



**WEST HANTS REGIONAL MUNICIPALITY
Committee of the Whole – Special Meeting Agenda
December 08, 2020, 6:00 p.m.**

**In-Person - Sanford Council Chambers, 76 Morison Drive, Windsor, NS
Also held Via Zoom and Facebook Livestreamed**

1. Call to Order
2. Attendance
3. Announcements
4. Approval of the Agenda, including additions or deletions
5. Declaration(s) of Conflict of Interest
6. Presentation(s)
 - a) Elected Officials Emergency Management Program Presentation - Andrew Mitton, Emergency Management Preparedness Officer Region 4, Incident Management Division, Nova Scotia Emergency Management Office, and Rick Sherrard, REMO Coordinator
7. New Business - None
8. In-Camera - None
9. Next Meeting Date / Adjournment



WEST HANTS REGIONAL MUNICIPALITY

Special Committee of the Whole Minutes

December 8, 2020 6:00 p.m.

In-Person, Sanford Council Chambers, 76 Morison Drive, Windsor, NS
and Virtual Meeting – via Zoom and Facebook Live

1. Call to Order

Mayor Zebian called the meeting to order at 6:03 p.m. and welcomed everyone to the meeting.

2. Call of Roll

Council Present:

Abraham Zebian, Mayor
Rupert Jannasch, Councillor, District 1
Scott McLean, Councillor, District 2
Mark McLean, Councillor, District 3
Jeff Hartt, Councillor, District 4
Debbie Francis, District 5

Paul Morton, Deputy Mayor, District 8
Bob Morton, Councillor, District 6
Ed Sherman, Councillor, District 7
Richard Murphy, Councillor, District 9
Laurie Murley, Councillor, District 10
Jim Ivey, Councillor, District 11

Staff and Guests Present:

Mark Phillips, Chief Administrative Officer (CAO)
Andrew Mitton, Nova Scotia Emergency
Management Office (NSEMO)
Rick Sherrard, Regional Emergency Management
Organization (REMO) Coordinator

Rhonda Brown, Municipal Clerk
Shelleena Thornton, Administrative
Supervisor

Members of the public watched the meeting using Facebook Live, there were no members of the public present in the Council Chambers.

3. Announcements

Christmas Angels was held on December 6th and raised over \$65,000 to date with some funds still being received. Residents and businesses were thanked for their donations noting the local Fire Departments raised over \$11,500.

Everyone was wished a Merry Christmas and Happy New Year.

The fire evacuation procedures were reviewed.

4. Approval of the Agenda, including additions or deletions

**MOVED by Councillors Sherman and Murley that the agenda be approved.
Motion Carried.**

5. Declarations of Conflict of Interest - There were no declarations.

6. Presentations

a. Elected Officials Emergency Management Program Presentation – Andrew Mitton, Emergency Management Preparedness Officer Region 4, Incident Management Division, Nova Scotia Emergency Management Office, and Rick Sherrard, REMO Coordinator.

Mr. Mitton gave a presentation on emergency management and the role of municipalities. He highlighted the role of the Provincial Emergency Management Office and its powers, as well as how all levels of government and various agencies work together. It was noted that within Nova Scotia all emergency agencies use the same radio system so multiple agencies can communicate during events and emergencies. Examples of risk assessments and emergency preparedness plans were given.

Discussion Points:

- The Town of Windsor, Town of Hantsport and Municipality of West Hants previously formed a Regional Emergency Management Organization (REMO) so one emergency plan was used for everyone. As there is now one Municipality it is now considered to have an Emergency Management Organization (EMO).
- As the Provincial Coordination Center, Federal Coordination Center and Halifax Regional Municipality Coordination Centre are all in the same building, they do use many of the same systems but there are back-up plans and alternative coordination centres for each.
- Inland flooding generally refers to flooding due to sewer and stormwater. Overland flooding is from rivers and oceans, it is often difficult to obtain insurance for overland flooding, but some insurance companies do offer it.
- Communication repeaters are looked after by Nova Scotia Public Safety and Field Communications. The Municipality has agreements with local radio clubs to assist with the use of ham radios if needed.
- The Municipality has an All Hazards Plan so there is flexibility of how and where resources are used depending on the specifics of the event.

7. **New Business** – There was no new business.

8. **In-Camera** - There was no in-camera.

9. **Next Meeting Date / Adjournment**

The next meeting will be Regular meeting will be on January 12, 2021.

MOVED by Deputy Mayor Morton and Councillor Sherman that the meeting adjourn.

Motion Carried.

The meeting ended at 6:49 pm.

Abraham Zebian, Mayor

Rhonda Brown, Municipal Clerk