

WINDSOR TOWN COUNCIL
Town Council Meeting Minutes
February 26, 2019 – 7:00 – 8:12pm
Windsor Council Chambers, 100 King St, Windsor, NS

Attendance

Laurie Murley	Deputy Mayor, Vice-Chair
John Bregante	Councillor
Shelley Bibby	Councillor
Jim Ivey	Councillor
Louis Coutinho	CAO
Shelleena Thornton	Municipal Clerk
Todd Richard	Director of Public Works
Jamie Harvey	Deputy Chief, Windsor Fire Dept.

Regrets

Anna Allen	Mayor
Vanessa Roberts	Director of Community Development, Tourism & Recreation

Public

Colin Chisholm	Reporter, Valley Journal Advertiser
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1 members of the public

1. **CALL TO ORDER** – Chair Murley called the meeting to order at 7:00 p.m.

2. **ANNOUNCEMENTS / ACKNOWLEDGEMENTS**

- Children’s Wish Month – March 2019
- On behalf of council, Chair Murley respectfully acknowledged that the land on which we gather is traditional unceded Mi’kmaw territory.

3. **CITIZEN (GALLERY) ACKNOWLEDGEMENT** – One member present.

4. **APPROVAL OF MINUTES**

MOVED BY BREGANTE/BIBBY THAT THE JANUARY 22, 2019 COUNCIL MEETING MINUTES BE APPROVED AS CIRCULATED. MOTION CARRIED

5. **APPROVAL OF ORDER OF BUSINESS & AGENDA** (Additions/deletions if any)

- Item 13(a) – Add Jewish Legion – Old Pool Site
- Item 15(a) – Add Underwood Drive Notice of Motion & Correspondence
- Item 14(b) – Add In-camera Personnel Matter

MOVED BY BREGANTE/IVEY THAT THE AGENDA BE APPROVED AS AMENDED. MOTION CARRIED

6. **PUBLIC HEARING(S)** - None

- 7. DELEGATIONS / PRESENTATIONS – None
- 8. BUSINESS ARISING FROM PREVIOUS MINUTES - None
- 9. MOTIONS OF RECONSIDERATION / RESCISSION - None
- 10. CONSIDERATION OF DEFERRED BUSINESS - None

11. REPORTS

11.1 CHIEF ADMINISTRATIVE OFFICER

11.2 COMMITTEES OF COUNCIL

(a) COMMITTEE OF THE WHOLE RECOMMENDATIONS

(i) Usage of Town of Windsor Crest/Logo by Outside Organizations

MOVED BY IVEY/BIBBY THAT COUNCIL APPROVES THE WINDSOR REGIONAL COIN & COLLECTIBLES CLUB BE EXEMPTED FROM "BYLAW #6 – TOWN SEAL AND CREST BYLAW" AND ALLOWED TO USE THE TOWN OF WINDSOR CREST/LOGO FOR A COLLECTIBLE COIN ONLY, PENDING FORMAL AND FINAL APPROVAL OF THE COIN'S DESIGN BY THE TOWN OF WINDSOR, AND THAT PRODUCTION OF THE COIN OCCUR PRIOR TO MARCH 31, 2020. AND FURTHER, THAT THE TOWN CREST/LOGO NOT BE USED FOR ANY OTHER PURPOSE THAN IDENTIFIED IN THIS MOTION. MOTION CARRIED

(ii) Letter to Dept. of Community Services and Others re Homes for Safety Funding Resources

MOVED BREGANTE/IVEY THAT A LETTER BE SENT TO THE DEPARTMENT OF COMMUNITY SERVICES, DEPARTMENT OF JUSTICE, AND MLA CHUCK PORTER REGARDING THE LACK OF FUNDING DUE TO THE IMPACT OF 'HOMES FOR SAFETY' AND THAT THE ASSOCIATED COSTS/IMPACTS TO OUR COMMUNITY SHOULD BE COVERED. MOTION CARRIED

(iii) Partners for Climate Protection Program

MOVED BY BREGANTE/BIBBY THAT WINDSOR JOIN THE FCM-ICLEI (LOCAL GOVERNMENTS FOR SUSTAINABILITY), PARTNERS FOR CLIMATE PROTECTION PROGRAM AS PER THE FOLLOW RESOLUTION:

WHEREAS IT IS WELL ESTABLISHED THAT CLIMATE CHANGE IS INCREASING THE FREQUENCY OF EXTREME WEATHER EVENTS AND POSING OTHER RISKS, SUCH AS DROUGHT, FOREST FIRES AND RISING SEA LEVELS, WHICH PRESENT SERIOUS THREATS TO OUR NATURAL ENVIRONMENT, OUR HEALTH, OUR JOBS AND OUR ECONOMY;

WHEREAS THE 2016 PARIS AGREEMENT, SIGNED BY MORE THAN 190 COUNTRIES, INCLUDING CANADA, COMMITTED TO LIMIT THE GLOBAL TEMPERATURE INCREASE TO BELOW TWO DEGREES CELSIUS AND TO PURSUE

EFFORTS TO LIMIT THIS INCREASE TO 1.5 DEGREES CELSIUS, IN ORDER TO AVOID THE MOST SEVERE CLIMATE CHANGE IMPACTS;

WHEREAS LOCAL GOVERNMENTS ARE ESSENTIAL TO THE SUCCESSFUL IMPLEMENTATION OF THE PARIS AGREEMENT;

WHEREAS CANADA'S CITIES AND COMMUNITIES INFLUENCE APPROXIMATELY 50 PER CENT OF NATIONAL GREENHOUSE GAS (GHG) EMISSIONS AND CAN DRIVE SYSTEMIC LOW-CARBON PRACTICES, INCLUDING: BUILDING HIGH EFFICIENCY BUILDINGS, UNDERTAKING BUILDING RETROFITS AND DEVELOPING DISTRICT HEATING; BUILDING ACTIVE TRANSIT, ELECTRIC VEHICLE INFRASTRUCTURE AND ELECTRIFIED PUBLIC TRANSIT; IMPLEMENTING NEAR-ZERO GHG WASTE PLANS; AND DELIVERING HIGH-EFFICIENCY WATER AND WASTEWATER SERVICES;

WHEREAS INVESTMENTS IN THESE TYPES OF MEASURES ALSO REDUCE OPERATING COSTS, HELP MUNICIPALITIES MAINTAIN AND PLAN FOR FUTURE COMMUNITY SERVICES, PROTECT PUBLIC HEALTH, SUPPORT SUSTAINABLE COMMUNITY DEVELOPMENT, INCREASE COMMUNITY RESILIENCE AND REDUCE A COMMUNITY'S VULNERABILITY TO ENVIRONMENTAL, ECONOMIC AND SOCIAL STRESSES;

WHEREAS A NUMBER OF GOVERNMENT AND INTERNATIONAL AND NATIONAL ORGANIZATIONS HAVE CALLED FOR GREATER COOPERATION AMONG ALL STAKEHOLDERS TO MEET REDUCTION TARGETS, INCLUDING CANADA'S BIG CITY MAYORS' CAUCUS, WHICH SUPPORTS BINDING GHG EMISSION REDUCTION TARGETS AT THE INTERNATIONAL, NATIONAL AND CITY LEVELS, ACTION PLANS THAT CUT EMISSIONS, IDENTIFICATION OF RISKS AND MITIGATION SOLUTIONS, AND REGULAR MUNICIPAL GHG EMISSIONS REPORTING;

WHEREAS THE FEDERATION OF CANADIAN MUNICIPALITIES (FCM) AND ICLEI-LOCAL GOVERNMENTS FOR SUSTAINABILITY HAVE ESTABLISHED THE PARTNERS FOR CLIMATE PROTECTION (PCP) PROGRAM TO PROVIDE A FORUM FOR MUNICIPAL GOVERNMENTS TO SHARE THEIR KNOWLEDGE AND EXPERIENCE WITH OTHER MUNICIPAL GOVERNMENTS ON HOW TO REDUCE GHG EMISSIONS;

WHEREAS OVER 300 MUNICIPAL GOVERNMENTS ACROSS CANADA REPRESENTING MORE THAN 65 PER CENT OF THE POPULATION HAVE ALREADY COMMITTED TO REDUCING CORPORATE AND COMMUNITY GHG EMISSIONS THROUGH THE PCP PROGRAM SINCE ITS INCEPTION IN 1994;

WHEREAS PCP MEMBERS COMMIT TO ADOPT A COMMUNITY GHG REDUCTION TARGET OF 30 PER CENT BELOW 2005 LEVELS BY 2030, IN LINE WITH THE GOVERNMENT OF CANADA'S TARGET, AND TO ADOPT A CORPORATE GHG REDUCTION TARGET THAT IS SIMILAR OR MORE AMBITIOUS, AND TO CONSIDER ADOPTING A DEEPER COMMUNITY AND CORPORATE EMISSIONS REDUCTION TARGET OF 80 PER CENT BY 2050;

WHEREAS THE PCP PROGRAM IS BASED ON A FIVE-MILESTONE FRAMEWORK THAT INVOLVES COMPLETING A GHG INVENTORY AND FORECAST, SETTING A GHG REDUCTION TARGET, DEVELOPING A LOCAL ACTION PLAN, IMPLEMENTING THE PLAN, AND MONITORING PROGRESS AND REPORTING RESULTS;

WHEREAS PCP MEMBERS COMMIT TO CARRY OUT THE FIVE-MILESTONE FRAMEWORK WITHIN 10 YEARS OF JOINING THE PROGRAM AND TO REPORT ON PROGRESS AT LEAST ONCE EVERY TWO YEARS;

WHEREAS PCP MEMBERS ACCEPT THEY CAN BE SUSPENDED FROM THE PROGRAM- SUBJECT TO PRIOR NOTICE IN WRITING BY THE PCP SECRETARIAT- IN THE EVENT OF NON-SUBMISSION OF PROGRESS REPORTS WITHIN THE ESTABLISHED DEADLINES;

BE IT RESOLVED THAT THE TOWN OF WINDSOR ENDORSE THE GOVERNMENT OF CANADA'S COMMITMENT TO THE PARIS AGREEMENT TO LIMIT GLOBAL TEMPERATURE INCREASE TO BELOW TWO DEGREES CELSIUS AND TO PURSUE EFFORTS TO LIMIT THE GLOBAL TEMPERATURE INCREASE TO 1.5 DEGREES CELSIUS; AND

BE IT RESOLVED THAT THE TOWN OF WINDSOR REVIEW THE GUIDELINES ON PCP MEMBER BENEFITS AND RESPONSIBILITIES AND THEN COMMUNICATE TO FCM ITS PARTICIPATION IN THE PCP PROGRAM AND ITS COMMITMENT TO ACHIEVING THE MILESTONES SET OUT IN THE PCP FIVE-MILESTONE FRAMEWORK;

BE IT FURTHER RESOLVED THAT THE TOWN OF WINDSOR APPOINT THE FOLLOWING:

- A) CORPORATE STAFF PERSON (NAME) _____
(CONTACT NUMBER) _____
(EMAIL ADDRESS) _____
- B) ELECTED OFFICIAL (NAME) _____
(CONTACT NUMBER) _____
(EMAIL ADDRESS) _____

TO OVERSEE IMPLEMENTATION OF THE PCP MILESTONES AND BE THE POINTS OF CONTACT FOR THE PCP PROGRAM WITHIN THE MUNICIPALITY.

_____ SIGNATURE
_____ DATE

MOTION CARRIED (it was noted the names in the blanks are to be determined at a later date).

(iv) Self-Contained Breathing Apparatus Purchase

MOVED BY BREGANTE/IVEY THAT THE WINDSOR FIRE DEPARTMENT PURCHASE 10 MSA SELF-CONTAINED BREATHING APPARTUS UNITS (HARNES, MASK AND 4500 PSI, 45 MINUTE CYLINDER) AND ONE EXTRA CYLINDER PER UNIT, SUPPLIED BY CUMINGS FIRE AND SAFETY, HEBBVILLE, NS, FOR A TOTAL COST OF \$62,950.00 (BEFORE TAXES) - \$72,392.50 (TAXES INCLUDED). MOTION CARRIED

(v) First Reading - Bylaw #46 – Repeal of Bylaw #29 – Fire Chief and Services Bylaw – Public Hearing/Second Reading to be held at the March 26, 2019 Town Council meeting.

MOVED BY BREGANTE/IVEY THAT FIRST READING BE GIVEN TO BYLAW #46 – REPEAL OF BYLAW #29 FIRE CHIEF AND SERVICES BYLAW. MOTION CARRIED.

(b) STRATEGY & POLICY COMMITTEE RECOMMENDATIONS – None

(c) PAC / HAC RECOMMENDATIONS

(i) Development Agreement Application First Reading – Jeff & Tina Smith, Nesbitt St – PID 45056793 – CAO provided a brief overview. Councillor Ivey re-stated his concerns from the PAC meeting; the street is too narrow for this and that this council package does not include the reports provided by both the Traffic Authority and Fire Services. CAO Coutinho will ensure all past and future reports obtained on this matter will be made available at the public hearing and second reading.

MOVED BY BIBBY/BREGANTE THAT FIRST READING BE GIVEN TO THE REQUEST FROM JEFF AND TINA SMITH TO ENTER INTO A DEVELOPMENT AGREEMENT TO ALLOW DEVELOPMENT OF A LOCAL COMMERCIAL USE IN A RESIDENTIAL DESIGNATION ON NESBITT STREET, WINDSOR, NS (PID # 45056793). MOTION CARRIED

(ii) Development Agreement Application First Reading – Todd MacEachern, 200 Albert St – PID 45050010 – CAO Coutinho provided a brief overview.

MOVED BY BIBBY/IVEY THAT FIRST READING BE GIVEN TO THE REQUEST FROM TODD MACEACHERN TO ENTER INTO A DEVELOPMENT AGREEMENT TO ALLOW FOR ONE ADDITIONAL RESIDENTIAL UNIT AT 200 ALBERT STREET, WINDSOR, NS (PID # 45050010). MOTION CARRIED

(iii) Waterfront Redevelopment Public Participation Meeting re. Potential Plan Amendments –Draft plan amendments will be presented to the Planning Advisory Committee (PAC) at their March 6th meeting. A public participation meeting is suggested to be held April 10, 2019 (with the regular PAC meeting to immediately follow it).

(d) POLICE ADVISORY BOARD - None

(e) JOINT COUNCIL – None

(f) REMO - None

(g) REGION 6 - None

- (h) **WATERSHED ADVISORY COMMITTEE** – The committee met February 20th to begin the process of revising its Best Management Practices.
- (i) **VCFN (Valley Community Fibre Network)** – The VCFN is doing research and the business forum response has been low. The residential forum is still taking place. The Business Plan process continues.

11.3 MEMBERS OF COUNCIL - None

12. CORRESPONDENCE / PETITIONS & MEETING CALENDAR REVIEW

(a) Correspondence to be Formally Received by Council (Information Purposes Only)

MOVED BY BIBBY/BREGANTE THAT ALL CORRESPONDENCE (INFORMATIONAL AND REQUESTS) BE RECEIVED AND KEPT ON FILE. MOTION CARRIED

- (i) **NSFM Municipal Matters (20190206) Information Update**
- (ii) **Letter from CAO Louis Coutinho dated as 20181218 (Org. was Private & Confidential) – Retirement**

(b) Correspondence to be Formally Received by Council (Requests)

- (i) **NSFM Request for Feedback on Resolution Process (20190219)** – CAO said councils and/or individual council members can provide feedback. Council will review between now and March's Committee of the Whole meeting (add to that meeting's agenda).

(c) Petitions - None

- (d) **Meeting Calendar Review – March 2019 – Remove Mar. 4 Co-ordinating Committee Mtg** (it has been canceled). Potential March 19th budget meeting – council members will advise if a 9 a.m. – Noon or 1pm would work (or whether it should be kept for evening).

13. ITEMS ADDED TO AGENDA UNDER #5

(a) **Jewish Legion and Old Pool Site** – Councillor Ivey requested this agenda addition. Points raised included:

- Old pool site property was last appraised in 2010 and no new appraisal been made available despite council direction;
- Apparently discussions with respect to the Jewish Legion, etc are still occurring and yet council has not seen any information (financially nor intent);
- September 2018 saw a celebration up there to promote the historical significance;
- Correspondence was received quite a few months ago but has not been reviewed or discussed by council to address what it pertained to, nor has it been received by Council. When will that occur;
- When will council receive information (financial implications, updated property appraisal, discussion on the correspondence received to-date);
- What is the current zoning for the old pool property;
- If a private company/organization made an offer to purchase, could the Town decline it or provide stipulations on what could go there;
- This project started quite some time ago and there are many moving parts at the moment. Moving forward, council should have some information and all parties involved should too, so that everyone has the same information.

CAO Coutinho said council directed him to contact the proponents of the pavilion which he did and council was copied on the letter sent to the Jewish community. He will re-circulate it to council and indicated those negotiations were as per council direction (including engagement of a diverse community). Some have expressed concerns and CAO Coutinho and Warden Zebian have had discussions. There is more interest in diversity up there so discussions will continue. With respect to an appraisal, it is hopeful it will be done/received within the next couple of months.

CAO Coutinho also noted he is not certain of the current zoning of the property but can find out. With respect to whether the Town could decline an offer and provide stipulations; yes, those are decisions of council and land usage would also have to be considered. CAO Coutinho added there is also the option to rezone it prior to selling it in anticipation of what council would like to see there.

Council Direction to staff – appraise the old pool site property both “as is” and “cleaned up” as well as on a couple different potential land uses (i.e. park land and R4). CAO Coutinho indicated he would report back to council and should information on discussions be available, he may be able to provide that info in the report as well.

15. NOTICES OF MOTION (MOVED THIS UP ON THE AGENDA PRIOR TO IN-CAMERA) – Discussed just prior to Item #14 on the agenda. Councillor Ivey said a staff report, on this matter, was presented at the February 12, 2019 Committee of the Whole meeting. Based on that information received and discussed at that meeting, discussion he had with citizens, correspondence received from a citizen on Underwood Drive that he would like formally received, and direction from council to open dialogue with the Municipality of the District of West Hants on a permanent option, he removes his reference to a Notice of Motion to rescind the “Policy to Close a Portion of Underwood Drive” dated September 22, 2015. (Councillor Ivey will circulate the correspondence received from a citizen so that it can be added to March’s Council meeting to be formally received).

14. IN-CAMERA MATTERS – Deputy Mayor Murley, Councillors Bregante, Ivey & Bibby, CAO Coutinho, and Clerk Thornton remained for the in-camera session.

MOVED BY BREGANTE/BIBBY THAT AT 7:39PM, THE MEETING MOVE IN-CAMERA TO DISCUSS A CONTRACT NEGOTIATIONS MATTER AND PERSONNEL MATTER AS PER SECTIONS 22(2)(C) AND (E) OF THE MUNICIPAL GOVERNMENT ACT. MOTION CARRIED

Clerk Thornton left the meeting at 7:59pm (just prior to Personnel matter discussions). All other members remained.

MOVED BY BREGANTE/BIBBY THAT AT 8:12PM, THE MEETING MOVE OUT OF IN-CAMERA. MOTION CARRIED.

16. ADJOURNMENT

MOVED BY BREGANTE/BIBBY THAT AT 8:12PM, THE MEETING BE ADJOURNED. MOTION CARRIED


Chair


Municipal Clerk