

WINDSOR TOWN COUNCIL
Town Council Meeting Minutes
July 24, 2018 – 7:00 – 8:32pm
Windsor Council Chambers, 100 King St, Windsor, NS

Attendance:

Anna Allen	Mayor, Chair
Laurie Murley	Deputy Mayor
John Bregante	Councillor
Shelley Bibby	Councillor
Jim Ivey	Councillor (left at 8:18pm due to Conflict of Interest during in-camera discussions)
Louis Coutinho	CAO
Shelleena Thornton	Municipal Clerk
Doug Armstrong	Director of Finance (left at 7:06pm)
Todd Richard	Director of Public Works
VanEssa Roberts	Director of Community Development, Tourism & Recreation
Duane Saulnier	CPA, CA, Grant Thornton (left at 7:06pm)
Jonathan Veinot	CPA, CA, Grant Thornton (left at 7:06pm)

Regrets: None

Public:

Colin Chisholm Reporter, Valley Journal Advertiser
No members of the public

1. **CALL TO ORDER** – Mayor Allen called the meeting to order at 7:00pm.
2. **ANNOUNCEMENTS / ACKNOWLEDGEMENTS** – Moment of Silence in memory of co-worker and friend, Carolyn Rockwell.
3. **CITIZEN (GALLERY) ACKNOWLEDGEMENT** – Reporter Chisholm was welcomed. No public present.
4. **APPROVAL OF MINUTES**

MOVED BY BREGANTE/MURLEY THAT THE JUNE 26, 2018 TOWN COUNCIL MEETING MINUTES AND JULY 19, 2018 SPECIAL TOWN COUNCIL MEETING MINUTES BE APPROVED AS CIRCULATED. MOTION CARRIED

5. **APPROVAL OF ORDER OF BUSINESS & AGENDA** (Additions/deletions if any)
Move 11.2(a)(i) up to Item #7
Item 14(a) – Add negotiations in-camera matter
Item 14(b) – Add legal in-camera matter

MOVED BY BREGANTE/BIBBY TO APPROVE THE AGENDA AS AMENDED. MOTION CARRIED

6. PUBLIC HEARING – None

- 7. DELEGATIONS / PRESENTATIONS** – It was noted an Audit Committee meeting was held at 5:30pm (prior to this meeting). Auditors Duane Saulnier and Jonathan Veinot reviewed the statements and noted the Town’s financial position is strong and a clean audit report was issued.

MOVED BY BREGANTE/BIBBY THAT THE TOWN OF WINDSOR’S AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDING MARCH 31, 2018 BE APPROVED. MOTION CARRIED

Auditors Mr. Saulnier, Mr. Veinot, and Director Armstrong left the meeting at 7:06pm.

8. BUSINESS ARISING FROM PREVIOUS MINUTES - None

9. MOTIONS OF RECONSIDERATION / RESCISSION - None

10. CONSIDERATION OF DEFERRED BUSINESS

- (a) Postponed Motion Re Regional Service Corporations** (raised at July 2018 Council meeting) – It was noted the VCFN has not yet met so it was asked this remain postponed until September 2018.

11. REPORTS

11.1 Chief Administrative Officer

- (a) Hockey Arena Project Update** (if any) – CAO Coutinho said a letter was received late this afternoon from Minister Chuck Porter and it will be discussed in-camera. Following are responses to questions asked:

- No funds have been received; only pledges;
- The Town worked with the auditors and Canada Revenue Agency (CRA) and the donation and pledge forms have been created;
- Most donations will be lump sum but some have requested spanning them over a period of time. CAO Coutinho does not have exact details as to who or how much and will get that information.

- (b) Elected Officials’ Compensation and Tax Changes Recommendation Report** (July 10 COTW Mtg)

MOVED BY MURLEY/BREGANTE THAT THE COMPENSATION PAID OUT TO COUNCILLORS BE INCREASED TO OFFSET THE IMPACT OF THE TAXATION CHANGE ANNOUNCED IN THE LATEST FEDERAL BUDGET. THE NET PAY WILL REMAIN THE SAME, AS SALARIES WILL NOW BE FULLY TAXED OFFSETTING THE ONE-THIRD TAX EXEMPTION PREVIOUSLY GIVEN TO COUNCILS ACROSS THE COUNTRY. MOTION CARRIED

- (c) Enforcement of Smoking Infractions - Protection from Second-hand Smoke Bylaw & Smoke Free Places Act Legislation Information Report** – CAO Coutinho reviewed the report. It was suggested to also post ‘no smoking’ signage to help educate (i.e. at the Skatepark, etc).

MOVED BY BIBBY/IVEY TO AMEND AND TIGHTEN THE TOWN OF WINDSOR’S BYLAW #28 – PROTECTION FROM SECOND-HAND SMOKE AND FOR IT TO BE MORE RESTRICTIVE OF SMOKING, VAPING ON TOWN OF WINDSOR OWNED/LEASED PROPERTY AND TO ALSO REFERENCE THE PROVINCE’S SMOKE FREE PLACES ACT LEGISLATION. MOTION CARRIED

11.2 Committees of Council

- (a) **Audit Committee** – Refer to Item #7.
 - (i) **Recommendation from the Audit Committee (if available)** – Refer to Item #7.
- (b) **Committee of the Whole Recommendations** – None (see 11.1(b & c))
- (c) **Strategy & Policy Committee Recommendations** – None
- (d) **PAC / HAC Recommendations** – None
- (e) **Police Advisory Board** – Next meeting is Sept. 10 at 7pm.
- (f) **Joint Council** – Next meeting is July 26 at 6pm at West Hants.
- (g) **REMO** - None
- (h) **Region 6** - None
- (i) **Watershed Committee** - None
- (j) **VCFN (Valley Community Fibre Network)** - None

11.3 Members of Council - None

12. CORRESPONDENCE / PETITIONS & MEETING CALENDAR REVIEW

MOVED BY MURLEY/BREGANTE THAT ALL CORRESPONDENCE BE RECEIVED AND KEPT ON FILE. MOTION CARRIED

- (a) **Correspondence (Information Purposes Only)**
 - (i) **S/Sgt Dianne Stairs (20180629)** – Her retirement and thank you to the Town
- (b) **Correspondence (Requests)** - None
- (c) **Petitions** - None
- (d) **Meeting Calendar Review** – September 2018 (add ICSP Cultural meeting on Sept. 4 at 6:30-7:30pm).
Special Town Council meeting to deal with one-matter, Tender Award; Tuesday, July 31 at 4pm.

13. ITEMS ADDED TO AGENDA UNDER #5 (if any) - None

14. IN-CAMERA MATTERS (Negotiations Matter and Legal Matter)

MOVED BY MURLEY/BREGANTE THAT AT 7:40PM, THE MEETING MOVE IN-CAMERA TO DISCUSS A NEGOTIATIONS MATTER AND A LEGAL MATTER. MOTION CARRIED

Members of Council, CAO Coutinho, Clerk Thornton, and Directors Roberts and Richard remained for the in-camera discussions.

For the second matter, the legal matter, Councillor Ivey declared conflict of interest at 8:18pm and left the meeting.

MOVED BY BREGANTE/MURLEY THAT AT 8:32PM, THE MEETING MOVE OUT OF IN-CAMERA. MOTION CARRIED

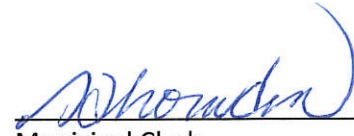
15. NOTICES OF MOTION - None

16. ADJOURNMENT

MOVED BY BREGANTE/BIBBY THAT AT 8:32PM, THE MEETING BE ADJOURNED. MOTION CARRIED



Chair



Municipal Clerk