

Attendance

Anna Allen	Mayor, Chair
Laurie Murley	Deputy Mayor
John Bregante	Councillor
Shelley Bibby	Councillor
Jim Ivey	Councillor
Todd Richard	Interim CAO
Shelleena Thornton	Municipal Clerk
VanEssa Roberts	Director of Community Development, Tourism & Recreation
Madelyn LeMay	Director of Planning (left at 7:16pm)
Troy Burgess	Acting Director of Public Works
Mark Phillips	CAO, Region of Windsor and West Hants Municipality (arrived at approx. 7:30pm)

Regrets

Jamie Juteau Fire Chief, WFD

Gallery - None

1. **CALL TO ORDER** – Mayor Allen called the meeting to order at 7pm.

2. **ANNOUNCEMENTS / ACKNOWLEDGEMENTS**

- Pumpkin Regatta was a success.
- Windsor's first "A Taste of Devour!" was also successful.

3. **CITIZEN (GALLERY) ACKNOWLEDGEMENT** – No public in the gallery.

4. **APPROVAL OF MINUTES**

MOVED BY BREGANTE/MURLEY THAT THE SEPTEMBER 24, 2019 TOWN COUNCIL MEETING MINUTES BE APPROVED AS CIRCULATED. MOTION CARRIED

5. **APPROVAL OF ORDER OF BUSINESS & AGENDA**

- Item # 14(a) – Add legal advice to the existing matter
- Item # 14(b) – Add Contract Negotiations

MOVED BY IVEY/BIBBY THAT THE AGENDA BE APPROVED AS AMENDED. MOTION CARRIED

6. PUBLIC HEARING(S)/SECOND READINGS

(a) Solid Waste Bylaw #16 Amendments

MOVED BY IVEY/MURLEY THAT SECOND READING BE GIVEN TO SOLID WASTE BYLAW #16. (Public hearing held before vote). MOTION CARRIED

- Reading of written submissions – There were none.
- Oral presentations from those in-favour of bylaw – None.
- Oral presentations from those opposed – None.
- Questions to public by members of Council – None.
- Concluding discussion by Council – The specified time of day that waste can be placed curbside the day before collection is questionable for the business sector. Many businesses are closed at 5pm; however, the proposed bylaw indicates that waste must not be placed curbside before 9pm the day before collection. It was agreed that perhaps this be considered when consolidating bylaws for the new regional municipality after April 1, 2020.
- Question/Vote on the motion – Motion Carried

7. DELEGATIONS / PRESENTATIONS - None

8. BUSINESS ARISING FROM PREVIOUS MINUTES - None

9. MOTIONS OF RECONSIDERATION / RESCISSION - None

10. CONSIDERATION OF DEFERRED BUSINESS - None

11. REPORTS

11.1 Chief Administrative Officer – Interim CAO Richard provided a verbal update with respect to Bylaw Enforcement and reaching out to the Commissionaires for additional costing information. He received an email late this afternoon and hasn't had the opportunity to fully review it; however, it appears the approximate annual increase to the Town's budget would be \$21,300 (to increase enforcement to five days a week). He added, this also includes a cost-of-living increase as per the CPI (which hasn't been included since 2012). It was further noted that CPI was not included in the Town's 2019/20 budget, so that increase alone will already have an impact.

CAO Richard will review the correspondence further and reach out to the Commissionaires to firm up the financial impact (cost to increase enforcement to five days a week until March 31, 2019), and to find out if the CPI increase is retroactive or starting effective the correspondence was received. Once this information is received, he will discuss it with Director Armstrong and then report back to Council with the financial impact.

11.2 Committees of Council

(a) Committee of the Whole Recommendations – None

(b) Strategy & Policy Committee Recommendations

- (i) PID # 45059631 – To list for sale –** The Co-ordinating Committee gave approval at their October 7, 2019 meeting.

MOVED BY MURLEY/BREGANTE THAT STAFF PROCEED TO LIST PID # 45059631 FOR SALE. MOTION CARRIED

(c) PAC / HAC Recommendations

- (i) Fees Policy and Policy for Naming Roads - Presented in one summary report**

(a) First Reading – Proposed Fees Policy

MOVED BY MURLEY/IVEY THAT COUNCIL GIVE FIRST READING TO THE PROPOSED FEES POLICY ATTACHED TO THE SEPTEMBER 11, 2019 REPORT TO THE PLANNING ADVISORY COMMITTEE, ENTITLED 'FEES POLICY' AS APPENDIX B, AND PROCEED TO A PUBLIC HEARING AND SECOND READING. MOTION CARRIED

(b) Notice to Rescind the Policy for Naming Roads

MOVED BY MURLEY/BIBBY THAT NOTICE BE GIVEN TO RESCIND THE POLICY FOR NAMING ROADS FOLLOWING APPROVAL OF THE CIVIC ADDRESSING BYLAW. MOTION CARRIED

- (ii) First Reading – MPS Amendment: Gladys M. Manning Inc. Properties; College Road PID # 45051588 and PID # 45358868**

MOVED BY MURLEY/IVEY THAT COUNCIL GIVE FIRST READING AND HOLD A PUBLIC HEARING TO CONSIDER AMENDING THE GENERALIZED FUTURE LAND USE MAP OF THE WINDSOR MUNICIPAL PLANNING STRATEGY BY CHANGING THE DESIGNATION OF PID# 45051588 AND PID# 45358868 FROM "RESIDENTIAL" TO "COLLEGE ROAD COMPREHENSIVE DEVELOPMENT DISTRICT" AS SPECIFIED BY POLICY 5.7.2 OF THE WINDSOR MUNICIPAL PLANNING STRATEGY, AND SHOWN IN APPENDIX A OF THE SEPTEMBER 11, 2019 REPORT TO THE WINDSOR PLANNING ADVISORY COMMITTEE ENTITLED "MUNICIPAL PLANNING STRATEGY AMENDMENT TO THE GENERALIZED FUTURE LAND USE MAP." MOTION CARRIED

Director LeMay left the meeting at 7:16pm

(d) Police Advisory Board – None

(e) Joint Council – None

(f) REMO - None

(g) Region 6 - None

(h) Watershed Committee - None

(i) VCFN (Valley Community Fibre Network) - None

(j) Audit Committee - None

11.3 Members of Council - None

12. CORRESPONDENCE / PETITIONS & MEETING CALENDAR REVIEW

(a) Correspondence to be Formally Received by Council (Information Purposes Only)

MOVED BY BREGANTE/IVEY THAT ALL CORRESPONDENCE BE RECEIVED AND KEPT ON FILE. MOTION CARRIED

- (i) **NS Dept. of Municipal Affairs and Housing (20191001)** – Water Control Structures/Dam Upgrades for Water Supply. Highland Ave & Churchill St – Water, Sewer Systems Renewal & Upgrade – Application not approved.
- (ii) **NS Dept. of Municipal Affairs and Housing (20190923)** – Amendments to Town of Windsor Municipal Planning Strategy and Land Use Bylaw – Waterfront Redevelopment Plan – Rec'd by Dept. of Municipal Affairs.
- (iii) **NS Dept. of Municipal Affairs and Housing (20190918)** – PCAP – Mill Lakes Control Structures/Dam Upgrades – funding application not approved.

(b) Correspondence to be Formally Received by Council (Requests)

- (i) **NSFM (20191003) – Capped Assessment Program (CAP) Discussion re. Phasing Out – Take to MLA's** – Calling municipalities to voice CAP concerns to their MLAs. Would be a good thing for Co-ordinating Committee to discuss as well (so suggest it be added to their agenda). Would further suggest sending a letter to Minister Porter reiterating CAP concerns.

Discussion was held and history related to the CAP provided. Councillor Ivey noted he couldn't support the motion on the floor without knowing the impact.

MOVED BY MURLEY/BIBBY THAT THE TOWN OF WINDSOR REQUEST THE CO-ORDINATING COMMITTEE DISCUSS THE CAP ON ASSESSMENT AND ENGAGE IN DISCUSSION WITH THE MLA IN SUPPORT OF THE NOVA SCOTIA FEDERATION OF MUNICIPALITIES (NSFM) RESOLUTION,

“ Therefore be resolved, the Province work with municipalities and other stakeholders to phase out the CAP program and provide better alternatives to protect low-income homeowners and those experiencing significant increases in residential property assessments <https://www.nstin.ca/capped-assessment-program.html> ”

MOTION CARRIED (Councillor Ivey voted nay)

(c) Petitions – None

(d) Meeting Calendar Review – Tentative November 2019 (Official one goes on Sharepoint).

- Dec. 4 at 7pm – Co-ordinating Committee meets with Band Council at Glooscap

13. ITEMS ADDED TO AGENDA UNDER #5 – Not an addition but miscellaneous comment – New sports complex fundraiser initiative on Saturday, Oct. 26th at 6:30 pm - Hockey Game, followed by a 9pm Kitchen Party.

14. IN-CAMERA MATTERS

(Attendance for in-camera discussions included: all members of council, CAOs Richard and Phillips, Clerk Thornton, Acting Director Burgess, and Director Roberts)

(a) MGA S. 22 (2) (a) – Acquisition, sale, lease and security of municipal property discussion and relevant legal advice

(b) MGA S. 22 (2) (e) – Contract Negotiations

MOVED BY MURLEY/BREGANTE THAT AT 7:40PM, THE MEETING MOVE IN-CAMERA TO DISCUSS AN 'ACQUISITION, SALE, LEASE AND SECURITY OF MUNICIPAL PROPERTY' MATTER AND CONTRACT NEGOTIATIONS MATTER. MOTION CARRIED

MOVED BY IVEY/BREGANTE THAT AT 8:04PM, THE MEETING MOVE OUT OF IN-CAMERA. MOTION CARRIED

15. NOTICES OF MOTION – None

16. ADJOURNMENT

MOVED BY BREGANTE/BIBBY THAT AT 8:04PM, THE MEETING BE ADJOURNED. MOTION CARRIED


Chair


Municipal Clerk

