

WEST HANTS REGIONAL MUNICIPALITY
Committee of the Whole - Meeting Agenda **AMENDED**
March 14 , 2023 - 6:00 p.m.
(also held via virtual via Zoom and Facebook livestreamed)



1. Call to Order
2. Attendance
3. Approval of the Agenda, including additions or deletions
 - a) Dashboard Action Items – Information Log
Dashboard Action Items – Dangerous or Unsightly Premises
4. Declaration(s) of Conflict of Interest
5. Announcements
6. Approval of Previous Meeting Minutes
 - a) 2023-02-14 Committee of the Whole Minutes
7. Presentations
 - a) Annapolis Valley Regional Library CEO Introduction - Julia Merritt
 - b) Hantsport Memorial Community Centre – Melinda Melanson, Brain Bishop, Nic Zamora and Ben Johnson
 - c) Newport Rink Commission – Greg Kelley
8. Unfinished Business/Postponed Motions
 - a) Noise and Community Standards By-Law Recommendation Report – Supervisor Thornton
 - b) HFD Fire Station TBR Recommendation – Acting Director Gibson
 - c) **Property Assessed Clean Energy (PACE) Policy Recommendation Report - Coordinator Ogilvie**
9. Reports
 - a) CAO Activity Update - Information Report
 - b) Financial Update Ending January 31, 2023 – Acting Director Gibson
10. Correspondence
 - a) Information
 1. Avon Causeway Activity Log as of March 10th, 2023
 2. Correspondence Received Ledger as of March 10th, 2023

- a) 2023-02-17 Seamus Marriot (Zwicker Lake Property Owners Association) Re: Permit Clarification
 - b) 2023-02-28 Carrilee Eddy Re: Affordable Housing Units
 - c) 2023-02-28 Graham Sanford Re: Bog Road - Don't Be The Dirt Advocacy Presentation
 - d) 2023-03-02 Andrew Hardman Re: 997 Highway 14 Distribution Depot - Trans-World Concerns
 - e) 2023-03-02 Seamus Marriot Re: Permit Clarification
 - f) 2023-03-03 FCM Executive Decision Re: Green Municipal Fund application
 - g) 2023-03-09 Letter from Private Road Development Re Petition for Waste Collection Services
3. Fort Edward Municipal Lands Activity Log as of March 10th, 2023
4. Storm Wastewater Activity Log as of March 10th, 2023
- a. Requests
 - i. 2023-02-23 Windsor Lions Club Re Tourist Bureau Park Request
 - ii. 2023-03-08 Avondale Hall Re Floor Repair and Renovation Request
 - b. Out-going Correspondence Ledger as of March 10th, 2023
 - i. 2023-03-03 VREN Re Continued Partnership and Intermunicipal Service Agreement (IMSA)
 - ii. 2023-03-07 (sent 2023-03-10) Minister Masland Re: Provincial Intersection Lighting
11. New Business
- a) John Paris Letter of support Re: Hockey Hall of Fame – Mayor Zebian
 - b) Safety Concerns for Speeding, Failure to Stop, Sound-Amplified Exhausts – Councillor Ivey
 - c) Parking Regulations and Enforcement – Councillor Ivey
 - d) Alternate Development Officer Appointment – Director Poirier
 - e) French Mill Brook Committee Resident Appointment – Clerk Snair
 - f) Regional High School Bursary Policy Amendment Request for Decision - Clerk Snair
 - ~~g) Property Assessed Clean Energy (PACE) Policy Recommendation Report – Coordinator Ogilvie~~
 - h) Spring Debenture Recommendation – Acting Director Gibson
 - i) Albert Street Services & Street Renewal Tender Award – Manager Carrigan
 - j) Brooklyn Fire Station Roof Replacement (WHRMPW22-05) Tender Award Recommendation Report – Manager Carrigan
 - k) Mill Lakes Watershed Road Renewal Tender Award – Manager Carrigan

l) Notice of Motion Re: Waste Collection limits that exist within the West Hants Regional Municipality -Councillor Ivey

12. Public Participation Period
13. In-Camera
 - a) 2023-02- 14 Committee of the Whole In-Camera Meeting Minutes
 - b) MGA 22(2)(a) Land Matter
 - c) MGA 22(2)(a) Legal Matter
 - d) MGA 22(2)(a) Personnel Matter
14. Next Meeting Date / Adjournment – March 28th, 2023 at 6 p.m.

WEST HANTS REGIONAL MUNICIPALITY
Committee of the Whole - Meeting Minutes
March 14, 2023 - 6:00 p.m.



West Hants
something inspiring awaits

1. Call to Order – Deputy Mayor Paul Morton (Chair) called the meeting to order at 6:01 p.m.

2. Attendance

Council

Abraham Zebian, Mayor
Rupert Jannasch, Councillor Dist. 1
Scott McLean, Councillor Dist. 2
Mark McLean, Councillor Dist. 3
Jeff Hartt, Councillor Dist. 4
Debbie Francis, Councillor Dist. 5

Paul Morton, Deputy Mayor Dist. 8
Bob Morton, Councillor Dist. 6
John Smith, Councillor Dist. 9
Jim Ivey, Councillor Dist. 11

Regrets

Ed Sherman, Councillor Dist. 7
Laurie Murley, Councillor Dist. 10

Staff

Mark Phillips, CAO
Diana Gibson, Acting Director of Financial Services
Shelleena Thornton, Municipal Operations Supervisor
Sara Poirier, Dir. Planning and Development

Deanna Snair, Exec. Asst/ Clerk
John Ogilvie, MCCAP Coordinator
Shawn Levy By-Law Officer (ZOOM)
Brad Carrigan, Manager, Capital Works (ZOOM)

Regrets

Todd Richard, Dir. Public Works
Kathy Kehoe, Dir. Community Development

Presenters/Public

Julia Merritt, CEO Annapolis Valley Regional Library (ZOOM)
Greg Kelly and Paul Phillips, Newport Rink Commission
Nic Zamora, Ben Johnson, Brian Bishop and Melinda Melanson Hantsport Memorial Community Centre

3. Approval of the Agenda, including additions or deletions (6:01 p.m.)

a) Dashboard Action Items – Information Log

Dashboard – Dangerous or Unsanitary Premises – Information log

Discussion Points:

- Item 11 (g) Property Assessed Clean Energy (PACE) Policy Recommendation Report moved to Item 8(c) Unfinished Business.

**MOVED BY MAYOR ZEBIAN AND COUNCILLOR FRANCIS THAT THE 2023-03-14 COMMITTEE OF THE WHOLE AGENDA BE APPROVED AS AMENDED.
MOTION CARRIED.**

4. Declaration(s) of Conflict of Interest (6:05 p.m.) - None
5. Announcements (6:05 p.m.)
 - Deputy Mayor P. Morton acknowledged that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People and that this land is governed by the treaties of Peace and Friendship signed in 1726.
 - A Public Information Engagement Meeting will occur on Tuesday, March 21 at the Brooklyn Civic Centre to discuss the recently purchased former Dominion Atlantic Railway (DAR) line in collaboration with East Hants.
6. Approval of Previous Meeting Minutes (6:05 p.m.)
 - a) 2023-02-14 Committee of the Whole Minutes

**MOVED BY MAYOR ZEBIAN AND COUNCILLOR FRANCIS THAT THE 2023-02-14 COMMITTEE OF THE WHOLE MEETING MINUTES BE APPROVED.
MOTION CARRIED.** Nays: Jannasch

7. Presentations
 - a) Annapolis Valley Regional Library (AVRL)(6:06 p.m.)

Julia Merritt introduced herself as the new CEO of the Annapolis Regional Library, highlighting her experience. Ms. Merritt provided a brief overview and update showing that library usage had rebounded and was expected to exceed pre-pandemic usage.

Summary Points:

 - AVRL will permanently fund staffing for the Moving Through project, which supports relationship building with the three (3) indigenous communities and helps strengthen library connections through literacy.
 - Working with the Province to provide updated financial information resulting in a funding formula being in place when the current formula expires in 2025.
 - Engaging communities through programs like Same Page (partnership with the eight regional libraries to share and increase collection size to over 1 million items).

The presentation concluded at 6:11 p.m. and Ms. Merritt left the meeting.

- b) Hantsport Memorial Community Centre (HMCC) (6:11 p.m.)

Nic Zamora, Megan Halverson, Ben Johnson and Brian Bishop presented the financial request to improve the tennis and pickleball facilities in hopes of creating a more welcoming, accessible facility (The Renda VanderToorn Memorial Courts) for community

usage. Ms. VanderToorn was a longtime community member who had strong ties to HMCC.

Discussion points:

- Memorial donations totaling \$27,000 were put aside for this project. There were invested funds that could be used as well.
- Applied for the Recreation Facility Capital Investment Project Grants but understood that Council had the ability to supersede the amount indicated within the grant.
- Project consisted of three phases. Initial phase was for signage (if successful would be funded by memorial donations and grant), court improvements and building renovations (deteriorating state).
- Second phase focused on accessibility. Anticipated each stage costing approximately \$75-\$100,000.
- Unsuccessful with the federal accessibility grant process. Plan to apply for Provincial grants and any applicable rebates.
- Council will endorse letters of support to assist with grant applications.

The presentation concluded at 6:27 p.m. Mr. Zamora, Mr. Johnson, Mr. Bishop and Ms. Melanson left the meeting at 6:27 p.m.

c) Newport Rink Commission – Greg Kelly (6:27 p.m.)

Mr. Kelley and Mr. Phillips presented the funding request in addition to information related to future facility plans and financial asks. Mr. Kelley provided a brief overview of the 5-year business plan.

Discussion points:

- Looking for ways to take advantage of the facility's underutilized season.
- Requesting \$25,000 to rebuild the ice plant compressor and for future operations supports to be built into the WHRM annual budget.
- Sign rental achieved \$40,000 in fund raising. Looking to pursue additional fund-raising opportunities.
- Ice rentals were steady but looking to expand on this area.
- Received \$17,000 previously from the Province to rebuild compressors. Unsuccessful in receiving Provincial funding for the Zamboni.
- Ice plant was undersized, looking for future capital expenditure support to replace or refurbish (\$7-\$800,000) the ice plant over the next three years.
- Will be back to discuss the 5-year plan in further detail.
- No formal discussion occurred regarding the Municipality assuming ownership of the rink due to the forecasted large future financial asks.

The presentation concluded at 6:47 p.m. Mr. Kelley and Mr. Phillips left the meeting at 6:47 p.m.

8. Unfinished Business/Postponed Motions

- a) Noise By-Law – Recommendation Report (6:48 p.m.)

Supervisor Thornton reviewed the revised report as per the direction received at the February 28, 2023 Council meeting.

Discussion Points:

- The quiet hours were corrected to reflect 10:00 p.m. – 7:00 a.m. during the week.
- Fireworks were legal in Nova Scotia.
- The temporary exemption clause had the potential to include golf courses.

MOVED BY COUNCILLORS JANNASCH AND IVEY THAT COUNCIL GIVE FIRST READING TO THE NOISE AND COMMUNITY STANDARDS BY-LAW RN-001.00 AT THE MARCH 28, 2023 COUNCIL MEETING (AS PRESENTED TO COMMITTEE OF THE WHOLE ON MARCH 14, 2023). MOTION DEFEATED.
Nays: S. McLean, M. McLean, Francis, B. Morton, P. Morton, Smith, and Zebian

b) HFD Fire Station TBR Recommendation – Acting Director Gibson (6:53 p.m.)

Acting Director Gibson reviewed the report requesting that Council rescind the motion made at the February 28, 2023 meeting. She provided a corrected recommendation including updated financials for consideration.

Discussion Points:

- Canada Community Building Fund (CCBF) contribution was \$1,000,000.00. Kings County (one-time agreed upon payment was \$1,055,610.00. Debt Servicing Collected to-date was \$126,105.00 resulting in \$1,774,923.64 needing to be financed.
- The CCBF became available for Fire Stations last year.
- Kings County portion was based on the budgeted amount that was presented.

MOVED BY COUNCILLORS FRANCIS AND IVEY THAT COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL RESCINDS THE MOTION PREVIOUSLY APPROVED AT THE FEBRUARY 28, 2023 COUNCIL MEETING, WORDED AS FOLLOWS: COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPROVES THE RENEWAL OF A TEMPORARY BORROWING RESOLUTION IN THE AMOUNT OF \$1,443,284.70 FOR THE HANTSPORT FIRE DEPARTMENT'S NEW STATION.

AND

COUNCIL APPROVES THE RENEWAL OF A TEMPORARY BORROWING RESOLUTION IN THE AMOUNT OF \$1,774,924 FOR THE HANTSPORT FIRE DEPARTMENT'S NEW STATION. MOTION CARRIED Nays; S. McLean and Hartt

c) Property Assessed Clean Energy (PACE) Policy (6:57 p.m.)

Coordinator Ogilvie presented the drafted PACE Policy recommendation report for Council to consider.

Discussion Points:

- A PACE Reserve account would be established for accountability.

MOVED BY COUNCILLORS FRANCIS AND IVEY THAT COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPROVE THE PACE PROGRAM POLICY IN A MANNER SUBSTANTIVELY THE SAME AS THE DRAFT SET OUT IN ATTACHMENT A OF THE REPORT TO THE COMMITTEE OF THE WHOLE TITLED “PACE POLICY”, DATED MARCH 14, 2023. MOTION CARRIED

9. Reports

a) CAO’s Report (7:00 p.m.)

CAO Phillips provided highlights.

Discussion Points:

- The Honourable Marco Mendicino, Federal Minister of Public Safety visited the Municipality on March 1st along with MP Blois to share their current activities including gun legislation and RCMP contract negotiations. Councillors Francis and Ivey were in attendance.
- Met with the Town and County of Antigonish as they prepare for consolidation.
- Departmental meetings continue in preparation of budget deliberations.
- Notices have been sent to adjacent landowners of the former Dominion Atlantic Railway (DAR) line advising of the upcoming Public Information Engagement Session (unsure if the date was included in the notice). Notice of upcoming meetings were also being advertised on social media with the expectation that anyone could attend.
- Need to follow up on the high-speed internet concerns for Hill Top Hops and Tidal Bore Farm market.
- Staff will be on site (DAR) tomorrow to address concerns regarding the former rail line site and siltation.

b) Financial Update – Information Report (7:11 p.m.)

Acting Director Gibson presented the financial update for 2022-23 Operating Budget ending on January 31, 2023.

10. Correspondence (7:12 p.m.)

a) Information

1. Avon Causeway Activity Log received as of March 10th, 2023 – None
2. Current Correspondence Received Log as of March 10th, 2023.
 - a) February 17, 2023 from the Zwicker Lake Property Owners Association Re: Permit Clarification.
 - b) February 28, 2023 from Carrilee Eddy Re: Affordable Housing Units.
 - c) February 28, 2023 from Graham Sanford Re: Bog Road - Don't Be The Dirt Advocacy Presentation.
 - d) March 2, 2023 from Andrew Hardman Re: 997 Highway 14 Distribution Depot - Trans-World Concerns.
 - e) March 2, 2023 from Seamus Marriot Re: Permit Clarification.

- f) March 3, 2023 from FCM Executive Decision Re: Green Municipal Fund application.
- g) March 9, 2023 Letter from Private Road Development Re Petition for Waste Collection Services

Discussion Points:

- A response was issued to Mr. Marriot’s first email.
- Mr. Hardman’s email pertained to an active file. The property owner was in the process of applying to rezone the property. The complaint will be followed up to close out the file.
- A complaint received that the Municipality has not responded to the emails sent. Council was advised that confirmation of receipt of the email was sent. The Development Officer responded to questions asked. Director Poirier will confirm the emails had been responded to.

MOVED BY MAYOR ZEBIAN AND COUNCILLOR HARTT THAT COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL THAT STAFF PREPARE A REPORT ON THE WASTE COLLECTION REQUEST FOR DESTINATION WAY, COZY CRESCENT AND MOONSHADOW RUN INCLUDING INFORMATION ON PRIVATE ROAD COLLECTION AND WHAT THAT MAY LOOK LIKE GOING INTO THE FUTURE. MOTION CARRIED

- 3. Fort Edward Activity Log as of March 10th, 2023 - None
- 4. Storm Wastewater Activity Log - None

b) Requests

- i. February 23, 2023 Windsor Lions Club Re Tourist Bureau Park Request

MOVED BY MAYOR ZEBIAN AND COUNCILLOR FRANCIS THAT COMMITTEE OF THE WHOLE RECOMMENDS COUNCIL RECEIVE AN INFORMATION REPORT FROM STAFF ON THE DETAILS NEEDED TO BE REVIEWED (COSTS, ETC) FOR MAINTAINING THE LAWN CARE AT THE FORMER TOURIST BUREAU. MOTION CARRIED

- ii. February 8, 2023 Avondale Hall Re Floor Repair and Renovation Request

Discussion Points:

- The funds spent will be reimbursed. There was the ability to receive 75% of the remaining funds in advance of the project being completed.

MOVED BY MAYOR ZEBIAN AND S. MCLEAN THAT COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPROVE \$21,000 IN EMERGENCY FUNDING TO BE TAKEN FROM THE WEST HANTS CANADA

COMMUNITY BEAUTIFICATION FUND (CCBF) IN ORDER TO COMPLETE REPAIRS TO THE AVONDALE HALL. MOTION CARRIED

- c) Out-going as of March 10th, 2023
- i. March 3, 2023 VREN Re Continued Partnership and Intermunicipal Service Agreement (IMSA)
 - ii. March 8, 2023 (sent 2023-03-10) Minister Masland Re: Provincial Intersection Lighting

The Reimagination of the Windsor waterfront and surrounding area correspondence will be completed by the next Council meeting.

11. New Business

- a) John Paris Letter of support Re: Hockey Hall of Fame (7:30 p.m.)
Mayor Zebian provided a verbal recommendation report outlining the request to write a letter of support endorsing Mr. John Paris Jr. being inducted into the Hockey Hall of Fame.

MOVED BY MAYOR ZEBIAN AND COUNCILLOR M. MCLEAN THAT COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL THAT A LETTER BE SENT TO THE HOCKEY HALL OF FAME STATING COUNCIL'S AND THE COMMUNITY'S UNWAVERING AND UNANIMOUS SUPPORT TO HAVE JOHN PARIS JR. BE INDUCTED INTO THE HOCKEY HALL OF FAME. MOTION CARRIED

- b) Safety Concerns for Speeding, Failure to Stop, Sound-Amplified Exhausts (7:31 p.m.)
Councillor Ivey presented a verbal report highlighting that complaints continue to be received.

Discussion Points:

- Sound amplified exhausts were addressed within the Motor Vehicle Act (MVA), no new Provincial legislation has been passed to address these concerns.
- Through consultations with manager Burgess (Traffic Authority) and the RCMP, actions were being taken to address some of the concerns (speed sign and STEP program).
- Requested that the concerns of speeding, failure to stop and the sound amplified mufflers be taken to the Police Advisory Board meeting to be addressed.

- c) Parking Regulations and Enforcement (7:34 p.m.)
Councillor Ivey presented the report highlighting that he continues to receive complaints pertaining to parking related matters in the downtown area (complaints of individuals parking all day on the streets and parking hours not being enforced). With the growth occurring there was value in reviewing parking in the downtown area. Look at available spaces, the need, accessible spaces, are they in the right spots (if there was an excess of available spaces on other streets, then enforcement was not an issue).

Discussion Points:

- 292 tickets were issued in 2022 for a variety of reasons.
- By-Law received very few complaints (all day parking) from business owners. Willing to meet with the business district to discuss concerns.
- Value in exploring a central parking location in the downtown core.
- The \$15 fine was low compared to other municipal units (\$61.60).
- Wintertime parking fines (interfering with snow clearing) remain unchanged at \$15.00.

MOVED BY COUNCILLOR IVEY AND MAYOR ZEBIAN THAT COMMITTEE OF THE WHOLE RECOMMENDS COUNCIL REQUEST STAFF UNDERTAKE A REVIEW OF THE DOWNTOWN WINDSOR BUSINESS DISTRICT TO DETERMINE IF SUFFICIENT PARKING CAPACITY EXISTS FOR RESIDENTS, BUSINESSES AND VISITORS TO THE AREA.

AND

FURTHER THAT THE REVIEW DETERMINES IF THE REGULATIONS AND ENFORCEMENT THROUGH FINES DEFINED WITHIN THE MVA ARE SUFFICIENTLY EFFECTIVE TO MEET THE NEEDS OF THE BUSINESSES AND CONSUMERS IN OUR AREA. MOTION CARRIED

d) Development Officer Appointment (7:45 p.m.)

Director Poirier presented the recommendation report.

MOVED BY COUNCILLOR FRANCIS AND MAYOR ZEBIAN THAT COMMITTEE OF THE WHOLE RECOMMENDS COUNCIL REVOKE THE APPOINTMENT OF MADELYN LEMAY AS DEVELOPMENT OFFICER FOR WEST HANTS REGIONAL MUNICIPALITY. MOTION CARRIED

Discussion Points:

- No impacts on Mr. Burns current role, he is working towards full designation as a Development Officer.

MOVED BY COUNCILLOR FRANCIS AND MAYOR ZEBIAN THAT COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPOINT CHRISTOPHER BURNS AS ALTERNATE DEVELOPMENT OFFICER IN THE ABSENCE OF THE DEVELOPMENT OFFICER EFFECTIVE MARCH 29, 2023 IN ACCORDANCE WITH SECTION 243 OF THE MUNICIPAL GOVERNMENT ACT. MOTION CARRIED

e) French Mill Brook Committee Resident Appointment (7:48 p.m.)

Clerk Snair presented the recommendation report.

MOVED BY COUNCILLORS FRANCIS AND MAYOR ZEBIAN THAT COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPOINT

LONNY CURRY AS A RESIDENT MEMBER TO THE FRENCH MILL BROOK WATERSHED COMMITTEE BEGINNING APRIL 1, 2023 AND ENDING OCTOBER 31, 2024. MOTION CARRIED.

f) Regional High School Bursary Policy Amendment Request for Decision (7:48 p.m.)
Clerk Snair presented report.

Discussion Points:

- The school committees identified they did not have capacity to review applications and forward two potential recipients' names to the Municipality. The Municipality would need to amend the current policy or take on the entire role for bursary review and distribution.

MOVED BY COUNCILLOR FRANCIS AND MAYOR ZEBIAN THAT COMMITTEE OF THE WHOLE RECOMMENDS COUNCIL APPROVE THE ATTACHED AMENDED REGIONAL HIGH SCHOOL BURSARY POLICY RCOFN-013.00 AS PRESENTED AT THE MARCH 14TH COMMITTEE OF THE WHOLE MEETING. MOTION CARRIED

g) Spring Debenture Recommendation Report (7:50 p.m.)
Director Gibson presented the report containing six (6) recommendations. The first five related to Temporary Borrowing Resolutions (TBR) previously approved at the February 28 Council meeting, the final one was for the Hantsport Fire Station Temporary Borrowing Resolution (TBR) approved at tonight's meeting.

MOVED BY COUNCILLORS FRANCIS AND IVEY THAT COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPROVES THE MAYOR AND MUNICIPAL CLERK TO SIGN THE RESOLUTION FOR PRE-APPROVAL OF DEBENTURE ISSUANCE, SUBJECT TO INTEREST RATE CONFIRMATION NOT TO EXCEED 6% TO ENABLE WEST HANTS REGIONAL MUNICIPALITY TO ISSUE A 20-YEAR DEBENTURE OF \$95,590, FOR THE PURCHASE OF TRAIL LAND. MOTION CARRIED

MOVED BY COUNCILLORS FRANCIS AND IVEY THAT COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPROVES THE MAYOR AND MUNICIPAL CLERK TO SIGN THE RESOLUTION FOR PRE-APPROVAL OF DEBENTURE ISSUANCE, SUBJECT TO INTEREST RATE CONFIRMATION NOT TO EXCEED 6% TO ENABLE WEST HANTS REGIONAL MUNICIPALITY TO ISSUE A 5-YEAR DEBENTURE OF \$26,656, FOR THE 2023 FORD TRANSIT VAN USED BY THE WATER UTILITY. MOTION CARRIED

MOVED BY COUNCILLOR FRANCIS AND MAYOR ZEBIAN THAT COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPROVES THE MAYOR AND MUNICIPAL CLERK TO SIGN THE RESOLUTION FOR PRE-APPROVAL OF DEBENTURE ISSUANCE, SUBJECT TO INTEREST RATE

CONFIRMATION NOT TO EXCEED 6% TO ENABLE WEST HANTS REGIONAL MUNICIPALITY TO ISSUE A 20-YEAR DEBENTURE OF \$175,349, FOR BACK PARKING LOT PAVING AT THE WEST HANTS SPORTS COMPLEX. MOTION CARRIED

MOVED BY COUNCILLOR FRANCIS AND MAYOR ZEBIAN THAT COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPROVES THE MAYOR AND MUNICIPAL CLERK TO SIGN THE RESOLUTION FOR PRE-APPROVAL OF DEBENTURE ISSUANCE, SUBJECT TO INTEREST RATE CONFIRMATION NOT TO EXCEED 6% TO ENABLE WEST HANTS REGIONAL MUNICIPALITY TO ISSUE A 15-YEAR DEBENTURE OF \$828,034, FOR THE BROOKLYN FIRE DEPARTMENT'S NEW PUMPER TANKER. MOTION CARRIED

MOVED BY COUNCILLOR FRANCIS AND MAYOR ZEBIAN THAT COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPROVES THE MAYOR AND MUNICIPAL CLERK TO SIGN THE RESOLUTION FOR PRE-APPROVAL OF DEBENTURE ISSUANCE, SUBJECT TO INTEREST RATE CONFIRMATION NOT TO EXCEED 6% TO ENABLE WEST HANTS REGIONAL MUNICIPALITY TO ISSUE A 15-YEAR DEBENTURE OF \$1,225,351 FOR THE WINDSOR FIRE DEPARTMENT'S NEW SINGLE AXEL QUINT. MOTION CARRIED

MOVED BY COUNCILLORS FRANCIS AND IVEY THAT COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPROVES THE MAYOR AND MUNICIPAL CLERK TO SIGN THE RESOLUTION FOR PRE-APPROVAL OF DEBENTURE ISSUANCE, SUBJECT TO INTEREST RATE CONFIRMATION NOT TO EXCEED 6% TO ENABLE WEST HANTS REGIONAL MUNICIPALITY TO ISSUE A 20-YEAR DEBENTURE OF \$1,774,924, PENDING MINISTER APPROVAL OF THE TEMPORARY BORROWING RESOLUTION, FOR THE HANTSPORT FIRE DEPARTMENT'S NEW STATION. MOTION CARRIED
Nays: Hartt

A break occurred at 7:57 p.m. The regular meeting resumed at 8:12 p.m.

h) Property Assessed Clean Energy (PACE) Policy Recommendation Report –Moved to 8(c)

i) Albert Street Services & Street Renewal Tender Award (8:12 p.m.)

Manager Carrigan reviewed the report highlighting that Albert Street was identified as a priority for services and street renewal due to the condition of sanitary sewer mains, need for improved storm water management, and overall condition of the existing roadway.

Discussion Points:

- Water system was in good condition; however, the sewer was failing.

- Design process required upwards of six (6) months to be completed. Tender was issued after Christmas to achieve optimum pricing.
- Traffic Calming measures have been discussed related to street renewals but not with respects to this street.

MOVED BY COUNCILLORS HARTT AND FRANCIS THAT COMMITTEE OF THE WHOLE RECOMMEND THAT COUNCIL APPROVE THE AWARD OF TENDER WHRMHPW22-06 FOR ALBERT STREET WINDSOR SERVICES & STREET RENEWAL TO THE LOW COMPLIANT BIDDER, GARY PARKER EXCAVATING LIMITED, FOR THE TENDERED PRICE OF \$1,063,920, PLUS A 15% CONSTRUCTION PROJECT CONTINGENCY OF \$159,588, PLUS APPLICABLE TAXES. MOTION CARRIED. Nays: Jannasch

j) Brooklyn Fire Station Roof Replacement (WHRMPW22-05) Recommendation Report (8:17 p.m.)

Manager Carrigan reviewed the report highlighting the existing roof at the Brooklyn Fire Station required replacing. The roof was currently leaking and had multiple repairs within the last 12 months.

Discussion Points:

- All bidders met the technical requirements for the system proposed in addition to including an alternative bid. Each bidder had the ability to do the job.
- WHRM staff wrote the RFP. Tate Engineering reviewed it prior to the release.

Original workmanship was not completed to the highest level resulting in the need for replacement. The 10-year warranty expired. Repairs were completed on a previous issue prior to the warranty expiring.

MOVED BY MAYOR ZEBIAN AND COUNCILLOR M. MCLEAN THAT COMMITTEE OF THE WHOLE RECOMMEND THAT COUNCIL APPROVE THE AWARD OF TENDER WHRMHPW22-05, BROOKLYN FIRE STATION ROOF REPLACEMENT TO THE LOW COMPLIANT BIDDER, ACADIA ROOFING & CONTRACTING LIMITED, FOR THE TENDERED PRICE OF \$482,187, PLUS A 10% CONSTRUCTION PROJECT CONTINGENCY OF \$48,218.70, PLUS APPLICABLE TAXES. MOTION CARRIED

k) Mill Lakes Watershed Road Renewal Tender Award (8:23 p.m.)

Manager Carrigan reviewed the report highlighting the intent to perform Mill Lakes Road access improvements, including roadway clearing, grubbing, excavation and common borrow, minor road realignment, installation of new and replacement culverts, ditching and new gravel.

Discussion Points:

- Windsor Water Utility spending has been approved by the Utility and Review Board(UARB).

- Scope of work was reduced (woods access road) resulting in a reduction in the tender pricing.

MOVED BY COUNCILLORS FRANCIS AND B. MORTON THAT COMMITTEE OF THE WHOLE RECOMMEND THAT COUNCIL APPROVE THE AWARD OF TENDER WHRMPW22-08 FOR THE MILL LAKES WATERSHED ROAD RENEWAL TO THE LOW COMPLIANT BIDDER, HOWARD E. LITTLE EXCAVATING LIMITED, FOR THE TENDERED PRICE OF \$413,013.96, PLUS A 15% UNIT PRICE BID CONTINGENCY OF \$61,952.09 FOR ESTIMATED QUANTITIES, PLUS APPLICABLE TAXES. MOTION CARRIED

l) Notice of Motion (8:26 p.m.)

Councillor Ivey provided notice that a motion would be brought forward at the next meeting requesting an amendment to the region's waste collection (garbage and recycling) by-laws to align with the by-law West Hants has in place.

12. Public Participation Period (8:29 p.m.)

There were upwards of 32 viewers online with three comments related to Parking Regulations and Enforcement.

MOVED BY MAYOR ZEBIAN AND COUNCILLOR FRANCIS THAT THE MEETING MOVE IN-CAMERA AT 8:30 P.M. MOTION CARRIED.

Deputy Mayor P. Morton advised that following In-Camera discussions, the meeting may not resume. The public were reminded that a Special Council meeting would immediately following the In-Camera discussions.

13. In-Camera

- a) 2023-02-14 Committee of the Whole In-Camera Minutes
- b) MGA 22(2)(a) Land Matter
- c) MGA 22(2)(a) Legal Matter
- d) MGA 22(2)(a) Land Matter
- e) MGA 22(2)(a) Personnel Matter

14. Next Meeting Date / Adjournment – Next regular meeting will be March 28, 2023, at 6 p.m.

Mayor Abraham Zebian

Deanna Snair, Municipal Clerk