

WEST HANTS MUNICIPALITY
Committee of the Whole – Budget Meeting Agenda
April 12, 2023, 6:00 p.m.
Sanford Council Chambers 76 Morison Dr, Windsor, NS
(also held via virtual via Zoom and Facebook livestreamed)
Agenda is subject to changes up to and including during the meeting



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1. Call to Order
 2. Attendance
 3. Announcements
 4. Approval of the Agenda, including additions or deletions
 5. Declaration(s) of Conflict of Interest
 6. 6:00-6:15 Introduction and Overview of the 2023-24 Budget
Mark Phillips & Diana Gibson
 7. 6:15-6:45 General Revenues and Expenses
 8. 6:45-8:00 Protective Services Overview
 - a. 6:45-7:15 RCMP
 - b. 7:15-8:00 Fire Protection
 9. 8:00-8:15 Break
 10. 8:15-9:00 Reserve Budget Overview
 11. 9:00-9:45 Capital budget Overview
 12. 9:45-10:00 Discussion & Direction from Council
 13. Next Meeting Date / Adjournment
 - a. Committee of the Whole Budget Meeting April 17, 2023, at 6p.m.

WEST HANTS REGIONAL MUNICIPALITY
Special Committee of the Whole (Budget) - Meeting Minutes
April 11, 2023 - 6:00 p.m.



West Hants
something inspiring awaits

1. Call to Order – Deputy Mayor Paul Morton (Chair) called the meeting to order at 6:00 p.m.

2. Attendance

Council

Abraham Zebian, Mayor	Paul Morton, Deputy Mayor Dist. 8
Rupert Jannasch, Councillor Dist. 1	Bob Morton, Councillor Dist. 6
Scott McLean, Councillor Dist. 2	Ed Sherman, Councillor Dist. 7
Mark McLean, Councillor Dist. 3 6:09 p.m.	John Smith, Councillor Dist. 9
Jeff Hartt, Councillor Dist. 4	Laurie Murley, Councillor Dist. 10
Debbie Francis, Councillor Dist. 5	Jim Ivey, Councillor Dist. 11

Staff

Mark Phillips, CAO	Deanna Snair, Exec. Asst/ Clerk
Diana Gibson, Acting Director of Financial Services	Todd Richard, Dir. Public Works
	Carmen Dewar-Miller, Admin Assistant(ZOOM)

Regrets

Shelleena Thornton, Municipal Operations Supervisor
Kathy Kehoe, Dir. Community Development
Sara Poirier, Dir. Planning and Development

Presenters/Public

Brooklyn Fire Chief, Ryan Richard
Hantsport Acting Fire Chief, Paul Maynard
Summerville Fire Chief, Chris Spence
Windsor Fire Chief, Jamie Juteau, Deputy Chiefs Daniel Lavers and Jeff Pinch
RCMP Staff Sergeant Dave Ferguson
RCMP Inspector Monica Joudrey
RCMP, Kyla Dow and Mitchell Carr (ZOOM)
One (1) resident member in the gallery

3. Announcements (6:01 p.m.)

Deputy Mayor P. Morton acknowledged that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People and that this land is governed by the treaties of Peace and Friendship signed in 1726.

4. Approval of the Agenda, including additions or deletions (6:01 p.m.)

Voting occurred by a show of hands.

MOVED BY MAYOR ZEBIAN AND COUNCILLOR IVEY THAT THE 2023-04-12 SPECIAL COMMITTEE OF THE WHOLE (BUDGET) AGENDA BE APPROVED. MOTION CARRIED.

5. Declaration(s) of Conflict of Interest (6:01 p.m.) - None

6. Introduction and Overview of the 2023-24 Budget

CAO Phillips provided a brief introduction.

Acting Director Gibson reviewed the April 12th budget agenda. All budgets being presented (tonight) **did not** include the Water Utility. The Water Utility would be presented as a separate budget at the April 18th meeting.

2023-24 "Draft" Budget Highlight (Compared proposed budget with 2022-23 Budget)

Revenue:

- Tax revenue was up \$2.4 million (due to increased property assessments).
- Reliance on Deed Transfer Tax was down \$300,000.

Expenses:

- Increased almost \$1 million (included the addition of two (2) new positions, an HR Specialist and an MCCAP Coordinator).
- Increases were also seen in insurance, power and fuel costs.

Reserves:

- To sustain the tax rate in 2023-24, \$0 was being removed from Reserves. There was 500% increase in contributions to the Reserves.

Capital:

- \$18,000,000 in scheduled projects, includes projects carried over from 2022-23. \$10,000,000 was funded through long-term debt, resulting in a Debt Servicing Ratio projection of 9.2% (green).

7. General Revenues and Expenses

- Acting Director Gibson provided a quick overview of the Revenue changes from last year to the projected budget.

Property taxes equated to the largest increase seen in revenue.

2023-24 proposed expenses

- The decrease seen in General government equated to a decrease in IT costs.
- Environmental Health services decrease equated to 2022-23 debt maturing resulting in less debt servicing costs.
- The increase in departmental expenses was a result of rising fuel costs, the 7% increase in power costs and the 17% increase for insurance.
- The increased support needed for participants resulted in Recreation's increased expenses.

Clarity Points:

- Debt servicing costs were \$19,882 (due to debt maturing).
- The million dollars was noted in the Operating expense only and did not include transfers for expenses.
- The correct Revenue amount was \$2.5 million.

- \$1.5 million (deed transfer tax) was a number that was used in an attempt to alleviate reliance. Seeking Councils consensus/direction on this number. Changes would be made based on the direction of Council.

Acting Director Gibson provided a quick overview of the proposed Tax rates for 2023-24.

- Residential assessment increased by 14% (\$198,444,800).
- Commercial assessment values increased by 9% (\$12,018,700).
- Proposing no change in the residential or commercial tax rate.

Acting Director Gibson provided a quick overview of the value of a penny on the tax rate based on the budget and increased assessments.

- WH Commercial values were decreasing slightly (based on expenses), but all others were increasing for what a penny of the tax rate in each area.

Acting Director Gibson reviewed the mandatory expenses (no control over) that were part of Operating expenses. 59 % of the general rate was made up of these expenses.

Acting Director Gibson reviewed the RCMP rates within the Windsor and West Hants Area Rates. West Hants (incl Hantsport) equates to approximately 49 % of the area rate and Windsor equates to approximately 38% of the area rate.

Acting Director Gibson provided examples (across three different property values) of what a tax payment would be based solely on the increased assessments.

8. Protective Services Overview

a) Fire Protection

Acting Director Gibson reviewed the Fire Services budget.

Summary Points:

- Expenses (truck polishing, insurance, and audits) were removed from individual fire budgets and moved to the Regional Fire budget. Hantsport was not included, their agreement with Kings County required all expenses be shown separately.
- Minimal increases were projected. The larger increases were seen with Southwest Hants, a 12.7% increase (due to increased membership) and Hantsport, a 10% increase (first full year with a station).

Acting Director Gibson reviewed the Fire Services Capital budget (\$9.5 million dollars).

Consolidation Reserve (supports the more rural stations)

- Floor epoxy covering for BFD Station 2 (\$70,000), flag poles (\$9,000) and parking lot light (\$6,000).
- Truck bay entrance paving for Summerville (\$90,000).

WHRM Fire Services Reserves

- Jet pump to fill the trucks for BFD Stn 1 (\$4,500)
- Thermal imaging cameras for BFD Stn 2 (\$15,000)
- Electric combi toolkit for Southwest Hants (\$22,000).

WFD Reserve

- Electric combi toolkit (\$22,000), Thermal Imaging cameras (\$15,000).
- Bunker racks in the 2024-25 budget (\$44,000).

The Capital budget contained two pre-approval requests (request to go to tender). A 2024-25 Light Rescue for Hantsport and a 2025-26 Engine #4 (\$1.8 million) for Windsor. The intention was to get trucks and expenses in the year it was needed. Pre-approval provided the ability to go to tender only, the y[item would return to Council for approval.

All remaining expenses were projected to come from long-term debt.

Discussion Points:

- Hantsport rear parking lot and bay wall waterproofing were not built into the construction for the new station.
- The epoxy floor covering (aesthetic covering that protects the floor from salt and water intrusion) did not occur during construction.
- Insurance coverage: Windsor and Hantsport were under the Municipality. Remaining departments had individual insurances.
- Increased snow clearing costs were based on the current year's tendered amounts.
- Combi toolkit (extraction/cutting tool for modern vehicles) would complete the set for Windsor (Station 4), Station 5 required a safer tool.
- The thermal imaging cameras in the budget were the same brand for all departments.
- Bulk purchasing was being done for some items. As standardization continued, increased savings may be seen. Most savings were only seen when larger quantities of items were purchased.
- Equipment has been shared/loaned amongst departments in the past.
- Right sizing (right number of apparatuses for what is required in each district) was looking at the Regional Fire Services globally, looking at combining units to decrease costs and still provide effective services. Reduced truck numbers reduce staffing and maintenance costs.
- Chief Juteau reviewed the differences between commercial, stock and custom trucks. Commercial trucks were taking a freightliner truck body and putting a firetruck on it, it was less expensive but not as safe. Custom vehicles were built as specified by the order received, a stock truck is when companies build a truck to present as a demo for truck shows/conventions or websites (can be less money but departments may end up with trucks that do not meet all the needs required).
- Shared trucks have not been discussed, but trucks have been loaned when there was an emergency need.

**MOVED BY COUNCILLOR IVEY AND MAYOR ZEBIAN THAT COUNCIL DIRECT STAFF TO ENGAGE A CONSULTANT (IF NEEDED) TO DO A REVIEW OF THE INSURANCE ACROSS THE MUNICIPALITY (ACROSS ALL OPERATIONS) TO BE ABLE TO OPTIMIZE INSURANCE EXPENDITURES.
MOTION CARRIED**

Operating Budget Discussion Points:

- Municipal costs equated to expenses broken out on a quarterly basis for each department. Some departments pay for costs themselves.
- Common items for all departments were pulled into the Regional Fire Services budget.

- Long term debt financed the majority of Fire related purchase, there was not a lot of external funding sources available.
- Dispatch is responsible for releasing call recordings.

Further discussions with Fire Chiefs will occur after the RCMP presentation.

b) RCMP (6:03 p.m.)

Staff Sergeant Dave Ferguson, Kyla Dow and Mitchell Carr reviewed the 2023-2024 financial projections for police services within the municipality. Multi-year plan will be available post June 1st. Actual expenditure comparison for 2021/22, actual expenditures to date for 2022/23 and estimated expenditures for 2023/24 were provided.

Summary Points:

- Twenty-two (22) full-time equivalent (FTE) positions were allocated for West Hants, only 19.91 positions were billed to the municipality due to members being on special leave.
- Collective bargaining agreement expired March 31, 2023 and was being negotiated at the national level (projected a 3% increase to account for any raises).
- The municipality was responsible for providing accommodations for RCMP. (100% of the rental cost was charged back to the municipality). The rental rate was set every 5 years, with a new rental rate in effect for 2022/23.

Increased costs in 2023/24 were associated with:

- Radios and computer equipment (a large number of computer equipment including car radios were due for replacement).
- Four (4) vehicles were due to be replaced in 2023/24 due to age and mileage. Not at a point to purchase electric vehicles or hybrids. The charging infrastructure needed to be available first.
- Modernization of equipment (breaching tools, ballistic shields and taxers) was due to be rolled out in the next year. Each member would be issued their own taser.
- Overtime increased due to not having a full complement of officers and the 3% collective bargaining projection/ pay raises.

The projected total cost share for the Municipality was \$5.4 million, the Government of Canada's share was \$549,264. Estimated an increase of 9.2%.

The approved actual 2022-23 budget was \$5,220,972 (included DNA testing and the paid municipal employee).

Discussion Points:

- Difficult to find room for cost reductions. Steps were taken in previous years to reduce costs, resulting in the need for fleet replacement this year.
- Members who were designated Operationally Ready were permitted to take vehicles home in order to respond to calls.
- Budget was for a full complement (22 officers), credits come back to the municipality if a full complement is not achieved.
- Currently there are four (4) positions that impact full operations. Cost savings are seen due to the reduction in numbers, but increases are seen as members are brought in overtime to provide coverage.

- Possible that WH RCMP members may be seen wearing body cameras. These will be billable in the 2024-25 budget and will be finalized at the RCMP level.
- Pre-amalgamation: Windsor had 7 members and West Hants had 15 members. When amalgamation occurred, the numbers were combined for a total of 22.
- RCMP owned the building, if a major repair or a new building was constructed the total costs would not be transferred on to the Municipality. The cost be billed through an accommodation program charge (combination of all major capital, minor capital and living quarter expenses within NS) would go into a pot and be reconciled every 5 years to determine the square metre rate to calculate the rent.
- Cost savings and significant benefits were seen if there were cameras strategically placed throughout the areas.
- 24-hour policing would increase costs significantly.
- Surpluses associated with policing were transferred to the RCMP Reserve (can only be used for RCMP). The retro invoice was received (\$453,000ish)

Each Fire Chiefs was invited back to present any concerns to Council regarding the budget. Overall consensus was the Chief's were pleased with the budget, it reflected a reasonable compromise between need and want.

Discussion Points:

- Would not want to see anything less than what was proposed. The increases seen were a result of needs for each station.
- The burden of streamlining processes has lessened compared to pre-consolidation; it was manageable. The RMS program (send information in a hurry) assisted with this.
- Disappointed with the decreased training budget (-\$4,000, to assist with HR related matters and international travel to the conference).
- It was important to get trucks ordered as the wait times for delivery were up to 2 years.
- Maintaining a joint fire service was seen as challenging at times.
- Would like to see a more streamlined approach with the tendering process (issue a tender and have Council approve the purchase, only to have to return at a later time to approve a different purchase price).
- The administrative aspect of the job can be challenging with career, family and other demands. Some departments had Executive committees that assisted with bill paying, etc.

9. The break occurred at 8:07 p.m. The meeting resumed at 8:25 p.m.

10. Reserve Budget Overview

The format was changed this year. An extra column was added at the beginning (Approved March 31, 2023 Reserve balance (shows what the balance was expected to be on during last year's budget deliberations March 31st. The next column reflected the proposed/updated March 31, 2023 Reserve balance).

Summary Points:

- Operating reserves continue to be healthy. Growth continues within the fire services, the boundary review and the elections reserve.

- The million-dollar surplus (2022-23 WHRM Reserve) will be added into the yearend Operating reserve once the year closes.
- Spends were based on Capital budget items and items delegated to be spent from these reserves.

11. Capital Budget Overview (Spends based on Capital projects in the 2023 budget)

Approximately \$810,000 was proposed to be spent between within the WHRM Building, Road Infrastructure, Vehicle and Capital Reserves went into the Capital reserves. The additional \$250,000 into the Capital Reserve was at the discretion of Council on how this was to be spent.

Special Reserves Budget

- New accounting standards were introduced that required the municipality to make an asset retirement obligation reserve (ARO). The ARO fund was used when an asset was retired. Based on a review of all the assets, it was determined there were five that have a legal obligation for the municipality to create an ARO should they stop being used. (\$731,000 needed to be added to this reserve and will be added over a 5-year period equating to \$146,000 per year). This new standard replaced the former closed landfill standard, resulting in the need to move all the funds from the closed landfill reserve to the ARO reserve and this is where transfers for the landfill will come from moving forward. The \$300,000 addition this year included \$140,000 and the amount that was remaining in the landfill.
- Sustainability Services Growth Fund Grant (\$1.04 million) was received from the province. This was not accounted for in the Special Reserves, as a new specific reserve needed to be created for it (to show it separately). The deadline to use the funds was March 31, 2025. Should the funds not be used, the money needs to be returned.
- The projected balance of all the reserves (March 31, 2024) was higher than what was expected during the March 2023 budget time.
- Several projects in 2022-23 had extended timelines, resulting in them not being taken from Reserves this year.

12. Discussion Points:

- The ARO will show up on the financial statements for 2022-23. There were four (4) buildings identified as having asbestos and had to be accounted for (Community Centre, Court house, 100 King Street, the Hantsport Library) and a water haul station on Willow Street in Hantsport (has specific requirements for well capping and closures that need to be accounted for). In addition to the landfill, which already had a reserve). With asbestos there were specific requirements associated with renovations or tear downs. It was required to have funds available for when these assets were retired.
- Consolidation Reserve (\$3 million dollars in the current budget) had no specific requirements from the province attached to it and there was no reporting requirement. When Hantsport dissolved the funding had specific requirements on how it was spent, and a budget was required. Funds could be used in areas of the region that had not fully benefited from consolidation yet.

- The Hantsport Smoothing Reserve (part of transitional funding provided when Hantsport dissolved) has \$60,300 withdrawn from it each year over the next three years. After that it will be gone and won't be replenished.
- The Hantsport Infrastructure had \$275,000 and Windsor Infrastructure had \$225,000 added to them each year.
- There were no funds maturing from any tax sale surpluses. The Municipality was not at a point where properties had been sold at a tax sale and twenty years had passed. According to records another ten years remained before a tax sale surplus reached maturity. It was unknown how properties were dealt with previously. Some municipalities send outstanding taxes to collection agencies.
- A project's funding source determined if a project hit the carry over reserve or not.
- Projects meant to be paid for through long-term debt do not hit the carry over reserve.
- When projects are funded through CCBF no money is taken from this reserve until the project is completed.
- Approximately 40% of the CCBF fund was being used. A conversation over the b-next week may be beneficial to determine an amount to spend each year to ensure funds continue to exist. Currently all the funding from CCBF was coming from the Reginal Reserve, there was still \$1.8 million in the WH CCBF fund that could be used.

Capital Budget (did not include the water utility)

- The projected 5-year Capital budget was \$82, 023,429.
- About 55% of this was funded through long-term debt, with some funding spread out over Grants, CCBF reserves, and a little from Post Consolidation funding and General Operations.

Five-year Capital budget for IT, Community Development, Planning and By-Law

- All five years were funded without debt, they were eligible for more grants and CCBF.
- Largest investments included upgrades to the Sports Complex (\$50,000/year), Old Parish Cemetery wall restoration, work on the new DAR Rail Line, building inspection vehicles (looking for pre-approval as the timeline to receive EV vehicles was 18-24 months). Electric vehicles cannot be leased. The intent was to order one this year (would be in the 2024-25 budget) and the second vehicle would be ordered at the end of the year and be in the 2025-26 budget.

Fiber camera system (listed at \$30,000)

- Extension of the network, not the cameras. In order to get cameras further out from Windsor the fibre network needs to be extended first.
- Quote was \$17,000 to extend the network only .
- \$30,000 was similar to phase 3 that Windsor was doing before consolidation, but it appears that \$30,000 may be too low. It will extend out onto Wentworth Road and O'Brien Street with the plan to get to the corner of Chester Road.
- Some Wifi access points were getting old and in need of replacing.
- Fiber network to the Hantsport Fire Station was the first one, currently their fiber network is still connected to the former town hall. The new station was specifically built with the conduit attached.

- An application was made to the province for a small-scale solar project, no response has been received, but the hope was for a response soon.

Hobarts beach recreation site

- \$30,000 this year and next year.
- Proposed expenditures for the next two years would be for continued development based on the community feel (garbage cans, rest stations, discussions about a washroom, signage and beautification).
- Specifically, this year there was green space and a viewing area in the budget. Funded was through CCBF, resulting in flexibility in how the funds were spent.
- Director Kehoe will provide additional information at the next meeting.

Windsor Community Centre Electronic sign heat pump system

- MCCAP was requesting council approve a \$40,000 retro fit feasibility study where funding could be available for complexes.
- The Community Centre was one of the recommended projects should funds become available.
- The Coach house was another option if multiple buildings were an option.

Windsor Sewer and Albert Street

- Waiting for the storm water study report.
- A separate storm system was being designed for Albert Street.

Sewers 5-year Capital - The total 5 year spend for both utilities was \$13,867,090.

- 34% was funded directly through both sewer reserves, with 50% being funded through long-term debt.
- Larger WH projects included: the sewer renewal in Hantsport, Falmouth sewer treatment plant expansion, and the rehabilitation of the oxidation ditch.
- Larger Windsor projects included: Windsor sewer renewal, several lagoon drive updates (makes up the largest portion).

Director Kehoe to provide further information on the \$40,000 in the budget for mini parks at the next meeting. Each project had a different project.

The 5-year Public Works Capital (general items) included roads.

53% was funded through long-term debt, with 26% being funded through potential grants. Highlights of the larger projects included road renewals across all three areas, J Class Road maintenance (suggested to be funded from post consolidation funding) Cunnabel Creek project (starting in 2025-26), upgrades to the public works facility, a street sweeper, salt and plow dump truck replacement).

Diana reviewed the 5-year plan for roads.

- Traffic control at Wentworth Road and Payzant Drive – still working with the consultant on the final design in addition to continued work with private clients. Hoping to have something for May to be able to tender the project this year.

Cunnabel Creek

- \$200,000 in the budget for this year was for the detailed design (who, what, where, when) once the stormwater study was complete. The next year was a break with construction following the next year and being phased in several years after. There was value in Council having a larger discussion regarding the commitment level prior to spending a lot of money. It was noted there was a third and fourth year for the project that equated to the actual budget being 28 million, the project went outside the projected 5 years.
- The decrease in overflow was related to decreased precipitation events (how much over a short duration). There have been less events.
- A \$30 million dollar application has been submitted for funding. Correspondence has been received stating WHRM remained on the list. \$50 million dollars was available per applicant.
- The study gives an indication of the impacts on community, sidewalks and other infrastructures already present. The design puts us in a state of readiness and provided an idea of what was needed at the time the design was done. There was value in not doing the detailed study until the preliminary study was completed.

Street Sweeper (was in the budget last year)

- A requirement for a street sweeper existed. From an aesthetic, safety and cost savings perspective there was value in having a street sweeper. Work should be scheduled and there were times when staff were not able to secure contractors.
- Had a vacuum attachment to suck up debris and clean catch basins, resulting in increased cost savings.
- Had a weed cutter attachment to deter weed growth in the streets.

J Class Roads

- \$1.2 million was in the current budget.
- Post Consolidation funding could be used to support this item. Council could choose to consider proceeding with J Class Roads as budgeted, not proceed or accelerate it.

Active Sealing program (\$50,000) – filling cracks in the roads (black tar). Helps keep water from penetrating the road and prolongs life span.

King Street North Parking Enhancement design – enhance parking on King Street. The first part of the project was the design. The second phase was for construction. Project was to move back the median to permit slanted parking vs full parallel parking resulting in increased parking for the downtown area.

Replace the backhoe with an excavator - Contractors are brought in for every watermain break. There would be cost savings, the item would be paid for in 5 years based on the expected life cycle of the machine. No additional staff are needed, already have operators trained.

Cross walk rapid flashing signal (\$32,000 = 4 sets)

Effective toll, Council may want to expedite this item.

Equipment float was required to float equipment.

Sidewalk Causeway to the basketball court – asphalt was in poor condition which may deter future events for this area. Historically the area was thought to be needed to support future parking. As the activities in this area increase it becomes more justified to improve this area.

Drones – Director Poirier was better equipped to answer any questions and will provide more information at the next meeting.

Security gates – to improve security and efficiency.

Debt Servicing Ratios - Debt servicing costs to revenue from own sources (taxes)

- Two estimates were provided, one with Cunnable Creek and one without Cunnable Creek. With or without the project debt serving did not reach 15% (high risk mark).
- 54% of debt servicing was related to fire. There were no grants available and the small reserves that existed could not support the large equipment purchases needed. Hantsport has to finance due to the Kings County agreement. Kings does pay a portion of the debt financing costs.
- The million dollars received was not included in this budget. It will be included once directions are provided.

The former Town of Windsor had a debt ration that was above 10%. This was not an accurate representation for the region. The former municipality was in the green section, when consolidation occurred, it balanced things better. The first financial indicator for the new region was received last month (9.2%).

Beneficial to have a revenue forecast line for 5 years as well.

Debt servicing can be changed either by not doing the project or funding through other sources outside of borrowing. Surpluses could be used to help pay debt down as well.

Nothing in the budget regarding the municipal complex renovation.

If there was no debt, \$2.7 million dollars would be saved, this was historical debt including this year's projected new debt.

Deputy Mayor P. Morton advised it was 10 p.m.

**MOVED BY MAYOR ZEBIAN AND COUNCILLOR SMITH THAT THE MEETING
CONITINE NO MORE THAN 20 MINUTES IN AN ATTEMPT TO FINISH THE
MEETING. MOTION CARRIED** Nays: Ivey

Brief review of the 2023-24 Capital Budget

Projected projects planned equated to just over \$18 million (57% funded through debt).

- IT, Planning, By-Law and Community Development projects were funded without debt.
- 50% of 2023-24 Sewer was funded through Reserves, both have healthy reserves.
- 59% of Public Works debt was funded through debt, some funding was available through CCBF and grants.

No direction was provided. Consensus was to digest the information.

13. Next Meeting Date / Adjournment – Next meeting will be Committee of the Whole Budget Meeting April 17, 2023, at 6p.m.

**MOVED BY COUNCILLORS S. MCLEAN AND SMITH THAT AT 10:08 P.M.
THE MEETING ADJOURN. MOTION CARRIED.**

Mayor Abraham Zebian

Deanna Snair, Municipal Clerk