

WEST HANTS REGIONAL MUNICIPALITY
Committee of the Whole - Meeting Agenda - AMENDED
June 14, 2022 - 6:00 p.m.
(also held via virtual via Zoom and Facebook livestreamed)



1. Call to Order
2. Attendance
3. Approval of the Agenda, including additions or deletions
 - a) Dashboard Action Items – Information Log
 - Dashboard Action Items – Dangerous/Unsightly
4. Declaration(s) of Conflict of Interest
5. Announcements
6. Approval of Previous Meeting Minutes
 - a) 2022-05-10 Committee of the Whole minutes
7. Presentations
 - a) Baseball Fields – Scott Carson
8. Unfinished Business/Postponed Motions
 - a) 2022-2023 Grants and Contributions – Dir. Kehoe
 - b) Heritage Classic Beef Society
 - c) Newport Arena
 - d) 65 Fort Edward, Municipal Lands Phase 2 Update Information Report – Supervisor Thornton
 - e) Municipal Boundary Review – Supervisor Thornton
 - f) Sidewalk Needs Assessment Action Plan Information Report – Dir. Richard
 - g) Active Transportation Trail Network, Gap Analysis Mapping Update – Coordinator Craik
 - h) Bowman Road Summary of Information Report – Councillor Ivey
9. Reports
 - a) CAO Activity Update – Information Report
 - b) Nova Scotia Parentship Development Opportunity – Affordable Housing Windsor – Information Report - Dir. LeMay
10. Correspondence
 - a) Information
 1. Avon Causeway Activity Log
 - i. Current correspondence received as of June 10, 2022
 2. Correspondence received ledger as of June 10, 2022
 - i. Current Correspondence received as of June 10, 2022

3. Fort Edward Activity Log
 - i. Current correspondence received as of June 10, 2022 - None
4. Storm Wastewater Activity Log
 - i. Current Correspondence received as of June 10, 2022 - None
- b. Requests - None
- c. Out-going Correspondence Ledger
 1. Correspondence sent as of June 10, 2022 - None
11. New Business
 - a) Diverse and Inclusive Communities Committee – Co-ordinator Craik
 - b) Windsor Celebration (2022-05-16 correspondence) – Councillor Murley
 - ~~c) Planning Advisory Committee Composition – Request for Decision – Mayor Zebian~~
 - d) High School Bursaries – Deputy Mayor P. Morton
12. Public Participation Period
13. In-Camera
14. Next Meeting Date / Adjournment

1. Call to Order - Mayor Zebian called the meeting to order at 6:00 p.m.
2. Attendance

Council:

Abraham Zebian, Mayor
Rupert Jannasch, Councillor Dist. 1
Scott McLean, Councillor Dist. 2
Mark McLean, Councillor Dist. 3
Jeff Hartt, Councillor Dist. 4
Debbie Francis, Councillor Dist. 5

Paul Morton, Deputy Mayor Dist. 8
Bob Morton, Councillor Dist. 6
John A. Smith, Councillor Dist. 9
Laurie Murley, Councillor Dist. 10 (ZOOM)
Jim Ivey, Councillor Dist. 11

Regrets: Ed Sherman, Councillor Dist. 7

Staff:

Madelyn LeMay, Dir. Community
Development (Acting CAO)
Shelleena Thornton, Municipal
Operations Supervisor
Deanna Snair, Exec. Asst/ Clerk
Carlee Rochon, Dir. Financial Services
Diana Gibson, Manager of Accounting &
Financial Recording
There were Two (2) residents in the Gallery.

Todd Richard, Dir. Public Works
Bekah Craik, Active Living Coordinator
Kathy Kehoe, Dir. Community Development
Tim Leslie, Manager of Building and
Fire Inspections

Regrets: Mark Phillips, CAO

3. Approval of the Agenda, including additions or deletions
 - a) Dashboard Action Items – Information Log
 - b) Dashboard – Dangerous or Unsightly – Information log

MOVED BY DEPUTY MAYOR PAUL MORTON AND COUNCILLOR FRANCIS THAT THE AGENDA BE APPROVED. MOTION CARRIED.

4. Declaration(s) of Conflict of Interest
Item 8(a) Masonic Society, Councillor Hartt declared conflict, he sits on the board of the Masonic Society. The Masonic Society Grant request will be separated from the Grants and Contributions discussion to allow Councillor Hartt to participate in the remaining Grants and Contributions discussion and vote.
5. Announcements

- Mayor Zebian acknowledged that West Hants Regional Municipality recognizes that we are in Mi'kma'ki, the ancestral territory of the Mi'kmaq people and that this land is governed by the treaties of Peace and Friendship signed in 1726. West Hants Regional Municipality also recognizes that we are all treaty people and have responsibilities to each other and this land.
- Meeting is a hybrid version. Voting will be through show of hands (yea or nay)
- Acknowledge and thanks extended to those who participated in another seeding event on the sand bars on the Avon River to help alleviate future dust storms within the region.
- Reminder that the Hants Community Hospital annual golf tournament will be held on July 8, 2022. They are still looking for teams and/or sponsors.
- There will be an event promoting the new signage for the Ardoise Hall. The date will be announced.
- Congratulations extended to Brooklyn Station 2 (BFD) on the arrival of their new apparatus.
- Congratulations to the Windsor Lions Club on celebrating 61 years this past Saturday.
- Congratulations extended to Food Fantastique on the recognition from the UK Telegraph as being 1 of the 13 most spectacular dining destinations in the world.
- July 1st Hantsport celebrations are happening again.
- The Valley Regional Enterprise Network AGM is scheduled next Thursday (June 23, 2022).
- The Avon Community Farmers Market (Victoria Park) on Sundays and the Fairgrounds Market (Exhibition Grounds) on Thursdays have started.
- The Learn to Camp program occurring this Friday and Saturday (June 17-18, 2022). It is a free overnight camping experience for the entire family. Contact Sara at 902-790-0501 or email programs@westhants.ca for more information.

6. Approval of Previous Meeting Minutes

a) 2022-05-10 Committee of the Whole minutes

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR B. MORTON THAT THE 2022-05-10 COMMITTEE OF THE WHOLE MINUTES BE APPROVED AS AMENDED. MOTION CARRIED

Discussion Points:

- The minutes should reflect when a report is presented. The title needs to be included.
- The minutes should reflect a sense of what occurred during the meeting and contain a brief summarization of key points.
- There is an error noted in the sewer costing. The minutes reflect that the report would return to Council on June 24. The date should be May 24.

**MOVED BY COUNCILLOR IVEY AND DEPUTY MAYOR P. MORTON
THAT COMMITTEE OF THE WHOLE RECOMMEND COUNCIL DIRECT
STAFF TO AMEND THE JUNE 24TH DATE REFERENCE TO REFLECT
THE MAY 24 DATE IN THE 2022-05-10 COMMITTEE OF THE WHOLE
MINUTES. MOTION CARRIED**

7. Presentations

a) Ball Fields - Mr. Scott Carson

Mr. Carson provided a verbal overview of the correspondence sent to Council (reflected in correspondence received at the 2022-06-14 Committee of the Whole meeting) with respects to Windsor ball fields (Tremaine Crescent) highlighting the need for upgrades to address an aging recreational site, and significant concerns pertaining to accessibility and parking.

Discussion Points:

- Important part of the community that allows kids to be active. A want was identified to create a new ball field, no potential locations were identified.
- There has been little to no improvement to this site over the years. The area would benefit from an analysis to determine value and scope of project needed to address any of the concerns noted.
- There would be benefits in having the Accessibility Committee review the site and identify areas of concern.
- Consensus is there is value in having Director Kehoe and Manger Bennett review the site location to identify potential solutions.

Mr. Carson left the meeting at 6:17 p.m.

8. Unfinished Business/Postponed Motions

a) 2022-2023 Grants and Contributions

Director Kehoe reviewed the report dated May 3, 2022, that was presented at the May 10th, 2022, Committee of the Whole meeting.

Discussion Points:

- In keeping with the Grants and Contributions policy, staff are looking for direction in relation to the recommendations presented at the May 10, 2022, Committee of the Whole meeting.
- There is a grant included in this report for the Newport and District Rink Commission that Council may choose to consider outside of this report. Under item 8(c), there is an information report for the Newport and District Rink Commission that speaks to a specific request made outside the 2022-2023 Grants and Contributions Report.
- Item 8(b) is a separate request that came in late from the Heritage Classic Beef Society and will be reviewed separately.
- The tennis court repairs for Brooklyn Elementary is a carryover amount from last year funded through the 5% reserve fund. The work was unable to be completed

due to contractor shortages. They would like to carry those funds forward and still be considered for further funding.

MOVED BY COUNCILLOR FRANCIS AND DEPUTY MAYOR P. MORTON THAT COMMITTEE OF THE WHOLE RECOMMEND COUNCIL ADOPTS THE ATTACHED SUMMARY, AS PRESENTED, RECOMMENDING GRANT FUNDING TO THE LISTED RECIPIENTS AND AUTHORIZE STAFF TO RELEASE FUNDS ONCE ALL REQUIREMENTS, AS OUTLINED UNDER THE GRANT AND CONTRIBUTION POLICY, HAVE BEEN MET, EXCLUDING THE NEWPORT RINK AND THE MASONIC HOME SOCIETY. MOTION CARRIED

Councillor Hartt left chambers at 6:21 p.m.

MOVED BY COUNCILLOR FRANCIS AND DEPUTY MAYOR P. MORTON THAT COMMITTEE OF THE WHOLE RECOMMENDS COUNCIL ADOPT THE MASONIC SOCIETY GRANT AS OUTLINED IN THE GRANTS CONTRIBUTIONS. MOTION CARRIED

Councillor Hartt returned at 6:22 p.m.

b) Heritage Classic Beef Society

Director Kehoe reviewed the financial request and supplementary information provided for Councils consideration.

Discussion Points:

- The ask was for \$5000.00 to assist with costs (provide prizes, meals, judges, ribbons, banners, promotional items, youth showmanship classes with prizes) associated with hosting a special event at the Hants County Exhibition.
- The criteria was not met as outlined within the policy. The application was received after the advertised deadline and financial documentation was not included. Council recognizes there were factors that influenced the late application.
- The Heritage Beef Show began as an addition to the Hants County exhibition and is recognized as the largest inclusive beef show this side of Montreal. This is a large show that attracts people from across the region.
- Funding for any additional grants approved would need to come from the Operating Reserve and require a separate motion of Council.
- It is not unlikely to receive late grant applications. One proposal for future budget discussions would be to allocate a set amount specifically for any late applications received.
- Consensus was there was value in supporting this event, however there are three (3) other organizations that did not receive funding due to not meeting the

advertised deadline. Consensus was to support all four(4) late applicants at 50% of the original ask.

Mr. Best, a representative from the Heritage Beef Classic spoke to the challenges the organization experienced and identified concerns with the current fuel costs as it may limit who will attend due to the rising prices. Mr. Best expressed appreciation at the potential to receive a \$2500.00 grant.

Mr. Best left the meeting at 6:38 p.m.

MOVED BY COUNCILLORS JANNASCH AND FRANCIS THAT COMMITTEE OF THE WHOLE RECOMMENDS COUNCIL APPROVE THE REQUEST FROM THE HERITAGE BEEF CLASSIC AND THE THREE OTHER LATE APPLICATIONS FOR THE GRANTS AND CONTRIBUTIONS AT FIFTY PERCENT (50%) OF THEIR ORIGINAL ASK TO BE FUNDED THROUGH THE OPERATING RESERVE. MOTION CARRIED

MOVED BY COUNCILLORS IVEY AND M. MCLEAN THAT COMMITTEE OF THE WHOLE RECOMMEND COUNCIL APPROVE THE FOLLOWING GRANTS FROM THE 5% RESERVE FUND:

- BROOKLYN DISTRICT ELEMENTARY SCHOOL TO FUND THE UNSPENT PORTION OF THE PHASE 1 OF THE TENNIS COURT REPAIRS THAT WAS APPROVED IN 2021 IN THE AMOUNT OF \$4,827

- BROOKLYN DISTRICT ELEMENTARY SCHOOL TO FUND PHASE 2 OF THE TENNIS COURT REPAIRS IN THE AMOUNT OF \$5,000

- WEST HANTS TRAILS ASSOCIATION TO FUND THE PURCHASING OF AN OUTDOOR LEISURE STRUCTURE FOR THE ARDOISE COMMUNITY PARK IN THE AMOUNT OF \$2,500

- BROOKLYN VOLUNTEER FIRE DEPARTMENT TO FUND TRAIL MAINTENANCE FOR THE BROOKLYN FIRE DEPARTMENT TRAIL IN THE AMOUNT OF \$2,075

- GLOOSCAP HERITAGE ARCHERS ASSOCIATION TO ASSIST WITH THE COST OF INSTALLING A NEW DECK AND ROOF REPAIRS IN THE AMOUNT OF \$1,000. MOTION CARRIED

Director Kehoe confirmed the Glooscap Heritage Archers requested funding ask was for \$2500.00. There was a clerical error on the spreadsheet.

c) Newport and District Arena

Director Kehoe reviewed the information report with respects to the Newport and District Rink Commissions request for financial support. The report highlighted the ask of a \$50,000 annual contribution(operational), a \$100,000 annual contribution(capital) and identified the need to purchase a new ice resurfacers (reached the end of its lifespan). The report also identified a need for future repairs to the ice plant and other capital projects

including replacement of the overhead lights, a possible addition of new change rooms; a plant overhaul for the second compressor. Director Kehoe also reviewed policies that other municipalities have in place to address similar asks.

Discussion Points:

- Annual Operating supports at this level require considerations and reporting be reviewed by staff and the Audit Committee.
- Capital grants require annual approval, a review of the projects scope to determine funding sources and motions of Council are required for the Canadian Community Building Fund and Reserves.
- The current projected balance of the Canadian Community Building Fund is \$1.1 million, with a projected ending balance of \$1 million.
- The West Hants Sports Complex (owned and operated by the municipality) had a decrease of \$62,560.00 within both the Capital and Operating budgets.
- A direction/motion from Council would be required to have the organization added as a line item with the budget for next year.
- The facility is owned by a not-for-profit society and operated by a very dedicated board of volunteers. There is potential for municipal expertise to offer suggestions/guidance with respects to operations.
- Both facilities (Newport arena and the Sports Complex) provide vital recreational services to the communities/region, recognizing that each facility has a different make up that do not support direct comparisons.
- This is a huge ask. There are many groups who applied for grants, and all have been decreased. Council has a policy to ensure equity amongst groups applying for grants. A broader discussion needs to occur on the best practice to address similar items/asks within the region moving forward.

At 7:12 p.m. technical difficulties were experienced resulting in the audio and camera feed being lost/disconnected. A second ZOOM meeting was started, and the meeting resumed at 7:21 p.m.

- Historically, similar funding requests received went through the annual grant process and were considered as “one-off funding requests” in order to consider the scope of the project and determine funding sources. These requests were funded through Operational Capital Grants or the Canadian Community Building Fund.
- HMCC is community funded through an area rate that was approved by the community of Hantsport.
- The commission identified their priority was the replacement of the ice resurfacer as their Capital ask for this fiscal year. In the Spring of 2023, they have identified a \$28,000.00 ask for repairs to the ice plant.
- A change in Council policy requires a notice of 7 (seven) days to review prior to approval. Two weeks is not enough time to completed a thorough policy review. A two-step process is suggested, Council can have a discussion occurs prior to the

policy change being considered to ensure the final consideration accurately reflects Council's wishes.

- Staff to confirm with Newport Rink if the ice resurfacer has been ordered and report back to Council.
- Consensus was that a more detailed discussion needed to occur to better understand the financial implication of the ask, what the policy stated and a recommendation that takes into account the whole picture including any changes that need to be made to the policy. The discussion was postponed until the next Council meeting on June 24, 2022.

MOVED BY COUNCILLOR M. MCLEAN AND S. MCLEAN THAT COMMITTEE OF THE WHOLE RECOMMEND COUNCIL CONSIDER ADDING THE FULL AMOUNT REQUESTED FOR THE ANNUAL GRANT CONTRIBUTION, BUT STILL REQUIRE ANNUAL SUBMISSION OF ALL SUPPORTING FINANCIAL DOCUMENTATION LESS THE APPLICATION PRIOR TO MARCH 1ST.

The Mover and Seconder agreed to withdraw the motion at 7:47 p.m.

MOVED BY COUNCILLORS FRANCIS AND MURLEY THAT COMMITTEE OF THE WHOLE RECOMMEND COUNCIL DIRECT STAFF TO LOOK AT THE RCOFN-012.00 GRANTS AND CONTRIBUTIONS POLICY WHEN ONE OFF APPLICATIONS ARE RECEIVED. MOTION CARRIED

d) 65 Fort Edward, Municipal Lands Phase 2 Information Update

Supervisor Thornton confirmed information continues to be gathered regarding what criteria needs to be met for a Phase 2 A.R.I.A. An update will be provided at the July meeting.

e) Municipal Boundary Review

Supervisor Thornton reviewed the information report outlining the requirements to review electoral boundaries, sizes of Council in accordance with the Municipal Government Act (MGA), the Stantec report in 2019 and the 2021 census data for West Hants Regional Municipality identifying the increased growth.

Discussion Points:

- There are two options to consider (maintain status quo or change the composition). Supervisor Thornton provided options to consider with respects to changing the composition and highlighted that a decision needs to be presented to the Utility and Review Board (UARB) by December 31, 2022. Public consultation is a requirement within the process.
- There has been some community opinion that having Councillors at large vs districts would allow Councillors to be elected regardless of where they live. An at

large approach may break down any urban vs rural boundaries and serve to bring the region together as one.

- The Municipal Government Act (MGA), sections 10 and 11 outlines there can only be one(1) Councillor/District.
- There are arguments that favor both opinions (having fewer Councillors as well as maintaining status quo). The increased demands require a large commitment of time and energy, this is not an after supper, part time commitment.
- The 2019 costs included a complete review of boundaries, council size and everything following the consolidation of the two former municipal units leading into the creation of the regional municipality.
- If Council chose to proceed with a Council size of 9 (nine), the costs were anticipated to be lower due to the work completed in 2019. The only piece missing would be the public consultation component. If Council wished to proceed with a different option, then the costs would be more in line with or potentially in excess of the 2019 costs.
- Clarity was provided in the wording “exploring”, it would identify the need to ask public opinion and receiving feedback, “This is the current size of Council, and this is what is being proposed”. Costs would be associated with exploring community meetings, advertising, and the public consultation piece (sessions either handled in house or by an outside independent moderator). Thoughts were to utilize an outside source to conduct the sessions (they are the experts, and it would eliminate any bias.
- Consensus was that staff would provide a report at the June Council meeting that included information on the costs associated with public consultation including public space rentals and costs associated with both an internal approach vs an independent moderator.

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR MURLEY THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL TO DIRECT STAFF TO EXPLORE THE OPTION OF REDUCING COUNCIL SIZE TO 9 (NINE) COUNCILLORS PLUS 1 (ONE) MAYOR AS REFERENCED IN THE 2019 STANTEC REPORT. MOTION CARRIED. Nays: M. McLean, S. McLean and Hartt.

f) Sidewalk Needs Assessment Information Report

Director Richard reviewed the report and provided a high-level overview on considerations that would need to be review if there was a desire to move forward with a sidewalk needs assessment. Staff fully support this initiative but there are several considerations for Council to review.

Discussion Points:

- Needs assessments should be based on population density (is there a school or recreation centre close by) vs wanting a sidewalk on a street.

- There are high Capital costs associated with sidewalks (infrastructure needed, future maintenance, costs to construct stormwater systems, relocate guardrails, signage, increased operational costs, jurisdictional concerns, inspections, liability concerns and potential costs associated with expropriation of lands).
- There are varying considerations to explore when comparing asphalt to concrete sidewalks: cost, standard levels, longevity, and safety concerns.
- The province provides limited programs to help fund Capital costs or extra operations costs.
- The cost is anticipated to be between \$15,000-\$25,000 depending on the scope of the project. The funding model would need to be considered, either area or general rated.

g) Active Transportation Network Trail Gap Analysis Mapping Update
 Coordinator Craik reviewed a presentation identifying Active Transportation (AT), the AT plan, a clear picture outlining a need for utilitarian AT connections within the Windsor, Hantsport and Brooklyn areas, a need for a regional connection in these areas and beyond, an overview of the technical standards the AT plan and identified the trails currently undertaken within the region.

Discussion Points:

- The AT plan was adopted in 2015 and is slated for review this year.
- Networking opportunities include Nova Scotia Public Works 5-year plan, existing AT trails/infrastructure, Blue Route and Rail-with-Trails.
- The need for a strong collaborative effort between municipalities, Nova Scotia Department of Public Works, communities and other agencies is necessary to move this initiative forward.

h) Bowman Road Summary of Information Report

- Councillor Ivey reviewed the summary report (containing three (3) considerations for staff to review) in response to the information presented at the May 22, 2022 meeting by staff regarding the property demolition at 74 Bowman Road undertaken in September 2021. The report identified key points within the policy related to where responsibility lies with tenders, pricing, environmental hazard assessments, contractor standing offer obligations after the award of the work to be completed, and the process requirements. The challenge remains in determining how the cost went from the \$10,800.00 quoted cost to the \$60,000.00 that was billed to the homeowner.
- This item was moved to the July Committee of the Whole meeting to allow Manager of Building and Fire Inspections Leslie time to review the report. Manager Leslie reiterated that above all else his main mandate is the safety of the public.

Manager Leslie left the meeting at 7:24 p.m.

9. Reports
 a) CAO's Report

No CAO report was presented.

b) Nova Scotia Partnership Development Opportunity

Director LeMay reviewed the report on the initiatives announced by the province regarding housing, specifically the “Land for Housing” initiative.

Discussion Points:

- Out of 37 vacant parcels of provincially owned land in Nova Scotia, two were identified in the West Hants Regional Municipality (areas near Tremain Crescent and Falmouth)
- The notice published by the Department of Municipal Affairs and Housing (DMAH) indicates that proposals will be accepted on affordable housing until August 31st. DMAH has the right to refuse or accept any proposal. Proposals must meet the requirements of the Windsor Land Use By-law and until DMAH advises of any potential proposals, WHRM will not know the details of the agreement or if any amendments are required.
- The parcel identified on Tremain Crescent does not have frontage or access to a public street. A public street would need to be created prior to a development agreement being approved. Normally the developer covers the cost of constructing a street.

Mayor Zebian and Councillor Francis declared conflict at 7:31 p.m. due to owning land and left chambers at 7:31 p.m.

- A driveway exists now, however, to bring it up to municipal specs. Work would need to be completed. The street structure exists but there is a cost to make the improvements for some type of turning tee or cul-de-sac, potentially stormwater systems upgrades and some curbing.
- To be established as a street, it would be required to be named by Council through the correct public process.
- The development cannot move forward without frontage and access to a public street. The development will take longer to complete.

MOVED BY COUNCILLORS IVEY AND JANNASCH THAT COMMITTEE OF THE WHOLE RECOMMEND COUNCIL DETERMINES THAT THE DEVELOPMENT OF A PUBLIC STREET IN THE AREA OF THE PRESENT ELEMENTARY SCHOOL DRIVEWAY NEAR TREMAIN CRESCENT BE LEFT TO THE DEVELOPER. MOTION CARRIED.

Mayor Zebian and Councillor Francis returned at 7:40 p.m.

10. Correspondence

a) Information

1. Avon Causeway Activity Log, current correspondence received as of June 10, 2022
 - i. 2022-06-02 Darren Porter re Major Find

Councillor M. McLean acknowledged the email received from Mr. Porter on the capture of the Salmon Smelts.

Councillor Murley acknowledged the letters received from Anna Allen.

2. Current Correspondence Received Log as of June 10, 2022.

- i. 2022-05-16 Anna Allen re: follow up letter sent 2020-03-27 to celebrate Windsor
- ii. 2022-05-31 Seamus Marriott Community Petition re: Canoe club and Zwicker Lake.
- iii. 2022-06-03 Scott Carson re Ball Fields
- iv. 2022-06-10 Spring Letter from Minister Lohr

3. Fort Edward Activity Log

- i. Fort Edward Current Correspondence up to June 10, 2022
No correspondence received.

4. Storm Wastewater Activity Log

- i. Storm Wastewater Current Correspondence up to June 10, 2022
No correspondence was received.

b) Requests

There were no requests received.

c) Out-going as of June 10, 2022

There was no correspondence sent.

11. New Business

a) Diverse and Inclusive Communities Committee

Active Living Coordinator Craik reviewed the report highlighting the recommendation to amend Appendix M of the Meeting and Committees Procedural Policy to accurately capture diverse voices and provide the support from within our municipal unit to bring ideas collaboratively and genuinely to reality.

MOVED BY COUNCILLOR FRANCIS AND DEPUTY MAYOR P. MORTON THAT COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL DIRECT STAFF TO AMEND APPENDIX M IN THE MEETING AND COMMITTEE PROCEDURAL POLICY TO REFLECT THE CHANGES NOTED IN ATTACHMENT B;

AND FURTHER DIRECT STAFF TO ADVERTISE FOR INTERESTED PARTIES WHO WILL BECOME THE VOICE AND SUPPORT OF THE DIVERSE AND INCLUSIVE COMMUNITIES COMMITTEE. MOTION CARRIED

b) Windsor Celebration

Councillor Murley reviewed the report and correspondence from the former Town of Windsor Mayor Anna Allen received March 27, 2020, identifying the motions made by the former town to host a community event to celebrate Windsor. The former Town of Windsor Council made the following motions: 1. Approved an operational budget of \$6050.00 for an event and fireworks to be held on March 31, 2020. 2. Approved \$10,000.00 out of Capital Reserves for a legacy piece. A follow up correspondence was sent on May 16, 2022, inquiring if interest still existed in pursuing this initiative and if the funds allocated at that time still existed.

Discussion Points:

- Councillor Murley advised that CAO had indicated there was some capacity that could be explored to host an event, however; there was no carry over reserve from the former town of Windsor.
- Consensus was that the opportunity for this event had been lost and it would be inappropriate to celebrate such an event two years later. If there was to be a celebration, it should be a celebration of a new Regional Municipality, but there are no funds allocated for this.
- There are regional events beginning again; July 1st Canada Day celebrations in Hantsport, the Garlic Fest has a new home within Windsor limits, the High and Mighty celebration in September that coincides with the Agricultural exhibition.

c) Planning Advisory Committee Composition

Mayor Zebian withdrew the report at 8:01 p.m. A detailed recommendation report will return to the July Committee of the Whole meeting with a detailed recommendation report for Councils consideration.

Discussion Points:

- An update was provided regarding a Council member stepping down due to having another commitment. There will be a need to fill this vacancy. The Planning and Advisory Committee may be less one council member for the month of July.

d) High School Bursaries

Deputy Mayor P. Morton provided a verbal report highlighting the lack of bursaries available to WHRM students who attend Horton High School, but still reside within municipal boundaries. There are currently three (3) bursaries available for students who attend Avon View High School, the students who attend Horton Highschool are not provided with the opportunity to apply for these bursaries.

Discussion Points

- A policy would need to be created to rescind the motions pertaining to the former Town of Windsor and West Hants bursary criteria and review the current practice of Horton High School with respects to selecting/awarding bursaries.
- Consensus was to review the current policy and look at ways to create a new regional policy to enabling all WHRM students be eligible to apply for all available bursaries.

- The current policy contains criteria that is a good starting basis for creating a regional approach with bursaries moving forward.

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COMMITTEE OF THE WHOLE RECOMMEND COUNCIL DIRECT STAFF TO BRING BACK A REPORT TO COUNCIL ADVISING ON POLICY CHANGES WITH RESPECTS TO BURASRIES TO REFLECT AN EQUAL OPPORTUNITY FOR ALL STUDENTS WITHIN WEST HANTS GOING TO REGARDLESS OF HIGHSCHOOL OF CHOICE. MOTION CARRIED

12. Public Participation Period – Upwards of 38 viewers with over 18 comments. Majority of the comments pertained to Grants and Contributions and Municipal Boundary review.
13. In-Camera
There were no In-camera items discussed.
14. Next Meeting Date / Adjournment – Next regular meeting will be June 28, 2022, Council.

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR B. MORTON THAT AT 9:28 PM, THE MEETING ADJOURN. MOTION CARRIED

Mayor Abraham Zebian

Deanna Snair, Exec. Assistant/ Mun. Cl