly eleven. He and the core group members provide leadership, process, some resources and infrastructure, vision, and possibility.

Mr. Braun spoke of the community garden project in Windsor as well as a WH, Union Corner resident donating two acres of their farm for a community garden and the produce going to the local food bank.

The community is generally excited about these projects and there is a revival of confidence and spirit. This is going to be celebrated May 27, 2018 at Victoria Park. It will be the greatest potluck ever. Hoping to have 1,000 citizens attend.

Mr. Braun stated that there are 3,000 names in regular conversation about these projects. There are 300 people who have rolled up their sleeves to make these ten projects move forward. Currently eight non-government organizations involved with the *Happy Community Project* and the projects (i.e. New Boundaries, Centre for Learning, Family Resource Centre, Big Brothers/Big Sisters, etc). There are two universities, Acadia University and Saint Mary’s University involved to some capacity as well. *Happy Community Project* is being recognized in many ways. A Professor from Yale University has recognized the *Happy Community Project* as well. Next week, they will be recognized in the legislature.

Mr. Braun said he gets enquiries as to what is going on in Windsor re. these projects. Citizens like that they are doing something that matters and it is helping instill pride in the community. People are excited, energized and inspired. Citizens talk about what they want; they want to be one community (Ardoise, Burlington, Ellershouse, etc). They see Windsor and the county as one community. Mayor Allen asked if that meant they wanted amalgamation. Mr. Braun said if people could understand and believe the issue/fear surrounding tax impacts, the answer would be, yes. Mr. Braun added that he understands West Hants council has been pressuring Windsor to drop the amalgamation application. He hopes Windsor council does not. He is a citizen of the county but uses Windsor amenities and facilities, like most.

The *Happy Community Project* would like local government to be part of the “we” in assisting projects come to fruition. Everyone plays a role. He would like council to support the *Happy Community Project* with financial support. There is a grant application submitted for budget consideration. Supporting the grant application would show council is part of the ‘we’ and it would assist with support and resources.

Mayor Allen asked if Mr. Braun approached the Province requesting support. Mr. Braun said yes; he submitted a grant to them for a job creation program; which will give him a few months; however, it is not sustainable – it is not a long-term solution. He has not heard back.

Mr. Braun explained one Society was created and he supports the projects with professional services. The \$6,000 will go to Reshaping Our World Happy Community Project; the \$1,500 is for the community garden project. He spoke to financial figures for sustainability. He is doing this in West Hants and Windsor to show this model to the rest of the world.

Mayor Allen said his application will go forward in the budget deliberation process. She acknowledged the Society has accomplished a lot in a short time.

(b) **Gordon Hughes Tennis Club (TENTATIVE) (re. Grant)** – The presentation was cancelled.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) **Municipal Government Act (MGA) Review Update** (if any) – CAO Coutinho said he has nothing new to report at this time. The MGA review has already been taking place for just over two years and he understands the Province will be taking over the process of revamping the MGA.

9. MOTIONS OF RECONSIDERATION / RESCISSION - None

10. CONSIDERATION OF DEFERRED BUSINESS – The following motion was tabled at the February 27, 2018 Town Council meeting and needed to be re-addressed.

MOVED BY IVEY/MURLEY TO CEASE AND CLOSE OFF THE RELATIONSHIP WITH THE AVON REGION CITIZENS COALITION (ARC) AND WITHDRAW FROM THE TOWN OF WINDSOR'S ENJOINED APPLICATION IN FRONT OF THE NS UTILITY & REVIEW BOARD AS PART OF THE AMALGAMATION APPLICATION. MOTION DEFEATED

Before voted on, discussion was held. Deputy Mayor Murley said she moved to table the motion back in February because she did not want the motion to be defeated without hearing back from the Province re. the municipal modernization pilot project questions Windsor council had. There has not yet been a response.

Councillor Ivey said that roads and gas-tax don't have anything to do with West Hants, but rather with the Province. He feels working collectively with West Hants without the amalgamation application before the NS Utility & Review Board (NSURB) would be best.

Councillor Bregante said both the Avon Region Citizens Coalition (ARCC) and West Hants have letters into the NSURB and neither have heard back yet. Perhaps council should wait to see what the NSURB's response is.

CAO Coutinho said he would ask legal counsel's opinion with respect to the correspondence under Item 13(c).

11. REPORTS

11.1 Chief Administrative Officer

(a) Account Collections Write-Offs Recommendation Report

MOVED BY MURLEY/IVEY THAT THE FOLLOWING WATER UTILITY ACCOUNTS, IN THE AMOUNT OF \$6,926.87 BE WRITTEN OFF AND THE FOLLOWING SEWER ACCOUNTS IN THE AMOUNT OF \$909.79 BE WRITTEN OFF:

ACCOUNT 190264.00	WATER \$ 5,800.31	
ACCOUNT 250036.00	WATER \$ 60.14	SEWER \$ 52.57
ACCOUNT 010539.02	WATER \$ 174.14	SEWER \$ 166.69
ACCOUNT 570126.01	WATER \$ 68.74	SEWER \$ 43.57
ACCOUNT 370045.00	WATER \$ 70.87	SEWER \$ 50.35
ACCOUNT 140061.01	WATER \$ 71.15	SEWER \$ 43.93
ACCOUNT 290202.01	WATER \$ 25.75	SEWER \$ 22.00
ACCOUNT 392171.02	WATER \$ 564.29	SEWER \$ 457.70
ACCOUNT 290204.01	<u>WATER \$ 91.48</u>	<u>SEWER \$ 72.98</u>
	TOTAL: \$ 6,926.87	\$ 909.79

MOTION CARRIED

After accounts are written off, does the Town ever hear back from the collection agencies? Director Armstrong said sometimes; however, he would have to look to see how much; how often. The longer the accounts are outstanding, the more challenging it is to collect.

(b) Affordable Housing Citizen-member Appointment, Ann Knowles Recommendation Report

MOVED BY BREGANTE/BIBBY THAT ANN KNOWLES BE APPOINTED TO THE AFFORDABLE HOUSING COMMITTEE FOR THE TERM APRIL 1, 2018 – MARCH 31, 2019 (FOLLOWED BY ANNUAL REVIEW BY THE AFFORDABLE HOUSING COMMITTEE). MOTION CARRIED

(c) Alexander Street (West) Project Tender Award Recommendation Report – A revised recommendation report was circulated at the meeting.

Director Richard said despite the tender being significantly lower than others', the Town is confident in the contractor's abilities based on previous experience/projects with them. The timing is right so that may have been part of it. The Town solicitor reviewed it as well.

MOVED BY BREGANTE/MURLEY THAT THE ALEXANDER STREET WEST SERVICES AND STREET RENEWAL TENDER (TOW2018-0308) FOR THE CONSTRUCTION WORK BE AWARDED TO THE LOW COMPLIANT BIDDER, HOWARD E. LITTLE EXCAVATING, FOR THE TENDERED PRICE OF \$ 547,688.90 PLUS HST. MOTION CARRIED

(d) Consultant Engineering Services 2018 – 2021 Recommendation Report

Director Richard said quite a few municipalities have standing offers; it is not unusual. The Town is compliant with its procurement policy and can still go outside these three firms (it is in the Standing Offer Agreement).

MOVED BY IVEY/BIBBY THAT STAFF ENTER INTO A STANDING OFFER AGREEMENT AS PER RFP-TOW009-2018 FOR CONSULTANT ENGINEERING SERVICES WITH THE FOLLOWING THREE FIRMS: CBCL, STANTEC, AND DESIGN POINT. THIS AGREEMENT IS FOR A THREE-YEAR PERIOD WITH THE OPTION TO EXTEND FOR AN ADDITIONAL THREE YEARS. MOTION CARRIED

(e) Debenture Issuance Resolution: Balloon Payment Refinancing for Water Treatment Plant Debenture 23-A-1 Recommendation Report

MOVED BY MURLEY/BREGANTE THAT COUNCIL APPROVES THE RESOLUTION FOR PRE-APPROVAL OF DEBENTURE ISSUANCE SUBJECT TO INTEREST RATE, AND AUTHORIZES PARTICIPATION IN THE MUNICIPAL FINANCE CORPORATION 2018 SPRING DEBENTURE ISSUE, REQUESTING FUNDS FOR A 5 YEAR PERIOD IN THE AMOUNT OF \$ 492,975.00 FOR THE BALLOON PAYMENT REFINANCING OF WATER TREATMENT PLANT DEBENTURE 23-A-1. MOTION CARRIED

(f) Development Officer Appointment, Janet Redden Recommendation Report – Development Officer Marcia Elliott will continue with the Town for a bit. This will allow Janet Redden signing authority.

MOVED BY BREGANTE/BIBBY THAT JANET REDDEN BE APPOINTED DEVELOPMENT OFFICER FOR THE TOWN OF WINDSOR. MOTION CARRIED

11.2 Committees of Council

- (a) **Audit Committee** – There was an audit committee meeting held prior to this meeting and the auditors provided a report on how they will proceed with the Town’s audit.
- (b) **Committee of the Whole Recommendations** – None (as March’s Committee of the Whole meeting was a one-matter agenda public information session re. proposed hockey arena project).

(c) **Strategy & Policy Committee Recommendations**

(i) **Regional Services Corporations**

The Valley Community Fibre Network (VCFN) is included within this. It’s not believed the VCFN drove this but rather two other inter-municipal corporations within the County of Kings. This has not been raised at the VCFN level and they should be in the loop prior to this being approved. The VCFN has both the Authority and the Board (Authority is partners and the Board includes financial partners). The Authority reports to the Board.

MOVED BY IVEY/MURLEY TO RECOMMEND TO COUNCIL THAT,

WHEREAS THE MUNICIPAL UNITS SITUATED WITHIN THE COUNTIES OF ANNAPOLIS, KINGS, AND HANTS WEST ARE PARTIES TO VARIOUS INTER-MUNICIPAL SERVICES AGREEMENTS (IMSAs) WHICH HAVE CREATED CORPORATIONS UNDER S.60 OF THE MUNICIPAL GOVERNMENT ACT (MGA); AND

WHEREAS THE PARTIES TO THESE IMSAs RECOGNIZE THE NEED TO REVIEW AND UPDATE THE VARIOUS INCORPORATING DOCUMENTS WITH A VIEW OF ACHIEVING ORGANIZATIONAL EFFICIENCIES FROM BOTH OPERATIONAL AND GOVERNANCE PERSPECTIVES;

THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF WINDSOR HEREBY AGREES TO AUTHORIZE THE:

- FINANCIAL COMMITMENT SPECIFIC TO THE TOWN OF WINDSOR, IN THE AMOUNT OF \$3,840.00 (AS PER THE ‘ESTIMATED COST AND SHARING PROPOSAL’ (Pg. 10 of these meeting minutes);
- ESTABLISHMENT OF AN OVERSIGHT COMMITTEE COMPRISING OF CAOs FROM REPRESENTATIVE MUNICIPALITIES; AND
- APPLICATION TO THE DEPARTMENT OF MUNICIPAL AFFAIRS FOR COST-SHARING.

MOVED BY IVEY/MURLEY TO POSTPONE THE ABOVE MOTION UNTIL APRIL’S COMMITTEE OF THE WHOLE MEETING. MOTION CARRIED

- (d) **PAC / HAC Recommendations** – Held under Matter # 6(a)
- (e) **Police Advisory Board** – Next meeting is April 23rd at 7pm in Windsor Council Chambers.
- (f) **Joint Council** – March 29th meeting was canceled by West Hants and is rescheduled for 6pm, April 26 in West Hants Council Chambers.
- (g) **REMO** - None
- (h) **Region 6** - None

- (i) **Watershed Committee** – Next meeting is May 14th at 6:30pm. There was study commissioned by the Province, chaired by the Chancellor of King's College about clear-cutting and forestry practices/policies around the province. The study has not yet been released.
- (j) **VCFN (Valley Community Fibre Network)** – Next meeting is April 5th.

11.3 Members of Council

- (i) **UNSM Information Report (dated March 2, 2018)** – Potential priorities are listed in the letter. Council members can go through them individually and number them in the order of importance for discussion at April's Committee of the Whole meeting.

12. CORRESPONDENCE / PETITIONS & MEETING CALENDAR REVIEW

(a) Correspondence (Information Purposes Only)

MOVED BY BREGANTE/MURLEY THAT BOTH PIECES OF CORRESPONDENCE FROM HALIFAX MAYOR MIKE SAVAGE BE RECEIVED AND KEPT ON FILE. MOTION CARRIED

- (i) **Fr. Halifax Mayor Mike Savage (20180305)** – Town was cc'd on HRM Mayor Savage correspondence to CN as expression of interest on behalf of HRM in acquiring portions of the Windsor and Hantsport Railway corridor situated in the municipality for a rails-to-trails active transportation facility should it become available.
- (ii) **Fr. Halifax Mayor Mike Savage (20180305)** – Town was cc'd on HRM Mayor Savage correspondence to Canadian Transportation Agency as expression of interest on behalf of HRM in acquiring portions of the Windsor and Hantsport Railway corridor situated in the municipality for a rails-to-trails active transportation facility should it become available.

Mayor Allen said the Province should own it but she is not sure what is going to happen. There will be an upcoming meeting with the rail owner.

(b) Correspondence (Requests)

- (i) **Relay for Life (20180208)** – Annual request for exemption of the Town's Noise Bylaw for the Relay event on Saturday, June 2, 2018 from 6pm until midnight.

MOVED BY BREGANTE/IVEY THAT RELAY FOR LIFE BE GRANTED EXEMPTION FROM THE TOWN'S NOISE BYLAW FOR THE ANNUAL EVENT TO BE HELD JUNE 2, 2018, FROM 6:00PM UNTIL MIDNIGHT. MOTION CARRIED

(c) Petitions – None

(d) Meeting Calendar Review – No proposed changes to the April 2018 meeting calendar.

13. ITEMS ADDED TO AGENDA UNDER #5

- (a) **Correspondence from West Hants' Solicitor, Peter M. Rogers with McInnes Cooper (dated March 27, 2018) to the NS Utility & Review Board (cc'd to the Town of Windsor)** – CAO Coutinho is going to seek advice from the Town's solicitor.

MOVED BY MURLEY/BIBBY THAT THE RELAY FOR LIFE CORRESPONDENCE (ITEM 12(b)(i) AND THE CORRESPONDENCE FROM WEST HANTS' SOLICITOR DATED MARCH 27, 2018 BE RECEIVED AND KEPT ON FILE. MOTION CARRIED

- (b) **Correspondence from Barb Harris (March 26, 2018) re. Hydraulic Fracturing** – Place on the April 2018 Committee of the Whole meeting agenda.
- (c) **Proposed Hockey Arena Update** – CAO Coutinho said there has been great feedback and Jeff Redden has been collecting names of those interested in the pucks and seats fundraiser.

CAO Coutinho advised he and Director Richard contacted Aileen Waller-Hebb, to see where the Town is at with the deadline. They were advised the project has moved to the next stage. The Town needs to come up with a business plan with a number (right now \$12.5 million). Have until September 2018 to fundraise the \$2.2 million. Mayor Allen said Dale Palmetter is willing to come and address this if council wishes.

The Town received information from QSolv, "Elemental Cost Plan Class D Feasibility Estimate" dated March 26, 2018. (CAO Coutinho circulated copies to council). They have identified the soft costs which have added roughly \$1.2 - \$1.3 million to the project. Now when the Town goes back to the architects and go out for design is when changes will get made so as to still come in the \$12.5 million budget. The changes are unknown at this time; however, will work toward the \$12.5 million. (This had to be done with the new Waste Water Treatment Plant as well). This QSolv estimate includes HST; however, the Town will get all of the HST back.

Mayor Allen wrote to Minister Brison requesting a meeting with him, MLA Porter, Warden Zebian and herself to seek clarity and ensure everyone is on the same page and to clarify process issues/concerns. Mayor Allen spoke with Dale Palmetter on March 26th.

Councillor Bibby was contacted by someone (hockey mom), and she is supportive of the Town moving forward with this project and has collected \$20,600 in pledges in five days.

Councillor Ivey said with respect to the Class D estimate presented last week, there are a number of items still not included in the QSolv estimate (i.e. engineering consulting services, core samples, inflation, etc). CAO Coutinho said the geotechnical study was done and Director Richard supplied a copy of the study to QSolv. Councillor Ivey said there is no reference to that report having been received by council and he asked if the Town paid anything for it. CAO Coutinho said the Province paid for it and provided a copy.

Councillor Ivey said the Town is still four steps away from getting a Class A estimate. The contingency is typically 15-20% and ours is currently at 5% on a Class D estimate. That is almost a million dollars difference. It was previously stated that as numbers got refined, the contingency would be bumped up; however, that seems the opposite of what would typically occur. Typically as numbers get refined, the contingency would go down. CAO Coutinho said with a Class D, it can either be 30% over or under. Director Richard said the contingency on this project is 10% right now (Design Development Contingency is 5% and Construction Contingency is 5%). This is a much more detailed Class D estimate than what one would typically get at this stage of a project (it is still conceptual; but done more in-depth than usual). It is even more detailed than the one for the recently built Waste Water Treatment Plant. There are a lot of changes throughout the process. CAO Coutinho said staff wanted to be clear with the consultant that the Town wanted more information in the estimate before submitting anything to the Province/Federal levels of governments.

Mayor Allen said she received a clarity email from Dale Palmetter advising he was in Halifax and is available by phone if needed.

Councillor Bibby - \$12.5 million but QSolv figure reflects over \$13 million. CAO Coutinho said \$12.5 is believed to achievable. This is where the Town engages the public more.

14. IN-CAMERA MATTERS

- (a) **Personnel Matter** (8:45 – 9:15pm). Members of Council and CAO Coutinho only.
- (b) **Legal Matter** (9:15 – 9:28pm). Mayor Allen, Deputy Mayor Murley, and Councillors Bibby and Bregante, CAO Coutinho, Recorder Redden, and Directors Armstrong and Richard. (Councillor Ivey declared conflict of interest).

MOVED BY MURLEY/BREGANTE THAT AT 8:45PM, THE MEETING MOVE IN-CAMERA MATTER TO DISCUSS A PERSONNEL MATTER AND LEGAL MATTER. MOTION CARRIED.

Personnel Matter – No recording nor minutes taken.

Legal Matter – Councillor Ivey declared Conflict of Interest and left the meeting at 9:15pm.

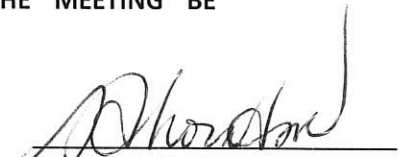
MOVED BY BREGANTE/MURLEY THAT AT 9:28PM, THE MEETING MOVE OUT OF IN-CAMERA. MOTION CARRIED

15. NOTICES OF MOTION - None

16. ADJOURNMENT

MOVED BY BREGANTE/MURLEY THAT AT 9:28PM, THE MEETING BE ADJOURNED. MOTION CARRIED


Chair


Municipal Clerk

ESTIMATED COST AND SHARING PROPOSAL

COST SHARING FOR PROPOSED INTER-MUNICIPAL CONTRACTED SERVICE REVIEW							
Proposed Budget:							
Element:							
Leadership/ Change Management		\$	75,000				
Financial Services			50,000				
Legal			25,000				
VCFN business plan (net of REN and East Hants)			65,000				
HST Expense Portion			<u>9,215</u>				
Total proposed budget		\$	<u>224,215</u>				
Proposed sharing (Municipal/Provincial):							
Municipal Share	75%	\$	168,161				
Provincial Share ¹	25%		<u>56,054</u>				
	100%	\$	<u>224,215</u>				
Proposed allocation among IMSA corporations:							
	Total Leadership	Total Financial	Total Legal	VCFN Business Plan	Total		
Kings Transit	10%	25%	10%		\$ 17,598		
Valley Waste	70%	50%	60%		\$ 72,348		
VCFN	20%	25%	30%	100%	\$ 78,215		
	<u>100%</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>	<u>\$ 168,161</u>		
Proposed Unit allocation:							
	VCFN % ²	VCFN \$\$	KTA %	KTA \$\$ ^{3&4}	VWRM %	VWRM \$\$	Total Contribution
Windsor	4.91%	\$ 3,840		\$ -		\$ -	\$ 3,840
West Hants	19.37%	15,150		-		-	15,150
Wolfville	6.20%	4,849	15%	2,640	6.54%	4,732	12,221
County of Kings	66.34%	51,887	60%	10,559	58.91%	42,620	105,067
Berwick	3.18%	2,487	5%	880	2.78%	2,011	5,378
Kentville		-	20%	3,520	7.95%	5,752	9,271
County of Annapolis		-		-	20.99%	15,186	15,186
Middleton		-		-	2.03%	1,469	1,469
Annapolis Royal		-		-	0.80%	579	579
	<u>100%</u>	<u>\$ 78,215</u>	<u>100%</u>	<u>\$ 17,598</u>	<u>100%</u>	<u>\$ 72,348</u>	<u>\$ 168,161</u>
Notes							
1. The application to the Department of Municipal Affairs may be for more than 25% if the projection of consulting fees needs to be increased							
2. VCFN costs could be further offset by Acadia, NSCC and ACOA							
3. VWRM costs may be lower in the upcoming fiscal year to the Parties as a result of deferring the GM hiring							
4. Annapolis Co. and Digby may want to contribute to the KTA costs							