

WINDSOR TOWN COUNCIL
Town Council Meeting Minutes
November 26, 2019 – 7:00 – 7:40pm
Windsor Council Chambers, 100 King St, Windsor, NS

Attendance

Anna Allen	Mayor, Chair
Laurie Murley	Deputy Mayor
Jim Ivey	Councillor
Shelley Bibby	Councillor
Todd Richard	Interim CAO
Shelleena Thornton	Municipal Clerk
Troy Burgess	Acting Director of Public Works
Jamie Juteau	Fire Chief, Windsor Fire Dept. (WFD)

Regrets

John Bregante	Councillor
Doug Armstrong	Director of Finance
VanEssa Roberts	Director of Community Development, Tourism & Recreation

Gallery

No members of the public

- 1. CALL TO ORDER** – Mayor Allen called the meeting to order at 7:00pm.
- 2. ANNOUNCEMENTS / ACKNOWLEDGEMENTS** - On behalf of council, Mayor Allen respectfully acknowledged “We are in Mi’kma’ki, the ancestral territory of the Mi’kmaq who have been living on these lands since time immemorial. We acknowledge the treaties of peace and friendship and we thank the Mi’kmaw people for their generosity in sharing their homeland with us. We recognize this is a small, but meaningful step in reconciliation and the continued efforts of a strong Nation-to-Nation relationship. We are all Treaty People.
- 3. CITIZEN (GALLERY) ACKNOWLEDGEMENT** – Staff welcomed. No public present.
- 4. APPROVAL OF MINUTES**
MOVED BY IVEY/BIBBY THAT THE,
 - OCTOBER 22, 2019 COUNCIL MEETING MINUTES,**
 - NOVEMBER 19, 2019 PUBLIC HEARING MEETING MINUTES AND**
 - NOVEMBER 19, 2019 SPECIAL TOWN COUNCIL MEETING MINUTES****BE APPROVED AS CIRCULATED. MOTION CARRIED**
- 5. APPROVAL OF ORDER OF BUSINESS & AGENDA**
 - Item 13(a) – Add Accessibility Act
 - Item 13(b) – Add Long Pond Park
 - Item 14(b) – Add Personnel Matter In-Camera

MOVED BY MURLEY/BIBBY THAT THE AGENDA BE APPROVED AS AMENDED.
MOTION CARRIED

6. PUBLIC HEARING(S)/SECOND READINGS - None

7. DELEGATIONS / PRESENTATIONS - None

8. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) **Climate Control, Quest** (from Mayor's 20191112 COTW report) – It was noted that not much had been updated on the website www.questcanada.org/thesolution with respect to how many municipal units declared a 'Climate Emergency.' It was suggested this matter not get lost though and move to the incoming regional council in 2020.

9. MOTIONS OF RECONSIDERATION / RESCISSION - None

10. CONSIDERATION OF DEFERRED BUSINESS - None

11. REPORTS

11.1 Chief Administrative Officer

(a) **First Readings - Repeals of Assorted Bylaws** – Public Hearings and Second Readings to be held in January 2020.

MOVED BY MURLEY/IVEY THAT FIRST READING BE GIVEN TO:

- (i) Bylaw #49 – Repeal of Bylaw #02 - Proceedings of Council Bylaw
- (ii) Bylaw #50 – Repeal of Bylaw #01 - Interpretation Bylaw
- (iii) Bylaw #51 – Repeal of Bylaw #03 - Committee Bylaw
- (iv) Bylaw #52 – Repeal of Bylaw #04 - Chief Administrative Officer Bylaw
- (v) Bylaw #53 – Repeal of Bylaw #06 - Town Seal and Crest Bylaw
- (vi) Bylaw #54 – Repeal of Bylaw #07 – Destruction of Documents Bylaw
- (vii) Bylaw #55 – Repeal of Bylaw #21 – Fire Department Bylaw

MOTION CARRIED

11.2 Committees of Council

(a) **Committee of the Whole Recommendations**

(i) **Rescission of Policies**

MOVED BY MURLEY/BIBBY THAT THE,

- **SOLID WASTE POLICY;**
- **QUALITY POLICY;**
- **RECORDING SECRETARY MEETING FEES POLICY BE RESCINDED IMMEDIATELY; AND THE,**
- **NAMING ROADS POLICY BE RESCINDED ONCE THE CIVIC ADDRESSING BYLAW IS IN EFFECT.**

MOTION CARRIED

(ii) Project Funding Change – Water Utility Projects

**MOVED BY IVEY/MURLEY THAT THE USE OF THE WATER UTILITY'S DEPRECIATION FUNDS IN THE AMOUNT OF \$221,880 TO FUND THE UTILITY'S SHARE OF THE WATER MAIN RELOCATION – HWY 101 CROSSINGS PROJECT AND ACCUMULATED SURPLUS FUNDS FROM THE UTILITY IN THE AMOUNT OF \$140,000 FOR THE ALEXANDER STREET EAST UPGRADE BE APPROVED.
MOTION CARRIED**

(b) Strategy & Policy Committee Recommendations – None

(c) PAC / HAC Recommendations

(i) First Reading – Heritage Property Bylaw

MOVED BY MURLEY/BIBBY THAT COUNCIL GIVE FIRST READING AND HOLD A PUBLIC HEARING TO CONSIDER REPLACING THE EXISTING HERITAGE PROPERTY BY-LAW WITH A HERITAGE PROPERTY BY-LAW SUBSTANTIALLY THE SAME AS THE DRAFT BY-LAW CONTAINED IN APPENDIX B OF THE OCTOBER 9, 2019 REPORT TO HERITAGE ADVISORY COMMITTEE (HAC).

AND,

COUNCIL APPROVE THE REPLACEMENT OF THE PRESENT NOTICE OF REGISTRATION IN THE LAND REGISTRY OFFICE WITH A NOTICE BEARING THE CORRECTED TIME FRAMES FOR EACH OF THE FIVE (5) MUNICIPALLY REGISTERED HERITAGE PROPERTIES.

AND,

COUNCIL APPROVE THE GUIDELINE CONTAINING CRITERIA FOR INCLUSION IN THE MUNICIPAL REGISTRY OF HERITAGE PROPERTY CONTAINED IN APPENDIX D OF THE OCTOBER 9, 2019 REPORT TO HAC.

MOTION CARRIED

(d) Police Advisory Board – None

(e) Joint Council – None

(f) REMO - None

(g) Region 6 - None

(h) Watershed Committee - None

(i) VCFN (Valley Community Fibre Network) - None

(j) Audit Committee - None

11.3 Members of Council - None

12. CORRESPONDENCE / PETITIONS & MEETING CALENDAR REVIEW

(a) Correspondence to be Formally Received by Council (Information Purposes Only)

- (i) NS Dept. of Municipal Affairs and Housing (20191016) – Response letter to Town’s Oct. 1, 2019 letter RE. Hurricane Dorian and public alerting
- (ii) NS Dept. of Municipal Affairs and Housing (20191107) – Solid Waste Bylaw #16 received

MOVED BY BIBBY/IVEY THAT ALL CORRESPONDENCE BE RECEIVED AND KEPT ON FILE. MOTION CARRIED

- (b) Correspondence to be Formally Received by Council (Requests) - None
- (c) Petitions – None
- (d) Meeting Calendar Review – Tentative December 2019 (Official one on Sharepoint)

13. ITEMS ADDED TO AGENDA UNDER #5

- (a) **Accessibility Act** – Discussion was held on some areas around town that have accessibility issues. There is an accessibility toolkit that will be circulated some time in the future. It was asked if consideration could be given to establishing a database of areas that pose accessibility issues; perhaps post on the website, do a poll on social media or just keep a list as areas are reported (some people are currently advising of areas on Facebook). Clerk Thornton noted that the Accessibility Committee is identified as a priority before April 1, 2020. Interim CAO Richard advised that staff could look at establishing a database; however, there won’t be any action on items at this time (unless deemed an emergency). He said new sidewalks address accessibility; however, repairs to existing ones will be to existing standards.
- (b) **Long Pond Park** – The Town supported a Long Pond funding allocation last spring with the understanding a group would be making a presentation to ACOA for funding and another presentation to council with updates of doing something hockey heritage related at Long Pond. With the recent announcement of Long Pond lands being for sale, could an update be provided to council if that money (or any money) has been issued. Interim CAO Richard will follow-up.

14. IN-CAMERA MATTERS –Interim CAO Richard and members of council remained for the in-camera items.

- (a) Personnel Matter as per MGA Section 22(2)(c)
- (b) Personnel Matter as per MGA Section 22(2)(c)

MOVED BY MURLEY/IVEY THAT AT 7:26PM, THE MEETING MOVE IN-CAMERA TO DISCUSS TWO PERSONNEL MATTERS. MOTION CARRIED.

MOVED BY IVEY/BIBBY AT 7:40PM, THE MEETING MOVE OUT OF IN-CAMERA. MOTION CARRIED

15. NOTICES OF MOTION – None

16. ADJOURNMENT

MOVED BY MURLEY/IVEY AT 7:40PM, THE MEETING BE ADJOURNED. MOTION CARRIED


Chair


Municipal Clerk