

**WEST HANTS REGIONAL MUNICIPALITY**  
**Committee of the Whole - Meeting Agenda **AMENDED April 14, 2023****  
**April 11, 2023 - 6:00 p.m.**  
**(also held via virtual via Zoom and Facebook livestreamed)**



1. Call to Order
2. Attendance
3. Approval of the Agenda, including additions or deletions
  - a) Dashboard Action Items – Information Log  
Dashboard Action Items – Dangerous or Unsightly Premises
4. Declaration(s) of Conflict of Interest
5. Announcements
6. Approval of Previous Meeting Minutes
  - a) 2023-03-14 Committee of the Whole Minutes
7. Presentations - None
8. Unfinished Business/Postponed Motions
  - a) Invasive Plant Species Recommendation Report – Director Kehoe
  - b) Windsor Parking Regulations and Enforcement Information Report - Manager Burgess, By-Law Officers Parker and Levy
9. Reports
  - a) CAO Activity Update - Information Report
  - b) Financial Update Ending February 28, 2023 – Acting Director Gibson
10. Correspondence
  - a) Information
    1. Avon Causeway Activity Log as of April 7, 2023
    2. Correspondence Received Ledger as of April 7, 2023
      - a) 2023-03-28 KMK to West Hants Municipality Mayor and Council request to meet and discuss the Avon River and Windsor Waterfront Area.
      - b) 2023-03-29 Markus Kehoe Re Expression of appreciation.
      - c) 2023-03-30 Communities in Bloom Re Invitation to participate.
      - d) 2023-03-30 David Simpson Re Rails to Trails to Windsor
      - e) 2023-03-30 Mark Kehoe Re Permit D2023-019 Pisiquid Canoe Club Day Camps - Not Valid

- f) 2023-03-30 Minister Lohr (DMA) Re Sustainability Services Growth Fund (SSGF)
    - g) 2023-04-03 Response from Hon. Masland Re Intersection Lighting
    - h) 2023-04-04 Windsor Township Business District Letter Re Lake Pisiquid
    - i) 2023-04-11 Heather Lake Re Cogmagun and Beaver Pond Petition
  - 3. Fort Edward Municipal Lands Activity Log as of April 7<sup>th</sup>, 2023
  - 4. Storm Wastewater Activity Log as of April 7<sup>th</sup>, 2023
    - a. Requests
      - i. 2023-03-30 Chantelle Hill Re Proclamation of Parental Alienation Bubbles of Love Day April 25, 2023
      - ii. 2023-04-04 Brenda Shiers Chair West Hants Uniacke Community Health Board Request for Funding Support
      - iii. 2023-04-06 Poplar Grove Community Hall Re Request for Funding
    - b. Out-going Correspondence Ledger as of April 7<sup>th</sup>, 2023
- 11. New Business
  - a) Gerrish Street/ Water Street Traffic Concerns Recommendation Report– Mayor Zebain
  - b) Local Bus Service Recommendation Report – Mayor Zebian
  - c) Sidewalk extension from Wentworth Road to Rink Request for Decision – Councillor Bob Morton
  - ~~d) Underwood/Edward Gate – Electronic System Request for Decision Report – Councillor Bob Morton~~
  - e) Community Beautification Recommendation Report – Director Kehoe
- 12. Public Participation Period
- 13. In-Camera
  - a) 2023-03- 14 Committee of the Whole In-Camera Meeting Minutes
  - b) MGA 22(2)(a) Land Matter
  - c) MGA 22(2)(a) Land Matter
- 14. Next Meeting Date / Adjournment – April 12<sup>th</sup> Special Committee of the Whole Budget Meeting at 6 p.m.

<u>Matter</u>	<u>Start Date</u>	<u>Deadline / Update</u>	<u>Status/Progress Updates</u>	<u>Resp.</u>
<b>Sewer Billing Review</b> - Staff explore what the sewer rates would be if sewer util. fees were put back on the taxes.	2020-05-12		Discussions to occur once the Rate Study was completed.	CAO/Fin
<b>Pedestrian Signage and Barriers</b> - Have consistent and align with Branding outcomes. Staff prepare report for 2021/22 Capital & Operating budgets. (These items should be incorporated into our growth centres). Staff report back.	2020-09-22	Align with Branding outcomes 2021-07, On-going	Pending Beautification Strategy. PRIME has been engaged to create how the signs will look and are working on gathering suitable photos for Hantsport, Windsor and West Hants.	PW/Comm. Dev
<b>W. B Stephens Building Design Project Management Tender Award (Municipal Office)</b> - Draft an RFP that will look at A) the 100 King Street Building B) The 76 Morison Building and C) or an alternative new location is required to facilitate the needs of the Municipality.	2020-10-27	2022-on going	Further discussions will occur In-Camera	CAO
<b>Panuke Rd Event</b> - Event to be arranged by Mayor	2021-03-09	Spring/Summer 2023	Unknown	Mayor
<b>Noise By-law</b> - Staff revise by-law (Peace and Good Order)	2021-03-23	<b>March 2023</b>	DEFEATED - No direction provided.	CAO
<b>Glooscap First Nation &amp; WHRM Council Meeting</b> - Send formal invite for a meeting to discuss many topics including reconciliation.	2021-06-22		Met on March 15, 2022	Mayor
<b>Request to Meet with Avon Causeway Gate Stakeholders</b> - Send letter to Glooscap First Nation requesting immediate joint council mtg. to discuss Avon River Causeway/Aboiteau Gate System and Ministerial Order	2021-06-22		Pending, Meeting date being confirmed	Mayor/CAO
<b>65 Fort Edward Street (Municipal Lands)</b> - the Public Hearing and Second Reading be adjourned until October 2023	2022-06-28	2023-10	On-going meetings with Dr. Fowler (pending plan submission and approval) <b>POSTPONED SECOND READING UNTIL OCTOBER, 2023</b>	CAO/Planning

<u>Matter</u>	<u>Start Date</u>	<u>Deadline / Update</u>	<u>Status/Progress Updates</u>	<u>Resp.</u>
<b>Security Cameras</b> - Review and investigation to bring a report back to Council for further discussion and decision making re: security cameras within the West Hants and that it be in consultation with IT and RCMP on locations.	2022-11-08	<b>*2023-06*</b>	Approved <b>*Awaiting information from vendors for a report*</b>	Finance
<b>Subdivision Street Lighting</b> - Create a policy to come back to Council for review.	2023-01-10	<b>2023-04</b>	Approved, May COTW	PW
<b>WFD Rescue Engine</b> - approve the award of tender WHRMAD22-03A for the supply of a Rescue Engine to the compliant bidder, Techno Feu Inc., at the tendered price of \$1,496,490.36 plus applicable taxes.	2023-01-10	<b>2023-10</b>	Re-issue a new tender when permitted.	CAO
<b>PACE Policy</b> - Approve the policy as drafted and presented at the March 14 COTW mtg.	2023-03-14	2023-03-28	Approved	Planning
<b>Waste Collection</b> - staff prepare a report on the waste collection request for Destination Way, Cozy Crescent and Moonshine Run incl. info on private road collection and what that may look like going forward.	2023-03-14	2023-04-11	Approved, awaiting report	PW
<b>Former Tourist Bureau Park request</b> - staff prepare an information report re: details needed to be reviewed (costs, etc.) for maintaining the lawn care at the former tourist bureau site.	2023-03-14		Approved, awaiting report	CD
<b>Avondale Hall</b> - Approve \$21,000 in emergency funding to be taken from the West Hants CCBF.	2023-03-14		Approved	Finance

<u>Matter</u>	<u>Start Date</u>	<u>Deadline / Update</u>	<u>Status/Progress Updates</u>	<u>Resp.</u>
<b>Parking Regulations</b> - review the downtown WBD to determine if there is sufficient parking capacity for residents, businesses and visitors and further review if the regulations and enforcement (defined within the MVA) are effective and meet the needs of both the business and consumers in the area.	2023-03-14		Approved, report coming to April COTW	By-Law
<b>Alt. Development Officer Appointment</b> - 1. Revoke the appointment of Madelyn LeMay as Development Officer for West Hants Regional Municipality. 2. Appoint Christopher Burns as alternate Development Officer in the absence of the Development Officer effective March 29, 2023 in accordance with Section 243 of the Municipal Government Act.	2023-03-14	2023-03-28	Approved	CAO
<b>French Mill Brook Committee Resident Appointment</b> - Appoint Lonny Curry as a resident member to the French Mill Brook Watershed Committee beginning April 1, 2023 and ending October 31, 2024.	2023-03-14	2023-03-28	Approved	CAO
<b>Regional High School Bursary Policy Amendment</b> - Amend the policy as presented at the 2023-03-14 COTW mtg	2023-03-14	2023-03-28	Approved	CAO
<b>Spring Debenture Recommendation</b> - 20 year debenture of \$95,590, for the purchase of trail land.	2023-03-14	2023-03-28	Approved and signed	CAO/Fin
<b>Spring Debenture Recommendation</b> - 20 year debenture of \$175,349, for back parking lot paving at the WH Sports Complex.	2023-03-14	2023-03-28	Approved and signed	CAO/Fin
<b>Spring Debenture Recommendation</b> - 5 year debenture of \$26,656, for the 2023 Ford Transit Van used by the Water Utility.	2023-03-14	2023-03-28	Approved and signed	CAO/Fin

<u>Matter</u>	<u>Start Date</u>	<u>Deadline / Update</u>	<u>Status/Progress Updates</u>	<u>Resp.</u>
<b>Spring Debenture Recommendation</b> - 15 year debenture of \$828,034, for the Brooklyn Fire Department's new pumper tanker.	2023-03-14	2023-03-28	Approved and signed	CAO/Fin
<b>Spring Debenture Recommendation</b> - 15 year debenture of \$1,225,351 for the Windsor Fire Department's new single axel quint.	2023-03-14	2023-03-28	Approved and signed	CAO/Fin
<b>Spring Debenture Recommendation</b> - 20 year debenture of \$1,774,924, pending Minister approval of the Temporary Borrowing Resolution, for the Hantsport Fire Department's new station.	2023-03-14	2023-03-28	Approved and signed	CAO/Fin
<b>BFD Roof Repair Tender</b> - approve the tender award to Acadia Roofing & Contracting Ltd, for the tendered price of \$482,187, plus a 10 construction project contingency of \$48,218.70, plus applicable taxes.	2023-03-14	2023-03-28	Approved	PW
<b>Albert St. Renewal Tender</b> - approve the tender to Gary Parker Excavating Limited, for the tendered price of \$1,063,920, plus a 15% construction project contingency of \$159,588, plus applicable taxes.	2023-03-14	2023-03-28	Approved	PW
<b>Mill Lakes Watershed Road Renewal Tender</b> - approve the tender to Howard E. Little Excavating Limited, for the tendered price of \$413,013.96, plus a 15% unit price bid contingency of \$61,952.09 for estimated quantities, plus applicable taxes.	2023-03-14	2023-03-28	Approved	PW
<b>Avon Street, Hantsport</b> - Staff to liaise with Kings County staff to explore the Disaster Mitigation funding program & others and report back to Council in a month.	2023-03-28	2023-04-25	Approved, awaiting report	Plan

<u>Matter</u>	<u>Start Date</u>	<u>Deadline / Update</u>	<u>Status/Progress Updates</u>	<u>Resp.</u>
<b>Waste Collection By-Law</b> - initiate the process for consolidating the Windsor and West Habts waste by-law to remove the disparities that exist between the two.	2023-03-28	2023-06	Approved, awaiting report/By-Law	PW
<b>Fundraising Updates/Expenses</b> - finance include a Capital, Budget to actual report with the finance report that comes to Council on a quarterly basis (Include budgeted amounts for Capital, Tendered amounts, actual incurred amounts and include fundraising amounts for the Sports Complex).	2023-01-11	2023-03-28	Approved	Fin
<b>Public Participation Policy</b> - staff explore amending the Public Participation Program Policy (PPPP) to include strengthening public notice of information meetings.	2023-03-28	2023-04-25	Approved, awaiting report	Plan
<b>WH Historical Society Proclamation</b> - proclamation will return to the July 25th meeting for official declaration within chambers.	2023-03-28	2023-07-25	Approved, will return to July meeting	CAO
<b>2023 Provincial Volunteer</b> - approve the nomination of Domenic Padula for the 2023 Provincial Volunteer for WHRM.	2023-03-28	2023-03-28	Approved	CD
<b>Land Matter</b> - proceed as discussed I/C with options 1 and 2 re: land purchase and expend up to \$6,900.	2023-03-28	2023-03-28	Approved	PW

**West Hants Regional Municipality  
Dangerous or Unsightly Premises  
Dashboard (Action List) April 7, 2023**

<b>Matter</b>	<b>Meeting</b>
<b>Textile Building</b> - Staff continue to monitor the site. <b>ON-GOING</b>	<b>Nov 8, 2022 COTW</b>
<b>74 Bowman Road</b> - File remains open. <b>ON-GOING</b> <b>Nov 8, 2022 COTW</b>	



**WEST HANTS REGIONAL MUNICIPALITY REPORT**

Information <input type="checkbox"/>	Recommendation <input checked="" type="checkbox"/>	Decision Request <input type="checkbox"/>	Councillor Activity <input type="checkbox"/>
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**To:** West Hants Regional Municipality Committee of the Whole

**Submitted by:** Kathy Kehoe, Director Community Development

**Date:** April 11, 2023

**Subject:** Invasive Species

**LEGISLATIVE AUTHORITY**

Nova Scotia Municipal Government Act, Section 65 authorizes Council to expend funds for municipal purposes.

**RECOMMENDATION**

That Committee of the Whole recommends to Council that staff engage the Nova Scotia Invasive Species Council to support establishing a plan for addressing invasive plant species within the West Hants Regional Municipality as outlined at a cost of \$12,828 net HST included to be funded through the West Hants Regional Operating Reserves.

And further recommend that funds be allocated annually in future operating budgets to support ongoing education to the community regarding invasive species and management practices of invasive species within our capacity on municipal lands.

**BACKGROUND**

Property <input checked="" type="checkbox"/>	Public Opinion <input type="checkbox"/>	Environment <input checked="" type="checkbox"/>	Social <input type="checkbox"/>	Economic <input checked="" type="checkbox"/>	Councillor Activity <input type="checkbox"/>
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At the September 13, 2022, West Hants Regional Municipal Council meeting the following motion was passed:

THAT COUNCIL DIRECT STAFF TO PREPARE A REPORT FOR FUTURE DISCUSSION REGARDING INVASIVE SPECIES WITHIN THE WEST HANTS REGION WITH A VIEW TO ESTABLISHING A POLICY AND PLAN FOR ADDRESSING INVASIVE SPECIES WITHIN THE MUNICIPALITY.

At the November 8, 2022, Committee of the Whole meeting it was further clarified that it was the intention for the report to focus on noxious weeds and that the municipal approach could be through education and information sharing for lands not owned by the regional municipality. The report will also include recommendations for how the municipality can approach invasive and noxious weeds located on municipal property.

## **DISCUSSION**

The Nova Scotia Invasive Species Council was created as a result of a collaborative effort among various stakeholders concerned with the impacts of invasive species on the province's ecosystems and economy. The Nova Scotia Invasive Species Council is comprised of stakeholders from the federal and provincial government, industry, academia, and non-government organizations that have come together to protect Nova Scotia from the threat of invasive species. They are responsible for coordinating and leading efforts to prevent, detect, control, and manage the spread of invasive species in the province. The council works to ensure that invasive species do not adversely affect the environment, economy and social well-being of Nova Scotia. They are a recognized provincial chapter of the Canadian Council on Invasive Species. Their Federal and Provincial representation are from the Department of Fisheries & Oceans, Canadian Food Inspection Agency, Nova Scotia Fisheries and Aquaculture and the Nova Scotia Lands and Forestry.

Staff engaged the Nova Scotia Invasive Species Council and requested a proposal that would identify a potential partnership that would demonstrate how WHRM can approach invasive plant species in our community. This approach would include the Nova Scotia Invasive Species Council being contracted to provide training and education to staff; assessment of priority invasive species in WHRM, community outreach, resources. There would be additional fees for the development and implementation of management plans for priority species and to purchase educational signage on outreach campaigns.

The Nova Scotia Invasive Species Council has extensive knowledge and expertise about invasive species management and control and by engaging the council, WHRM can benefit from their experience and knowledge in developing effective and efficient management plans for invasive species. If approved, the Nova Scotia Invasive Species Council will develop an effective and comprehensive management plan that is based on best practises, supported by resources, and informed by the expertise and collaboration of multiple stakeholders.

## NEXT STEPS

Pending approval of council staff will engage the Nova Scotia Invasive Species Council and include financial resources within future operating budgets to support additional communication/educational programs if necessary.

## FINANCIAL IMPLICATIONS

The cost to partner with the Nova Scotia Invasive Species Council would be \$12,828 net HST included. As outlined in the table below, this price includes signage and staff are suggesting 10 signs at \$300 per sign to start. Additional costs would be required to develop and implement management plans for priority species, however, would be dependant on species and species range and can be considered in future municipal operating budgets.

The Nova Scotia Invasive Species Council can provide:

Category	Activities	Cost
Training and education	Provide training materials to staff on invasive species identification, management, prevention, early detection, and rapid response.	\$2,000
Assessment of priority invasive species in municipality	Research on invasive species reports in county and preliminary surveys.	\$2,000
	Document mapping invasive species in the area and outlining major invasive species issues in the county, which species should be prioritized, what can be done for problematic species.	\$2,500
Outreach	Presentation to the public on invasive species, impacts of invasive species, how to report invasive species, how to prevent introduction/spread of invasive species.	\$300
	Public walks to educate citizens on invasive species, and how to report invasive species	\$1,500 for a series of 5 walks
Resources	Invasive species guides that outline high priority invasive species in Nova Scotia and how to identify them and "Grow Me Instead" guides that offer native alternative to commonly planted invasive species.	\$1,000 for 50 Invasive Species Guides & 50 Grow Me Instead Guides
	Educational signage on outreach campaigns and stationary boot brushes to be installed	\$300/sign (10 @ \$300 = \$3000)

	at trailheads to encourage the public to prevent the spread of invasive species.	
Management	Development and Implementation of management plans for the priority species	Dependant on species and species range
Admin		15%
<b>Total</b>		<b>\$14,145</b>
<b>Less Remittable HST</b>		<b><u>(\$1,317)</u></b>
<b>Total Municipal Cost</b>		<b>\$12,828</b>

The West Hants Regional Municipality’s Operating Reserve is currently projecting a March 31, 2024 balance of \$2.8 million and has the capacity to cover the above costs for this study.

**ALTERNATIVES**

Council can choose not to engage the Nova Scotia Invasive Species Council and direct staff to find an alternative solution.

**ATTACHMENTS**

- Nova Scotia Invasive Species Council Municipal Partnership
- Nova Scotia Invasive Species Council educational signage samples

**CHIEF ADMINISTRATIVE OFFICER REVIEW**

The Director’s report is in alignment with the direction from Council. Engaging the Nova Scotia Invasive Species Council (NSISC) provides expertise, experience and education that is not currently provided within the municipal environment. The items provided by the NSISC should provide for a good foundation of training and communication to staff and the public.

It would be appropriate to consider ongoing funds to support programming in future operating budgets once the plan and training is developed in 2023.

I support the recommendation.

Report Prepared by: \_\_\_\_\_  
 Kathy Kehoe, Director, Community Development

Report Reviewed by: \_\_\_\_\_

Diana Gibson, Acting Director, Financial Services

Report Approved by:  \_\_\_\_\_

Mark Phillips, Chief Administrative Officer

## Nova Scotia Invasive Species Council Municipal Partnership

### Organization Description

The Canadian Council on Invasive Species (CCIS – [www.canadainvasives.ca](http://www.canadainvasives.ca)) is an incorporated, non-profit multi-agency organization that works collaboratively across jurisdictional boundaries to support actions and share information that can help reduce the threat and impacts of invasive species. The CCIS is committed to national education and outreach strategies to help guide invasive species councils and organizations to motivate their audiences to change their behaviour and take action against invasive species. Our focus is targeting the pathways in which invasive species spread.

The project would be implemented by the Nova Scotia Invasive Species Council (NSISC – [www.nsinvasives.ca](http://www.nsinvasives.ca)), a chapter of the CCIS. The NSISC aims to raise awareness and promote a coordinated response to the threat of invasive species in Nova Scotia. We have a Steering Committee that is comprised of volunteers from a variety of academic, government, and non-government organizations.

### Overview

Invasive species are plants, animals and micro-organisms that have been accidentally or deliberately introduced by human activity into areas beyond their native range and whose introduction or spread negatively impact the environment, the economy, and/or society, including human health. Invasive species threaten biodiversity and Species At Risk by outcompeting native species for important resources such as food and space. Invasive species can also contribute to soil degradation and erosion, degrade water quality, alter terrestrial and aquatic habitat, damage infrastructure, introduce disease, reduce recreational opportunities, reduce productivity in forestry, agricultural, and fishing industries, and much more. The annual cumulative lost revenue from just 16 invasive species in Canada is estimated at \$13-35 billion with additional damages to the agricultural and forestry sectors estimated at \$7.5 billion. Combined potential impacts on agriculture, fisheries, forestry, healthcare, tourism, and the recreation industry are estimated to be approximately \$3.6 billion per year in Ontario (full report available from the Invasive Species Centre website:

<https://www.invasivespeciescentre.ca/invasive-species/what-is-at-risk/invasive-species-economic-impacts/#:~:text=Combined%20potential%20impacts%20on%20agriculture,billion%20per%20year%20in%20Ontario>)

### What we can provide to municipalities

Category	Activities	Cost
Training and education	Provide training materials to staff on invasive species identification, management,	\$2000

Contact: Kristen Noel  
 c: 902.499.1801  
 Email: [kristennoel@nsinvasives.ca](mailto:kristennoel@nsinvasives.ca)  
 Website: [nsinvasives.ca](http://nsinvasives.ca)

	prevention, early detection and rapid response	
Assessment of priority invasive species in municipality	Research on invasive species reports in county and preliminary surveys	\$2000
	Document mapping invasive species in the area and outlining major invasive species issues in the county, which species should be prioritized, what can be done for problematic species	\$2500
Outreach	Presentation to the public on invasive species, impacts of invasive species, how to report invasive species, how to prevent introduction/spread of invasive species	\$300
	Public walks to educate citizens on invasive species, how to prevent invasive species, and how to report invasive species	\$1500 for a series of 5 walks
Resources	Invasive species guides that outline high priority invasive species in Nova Scotia and how to identify them and "Grow Me Instead" guides that offer native alternative to commonly planted invasive species	\$1000 for 50 Invasive Species Guides and 50 Grow Me Instead Guides
	Educational signage on outreach campaigns and stationary bootbrushes to be installed at trailheads to encourage the public to prevent the spread of invasive species	\$300/sign
Management	Development and implementation of management plans for priority species	Dependant on species and species range
Admin		15%

All of these activities can be scaled up or down according to the available budget and goals of the municipality.

# Help us protect our aquatic ecosystems and **DON'T LET IT LOOSE!**

Releasing any plant or animal into a lake or river can upset the fragile balance of life. Already, introductions of chain pickerel and smallmouth bass into some lakes have killed off trout populations. Never release any fish, live bait, plants, or unwanted pets into the wild.



Chain Pickerel



Goldfish



Yellow Floating Heart



Red-eared Slider Turtle



**DON'T LET IT LOOSE**

Learn more at  
[www.nsinvasives.ca](http://www.nsinvasives.ca)

# BRUSH OFF INVASIVES!

Clean your footwear and gear before and after entering the trail.

# ESPÈCES ENVAHISSANTES : POUR VOUS EN DÉBARRASSER... Brossez vos pieds!





Nettoyez vos chaussures et votre équipement avant et après votre randonnée sur le sentier.



## What's The Problem?

We love to explore new places, but did you know that sometimes we can accidentally bring along unwanted hitch-hikers? Invasive species can spread to new areas by hitching a ride on footwear, outdoor gear, pets, and vehicles.





Help prevent the spread of invasive species by taking a few easy steps while enjoying the outdoors!

-  Brush off your footwear to clean out debris from the treads
-  Remove plant pieces, seeds and mud from your clothing, pets, and equipment (ie. bike tires) before entering a new area
-  Clean your gear before entering and leaving the area
-  Stay on designated trails

## Quel est le problème ?

Nous adorons tous explorer de nouveaux endroits, mais saviez-vous que vous pouvez parfois accidentellement transporter avec vous des espèces envahissantes qui peuvent être nuisibles? Les espèces envahissantes peuvent se propager dans de nouveaux endroits par des voyages clandestins en s'attachant à vos chaussures, votre équipement de plein air, vos animaux de compagnie et vos véhicules.

Aidez à prévenir la propagation d'espèces envahissantes en suivant quelques consignes faciles lorsque vous vous amusez en plein air!

-  Brossez vos chaussures afin d'enlever de la saleté
-  Enlevez les morceaux de plantes, les graines et la boue de vos vêtements, la fourrure de vos animaux de compagnie et votre équipement (ex., pneus de vélo) avant de vous rendre dans un nouvel environnement
-  Nettoyez votre équipement avant votre visite et votre départ
-  Demeurez sur les sentiers désignés

## Invasive Plants Are On The Move / Plantes Envahissantes Qui Se Propagent

Woodland Angelica / Angélique sauvage



© Menerke Bloom, Own work, <https://commons.wikimedia.org/wiki/File:2794794>

Garlic Mustard / Alliaire Officinale



© Chris Evans, University of Illinois, Bugwood.org

Japanese Knotweed / Renouée du Japon



© Jan Sotnane, Phytosanitary Administration, Bugwood.org

Glossy Buckthorn / Nerprun bourdaïne



© Gil Wojciech, Polish Forest Research Institute, Bugwood.org

Purple Loosestrife / Salicaire commune



© Célibe Simmons, National Ecological Observatory Network, Bugwood.org



STOP INVASIVE SPECIES IN YOUR TRACKS.

NE LAISSEZ PAS LES ESPÈCES ENVAHISSANTES SUIVRE VOS TRACES.

[Play Clean Go.ca](http://PlayCleanGo.ca)  
[Jouez Nettoyez Partez.ca](http://JouezNettoyezPartez.ca)

Our Partners  
Nos partenaires



# ATTENTION

Invasive species impact our waters

Les espèces envahissantes ont des répercussions sur nos plans d'eau



Once you leave the water...

**CLEAN** plants, animals and mud  
from boat and gear

**DRAIN** all water from your boat  
and gear onto land

**DRY** all parts of your boat  
and gear completely

Une fois sorti de l'eau...

**NETTOYEZ** lavez votre bateau et votre équipement de façon  
à enlever toute la boue, les plantes et les animaux

**VIDEZ** videz sur la terre ferme toute l'eau de  
votre bateau et de votre équipement

**SÉCHEZ** séchez complètement toutes les parties de  
votre bateau et de votre équipement

**CLEAN  
DRAIN  
DRY**



**NETTOYEZ  
VIDEZ  
SÉCHEZ**

For more information:  
[CleanDrainDry.ca](http://CleanDrainDry.ca)

Pour plus de renseignements:  
[NettoyezVidezSéchez.ca](http://NettoyezVidezSéchez.ca)



Fisheries and Oceans  
Canada

Pêches et Océans  
Canada



NOVA SCOTIA  
**invasive**  
SPECIES COUNCIL



**WEST HANTS REGIONAL MUNICIPALITY REPORT**

Information X	Recommendation <input type="checkbox"/>	Decision Request <input type="checkbox"/>	Councillor Activity <input type="checkbox"/>
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**To:** West Hants Regional Municipality Committee of the Whole

**Submitted by:** \_\_\_\_\_  
 Ryan Parker, By Law Enforcement Officer  
 \_\_\_\_\_  
 Shawn Levy, By Law Enforcement Officer  
 \_\_\_\_\_  
 Troy Burgess, Manager of Operations

**Date:** April 11, 2023

**Subject:** Windsor Parking Report

**LEGISLATIVE AUTHORITY**

Municipal Government Act, Section 311  
 Motor Vehicle Act, Section 86(6), (7), (12), 89, 90, 143-160

**RECOMMENDATION or DECISION REQUEST**

This report is being provided for information purposes only.

**BACKGROUND**

Property <input type="checkbox"/>	Public Opinion <input type="checkbox"/>	Environment <input type="checkbox"/>	Social X	Economic X	Councillor Activity <input type="checkbox"/>
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On March 18, 2023, Council approved the following motion:

**THAT COUNCIL REQUEST STAFF UNDERTAKE A REVIEW OF THE DOWNTOWN WINDSOR BUSINESS DISTRICT TO DETERMINE IF SUFFICIENT PARKING CAPACITY EXISTS FOR RESIDENTS, BUSINESSES AND VISITORS TO THE AREA.**

**AND  
FURTHER THAT THE REVIEW DETERMINES IF THE REGULATIONS AND  
ENFORCEMENT THROUGH FINES DEFINED WITHIN THE MVA ARE  
SUFFICIENTLY EFFECTIVE TO MEET THE NEEDS OF THE BUSINESSES AND  
CONSUMERS IN OUR AREA.**

## **DISCUSSION**

It is within the legal authority of the West Hants Traffic Authority (currently WHRM Manager of Operations, Troy Burgess) to post signs to allow or restrict parking on all Municipally owned streets, if it does not contradict the Motor Vehicle Act. It is also within the West Hants By-Law Officers authority to ticket or tow violators of the parking restrictions. Staff monitored parking in the downtown core from March 22, 2023-March 29, 2023, to determine if sufficient parking was available. See attachment D for the results.

Staff took a multi directional approach to gather information and data to satisfy the requests of the motion.

One part of this approach included reaching out to the Windsor Township for discussion touching on the motion requests. The following is the reply received by staff.

*"I did check our AGM minutes from May 2022, where the issue of parking was brought up.*

*It was determined that 2 hour parking restrictions have been helpful to prevent employees and tenants who work/live downtown from taking up parking spaces all day long or for long periods of time. 3 hour parking restrictions have enabled employees to park in spots close to their places of work for large periods of the morning and afternoon that created complaints in the past. At that point in time, the board did not determine that it wanted to see changes from the 2 hour parking restriction.*

*We did work with you in the last few years to increase accessible spaces, I have not heard any complaints since then."*

Staff created a map (Attachment A) with a radius identifying the various parking limitations from no parking, time restricted, accessible, and no restrictions. Included in this is the quantity of each type of space. Not identified are restrictions by the Motor Vehicle Act such as no parking in front of fire hydrants or at intersections. It should be mentioned there were consistently parking spaces available in restricted and non restricted parking spaces during the monitored time.

A sample survey of parking spaces was done to see how many spaces where available during different time frames and days of the week. Results are attached in Attachment B.

Accessible parking spaces should be the first space or last space on the street and/or located near crosswalks. This is done so users can get on the sidewalk with accessibility ramps.

Attachment C shows a table used by HRM (in the absence of a Provincial or Federal regulation) as a ratio guide for the number of accessible parking spaces. Based on this table the business core of Windsor is within the ratio.

Patios on the sidewalk/street reduce the amount of parking in the downtown core during the spring, summer, and fall. Should Council wish to prohibit such patios, more parking would be available during the summer months.

It does appear ticketing and towing vehicles is working, especially during snow events, when vehicles park in the way of snow clearing operations. The West Hants Traffic Authority is noticing fewer and fewer vehicles parked during snow events.

From past observations of the Traffic Authority and By-Law Enforcement Officers, allowing free parking in December would be counterproductive, enabling merchant's staff to occupy these spaces without consequence. Having these spaces turnover within the time restriction would be beneficial to merchants in this district.

The current parking signs that are in place were recommended by the Windsor Township. Most businesses close at 5-6pm in the downtown core and it allows for longer parking for customers and tenants. Language on the signs will be changed to be consistent but will take time to do so.

Residential tenants and homeowners not having off-street parking spaces is an obstacle, especially during the winter months. WRHM has a program in place to help combat this during the winter months where residents can purchase parking passes at the Hants Aquatic Center, parking lot located at 306 Stannus Street. Permits can be purchased at 76 Morison Drive, from customer service.

Staff have removed the 30-minute parking restrictions on the West side of King Street from Cobbett Street to Water Street, freeing up at least 5 all-day parking spaces. Also, the 3-hour parking limit on Upper Water Street has been removed, freeing up 8-10 all-day parking spaces.

Fines in WHRM are one of the lowest in the Province, \$15 for all infractions except for a \$75 penalty for parking in an accessible parking space without an approved permit. Council may want to consider raising parking ticket violations to \$25 to act as better deterrent for violating parking restrictions. The increase would also help offset the administrative costs of parking tickets.

Municipal owned lands in or near the downtown core are identified on the attached parking map (Attachment A). Some of this land could be transformed into parking lots. Staff's observations do not show these locations would favorably enhance the parking for the core during the majority of the year, as patrons and merchants staff tend to prefer being closer to the storefronts. As the recent survey of nearby parking spaces has shown. This could, however, be beneficial during the tourist season.

By-Law Enforcement Officers have noted many business owners and their employees tend to park on the street as close to their business as possible. It has and is an ongoing enforcement issue. Many businesses in the downtown core have their own parking within a short walking distance or can use unrestricted parking spaces.

### **NEXT STEPS**

Based on the information and data presented as well as the comments from the Windsor Township, Council could proceed with status quo.

### **FINANCIAL IMPLICATIONS**

N/A

### **ALTERNATIVES**

Council could pursue any of the following:

- Restrict the use of sidewalk/street patios creating more parking.
- Direct the Traffic Authority to lift or change all parking restrictions within their authority.
- Direct staff to investigate the creation of new parking lots on WHRM lands in the community of Windsor.
- Increase, decrease or leave the parking ticket fine at the current amounts.
- Direct staff to investigate the option of changing Gerrish St and Stannus St into one-way traffic in opposing directions to increase park spaces.

### **ATTACHMENTS**

Attachment A	Parking Map
Attachment B	Parking Chart
Attachment C	Accessible Parking Spaces Guide
Attachment D	Parking Space Usage Graph

### **CHIEF ADMINISTRATIVE OFFICER REVIEW**

Ongoing communications with the business improvement organization, Windsor Township Business Association will help to maintain or amend parking conditions. It appears the WTBA does not have any major concern with parking at this time.

Report Prepared by: \_\_\_\_\_

Ryan Parker, By-law Enforcement Officer

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Shawn Levy, By-law Enforcement Officer

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Troy Burgess, Manager of Operations

Report Reviewed by: \_\_\_\_\_

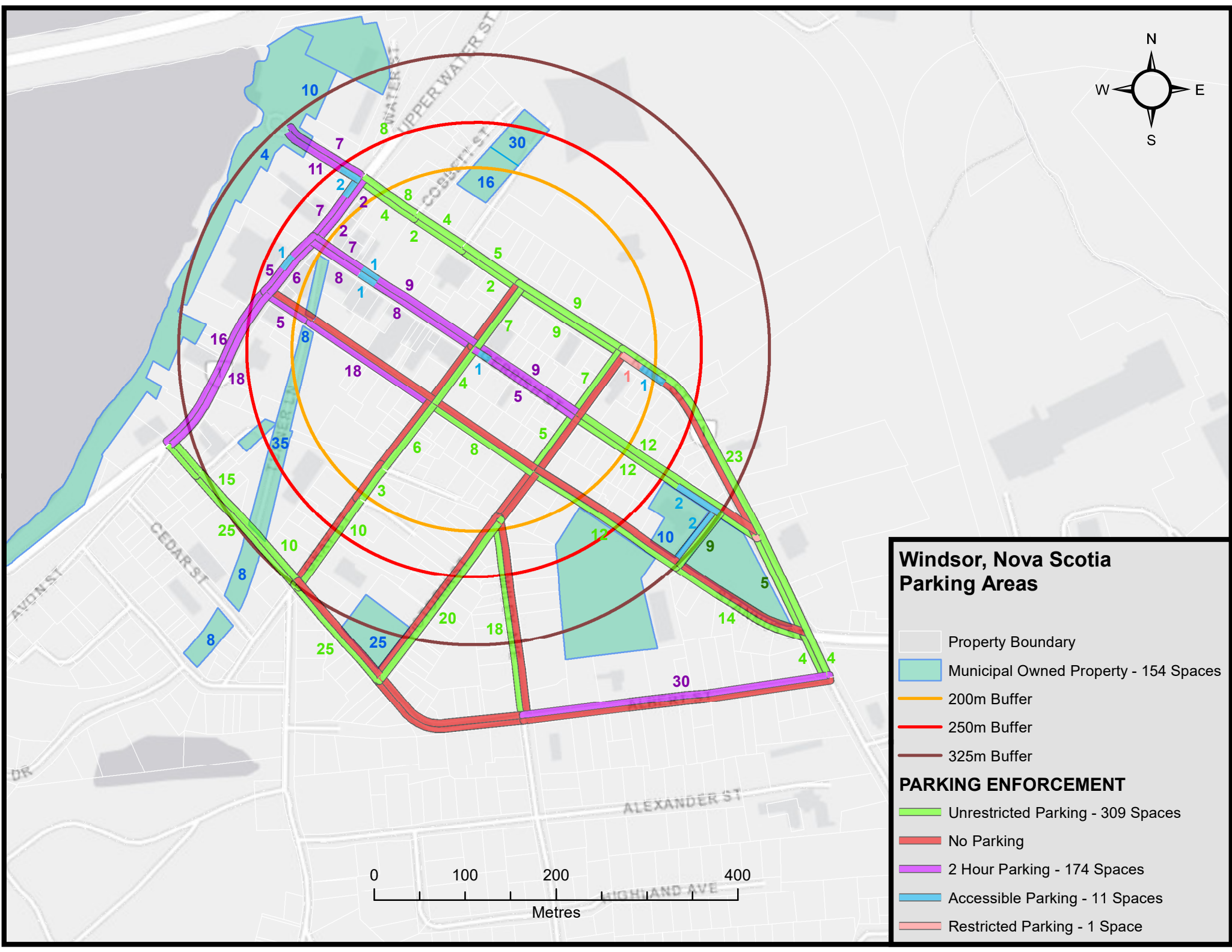
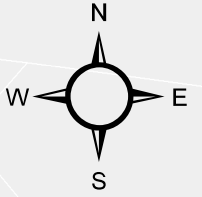
Sara Poirier, Director of Planning and Development

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Todd Richard, Director of Public Works

Report Approved by:  \_\_\_\_\_

Mark Phillips, Chief Administrative Officer



**Windsor, Nova Scotia  
Parking Areas**

- Property Boundary
- Municipal Owned Property - 154 Spaces
- 200m Buffer
- 250m Buffer
- 325m Buffer

**PARKING ENFORCEMENT**

- Unrestricted Parking - 309 Spaces
- No Parking
- 2 Hour Parking - 174 Spaces
- Accessible Parking - 11 Spaces
- Restricted Parking - 1 Space

Windsor Parking Statistics March 22, 2023-March 29, 2023

Street	Available spaces	Occupied spaces 9 am	10 am	11 am	12 pm	1 pm	2 pm	3 pm	4 pm
Gerrish Street 2-hour parking	46	12, 25, 21	18, 19, 29, 33	32, 35, 20	28, 21, 33	41, 24	26, 25, 30	22, 21	26, 27, 31, 31
Gerrish street unrestricted parking	24	11, 7, 9	13, 10, 10, 7, 12	13, 10, 7	11, 9, 12	8, 10	12, 11, 9	13, 15	14, 14, 14, 13
Water Street 2-hour parking	59	6, 6, 7	7, 9, 7, 15	19, 14, 12	22, 11, 14	24, 24	16, 17, 11	12, 13	10, 5, 11, 12
King Street unrestricted parking	80	10, 22, 11	20, 25, 19, 21	24, 18, 16	14, 15, 14	16, 19	14, 18, 15	14, 14	20, 14, 21, 10
King Street Ext. 2-hour parking	18	11, 10, 9	10, 11, 11, 13	11, 10, 9	12, 9, 11	11, 12	5, 8, 4	8, 7	5, 5, 4, 9
Stannus Street 2-hour parking	18	11, 15, 12	12, 12, 16, 14	8, 13, 11	8, 8, 10	12, 11	11, 6, 7	5, 5	7, 5, 12, 8
Stannus Street unrestricted parking	22	0, 0, 0	0, 0, 0, 0	0, 0, 0	0, 0, 0	0, 0	0, 0, 0	0, 0	0, 0, 0, 0

Albert Street 2-hour parking	30	0, 0, 0	0, 0, 1, 0	0, 0, 0	0, 0, 0	0, 0	0, 0, 0	0, 0	0, 0, 0, 0
Albert Street unrestricted parking	75	0, 0, 0	0, 0, 0, 0	0, 0, 0	0, 0, 0	0, 0	0, 0, 0	0, 0	0, 0, 0, 0
Gray Street unrestricted parking	31	10, 13, 7	9, 14, 14, 15	20, 10, 5	14, 6, 15	12, 10	10, 11, 15	8, 11	8, 6, 8, 13
Victoria Street unrestricted parking	32	8, 9, 14	8, 11, 8, 6	12, 14, 6	8, 5, 4	11, 8	5, 7, 5	6, 6	11, 5, 8, 7



## Accessible Parking Spaces Per Block

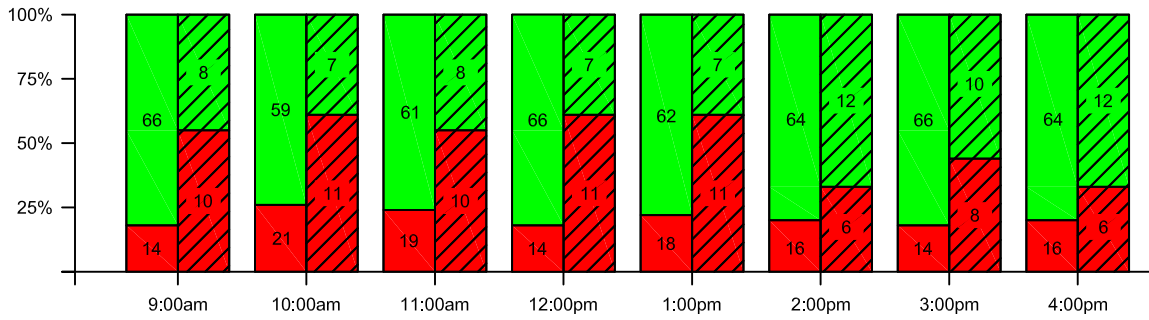
The total number of existing permissive standard on-street parking spaces shall be determined by the site assessment. Where the calculation of on-street parking results in a portion of a parking space, the fraction shall be rounded down to the nearest whole number. The number of designated parking spaces shall be in accordance with Table 1: On-Street Accessible Parking Space Ratio Requirements.

Table 1: On-Street Accessible Parking Space Ratio Requirements

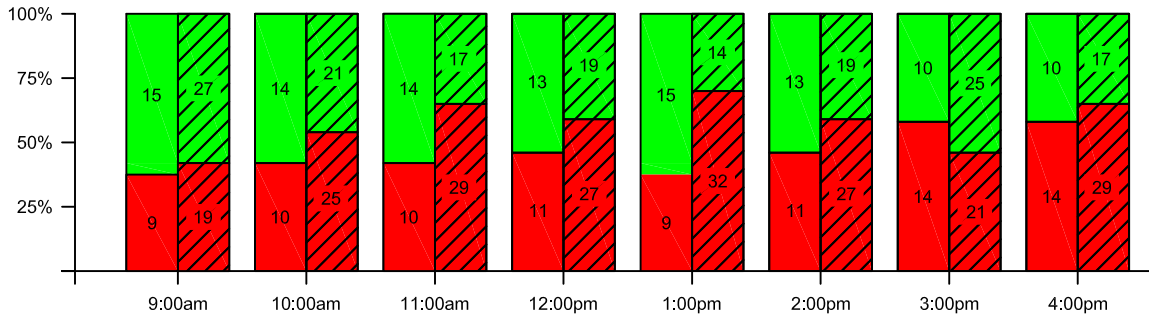
Total Number of Parking Spaces	Total Number of Required Accessible Parking Spaces by Destination		
	Mixed-Use Residential Commercial Buildings (HR)	Business Districts (CEN, COR, D)	Hospital Institutions (IE)
	Religious Institutions (CEN, COR, D)	Post-Secondary Educational Institutions (IE)	Medical Centres (CEN, COR, D)
	Parks and Community Facility (PCF)	Government Services (CEN, COR, D)	Rehabilitation Centres (CEN, COR, D, IE)
<b>1 – 25</b>	1	1 – 2	1 – 4
<b>26 – 50</b>	1 – 2	2 – 4	3 – 8
<b>51 – 75</b>	2 – 3	4 – 6	6 – 12
<b>76 – 100</b>	3 – 4	5 – 8	8 – 15
<b>&gt; 100</b>	1 extra accessible space for every 50 on-street parking spaces	1 extra accessible space for every 50 on-street parking spaces	1 extra accessible space for every 50 on-street parking spaces

CREDIT: Halifax Regional Municipality Parking Services – Accessible Parking Design & Planning Guideline (Draft) – June 2021

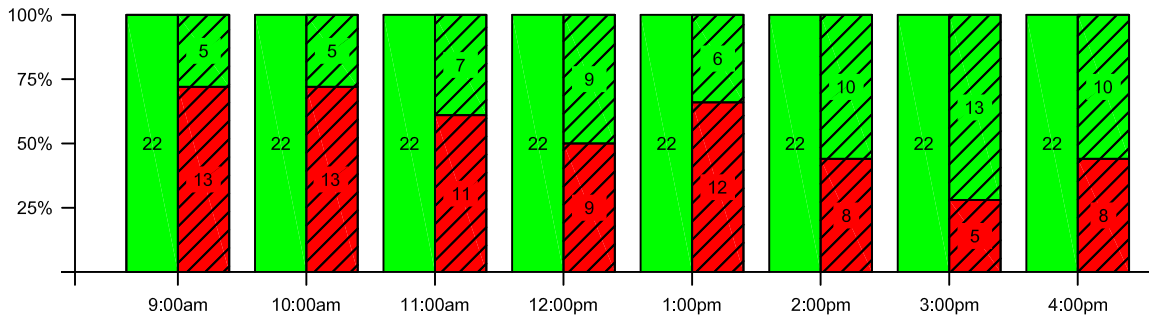
### KING STREET (98 SPACES TOTAL)



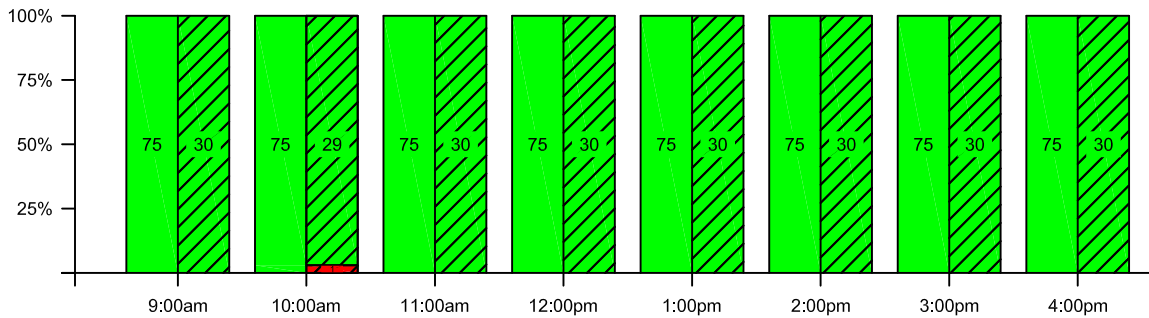
### GERRISH STREET (70 SPACES TOTAL)



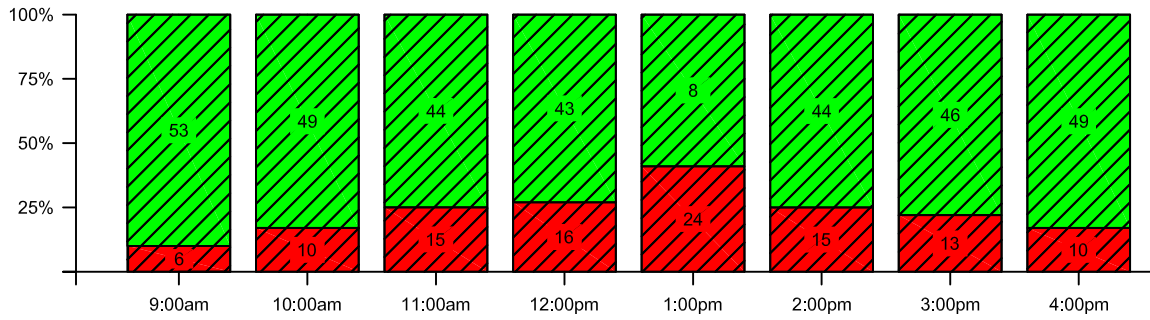
### STANNUS STREET (40 SPACES TOTAL)



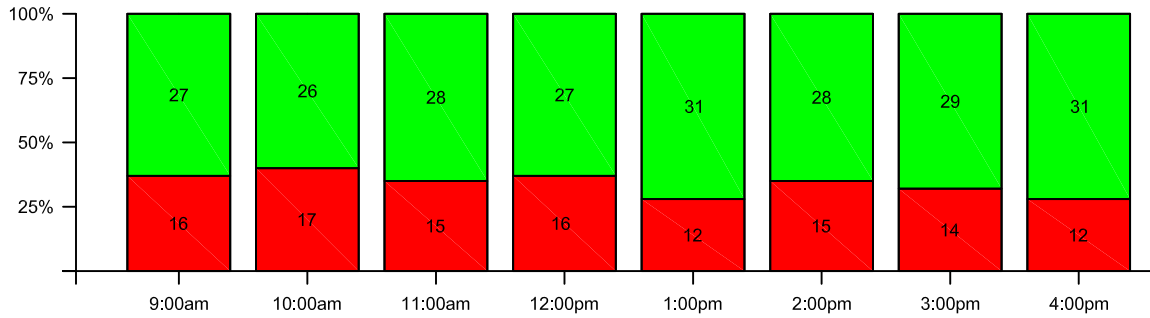
### ALBERT STREET (105 SPACES TOTAL)



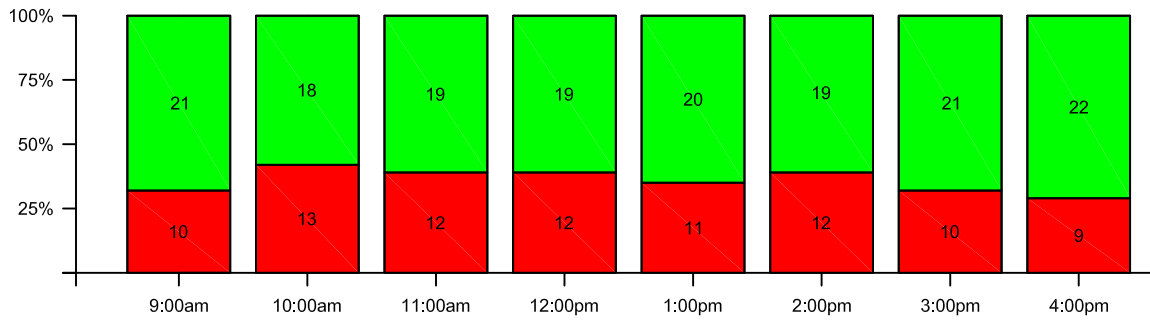
### WATER STREET (59 SPACES TOTAL)



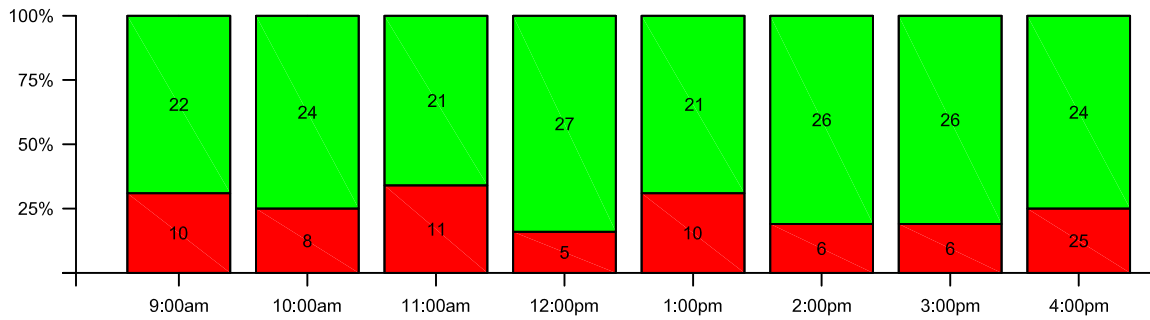
### TURNER LANE (43 SPACES TOTAL)



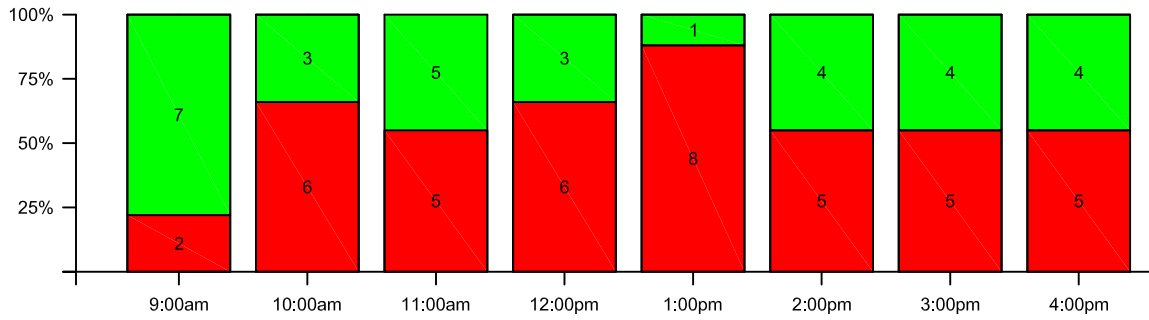
### GRAY STREET (31 SPACES TOTAL)



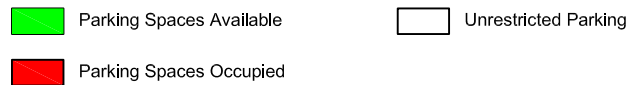
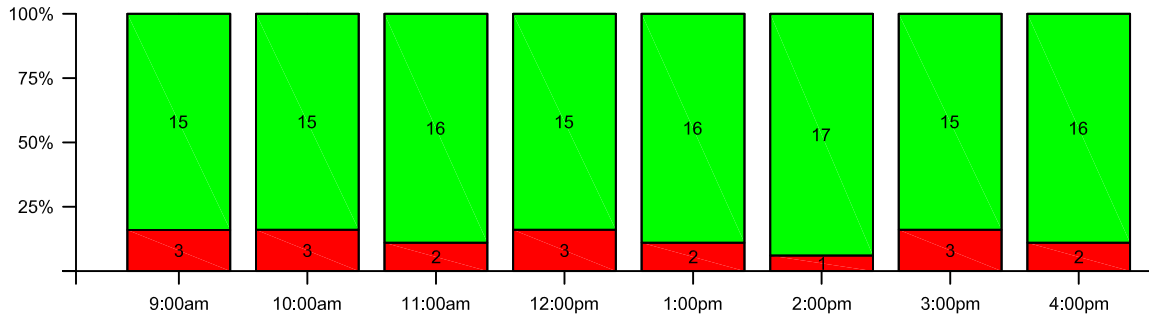
### VICTORIA STREET (32 SPACES TOTAL)



### THOMAS STREET (9 SPACES TOTAL)



### WILEY AVENUE (18 SPACES TOTAL)



#### NOTES:

1. PARKING DATA WAS COLLECTED BY WEST HANTS REGIONAL MUNICIPALITY BY-LAW OFFICIALS DURING THE PERIOD OF MARCH 22, 2023 TO MARCH 29, 2023, INCLUSIVE.

2. TOTALS INDICATED IN HOURLY BREAKDOWNS REPRESENT THE AVERAGE NUMBER OF OCCUPIED PARKING SPACES RECORDED DURING THE ENTIRE DATA COLLECTION PERIOD.

**West Hants Regional Municipality**  
**April 11, 2023**  
**Chief Administrative Officer Report**



The following report captures activities and events between the March 2023 COTW meeting and the date of the report.

**Governance**

- Meetings and Events
  - COTW – March 14<sup>th</sup>
  - Council – March 28<sup>th</sup>
  - Special Council Meeting – April 6<sup>th</sup>

**Administration**

- Meetings and Events
  - CUPE Collective Bargaining Planning
  - Diverse and Inclusive Communities Committee Meeting – March 23<sup>rd</sup>
  - Harm Reduction Training – April 6<sup>th</sup>
- Municipal Lands Divestment / Sale – Chris Burns, Development Officer and I are continuing with the sale of previous identified WHRM surplus lands. In the majority of cases the lands need to be registered prior to sale. In addition, a number of the parcels should be rezoned to ensure the best value is achieved before placing the parcels on the market. Rezoning approval will be sought when the list of properties is complete and ready for consideration.
- WHRM Fort Edward Lands – Jonathon Fowler has been engaged to start the initial scan of the noted parcel (s) which will lead to the execution of the Phase 2 Archeological assessment. A plan has been discussed with Community Culture and Heritage representatives as part of the approval process. Subsurface scanning will be started in the next week or two. It is hopeful that the scan will highlight priority resource areas which will in-turn influence the grid patterns for hand digging.
- Diverse and Inclusive Communities Committee – An initial meeting of the committee was held for the purpose of introductions and to review orientation materials. We are very fortunate to have such qualified committee members from our community. Creating a training plan is a priority for the group at this time. Once identified it is expected that staff, Council and all committee members will participate in part or all of the training.

## Finance

- Meetings and Events
  - Scheduled WHRM Budget Deliberations
    - April 12<sup>th</sup>
    - April 17<sup>th</sup>
    - April 18<sup>th</sup>
    - April 19<sup>th</sup>
    - April 20<sup>th</sup>
  - Budget Planning – ongoing departmental meetings regarding 2023/24 draft operating and capital budgets.

## Community Development

- Meetings and Events
  - Operational Meetings regarding Sports Complex, Trails, Parks and Open Spaces, Economic Development, Capital Projects and Community Events
  - Former Rail line Public Input Session – March 21<sup>st</sup> (Brooklyn)
  - AVON Region AT Plan Meeting – March 22<sup>nd</sup> hosted by Cycling Nova Scotia
  - Gordon Hughes Tennis Club Meeting – March 30<sup>th</sup>
- Former Mantua to Stanley Rail line – A public meeting was held on March 21<sup>st</sup> at the Brooklyn Civic Centre with the general public and adjacent property owners to the former rail line. It provided the opportunity for people to express their ideas as well as their concerns with the development of the multi-use trail system. Generally, the feedback was positive with many individuals and volunteer groups expressing interest in its development. A report will be generated capturing the comments received at the meeting as well as online.
- Welcome – Kevin Waters will be joining the Community Development team as the Active Living Coordinator starting on April 11, 2023. Welcome Kevin.

## Planning and Development

- Meetings and Events
  - PAC /HAC Meeting
  - Brison Development Growth Meetings
  - PACE Program preparation meeting
- Welcome – Mark Fredericks will be joining the Planning Department as the Senior Planner starting on April 11, 2023. Welcome Mark.

## Economic Development

- Meetings and Events
  - VREN Agri-Tech Session – March 29<sup>th</sup>

- VREN Agri-Tech Session – The session was hosted by the VREN at Acadia University. Representatives from the farming, university, agri-tech, government, and business community were present. Success stories were shared throughout the day by individuals from these areas. Vanessa Roberts, Manager of Community Economic Development, Kathy Johnston, Manager of Recreation and Community Engagement and I were in attendance.

## **Public Works and Infrastructure**

## **Protective Services**

- Meetings and Events
  - Fire Chiefs Meeting
  - RCMP Budget Planning

Sincerely,

*Mark Phillips*

Mark Phillips  
Chief Administrative Officer  
West Hants Regional Municipality

**2022-23 WEST HANTS REGIONAL OPERATING BUDGET UPDATE  
ELEVENTH MONTH ENDING FEBRUARY 28, 2023**

REVENUE	2022-23 BUDGET	% OF THE BUDGET	FORECAST MARCH 31, 2023	VARIANCE % (BASED ON FORECAST)	VARIANCE (BASED ON FORECAST)	ACTUALS FEBRUARY 28, 2023	VARIANCE % (BASED ON ACTUALS)
<b>TAXES</b>	\$ 20,647,877	78%	\$ 20,201,855	-2.2%	\$ (446,022.00)	\$ 20,201,855	2.2%
<b>BUSINESS PROPERTY / DEED TRANSFER TAX</b>	\$ 2,214,540	8%	\$ 3,220,840	45.4%	\$ 1,006,299.64	\$ 2,872,282	-29.7%
<b>GRANTS</b>	\$ 90,085	0%	\$ 125,648	39.5%	\$ 35,563.00	\$ 125,648	100.0%
<b>SERVICES PROVIDED TO OTHER GOVERNMENTS <sup>1</sup></b>	\$ 1,093,713	4%	\$ 1,377,264	25.9%	\$ 283,551.00	\$ 812,792	25.7%
<b>SALES OF SERVICES</b>	\$ 920,058	3%	\$ 791,865	-13.9%	\$ (128,193.45)	\$ 740,389	19.5%
<b>OTHER REVENUE <sup>2</sup></b>	\$ 624,247	2%	\$ 1,183,757	89.6%	\$ 559,509.73	\$ 992,928	-59.1%
<b>UNCONDITIONAL TRANSFERS</b>	\$ 662,151	2%	\$ 668,606	1.0%	\$ 6,455.00	\$ 387,252	41.5%
<b>TRANSFERS FROM FED OR PROV GOVT.</b>	\$ 147,008	1%	\$ 277,652	88.9%	\$ 130,644.00	\$ 277,652	-88.9%
<b>TRANSFERS FROM OTHER LOCAL GOVERNMENTS</b>	\$ 164,256	1%	\$ 164,256	0.0%	\$ -	\$ 126,003	23.3%
<b>TOTAL</b>	<b>\$ 26,563,894</b>	<b>100%</b>	<b>\$ 28,011,742</b>	<b>5.5%</b>	<b>\$ 1,447,806.91</b>	<b>\$ 26,536,801</b>	<b>0.1%</b>
<b>EXPENSES</b>							
<b>GENERAL GOVERNMENT SERVICES <sup>3</sup></b>	\$ 3,570,877	13%	\$ 3,582,965	0.3%	\$ 12,087.64	\$ 3,322,283	7.0%
<b>PROTECTIVE SERVICES <sup>4</sup></b>	\$ 8,260,732	31%	\$ 8,516,556	3.1%	\$ 255,823.91	\$ 6,697,354	18.9%
<b>TRANSPORTATION</b>	\$ 1,581,716	6%	\$ 1,599,793	1.1%	\$ 18,077.09	\$ 1,466,477	7.3%
<b>ENVIRONMENTAL HEALTH SERVICES <sup>5</sup></b>	\$ 1,530,580	6%	\$ 1,521,952	-0.6%	\$ (8,627.64)	\$ 1,395,123	8.9%
<b>PUBLIC HEALTH SERVICES <sup>6</sup></b>	\$ 276,825	1%	\$ 293,887	6.2%	\$ 17,062.00	\$ 212,062	23.4%
<b>PLANNING</b>	\$ 1,002,094	4%	\$ 868,190	-13.4%	\$ (133,903.82)	\$ 795,841	20.6%
<b>RECREATION</b>	\$ 2,790,004	11%	\$ 2,615,197	-6.3%	\$ (174,806.59)	\$ 2,397,240	14.1%
<b>EDUCATION</b>	\$ 4,680,803	18%	\$ 4,680,803	0.0%	\$ -	\$ 4,292,332	8.3%
<b>PRINCIPAL INSTALLMENTS</b>	\$ 2,666,411	10%	\$ 2,666,411	0.0%	\$ -	\$ 1,535,386	42.4%
<b>NET TRANSFERS</b>	\$ 203,893	1%	\$ 203,893	0.0%	\$ -	\$ -	100.0%
<b>TOTAL</b>	<b>\$ 26,563,894</b>	<b>100%</b>	<b>\$ 26,549,648</b>	<b>-0.1%</b>	<b>\$ (14,287.41)</b>	<b>\$ 22,114,098</b>	<b>16.8%</b>
<b>SURPLUS / DEFICIT</b>	<b>\$ -</b>		<b>\$ 1,462,094</b>			<b>\$ 4,422,703</b>	

Please note that if revenue and expenditures were incurred evenly over the year approximately 91.6% of the budget would be used. This percentage provides a guideline when reviewing the above. However, it is important to keep in mind that account variances (up or down) will occur throughout the fiscal year. For example, seasonal activities such as summer programs and facility maintenance, as well as winter snow removal, will influence the budget in a non-uniform manner throughout the year. Items such as transfers from reserves, will also impact budget to actuals throughout the year as they occur at fiscal year end.

The overall projected surplus based on the variance analysis for the general fund is \$1,462,094. The surplus funds, minus the budgeted deficit for sewer will be moved to the Operating Reserve as per the Reserves policy.

**Keynotes:**

**1. Revenue:**

- Overall, we are seeing an increase in several revenue areas, with our currently year-end projection of being 5.5% over the budgeted values.
- We have received federal and provincial grants in excess of what was estimated during budget deliberations.
- Current Deed Transfer Tax actual is at \$2.46 million at February 28, 2023. We have not yet received the March Deed Transfer Tax Payment and the new year end projection is \$2.8 million, up from the \$1.8 million budgeted for the year.
- In line with the increased real estate market activity, we have seen an increase in tax certificate requests, increasing the other revenue line of the revenues.
- Adding to the overage in other revenue is a larger than expected revenue for permits, licenses, rentals, and return on investment.

**2. Expenses:**

- Overall projections are showing a small savings in expenses, coming in 0.1% under the budgeted values.
- Planning continues to see the greatest savings, as they continue to seek employees for vacant positions.
- Recreation is seeing a savings as well, as actual costs for programs and facilities get closer to year-end values.
- Protective Services is projection a deficit based on costs to date. The majority of this is related to additional fuel costs through the fiscal year
- Public Health Services is showing an increase as our payment for the Public Housing Deficit came in over the budgeted value.

**LEGEND:**

1 - SERVICES PROVIDED TO OTHER GOVERNMENTS INCLUDES: RECYCLING/ENFORCMENT, HOST COMMUNITY FEES, ADMINISTRATION FEES, COURTHOUSE

2 - OTHER REVENUE INCLUDES: INTEREST & PENALTIES, RETURN ON INVESTMENTS, ADMINISTRATIVE RENTALS AND LEASES, FINES, LICENSES & PERMITS

3 - GENERAL GOVERNMENT SERVICE INCLUDES: LEGISLATIVE, ADMINISTRATION, FINANCIAL SERVICES, FACILITIES, LIBRARIES

4 - PROTECTIVE SERVICES INCLUDES: RCMP, FIRE, REMO, BY-LAW, COURTHOUSE, BUILDING INSPECTION

5 - ENVIRONMENTAL HEALTH SERVICES INCLUDES: SEWER, WASTE COLLECTION, WASTE DIVERSION, LANDFILL

6 - PUBLIC HEALTH SERVICES INCLUDES: CEMENTERIES, PUBLIC HOUSING

**Avon River Causeway Correspondence**  
(aka Hwy. 101 Twinning, Aboiteau, Causeway, Lake Pisiquid)

<b>First Name</b>	<b>Last Name</b>	<b>Correspondence Date</b>	<b>Meeting / logged</b>
Danny	Dill	2020-06-30	2020-07-14 COTW
Quentin	Davison	2020-07-06	2020-07-14 COTW
Alyson	Bremner	2020-07-07	2020-07-14 COTW
Cecil	Rolfe	2020-07-13	2020-07-14 COTW
Pat	Porter	2020-07-13	2020-07-14 COTW
Nikki-Marie	Lloyd	2020-08-02	2020-09-08 COTW
Heather	Boylan (Martock)	2020-09-01	2020-09-08 COTW
Greg	O'Leary	2020-09-03	2020-09-08 COTW
Dr. Abby	Kirumira	2020-09-02	2020-09-08 COTW
Dean	Manning	2020-09-08	2020-09-08 COTW
David & Michelle	Rideout	2020-09-08	2020-09-08 COTW
Colleen	Walsh-Bouman	2020-09-08	2020-09-08 COTW
Nicholas & Alyson	Juurlink/Bremner (Linked Farms)	2020-09-08	2020-09-22 Council
Tasha	Rogers	2020-09-08	2020-09-22 Council
Brad	Carrigan	2020-09-23	2020-10-13 COTW
Karen	Carrigan	2020-09-23	2020-10-13 COTW
Elaine	Morehouse	2020-09-24	2020-10-13 COTW
Gary	Morehouse	2020-09-24	2020-10-13 COTW
Dr. A	Kirumira	2020-09-24	2020-10-13 COTW
Blake	Sarsfield	undated	2020-10-13 COTW
Greg	Webster	2020-10-01	2020-10-13 COTW
Bobby	Kidston	2020-10-02	2020-10-13 COTW
NSTIR	(Province of NS)	2021-01-13	2021-01-26 Council
Darren	Porter	2021-03-19	2021-03-23 Council
Rylan	Carrigan	2021-03-29	2021-04-13 COTW
Robin	Bremner-Popma (Hants Co Fed of Agri)	2021-03-29	2021-04-13 COTW
Roslyn	MacDuff	2021-03-29	2021-04-13 COTW
Darlene	Taylor	2021-03-23	2021-04-13 COTW
Daniel	Oulton	2021-03-26	2021-04-13 COTW
Karen	Carrigan	2021-03-26	2021-04-13 COTW
Marie & Andrew	Connolly	2021-03-26	2021-04-13 COTW
Robin	Thomson (Atlantic Division Canoe Kayak Canada)	2021-03-30	2021-04-13 COTW
Barbara	Hughes	2021-03-29	2021-04-13 COTW
Laura	Fisher	2021-04-01	2021-04-13 COTW

**Avon River Causeway Correspondence**  
(aka Hwy. 101 Twinning, Aboiteau, Causeway, Lake Pisiquid)

<b>First Name</b>	<b>Last Name</b>	<b>Correspondence Date</b>	<b>Meeting / logged</b>
Nikki-Marie	Lloyd	2021-04-06	2021-04-13 COTW
Ken	Donnelly (Hwy 101 Twinning CLC)	2021-04-01	2021-04-13 COTW
Darren	Porter	2021-04-06	2021-04-13 COTW
Karen	Lynch	2021-04-09	2021-04-13 COTW
Carilee	Eddy	2021-04-15	2021-04-27 Council
Nikki-Marie	Lloyd	2021-04-19	2021-04-27 Council
Sheldon	Hope	2021-04-19	2021-04-27 Council
Adrienne	Wood	2021-04-22	2021-04-27 Council
Magda	Montgomery	2021-04-22	2021-04-27 Council
Sheldon	Hope	2021-04-26	2021-04-27 Council
Andrew	Smiley	2021-05-02	2021-05-11 COTW
Carrilee	Eddy	2021-05-03	2021-05-11 COTW
Denise	Forand	2021-04-27	2021-05-11 COTW
Erin	Naugler	2021-05-02	2021-05-11 COTW
Janet	Comeau	2021-05-02	2021-05-11 COTW
Kristyn	Anderson	2021-05-02	2021-05-11 COTW
Laura	Fisher	2021-04-01	2021-05-11 COTW
Nick	Rafuse	2021-05-03	2021-05-11 COTW
Nicole	McLeod	2021-05-02	2021-05-11 COTW
Robyn	Cook	2021-05-02	2021-05-11 COTW
Sheldon	Hope	2021-05-02	2021-05-11 COTW
Tammy	Hilden	2021-05-02	2021-05-11 COTW
Tracey	Sexton	2021-05-03	2021-05-11 COTW
Ginette	Pitcher	2021-05-03	2021-05-11 COTW
Greg	Miller	2021-05-05	2021-05-11 COTW
David & Michelle	Rideout	2021-05-05	2021-05-11 COTW
Sylvia & Vince	Burgess	2021-05-05	2021-05-11 COTW
Scott (Adrienne)	Miniou (Wood)	2021-05-03	2021-05-11 COTW
Barbara	Sullivan	2021-05-06	2021-05-11 COTW
Sandra & Skip	Hogan	2021-05-06	2021-05-11 COTW
Marie & Andrew	Connolly	2021-05-06	2021-05-11 COTW
Karen	Carrigan	2021-05-07	2021-05-11 COTW
Adrienne	Wood (Petition)	2021-05-07	2021-05-11 COTW
Lisa	Hines	2021-05-07	2021-05-11 COTW

**Avon River Causeway Correspondence**  
(aka Hwy. 101 Twinning, Aboiteau, Causeway, Lake Pisiquid)

<b>First Name</b>	<b>Last Name</b>	<b>Correspondence Date</b>	<b>Meeting / logged</b>
Cam	Hartley	2021-05-07	2021-05-11 COTW
Troy & Vicki	Harvie	2021-05-07	2021-05-11 COTW
Jenn	McDermott	2021-05-08	2021-05-11 COTW
Jennifer	Daniels	2021-05-09	2021-05-11 COTW
Krista & Colin	Duncan	2021-05-09	2021-05-11 COTW
Robin	Bremner-Popma	2021-05-07	2021-05-11 COTW
Roslyn (Darlene) [Barb]	MacDuff (Taylor) [Hughes]	2021-05-08	2021-05-11 COTW
Wayne & Dianne	Hines	2021-05-09	2021-05-11 COTW
Bob & Sandra	Langdon	2021-05-10	2021-05-11 COTW
Brad	Hood	2021-05-10	2021-05-11 COTW
Ed & Cathy	Kerr	2021-05-10	2021-05-11 COTW
Ann	MacArthur	2021-05-10	2021-05-11 COTW
Carole Anne	Casey	2021-05-10	2021-05-11 COTW
Sarah	MacDonald	2021-05-10	2021-05-11 COTW
Andre & Donna	Arsenault	2021-05-11	2021-05-11 COTW
Aaron	Leblanc	2021-05-12	2021-05-25 Council
Adrian	Rooney	2021-05-19	2021-05-25 Council
Adrienne	Wood	2021-05-12	2021-05-25 Council
Barb	Sullivan	2021-05-16	2021-05-25 Council
Barbara	Beck	2021-05-15	2021-05-25 Council
Bethany	Rozee	2021-05-12	2021-05-25 Council
Carl	Siler	2021-05-12	2021-05-25 Council
Carol	Bradley	2021-05-16	2021-05-25 Council
Carol	McKinley	2021-05-12	2021-05-25 Council
Chad	Pothier	2021-05-18	2021-05-25 Council
Chris	Cann	2021-05-21	2021-05-25 Council
Connie	Shay	2021-05-15	2021-05-25 Council
Conrad	Mullins	2021-05-18	2021-05-25 Council
Darlene	Taylor	2021-05-15	2021-05-25 Council
Darren	Porter	2021-05-12	2021-05-25 Council
Darren	Woods	2021-05-13	2021-05-25 Council
Dawson	Sheehy	2021-05-16	2021-05-25 Council
Deanna	Hamilton	2021-05-15	2021-05-25 Council
Debbie	Porter-Wood	2021-05-13	2021-05-25 Council
Debbie	Siler	2021-05-15	2021-05-25 Council
Denise	Forand	2021-05-13	2021-05-25 Council

**Avon River Causeway Correspondence**  
(aka Hwy. 101 Twinning, Aboiteau, Causeway, Lake Pisiquid)

<b>First Name</b>	<b>Last Name</b>	<b>Correspondence Date</b>	<b>Meeting / logged</b>
Devan	Archibald	2021-05-18	2021-05-25 Council
Diane	Ogilvie	2021-05-13	2021-05-25 Council
Erin	Naugler	2021-05-13	2021-05-25 Council
Ernest	Eddy	2021-05-15	2021-05-25 Council
Gerry	Young	2021-05-15	2021-05-25 Council
Gina	Cochrane	2021-05-12	2021-05-25 Council
Harry	Ullock	2021-05-15	2021-05-25 Council
Hope	Moon	2021-05-12	2021-05-25 Council
Ian	Shaw	2021-05-16	2021-05-25 Council
J	Davis (and J Griffith)	2021-05-17	2021-05-25 Council
Jacqueline	Farvacque	2021-05-12	2021-05-25 Council
Jayne	Murray	2021-05-16	2021-05-25 Council
Jeff	Redden	2021-05-17	2021-05-25 Council
Jennifer	Shaw	2021-05-16	2021-05-25 Council
Jocelyne	Marchand	2021-05-12	2021-05-25 Council
John & Sarah	Monette	2021-05-19	2021-05-25 Council
Jordan	Macumber	2021-05-12	2021-05-25 Council
Josette	Dugue	2021-05-12	2021-05-25 Council
Judy	Lynch	2021-05-13	2021-05-25 Council
June	Pedersen-LaPierre	2021-05-15	2021-05-25 Council
Justin	Cochrane	2021-05-12	2021-05-25 Council
Karen	Lynch	2021-05-18	2021-05-25 Council
Kathryn	Bergeron	2021-05-16	2021-05-25 Council
Kathy	Veinot	2021-05-15	2021-05-25 Council
Kyle	Pellegrini	2021-05-12	2021-05-25 Council
Lachlan	Riehl	2021-05-12	2021-05-25 Council
Laura	Stewart	2021-05-19	2021-05-25 Council
Lee	Billington	2021-05-12	2021-05-25 Council
Lee	Millett	2021-05-12	2021-05-25 Council
Lexie	Barkhouse	2021-05-12	2021-05-25 Council
Linda	Card	2021-05-11	2021-05-25 Council
Monique	Wood	2021-05-16	2021-05-25 Council
Nancy	Sheehy	2021-05-16	2021-05-25 Council
Nancy	Sheehy	2021-05-18	2021-05-25 Council
Nikki-Marie	Lloyd	2021-05-12	2021-05-25 Council
Nikki-Marie	Lloyd	2021-05-17	2021-05-25 Council

**Avon River Causeway Correspondence**  
(aka Hwy. 101 Twinning, Aboiteau, Causeway, Lake Pisiquid)

<b>First Name</b>	<b>Last Name</b>	<b>Correspondence Date</b>	<b>Meeting / logged</b>
Olena	Kharytonova	2021-05-15	2021-05-25 Council
Pat	Porter	2021-05-12	2021-05-25 Council
Paula	Lake	2021-05-12	2021-05-25 Council
Robert	Bowkett	2021-05-18	2021-05-25 Council
Roslyn	MacDuff	2021-05-15	2021-05-25 Council
Ruth	Angevine	2021-05-13	2021-05-25 Council
Scotch Village	Farm	2021-05-19	2021-05-25 Council
Shirley	Pineo	2021-05-12	2021-05-25 Council
Stephen	Brooks	2021-05-12	2021-05-25 Council
Trudy	Sheehy	2021-05-17	2021-05-25 Council
Steven	Bouman	2021-05-17	2021-05-25 Council
Sue	Sheehy	2021-05-14	2021-05-25 Council
Susie	Smith	2021-05-12	2021-05-25 Council
Tasha	Rogers	2021-05-12	2021-05-25 Council
Tera	Brommit	2021-05-17	2021-05-25 Council
Toni-Lee	Burns	2021-05-12	2021-05-25 Council
Tony	Wood	2021-05-18	2021-05-25 Council
Tracey	Sexton	2021-05-16	2021-05-25 Council
Trevor	Levy	2021-05-12	2021-05-25 Council
Tricia	Brommit	2021-05-17	2021-05-25 Council
Vince & Sylvia	Burgess	2021-05-16	2021-05-25 Council
Loretta	MacEachern	2021-05-20	2021-05-25 Council
Tim & Jennifer	Bayers	2021-05-21	2021-05-25 Council
Darlene	Taylor	2021-05-25	2021-06-08 COTW
Darlene	Taylor	2021-05-25	2021-06-08 COTW
Darren	Porter (forwarded email from/to another source)	2021-05-27	2021-06-08 COTW
Dawn	Allen	2021-05-25	2021-06-08 COTW
John	Monette	2021-05-25	2021-06-08 COTW
Richard	Dunham	2021-05-25	2021-06-08 COTW
Carrilee	Eddy	2021-06-06	2021-06-22 Council
Darlene	Taylor	2021-06-09	2021-06-22 Council
Darren	Porter	2021-06-06	2021-06-22 Council
Lisa	Bland	2021-06-08	2021-06-22 Council
Krista & Scott	Lloy	2021-06-07	2021-06-22 Council
Nancy	Sheehy	2021-06-06	2021-06-22 Council
Karen	Beazley	2021-07-06	2021-07-13 COTW



## Correspondence Received

<b>First Name</b>	<b>Last Name</b>	<b>Correspondence Date</b>	<b>Meeting / logged</b>
Katherine	Mcleod, P.Eng, Dept. Environment and climate change	2021-10-28 (Received)	2022-01-11 COTW
Hants County Legion		2021-11-25	2021-12-07 COTW
Hon. Melissa	Sheehy-Richard	2021-11-30	2021-12-07 COTW
Hon. John	Lohr	2021-11-30	2021-12-07 COTW
Hon. Kim	Masland	2021-12-01	2021-12-16 Council
NSUARB		2021-12-10	2021-12-16 Council
Bennet	Mary Lou	2021-12-13	2021-12-16 Council
Hon. Kim	Masland	2021-12-17	2022-01-11 COTW
Bland	Lisa	2021-01-17	2022-01-11-COTW
Wilson	John	2021-12-21	2022-01-11 COTW
Pineo	Shirley	2021-12-17	2022-01-11 COTW
Nelson	Gary	2022-01-11	2022-01-25 Council
Hon. Kody	Blois	2022-01-13	2022-01-25 Council
Denise	Forrand	2022-01-19	2022-01-25 Council
Dawn	Allen	2022-01-18	2022-01-25 Council
Sarah	Brothers	2022-01-19	2022-01-25 Council
Roland	Newcombe	2022-01-20	2022-01-25 Council
Valerie	Newcombe	2022-01-20	2022-01-25 Council
Andrea	Moore	2022-01-21	2022-01-25 Council
Gary	Nelson	2022-01-26	2022-02-08 COTW
Hon. Minister	Johns	2022-01-27	2022-02-08 COTW
Hon. John	Lohr	2022-02-01	2022-02-08 COTW
Hon. Joyce	Murray	2022-02-02	2022-02-08 COTW
Kim	MacQuarrie	2022-02-06	2022-02-22 Council
Sheldon	Hope	2022-02-08	2022-02-22 Council
Brad	Carrigan	2022-01-24	2022-03-08 COTW
Dr. Gordon	Haliburton	2022-02-14	2022-03-08 COTW
Hon. Kim	Masland	2022-03-01	2022-03-08 COTW
East Hants		2022-03-01	2022-03-08 COTW
Hon. John	Lohr	2022-03-22	2022-04-12 COTW
Andrea	Parker	2022-03-28	2022-04-12 COTW
Bulk Water Haulers		2022-03-30	2022-04-12 COTW
Mark	Wainman	2022-04-04	2022-04-12 COTW
Jeff	Houser	2022-03-23	2022-04-12 COTW
Kathrin	Winkler	2022-04-05	2022-04-12 COTW
Joseph, PVSC	Feeney	2022-04-14	2022-04-26 Council

## Correspondence Received

Darren	Porter	2022-04-21	2022-04-26 Council
Daphnee	de Lamirande	2022-04-29	2022-05-10 COTW
Hon. John	Lohr	2022-05-02	2022-05-10 COTW
Ann- Marie	Mathieu, Annapolis Valley Regional Library	2022-05-05	2022-05-10 COTW
2022-05-11 Yves	Arsenault re Information session for Hosting of 44th annual Final des Jeux de l'Acadie for 2025	2022-05-11	2022-05-26 Council
Anna	Allen	2022-05-22	2022-06-14 COTW
Seamus	Marriott, Community Petition re Zwicker lake	2022-05-31	2022-06-14 COTW
Scott	Carson (Presenting letter in person to Council)	2022-06-03	2022-06-14 COTW
Hon. John	Lohr (DMA)	2022-06-10	2022-06-14 COTW
Nancy	Sherwood	2022-06-14	2022-06-28 Council
Bobby	Best	2022-06-16	2022-06-28 Council
Hon. Kim	Masland	2022-06-21	2022-06-28 Council
Sherri	Bulger	2022-06-28	2022-06-28 Council
Hon. John	Lohr	2022-06-30	2022-07-12 COTW
Domenic	Padula	2022-07-07	2022-07-12 COTW
Hon. Joyce	Murray	2022-07-12	2022-07-26 Council
Diana	Gibson re: RCMP & Fort Edward Information	2022-06-29	2022-07-26 Council
Acute Care	Tanya Penney	2022-07-19	2022-07-26 Council
Darren	Porter	2022-07-27	2022-09-13 COTW
PVSC		2022-08-02	2022-09-13 COTW
DMA		2022-08-04	2022-09-13 COTW
Breaking Barriers Together		2022-08-17	2022-09-13 COTW
Bill	Preston	2022-08-18	2022-09-13 COTW
Alix	Munro (POSSE)	2022-09-01	2022-09-13 COTW
County of Annapolis	Letter to Premier Tim Houston and Hon. Tim Halman re Moratorium on Aerial Herbicide Spraying	2022-09-14	2022-09-27 Council
Darren	Porter	2022-09-14	2022-09-27 Council

## Correspondence Received

Darren	Porter		2022-09-16	2022-09-27 Council
Philip	Hyam		2022-09-17	2022-09-27 Council
Mash Up Lab re: Opportunity for Aspiring Entrepreneurs in West Hants			2022-10-17	2022-10-25 Council
Minister Masland	Re: Potential Mi'kmaq Burial site		2022-10-19	2022-10-25 Council
Heather Hughes,	Executive Director Re: Proposed changes to Weed Control Act		2022-09-13	2022-11-08 COTW
Minister of Finance and Treasury Board	Re: Provincial Non-Resident Deed Transfer Tax		2022-10-21	2022-11-08 COTW
Home Hardware	Re: Security Cameras		2022-10-21	2022-11-08 COTW
Windsor Township	Re: Security Cameras		2022-10-24	2022-11-08 COTW
Dawna MacIvor	Re: November is Crohn's and Colitis Awareness Month		2022-10-28	2022-11-08 COTW
Waye Mason	re Concerns and Information regarding Bill 225 and HRM Noise By-Law		2022-11-02	2022-11-08 COTW
Peter Gregg	Re Information on Bill 212, An Act to Amend Public Utility Act		2022-11-02	2022-11-08 COTW
Andrea Parker	Re Road repair work needed		2022-11-06	2022-11-22 Council
WAEFA Recipient Confirmation - 2022	(Awards sponsored by the West Hants Regional Municipality)		2022-11-07	2022-11-22 Council
CAO Letter	Comfort Centre Designation - Garden of Eden Community Centre		2022-11-10	2022-11-22 Council
David Old,	President Hantsport Seniors and Elders Club re Community Generator Program		2022-11-10	2022-11-22 Council
Juanita Wilcox	re Expression of Thanks		2022-11-12	2022-11-22 Council
Emily McNeil	re Renewal of the Operating Approval for the Avon Hydro System		2022-11-14	2022-11-22 Council
Paul Beazley	re Boundary Review Questions		2022-11-16	2022-11-22 Council
West Hants Historical Society	Re Old Parish Burying Ground Letter		2022-11-16	2022-12-06 COTW
Graham Sanford	Re Road Concerns		2022-11-16	2022-12-06 COTW
Fidelis House	Re financial assistance request		2022-11-30	2022-12-06 COTW
Lawrencetown Education Centre	Re Big Chill Donation request		2022-12-06	2022-12-13 Council
Kate Sircom, Secretary, St. Andrew's Church Council	Re Community Comfort Centre proposal		2022-12-06	2022-12-13 Council
NSFM	Re: Code of Conduct - Summary of content from consultation		2022-12-14	2023-01-10 COTW

### Correspondence Received

Graham Sandford	Re: response to outstanding concerns sent after the presentation to Council on December 13th, 2022.	2023-01-09	2023-01-10 COTW
Graham Sanford	Re: File to Rezone Lots along Bog Road	2023-01-24	2023-01-24 Council
Nova Scotia Department of Public Works Request	Re: Pothier Motors Crosswalk Request	2023-02-03	2023-02-14 COTW
Windsor Township Business Association	Re: Expression of Thanks and Continued Conversations	2023-02-09	2023-02-14 COTW
Hants County Federation of Agricultural and the Great Falmouth Marsh Body	Re: Remaining ACOA funds	2023-02-23	2023-02-28 Council
Seamus Marriot (Zwicker Lake Property Owners)	Re Permit Clarification	2023-02-17	2023-03-14 COTW
Windsor Lions Club	Re Tourist Bureau Park Request	2023-02-23	2023-03-14 COTW
Carrilee Eddy	Re Affordable Housing	2023-02-28	2023-03-14 COTW
Graham Sanford	Re: Don't Be The Dirt Advocacy Presentation	2023-02-28	2023-03-14 COTW
Andrew Hardman	Re 997 Highway 14 Distribution Depot - Trans-World Concerns	2023-03-02	2023-03-14 COTW
Seamus Marriot (Zwicker Lake Property Owners)	Re Permit Clarification	2023-03-02	2023-03-14 COTW
FCM Executive Decision	Re Green Municipal Fund application	2023-03-03	2023-03-14 COTW
Avondale Hall	Re Floor repair and renovation request	2023-03-08	2023-03-14 COTW
Letter From Private Road Development	Re Petition for Waste Collection Services	2023-03-09	2023-03-14 COTW
Hon. Greg Morrow	Response to Expenses incurred due to fencing	2023-03-14	2023-03-28 Council
Sarah Reddington	Re Hantsport Memorial Community Center and Pickleball Facility	2023-03-14	2023-03-28 Council
Core Committee - Zwicker Lake Property Owners	Re Permit Clarification	2023-03-14	2023-03-28 Council
Hantsport Community Rep	Re: Apple Blossom Festival Sponsorship Request	2023-03-15	2023-03-28 Council
MLA Sheehy-Richard	Request for a Nomination for the Order of Nova Scotia	2023-03-15	2023-03-28 Council
VREN I	Re Response to continued partnership and IMSA	2023-03-16	2023-03-28 Council
NS Power	Re Avon Hydro System Relicensing	2023-03-20	2023-03-28 Council
Public Health	Re New alcohol guidance on harms and risks for residents	2023-03-20	2023-03-28 Council
Kody Blois	Re: Letter to the Hon. Kim Masland	2023-03-21	2023-03-28 Council

### Correspondence Received

Margot Bureaux	Re Cancellation of ABF Leadership Competition	2023-03-21	2023-03-28 Council
Shawna Nichols	Re: Lego program	2023-03-23	2023-03-28 Council
West Hants Historical Society	Proclamation Request	2023-03-23	2023-03-28 Council
Pisiquid Canoe Club	Re: Funding Request	2023-03-24	2023-03-28 Council
KMK Negotiation Office	Re: Expression of interest to meet and discuss the Avon River and downtown waterfront	2023-03-28	2023-04-11 COTW
Markus Kehoe	Re Expression of appreciation	2023-03-29	2023-04-11 COTW
Chantelle Hill	Re Proclamation of Parental Alienation Bubbles of Love Day April 25 2023 Request	2023-03-30	2023-04-11 COTW
Communities in Bloom	Re Invitation to participate	2023-03-30	2023-04-11 COTW
David Simpson	Re Rails-to-trails to Windsor	2023-03-30	2023-04-11 COTW
Mark Kehoe	Re Permit D2023-019 Pisiquid Canoe Club Day Camps - Not Valid	2023-03-30	2023-04-11 COTW
Minister Lohr DMA	Re Sustainability Services Growth Fund (SSGF)	2023-03-30	2023-04-11 COTW
Hon. Masland	Re Intersection Lighting	2023-04-03	2023-04-11 COTW
Brenda Shiers Chair West Hants Uniacke Community Health Board	Re Request for Funding Support	2023-04-04	2023-04-11 COTW
Windsor Township Business District	Reimagine Lake Pisiquid	2023-04-04	2023-04-11 COTW
Poplar Grove Community Hall	Funding Request	2023-04-06	2023-04-11 COTW
Heather Lake	Re Cogmagun and Beaver Pond Petition	2023-04-11	2023-04-11 COTW



Kwilmu'kw Maw-klusuaqn Negotiation Office  
**Mi'kmaq Rights Initiative**

Our Rights. Our Future.

75 Treaty Trail  
Truro, NS B6L 1W3

**Tel** (902) 843 3880 **Fax** (902) 843 3882

**Toll Free** 1 888 803 3880

**Email** [info@mikmaqrights.com](mailto:info@mikmaqrights.com)

**www.mikmaqrights.com**

March 28<sup>th</sup>, 2023

Mayor Abraham Zebian  
West Hants  
Municipal Building  
76 Morison Drive  
Windsor, N.S., B0N 2T0  
Phone: (902) 790-1566  
Email: [azebian@westhants.ca](mailto:azebian@westhants.ca)

**RE: Avon River – Meeting Request**

Mr. Zebian,

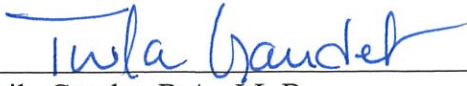
The Avon River is an important ecological, cultural, and traditionally significant river system that continues to be an area of great importance to the Mi'kmaq. To that end, there is interest from Mi'kmaw leadership to meet with you and your council to discuss the future potential of the Avon River and downtown waterfront. Certainly there is a way for the Town, Municipality and the Assembly of Nova Scotia Mi'kmaw Chiefs (ANSMC) to work together on this project.

We would be pleased to coordinate a meeting through the Kwilmu'kw Maw-klusuaqn Negotiation Office with virtual or-in person options. We ask that you please provide meeting date options and any agenda items you would like to have added to the meeting.

There is continuing consultation with the Mi'kmaq of Nova Scotia on the Highway 101 Three Miles Plains to Falmouth Twinning Project under the *Terms of Reference for a Mi'kmaq-Nova Scotia-Canada Consultation Process* (TOR) as ratified on August 31, 2010.

The Mi'kmaw Nation in Nova Scotia has a general interest in all lands and resources in Nova Scotia as the Mi'kmaq have never surrendered, ceded, or sold the Aboriginal Title to any of its lands in Nova Scotia. The Mi'kmaq have a Title claim to all of Nova Scotia and as co-owners of the land and its resources it is expected that any potential impacts to Rights and Title shall be addressed. We look forward to our meeting.

Yours in Recognition of Mi'kmaw Rights and Title,



---

Twila Gaudet, B.A., LL.B.

Director of Consultation

Kwilmu'kw Maw-Klusuaqn Negotiation Office

c.c.:

Chief Gerald Toney, Annapolis Valley First Nation.

Chief Sidney Peters, Glooscap First Nation.

Chief Carol Dee Potter, Bear River First Nation.

**Deanna Snair**

---

**From:** Mark Kehoe [REDACTED]  
**Sent:** Wednesday, March 29, 2023 6:15 PM  
**To:** PublicOnlyCouncilEmail  
**Subject:** Thank you for hearing us

**Caution [External Email]**

This email comes from an outside sender. Verify the sender and use caution with any requests, links or attachments.

Speaking with other residents today, many of them, including myself, wanted to extend our thanks to you for allowing us to attend council and be heard. We have been trying to get on you meeting agendas for a long time now and welcomed the opportunity last night to speak with you.

15 minutes goes by fast and we understand we threw a lot of information at you in a short amount of time. And those time restraints also made it impossible for us to share and discuss all relevant information. We welcome the opportunity to meet with you at any time if you'd like to discuss any details further and we're always only a phone call or an email away. We can't stress enough how badly we want a proper resolution to this mishandled LUB issue. It has caused lost friendships in our community and after the meeting last night 4 residents expressed their desire to sell their properties if things aren't handled properly by the municipality.

We do have a couple of inquiries as well. We can't understand the confidentiality of the legal opinion the DO is using to justify calling a Commercial Recreation Facility a community center. If the municipality has gone out and received a new definition of a community center, why can't that be shared publicly? It's our bylaws.

We are still concerned and aware if there's a conflict of interest with your senior staff member being in the planning dept and also the commodore of the Pisiquid Canoe Club. One of our residents expressed this concern at our first meeting with the mayor and CAO and the CAO quickly and aggressively warned the resident to choose their words carefully. We didn't get an answer and have been timid to address the subject, because of the CAO's stern response, but with all the bias towards the PCC, there certainly appears to be favor towards them.

Also, if for whatever reason you want to settle on the definition and they are a community center, how can they still be permitted to engage in activities that aren't recognized for the General Resource zone? For example, can a church suddenly start selling memberships for a brothel because a church is a recognized land use in the GR zone.

I'm also pasting into this email the SaltWire article written back in July. They interview the planning department and they clearly state what is needed to get the PCC into compliance.

Again, thanks for your time.  
Mark Kehoe

## Club use not permitted

Currently, the Zwicker Lake property is zoned general resource, which means the uses permitted at the site are restricted by the municipality.

The current land use allows for single and two-unit dwellings and manufactured homes; as well as community and commercial uses that will serve the local area. These uses include community centres, churches, fire halls,

restaurants, small retail stores, automobile service stations, farm equipment sales and personal service shops. They do not include recreational commercial uses.

Almost five hours into the municipality's June 28 council meeting, Mayor Abraham Zebian asked Madeline LeMay, the director of planning, for clarity on what is allowed at the site.

"So currently, they are permitted to be on any body of water — there's no question there," said Zebian.

"And I think we all support the canoe club, the kids, the operations. They've been through a lot over these last couple of years. It's been quite a roller-coaster for them. So, it's nice to see them back out on the water — on any body of water," he continued.

"In regards to holding any future day camps or activities as such, would they currently be able to do that on the property with the current zoning?"

LeMay said it wasn't a permitted use but indicated the municipality has received an application to amend the planning strategy or land use bylaw to accommodate the club's intentions.

Zebian asked what would happen if the canoe club held its summer day camps before being granted an amendment.

"We would simply follow the process we always use for a violation there," said LeMay.

First, the development officer would go to the property once or twice to inspect the property.

"If he finds a violation, the development officer would discuss the violation with the property owner. He would send a follow-up letter or an email directing that the violation be ended by a time that he would feel appropriate," LeMay added.

If the violation was not cleared up during the time frame indicated, then the municipality would refer it to a lawyer to initiate proceedings against the property owner.

--

Mark Kehoe



RE: 2023 Nova Scotia Communities in Bloom Program

**INVITATION TO PARTICIPATE –**

On behalf of TIANS and the Nova Scotia Communities in Bloom Program, we would like to invite you to participate in the 2023 Program. A Registration Form and a “How To” information sheet have been provided for your review. Or you can register online at:

<https://survey.alchemer.com/s3/7204710/2023-CiB-NS-Registration-Form>

You will note that there are two categories of participation – Competitive category (Judged and evaluated) and Friends category (Not evaluated). The cost remains the same, the efforts and initiatives remain the same; the difference is in the elimination of a formal evaluation, judging and “Bloom” rating for the community.

A number of communities in recent years have joined and remained in the Friends category, to have the pride of place and sense of community that comes with this great program, without the element of an evaluation. Should you have any questions around becoming a “Community in Bloom”, I would be pleased to chat with you.

Thank you for your time. We hope you will consider participating in the 2023 Nova Scotia Communities in Bloom program.

Kind Regards,

Angela Silva  
Communities in Bloom  
Tourism Industry Association of Nova Scotia (TIANS)

[Redacted contact information]

[www.novascotiainbloom.org](http://www.novascotiainbloom.org)

**COMMUNITIES IN BLOOM**  
**Enhancing Green Spaces in Communities**

**REGISTRATION FORM (Deadline for 2023 Program – March 31<sup>st</sup>)**

<b>Municipality/Town/Village</b>		<b>Population</b>	<b>Mayor/Warden</b>	
<b>Name of Main Contact for CIB Program</b>		<b>Position / Title</b>		
<b>Address</b>		<b>Town</b>	<b>Postal Code</b>	
<b>Phone (work)</b>	<b>Phone (home)</b>	<b>E-mail</b>		
<b>Phone (cell)</b>	<b>Fax</b>	<b>Website</b>		
<b>Alternate Community Contacts</b>				
<input type="checkbox"/> <b>Evaluated Category</b>		<input type="checkbox"/> <b>Friends Category</b> <b>(Not Evaluated)</b>		

**- Fees are listed on reverse -**

Please be sure payment accompanies Registration. Thank you for being part of Communities in Bloom Nova Scotia. We appreciate your participation!!

**Terms and Conditions:**

The participating communities have a responsibility to:

- Pay a registration fee, based on the following population categories and level of competition:
  - 1 to 1,000 - **\$250**
  - 1,001 to 3,000 - **\$350**
  - 3,001 to 5,000 - **\$400**
  - 5,001 to 10,000 - **\$500**
  - 10,000 and over - **\$650**
  
- Form a Communities in Bloom Committee and involve the community with the support of the town/municipal/village council.
  
- Provide photos of your community to The Tourism Industry Association of Nova Scotia (TIANS) for use in promotion of the Communities in Bloom program.

**Note:** Communities can also participate in a non-competitive/non-evaluated “Friends” category. Fees are the same as indicated above.

For those being evaluated:

- Provide a list of media contacts in your region to TIANS by July 1.
  
- Prepare for the Provincial Communities in Bloom judging during in July or August.
  
- Fill out a Community/Municipal Information form and gather material relevant to each judging criteria (Tidiness, Environmental Action, Heritage Conservation, Urban Forestry, Landscape, Floral Displays) to give to the judges upon arrival into the community (more detailed guidelines will be provided upon registration).
  
- Provide lodging and meals for 1 night and 1 day for judges.
  
- Provide transportation for the judges within the community to tour the town.
  
- Organize a meeting with the committee and a tour of the community during the judge’s visit.

**Nova Scotia CIB, C/O TIANS** Attention: Angela Silva  
6589 Chebucto Road, Suite 201, Halifax, NS B3L 1L9  
Tel.: 902 423-4480 Fax: 902 422-0184 Email: [CIB@tians.org](mailto:CIB@tians.org)

# How to Participate in Communities in Bloom

## Growing Great Places Together



## THE PROGRAM

**Communities in Bloom** is a volunteer and partnership-driven charitable organization that uses a multi-tiered competitive evaluation process to foster community strength, involvement and continuous improvement. This is accomplished by nurturing environmental sustainability, enhancements of green spaces, and heritage conservation, in cultural and natural environments encompassing municipal, residential, commercial, and institutional spaces. National beautification programs have flourished in Europe – including Great Britain, France and Ireland – for decades, and were the inspiration for Communities in Bloom.

The program began in 1995 with 29 Canadian communities and has grown to improve the quality of life in hundreds of participating communities in the provincial, national and international editions.

**All communities are invited to participate in the provincial or national editions, within their population category.** Trained volunteer judges travel across Canada during the summer to evaluate communities and the overall contributions of municipality, businesses & institutions and residents, including volunteer efforts in regards to the following criteria:

**Community Appearance** reflects an overall effort by the municipality, businesses, institutions and the residents throughout the community to create great first impressions and a sense that there is continuous attention and upkeep to critical elements of a community that benefit quality of life and economic vitality. Elements for evaluation are: parks and green spaces, medians, boulevards, sidewalks, streets; municipal, commercial, institutional and residential properties; ditches, road shoulders, vacant lots, signs and buildings; weed control, litter clean-up, graffiti prevention/removal and vandalism deterrent programs.



**Tree Management** Woodlands, Canopy Management, Urban and Rural Forestry includes the efforts of the municipality, businesses, institutions and residents with regards to written policies, by-laws, standards for tree management protection (selection, planting, and maintenance), long and short-term management plans, tree replacement policies, pollinator-friendly tree selection, tree inventory including heritage, memorial, and commemorative trees, and Integrated Pest Management (IPM) programs.

**Environmental Action** pertains to the impact of human activities on the environment and the subsequent efforts and achievements of the community with respect to: environmental stewardship, policies, by-laws, programs and best practices for waste reduction and landfill diversion, composting sites, landfill sites, hazardous waste collections, water conservation, energy conservation, and activities under the guiding principles of sustainable development pertaining to green spaces.



**Landscape** includes planning, design, construction and maintenance of parks, green spaces and cemeteries suitable for the intended use and location on a year-round basis. Elements for evaluation include native and introduced materials; biodiversity, materials and constructed elements; appropriate integration of hard surfaces and art elements, use of turf and groundcovers. Landscape design should harmonize the interests of all sectors of the community and provide safe and secure public spaces. Standards of execution and maintenance should demonstrate best practices, including quality of naturalization, use of groundcovers and wildflowers along with turf management.

**Heritage Conservation** includes efforts to preserve and protect both natural and cultural heritage within the community. Preservation of natural heritage pertains to policies, plans and actions concerning all elements of biodiversity including flora and fauna ecosystems and associated geological structures and formations. Cultural conservation represents the "persona" of a community and refers to the heritage that helps define the community including the legacy of tangible elements such as heritage buildings, monuments, memorials, cemeteries, artifacts, museums and intangible elements such as traditions, customs, festivals and celebrations.



**Plant and Floral Displays** evaluates the efforts of the municipality, businesses, institutions and residents to design, plan, execute, and maintain plant and floral displays of high-quality standards. Evaluation includes the design and arrangements of flowers and plants (annuals, perennials, bulbs, ornamental grasses, edible plants, water efficient and pollinator friendly plants) in the context of originality, distribution, location, diversity and balance, colour, and harmony. It also pertains to flowerbeds, carpet bedding, containers, baskets and window boxes.

## PROGRAM STRUCTURE

*Communities in Bloom is designed to be a continuous community improvement program. It is divided into three phases: Provincial, National and International.*

### Provincial Editions

Communities participate in their population category within their province and are awarded a bloom rating of 1 to 5 blooms at a provincial awards ceremony in the fall. Based on provincial guidelines, success in a provincially evaluated category leads to the community being invited to the national program.

Any community is allowed to participate in a non-competitive provincial category either to learn about the program or, if they are past participants, to maintain their initiatives, program and committees. Both evaluated and non-evaluated options are available in Nova Scotia.

### National Edition

*Who is invited to participate in the national edition?*

#### Population

- Past National finalists from the previous year's national edition are invited back to the national competition
- Communities from the previous year's provincial editions as recommended by the respective provincial organization.

#### Circle of Excellence

A non-competitive category for National Winners without an evaluation.

#### Class of Champions

A category where Canadian communities who have won in the Population category compete amongst themselves.

#### Grand Champions

A category where past winners of the Population, International Challenge and Class of Champions compete amongst themselves.

#### Special Attractions

A category that features green attractions such as parks, living history museums, public gardens, etc.

#### International Challenge

A competitive category between national and international winners.



## PROGRAM BENEFITS

Communities have recognized numerous benefits from participating in the program:

- Increased civic pride and community involvement
- Environmental stewardship through the enhancement of green spaces
- Mobilization of citizens, groups, organizations, businesses and the municipality
- Best practices and Information exchange
- Valuable information and feedback from the judges
- Economic development and increased property values
- Marketing and promotional opportunities
- Positive benefits for the tourism, hospitality and retail industries
- Improved quality of life
- Participation from all ages and walks of life of the community

## PROCESS FOR PARTICIPATION

### Registrations

Helpful information on the is available by contacting the CiB Nova Scotia Provincial Organization by visiting:

<http://novascotiainbloom.org/>

n-line registration form

[2023 CiB NS Registration Form](#)

### Cost

**Evaluated category (by population)**

**\$250 – 1 to 1,000**

**\$350 – 1,001 to 3,000**

**\$400 – 3,001 to 5,000**

**\$500 – 5,001 to 10,000**

**\$650 – 10,001 and over**

**Non evaluated category rates are the same as evaluated, by population.**

### Your Local Committee

The committee is usually composed of local citizens, including one member of council and members of associations, businesses and organizations interested in horticulture, heritage and improving community life.

The committee's objectives are:

- To involve the community by means of local contests, which increase awareness about the program, its benefits and opportunities.
- To act as a liaison with the municipal authorities and Communities in Bloom.

### Budget

While participation in the program does not require considerable financial resources, obtaining funds to promote the program, involve the community, honour participants and volunteers, attend the award ceremonies, etc. is recommended.

It is suggested for the community to prepare an estimated budget and to find sources of funding, such as fundraising programs, community events, etc. Communities in Bloom can provide fundraising ideas and examples from other communities.

## Bloom Ratings

Communities are rated from 1 to 5 Blooms

Up to 55 points:	1 Bloom
56-63 points:	2 Blooms
64-72 points:	3 Blooms
73-81 points:	4 Blooms
82 points and more:	5 Blooms

There are four (4) levels of 5 Blooms exclusive to the National and International Edition, for evaluated communities only.

5 Blooms:	82 to 83.9%
5 Blooms (Bronze):	84 to 86.9%
5 Blooms (Silver):	87 to 89.9%
5 Blooms (Gold):	90% and over

- A community does not have to be entered in a competitive category, but will need to be evaluated.

- With the introduction of this enhanced higher award standards, the marking of scores will be more critical.



## PROGRAM COMMITMENT

### *The participating communities have a responsibility to:*

- Involve the entire community to participate (with the support of municipal council)
- Prepare for the judging during the summer (if being evaluated)
- Provide lodging for 1 or 2 nights for 2 judges.
- Provide transportation for the judges to and from the nearest airport/train station.
- Attend the Provincial and/or National awards ceremonies.
- Pay a registration fee, based on population categories and level of competition.

## THE JUDGES' VISIT – USEFUL TIPS

- Prepare information that addresses all criteria in the evaluation form.
- Make good use of the time spent by the judges in your community, to benefit from their expertise.
- The judges' itinerary should include all of the criteria.
- Provide the judges with the opportunity to interact with key individuals and network in your community.
- Let them see that you are proud of your achievements.



Contact: Angela Silva  
CIB Nova Scotia

201-6589 Chebucto Road  
Halifax, NS B3L 1L9

Tel.: 902.423.4480

[angela@tourism.ca](mailto:angela@tourism.ca)

## AWARDS CEREMONIES

Provincial Awards Ceremonies are held in the fall and include presentations and awards to all participants along with the judges' feedback for all evaluated communities.

The National Awards Ceremonies is held in the fall, in conjunction with the National Symposium on Parks and Grounds. All National Finalists are encouraged to attend. The communities are showcased by means of community exhibits and promotional material.

## PROMOTIONS

**www.communitiesinbloom.ca:** CiB's website gives visibility to our participants in the NewsComm and Explore our Communities section of our website. The website also includes a resource centre featuring information from sponsors and communities along with electronic copies of our magazines.

**Social Networks:** CiB participants are welcomed to send us updates, news and photos to post on our Facebook, Twitter and Instagram pages:

[www.facebook.com/communitiesinbloom](http://www.facebook.com/communitiesinbloom)

[www.twitter.com/cibcef](http://www.twitter.com/cibcef)

[www.instagram.com/cibcef/](http://www.instagram.com/cibcef/)

<http://novascotiainbloom.org/>

***Within the context of climate change and environmental concerns, all communities involved in the program can be proud of their efforts, which benefit all of society.***

## 2023 PARTNERS & SUPPORTERS OF CIB NOVA SCOTIA

As a Provincial Organization, Communities in Bloom Nova Scotia maintains a professional relationship with a growing number of similar minded sector members. These important relationships and partnerships will help the Communities in Bloom program grow and prosper in Nova Scotia, in Canada, and Internationally. A sense of Community and respect for the environment is reflected in all we do. We invite you to partner with us as a Partner and Supporter of the Communities in Bloom family. Growing Together!



**Canadian Nursery Landscape Association**  
*Association Canadienne des Pépiniéristes et des Paysagistes*

**From:** [Abraham Zebian](#)  
**To:** [Deanna Snair](#)  
**Subject:** Fwd: Rails-to-trails to Windsor  
**Date:** Thursday, March 30, 2023 12:29:47 PM

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**From:** David Simpson  
**Date:** March 30, 2023 at 10:42:59 AM ADT  
**To:** "melissa.mlaoffice@gmail.com" <melissa.mlaoffice@gmail.com>, Abraham Zebian <AZebian@westhants.ca>, Debbie Francis <DFrancis@westhants.ca>, "kody.blois@parl.gc.ca" <kody.blois@parl.gc.ca>  
**Subject: Rails-to-trails to Windsor**

**Caution [External Email]**

This email comes from an outside sender. Verify the sender and use caution with any requests, links or attachments.

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Greetings, esteemed representatives!

My name is David Simpson. I am a lifelong resident of West Hants, currently residing in Three Mile Plains.

As you know, it's a beautiful place. It is also relatively densely populated along the old #1 Highway. It goes without saying that the proximity of this area to Halifax means people will continue to relocate here. This is good.

However, there is a major lack of options for transportation in this area. There are no buses, nor sidewalk, nor road that can safely be biked, to get you to the town of Windsor. It's drive, or stay home. *Not great.*

There is, however, a rail line that weaves through the most densely populated parts of this community, straight through to Windsor and beyond. This rail line is utterly unused. I and many others feel that the time has come for this rail line to be converted to a rails-to-trails trail. I am sure many of you are aware of how awesome these conversions can be for communities; just look at Kings County, or the south or eastern shores.

It seems a simple thing, too - remove the rotten ties and iron rails, dump some crusher dust... Bob's your uncle! Much of the construction work and maintenance could be completed by volunteers, as in other jurisdictions. In terms of returns, the bang for your buck is immense and guaranteed. It would be a massively popular piece of infrastructure that could benefit the town and surrounding people and businesses in very tangible ways. It would surely be a boon to commerce and tourism, in addition to the bodily health of the residences. Many children could walk to Three Mile Plains Elementary School, for example.

I ask, is there any plan to convert this valuable but overlooked right-of-way to something the community needs, and will definitely use? What are the primary obstacles to making this conversion?

My children are young, but will soon be old enough to get themselves around. Unfortunately, as it stands there is no safe way for them to get themselves to town, or to friends' houses in the neighbourhood. I hope we can work together to make this change for the health and well-being of our community.

Sincerely,

*Dave in Three Mile Plains*

David Simpson

**From:** [Mark Kehoe](#)  
**To:** [Doug MacInnis](#)  
**Cc:** [Mark Phillips](#); [Sara Poirier](#); [PublicOnlyCouncilEmail](#)  
**Subject:** Re: FW: Permit D2023-019 Pisiquid Canoe Club Day Camps - Not Valid  
**Date:** Thursday, March 30, 2023 4:23:17 PM  
**Attachments:** [image482391.png](#)

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### **Caution [External Email]**

This email comes from an outside sender. Verify the sender and use caution with any requests, links or attachments.

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Mr MacInnis, thank you for taking the time to break down your interpretation of the definition of a community center.

The residents of the Community of Upper Vaughan are disputing your decision. We don't accept your reasoning and feel the permit issued is invalid.

A Community Center, by name, is first described with the word "Community". Our Community is Upper Vaughan and our borders are defined in the LUB. So when you're referring to a local board, there are no community members on the board of this "Community Center". None are from the Community of Upper Vaughan, they are from the Municipality of West Hants. Past that, the Pisiquid Canoe Club has no vested interest in the Community, their vested interest is in their "Club". There are no Community activities, but there are Club Activities and to be a member of this "Club", you have to be a High Performance Athlete, Pay \$2100 annually and sell 10 tickets for the club. Or pay a fee for their Day Camp service if you're not a member.

**LUB Definition - Club means a building or part of a building used as a meeting place for members of an organization and may include a lodge, a fraternity or sorority house and a labour union hall;**

You listed other recreational activities as examples. The main difference with those examples are "use of/at a community center".. Those examples describe uses permitted within their Zones. Just because a building is a Community Center doesn't give it a free pass to conduct any use it wants in a Zone. It still must be in compliance with permitted uses within a zone. Windsor Curling Club is a good example of a "Club" that collects membership dues and has their own building. They are not a community center just because they have a board and recreation facility that community members pay to use.. And they are zoned correctly for indoor recreation use.

Actually, a good example is a local one here in our community of Upper Vaughan. The Rotary Club are our neighbors, good neighbors, who also own land, buildings, host day camps and have a board of electives. But the difference is, they are zoned Recreation Commercial and are permitted to run Day Camps. And they don't have neighbor issues because they don't spill out into Public shared spaces and monopolize it. Or cause a community disturbance.

The Planning Department is overstepping with trying to manipulate the LUB with this permit. There are countless emails from your department confirming you know the PCC doesn't fight within the LUB. We asked you directly at our last meeting with you if you felt they meet the definition of a community center and you stated "No they don't". I'm also going to attach a Saltwire article that interviews your planning department and where the municipality knew the zoning issues with the PCC and the LUB.

I'll also leave you with this "Land Use" definition from the Bylaws. It clearly describes where

Day Camps belong.

**Recreation Uses, Outdoor means the use of land for parks, playgrounds, tennis courts, lawn bowling greens, outdoor skating rinks, athletic fields, golf courses, driving ranges, picnic areas, outdoor swimming pools, day camps, and similar uses to the foregoing together with necessary and accessory buildings and structures but shall not include a track for the racing of animals, or any form of motorized vehicles;**

Please correct this invalid permit that was issued in error. Pull the permit and ask the applicant to submit an application for a Development Agreement. Let's move forward with the correct use of our LUB. The Community needs the municipality and its representatives to fix this LUB issue and for it to be done correctly.

Thank you,  
Mark Kehoe

Article from SaltWire....

## Club use not permitted

Currently, the Zwicker Lake property is zoned general resource, which means the uses permitted at the site are restricted by the municipality.

The current land use allows for single and two-unit dwellings and manufactured homes; as well as community and commercial uses that will serve the local area. These uses include community centres, churches, fire halls, restaurants, small retail stores, automobile service stations, farm equipment sales and personal service shops. They do not include recreational commercial uses.

Almost five hours into the municipality's June 28 council meeting, Mayor Abraham Zebian asked Madeline LeMay, the director of planning, for clarity on what is allowed at the site.

"So currently, they are permitted to be on any body of water — there's no question there," said Zebian.

"And I think we all support the canoe club, the kids, the operations. They've been through a lot over these last couple of years. It's been quite a roller-coaster for them. So, it's nice to see them back out on the water — on any body of water," he continued.

"In regards to holding any future day camps or activities as such, would they currently be able to do that on the property with the current zoning?"

LeMay said it wasn't a permitted use but indicated the municipality has received an application to amend the planning strategy or land use bylaw to accommodate the club's intentions.

Zebian asked what would happen if the canoe club held its summer day camps before being granted an amendment.

"We would simply follow the process we always use for a violation there," said

LeMay.

First, the development officer would go to the property once or twice to inspect the property.

“If he finds a violation, the development officer would discuss the violation with the property owner. He would send a follow-up letter or an email directing that the violation be ended by a time that he would feel appropriate,” LeMay added.

If the violation was not cleared up during the time frame indicated, then the municipality would refer it to a lawyer to initiate proceedings against the property owner.

On Thu, Mar 30, 2023 at 10:24 AM Doug MacInnis <[DMacInnis@westhants.ca](mailto:DMacInnis@westhants.ca)> wrote:

Mr. Kehoe,

Community Centres are listed as a permitted use within the General Resource Zone. I will explain my interpretation of the definition as defined in the West Hants Land Use Bylaw and how it relates to the Pisiqid Canoe Club .

*“Community Centre means any tract of land and the buildings thereon, the control of which is vested in the Municipality or local board or agent which is used for community activities and not used for commercial purposes with the exception of mobile canteens .”*

The canoe club operates on a tract or parcel of land.

Vested in a local board. The Pisiqid Canoe Club is a not for profit society registered under the Nova Scotia Societies Act. Its board is made up of residents of West Hants, one non-voting member is not a resident of West Hants but works locally. The canoe club provides a service and is local to the area in which its members and board live.

Used for community activities. The canoe club provides activities to members enrolled in its programs, much the same as many other community activities such as youth groups, cubs, scouts, tennis, soccer, softball, 4H and the like, available to anyone who wishes to enroll as a member.

Not for commercial purposes. The canoe club is registered as a non-profit organization. Fees charged with running programs for a not for profit club have not been termed commercial.

We believe the activities of the canoe club can be termed community centre. I hope this helps explain my position and provides the clarification you requested.

Thank you.

Doug MacInnis



**Doug MacInnis**

Development Officer

West Hants Regional Municipality

PO Box 3000, 76 Morison Drive, Windsor, NS, B0N2T0

T 902-798-8391 Ext. 120

E [DMacInnis@westhants.ca](mailto:DMacInnis@westhants.ca)

W [www.westhants.ca](http://www.westhants.ca)

**Please Note:** Only the issuance of a development permit guarantees your proposed development complies with the requirements of the Land Use By-law. In the absence of a detailed application for your proposal, I am unable to warrant that the proposal complies with the requirements.

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Mark Kehoe





**Municipal Affairs and Housing  
Office of the Minister**

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PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902-424-5550 Fax 902-424-0581 • [novascotia.ca](http://novascotia.ca)

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March 31, 2023

Abraham Zebian, Mayor  
West Hants Regional Municipality  
VIA E-Mail: [azebian@westhants.ca](mailto:azebian@westhants.ca)

Dear Mayor Zebian:

I am pleased to advise the Department of Municipal Affairs and Housing has approved a grant of \$1,047,633 to support infrastructure investments in your community under the new Sustainability Services Growth Fund (SSGF).

The SSGF can be used to support Municipal services by investing in municipal infrastructure needed to serve a growing population, improve sustainability and provide increased resiliency.

Please refer to the attached Terms and Conditions for more information on the funding approval. If you accept this offer, please sign the Terms and Conditions, and send to the program email listed below.

Should you have any questions, please contact Ahmad Shahwan, Manager of Infrastructure Programs at [Ahmad.Shahwan@novascotia.ca](mailto:Ahmad.Shahwan@novascotia.ca).

Sincerely,

A handwritten signature in blue ink, appearing to read "John A. Lohr".

Honourable John A. Lohr  
Minister of Municipal Affairs and Housing

c Mark Phillips, Chief Administrative Officer, [mphillips@westhants.ca](mailto:mphillips@westhants.ca)

Attachment



**Public Works  
Office of the Minister**

PO Box 186, Halifax, Nova Scotia, Canada B3J 2N2

**MAR 3 1 2023**

His Worship Abraham Zebian  
Mayor, West Hants Regional Municipality  
PO Box 3000  
76 Morison Drive  
Windsor, NS B0N 2T0

Dear Mayor Zebian:

Thank you for your letter dated March 7, 2023, regarding provincial intersection street lighting.

The Department of Public Works (DPW) has reviewed your concerns related to street lighting on provincially owned and maintained roads located in the following areas:

1. The intersection of Hwy 14 and Hwy 215 by the Brooklyn Petro-Canada, Brooklyn District Elementary School, West Hants Middle School, and Newport and District Rink in Brooklyn,
2. The intersection of Hwy 215 and Hwy 14 by the Monument, old Irving garage site and pizza shop in Brooklyn,
3. The intersection of Hwy 14 and Avondale Road by the Tidal Bore Farm Market and Mantua Bridge between the communities of Sweets Corner and Brooklyn,
4. The intersection of Lawrence Road, Hwy 214, and Hwy 236 in Union Corner.

Please be advised that intersections 1, 2, and 4 listed above are PW priorities for intersection upgrades, with intersection 1 construction scheduled to start in the summer of 2023. Intersection 3 is currently not a priority for intersection upgrades, however, as part of the intersection improvement design process, intersection lighting will be considered. DPW follows a procedure outlined by the Transportation Association of Canada (TAC). This procedure considers geometric, operational, and environmental factors, as well as nighttime collision frequency.

Mayor Zebian  
Page 2 of 2

If you have any further concerns, please contact Ray Daniels, Acting Area Manager for Hants, via phone 902-798-2369 or email [raymond.daniels@novascotia.ca](mailto:raymond.daniels@novascotia.ca).

Yours sincerely,



Kim D. Masland  
Minister

c: Kody Blois, MP Kings-Hants  
Melissa Sheehy-Richard, MLA Hants West  
West Hants Regional Municipality Council  
Mark Phillips, Chief Administrative Officer, West Hants Regional Municipality  
Gary Rafuse, District Director, Central  
Raymond Daniels, Acting Area Manager, Hants



April 4th, 2023

**To:**

MLA, Melissa Sheehy-Richard  
58 Gerrish Street  
PO Box 3201  
Windsor, NS  
B0N2T0

**CC:**

MP, Kody Blois  
Mayor of Windsor, Abraham Zebian  
Nova Scotia Minister of Public Works, Kim Masland  
Nova Scotia Minister of Environment, Tim Halman  
Nova Scotia Minister of Fisheries, Steve Craig  
Federal Minister of Fisheries, Oceans, and Canadian Coast Guard, Joyce Murray  
Minister of Economic Development, Susan Corkum-Greek

**Re: Revitalize the downtown of Windsor Township and Lake Pisiquid**

Dear MLA Sheehy-Richard

Please accept the following letter from the Board of the Windsor Township Business Association (WTBA) regarding the downtown core of Windsor and, in particular, the waterfront land of what was Lake Pisiquid.

For multiple years, the Windsor business community has faced several challenges: the COVID-19 crisis of 2020-2023, the closure of the downtown Exit 6 from 2022-2024, and the ongoing issues with Lake Pisiquid since 2020. The COVID-19 crisis was a black swan event no one could have predicted and the highway closure is necessary for bridge reconstruction. However, the draining of Lake Pisiquid threatens to wreak long-term havoc on our already-battered business community.

We understand the rationale behind the lake's current context. We also understand the complexities of navigating fish passage and figuring out the best solution for all people who call this region home and rely on its waterways.

During ongoing conversations, the WTBA has been given mixed information about the future of the lake bed. We've been told that there *might* be freshwater returning, that there *might* be open



tidal flows, that there *might* be a new saltwater flow, or that there *might* be a different solution entirely.

The critical issue at hand currently is the lack of a path forward. Simply put, the uncertainty around the Lake's future situation has been—and continues to be—destructive to Windsor's local economy and the broader economy of West Hants.

Business owners are struggling with the uncertainty and negative effects of the current situation, with many confiding in us that this has impacted their bottom line. Tourism campaigns and local events are thrown into the lurch year after year as we await a decision. And major opportunities for projects and improvements to the downtown and waterfront have been postponed or have been missed entirely because of this uncertainty.

Unfortunately, this has led to an overall feeling of disappointment that Windsor is missing its chance to thrive—a chance we should be capturing with every ounce of energy we can.

We are aware that Mayor Zebian sent a letter to you as well about the waterfront of Lake Pisiquid, detailing "it is imperative that we look at this area and its potential redevelopment now." His letter also cited the reality that "the current conditions of Lake Pisiquid is far from inspiring," noted that the issue has "divided our community," and explained that many newcomers are confused about the status of the lake.

We echo those sentiments in their entirety and add one more detail: this level of division and confusion is not just a downtown Windsor problem—as the service centre and a core hub of West Hants, the entire county is losing its growth potential at a critical moment.

We admire the government's swift action to ameliorate two groups/businesses that relied on the waters of Lake Pisiquid, but our letter advocates for the 75+ local businesses that were left out of those supports.

In an effort to support the West Hants regional economy and Windsor business community to continue to weather this ongoing situation, the WTBA requests the opportunity to sit and have a solution-oriented discussion with you and any relevant stakeholders from the Provincial and/or Federal governments. As the representative body for the nearly 100 businesses in Windsor Township, we want to partner with you to identify a solution to help entrepreneurs who are struggling. We also want to see Windsor thrive.

In "Tim's vision for Nova Scotia," Premier Houston outlines entrepreneurship as a critical value, tying into the NS PC Party's vision for "a Nova Scotia that is an economic, social and environmental leader for others in the world to follow."



We want this vision as well—and we want Windsor to play its part, but we need your help. Please join us in re-imagining our downtown core so it can continue to fulfill its essential role as a county service centre, jobs hub for the region, and amazing place to live.

We look forward to your response and welcome an open dialogue focused on moving through complexity and toward a solution.

With gratitude,  
The Windsor Township Business Association Board

**From:** Heather Lake  
**Date:** April 11, 2023 at 1:47:14 PM ADT  
**To:** Scott McLean <smclean@westhants.ca>  
**Subject:** Cogmagun and Beaverpond Road Petition

**Caution [External Email]**

This email comes from an outside sender. Verify the sender and use caution with any requests, links or attachments.

Hi Scott,

Please share this petition with West Hants council asap about the poor condition of the Cogmagun and Beaverpond Rd.

Sincerely ,

Heather Lake

Hants West Regional Municipality

Cogmagun and Beaverpond Road Petition (West Hants)

The condition of our roads are unacceptable as they have deteriorated rapidly in last few years and are not safe. We need safe roads for travel in our community and many rural businesses use this road to get their goods to market. Our children need a safe place to walk to and from the school bus. We are proud of our community but embarrassed by the road conditions the Department of Public Works and the Provincial government deem acceptable. We pay our taxes and we deserve more. Please sign below if you would like to see this road reconstructed in the 2023 construction season as long overdue.

The Cogmagun and Beaverpond roads have been removed from the Department of Public Works 5 year reconstruction plan many times in the past. Thank you for your time.

c: Kody Blois, MP Kings-Hants  
Melissa Sheehy -Richard, MLA Hants West  
Kim D. Masland, Minister of Public Works  
Gary Rafuse, District Director, Central  
Raymond Daniels, Acting Area Manager, Hants  
West Hants Regional Municipality Council  
Abraham Zebian, Mayor, West Hants Regional Municipality  
Scott McLean, Councillor District 2, West Hants Regional Municipality

<u>Name</u>	<u>Address</u>	<u>Contact #</u>
Heather LAKE	633 Cogmagun	902 791 069
Richard Cox	633 Cogmagun	902 791 2637
Alicia Cooper	712 Cogmagun	902 791 0433
Ashley Sanford	777 Cogmagun	902-792-7118
Craig Skipper	777 Cogmagun	902-790-2995
Skyler Sanford	419 Beaver Pond	902-799-0140
STUART TAYLOR	801 Cogmagun	902-306-5801
Nicole Smith	907 Cogmagun	902-790-9565
G. Shaw	1072 "	902 757-2171
Traley Swinamer	1112 Cogmagun	902-757-3470

Ricky McFetridge 1173 Cogmagun Rd  
902 757-0361 Center Burlington Bon 2A0  
Cell 790-2361

Billie So McFetridge 1173 Cogmagun Rd  
902 757-0361 center Burlington Bon 2A0  
Cell 790-~~83191~~

<sup>n</sup>  
Stephen McKenzie 1192 Cogmagun Rd  
902-757-2762

Shelley McKenzie 1192 Cogmagun Rd  
902-757-2762

Heather McGuire 1246 Cogmagun Rd  
902-757-0336

Luke McGuire  
902-757-0336

Amy Sanford 40 Beaverpond Rd  
902-757-3659

Name

Address

Contact #

Lianne Griswold 479 Cogmagun Rd 902 499 4474

Sheila Pulsifer 571 Cogmagun Rd 902 292 8791

Hilliard Band 571 Cogmagun Rd 902 802 1334

Zeta Sanford 934 Cogmagun Rd. 902-757-3256.

Erika MacDowd 1170 Cogmagun Rd 902 253 2230

Colin McKenzie 1179 Cogmagun Rd 902 757-3498

Shelbie McKenzie for other house ↓ ↓ ↓

Mike Marsh 1208 Cogmagun 902-497-7144

71 81 95 102 479 571 753 934 1179

NAME

Address

Contact #

Veronica Sobey

22 Cognac Rd.

(902) 880-3498

Matthew Crossley

Ashley Rehberg

70 Cognac Rd

Kees Koster

131 Cognac Rd

790 1927

Sébastien Pasqua

233 Cognac Rd

Domenic Pedala

233 Cognac Rd

757-1912

Darlene + Richard Sanford

453 Cognac Rd

757-2381

Holly Archibald

557 Beaverpond Rd.

757-0276.

Valeria Rhymes

748 Cognac Rd.

757-0654

DANNY / Wendy  
SANFORD

996 Cognac

Drake Brown

753 Cognac Rd

757-3270

Adam Brown

753 Cognac Rd

757-3270

Torra Brown

753 Cognac Rd

Steve Card

71 Cognac

~~Steve~~

Bev Card

71 cognac

757-0239

Allen White

Donna White

95 Cognac - 780-617-4009

(4)

760 Coomaque

Amey Sanford

902-757-3659

Bobbi Jo Marsters

902-790-4915

Pauline Benjamin

902 791-0706

~~Brenda~~ Taylor

902-757-3840

Jill Taylor

902-790-4175

Matthew Cruffen

902-757-2017

Conna Taylor

902 790-3537

Vicki Faulkner

902-633-2611

January Higney

902-792-8424

Jill Sherman

902 528-2659

Bruce Sherman 661

902 757 1859

## Fort Edward Lands Correspondence

First Name	Last Name	Correspondence	Meeting/Logged
Theresa	Newcombe	11/23/2021	2022-03-22 Council
Gary	Nelson	12/17/2021	2022-01-11 COTW
Lisa	Bland	12/17/2021	2022-01-11 COTW
John	Wilson	12/21/2021	2022-01-11 COTW
Gary	Nelson	1/11/2022	2022-01-25 Council
Andrea	Moore	1/21/2022	2022-01-25 Council
Valerie	Newcombe	1/21/2022	2022-03-22 Council
Gary	Nelson	1/26/2022	2022-02-08 COTW
Sara	Brothers	1/19/2022	2022-01-25 Council
Dawn	Allen	1/17/2022	2022-01-25 Council
Marty	Fougarty	2/5/2022	2022-03-22 Council
Dr. Gordon	Haliburton	2/14/2022	2022-03-08 COTW
Theresa	Newcombe	3/11/2022	2022-03-22 Council
Marie	Claude-Roiux	3/9/2022	2022-03-22 Council
Barbara	Gallagher	No Date	2022-03-22 Council
Roland	Newcombe	1/20/2022	2022-01-25 Council
Liz	Galbraith	12/16/2021	2021-12-16 COTW
Mary Lou	Bennet	12/13/2021	2021-12-16 COTW
Jean	Scotney	2/25/2022	2022-03-22 Council
Denise	Forand	3/16/2022	2022-03-22 Council
Jonathan Fowler	Fowler	3/13/2022	2022-03-22 Council
Heather	Pick	3/17/2022	2022-03-22 Council
Wanda	Donelle	2/22/2022	2022-04-12 COTW
Teresa	Newcombe	3/22/2022	2022-04-12 COTW
Patti	Quinn	3/22/2022	2022-4-12 COTW
Martin	Theberge	4/6/2022	2022-04-12 COTW
Rene	Cormier	4/12/2022	2022-04-26 Council
Daphnee	de Lamirande	4/29/2022	2022-05-12 COTW
Carol	Bradley	6/23/2022	2022-06-28 Council
Ruth	Angevine	6/24/2022	2022-06-28 Council
Denise	Forand	6/28/2022	2022-06-26 Council
Marie	Claude-Roiux	6/28/2022	2022-07-12 COTW
Colleen	Rogers	7/24/2022	2022-09-13 COTW
Shirley	Pineo	8/9/2022	2022-09-13 COTW
Pamela	Spence	8/19/2022	2022-09-13 COTW
Councillor Gail	Tupper	8/22/2022	2022-09-13 COTW
Camilla	Noiles	9/3/2022	2022-09-13 COTW
Sandra Barss	Heritage Trust of NS	10/18/2022	2022-10-25 Council

Richard  
Jon

Skelton  
Hall

2/2/2023  
2/16/2023

2023-02-14 COTW  
2023-02-28 Council

## Combined Overflow System Correspondence

First Name	Last Name	Date Received	Meeting/Logged
Katherine	MacLeod	10/27/2021	2022-01-11 COTW
Katherine	MacLeod	10/28/2021	2022-01-11 COTW
Carrilee	Eddy	3/13/2022	2022-03-22 Council
Anna	DeNicola	3/12/2022	2022-03-22 Council
Darren	Porter	3/13/2022	2022-03-22 Council
Ellen	Hart	3/13/2022	2022-03-22 Council
Jennifer	Davidson	3/13/2022	2022-03-22 Council
Felicia	McNeil	3/14/2022	2022-03-22 Council
Darren	Porter	3/15/2022	2022-03-22 Council
Susie	Smith	3/15/2022	2022-03-22 Council
Carol	Bradley	3/17/2022	2022-03-22 Council
Felicia	McNeil	3/21/2022	2022-04-12 COTW
Felicia	McNeil	4/11/2022	2022-04-26 Council

**From:** [Chantelle Hill](#)  
**To:** [Abraham Zebian](#)  
**Cc:** [PublicOnlyCouncilEmail](#)  
**Subject:** Proclamat on of Parental Alienation/Bubbles of Love Day April 25 2022  
**Date:** Monday, April 3, 2023 10:42:20 AM

**Caution [External Email]**

This email comes from an outside sender. Verify the sender and use caution with any requests, links or attachments.

Dear Mayor Abraham Zebian

I hope this finds you having a wonderful day!

April 25 2023 is the 18th annual international Parental Alienation Awareness Day and Bubbles of LOVE Day. This day is celebrated around the globe to spread the simple message that children need to and should be allowed to give and receive the LOVE of both of their parents and extended families.

On April 25th at 12:00 noon, people all around the globe will blow bubbles for 10 minutes to spread this simple yet important message that "Love is the answer" for all children. It is a fun and positive way that all ages can enjoy and participate in sharing this message.

Mayors all over the country are proclaiming April 25 2023 as "Parental Alienation Awareness Day."

Bubbles of LOVE Day is great for communities and receives positive attention as mayors, city council members, educators and business leaders usually participate in the event by blowing bubbles. After all, everyone can agree that "Love is the answer" and everyone has fun blowing bubbles! The fun and simplicity of the event is what makes it wonderful for people of all ages and every community around the globe!

Mayor Abraham Zebian will you please sign a proclamation declaring April 25th "Parental Alienation Awareness and Bubbles of LOVE Day" in Windsor West Hants, Nova Scotia. I sincerely hope you will say YES!

I look forward to hearing from you. I have attached a proclamation. Many mayors like to read and present the proclamation in a city council meeting which is fantastic for the community.

Last Year Mayor Basil c Stewart Declared Parental Alienation Day/ Bubbles of Love Day, In Summerside, PEI. Where I Currently Reside. Our new Mayor Dan Kutcher has signed the proclamation this year. We will be having a flag raising and blowing bubbles with the Mayor and members of council on April 25th. I am currently in talks with a freelance journalist with saltwire media to do a feature article on getting this day declared. There are parents from Nova Scotia that are going to be part of the article. The Town of Port Hawkesbury has also agreed to sign the proclamation and the Town of Antigonish, has it on the town meeting agenda for the month of April.

I'm hoping as many communities as possible, in the province I called home for 32 years, the province that my children still live in, will join the mayor of my new home and declare this day. So people across the maritimes can become aware of this issue that most people are unaware of.

Please don't hesitate to contact me. I can be reached at 902 303 4629 or via email. I would be glad to speak with you anytime if you would like.

Most Sincerely,

Chantelle Hill

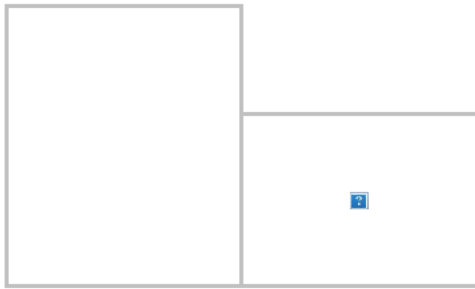
[REDACTED]

Summerside, PEI

[REDACTED]

[REDACTED]





[https://canadiancrc.com/PARENTAL-ALIENATION-CANADA/Parental\\_Alienation\\_Awareness\\_Day\\_April\\_25.aspx#:~:text=Parental%20Alienation%20Awareness%20Day%20is%20April%2025th%20around%20the%20world](https://canadiancrc.com/PARENTAL-ALIENATION-CANADA/Parental_Alienation_Awareness_Day_April_25.aspx#:~:text=Parental%20Alienation%20Awareness%20Day%20is%20April%2025th%20around%20the%20world)

<https://www.insidehalton.com/news-story/10380732-5-things-to-know-as-parental-alienation-awareness-day-declared-in-burlington/>

#### PROCLAMATION

#### PARENTAL ALIENATION AWARENESS DAY & BUBBLES OF LOVE DAY

WHEREAS, Parental Alienation deprives children of their right to love and be loved by their whole family and it is very damaging to children;

WHEREAS, behaviors such as speaking negatively about a parent to, or in front of, a child can destroy the bond between a loving parent and child;

WHEREAS, awareness to this issue creates education and understanding to better the lives of the children in our community;

WHEREAS, April is National Child Abuse Prevention Month and Parental Alienation is considered a form of child psychological abuse;

WHEREAS, this year is the 2023 annual Parental Alienation Awareness Day and the caring citizens of our community will gather together and join others around the world to blow Bubbles of Love to symbolize that "As bubbles flow freely, so should the natural love that a child has for both parents and both sides of their family;"

NOW THEREFORE I, (MAYOR'S NAME), Mayor of (CITY AND STATE) for the sake of the precious children of our community and the world, DO HEREBY PROCLAIM APRIL 25 2023 as "Parental Alienation Awareness Day and Bubbles of Love Day" in (CITY AND STATE)



**West Hants Uniacke Community Health Board**

89 Payzant Drive  
Windsor, Nova Scotia  
B0N 2T0

To: Council of West Hants Regional Municipality  
76 Morison Drive  
Windsor, Nova Scotia  
B0N 2T0

April 4, 2023

The West Hants Uniacke Community Health Board, (WHUCHB), works with community to identify community health needs specifically related to the social determinants of health. Food Security or lack of access to safe, affordable healthy food has been a concern brought to the WHUCHB by many non-profits and agencies in the community. In response to this need the WHUCHB hosted a community collaboration day in November 2018 to mobilize community partners to work together collaboratively on food security. Many community members stepped up and the Hants West Food Action Council, (HWFAC), was created.

The HWFAC has been very active in community addressing food security needs through their free soups and Free Markets, etc. They have built a network of dedicated community volunteers to prepare and distribute food to those that need nutrition in a dignified and person-centred approach. The freezers where their free soups are available are throughout the municipality. The HWFAC has built strong partnerships and is looking to build more as they expand their reach.

The WHUCHB fully supports the HWFAC in their funding request to West Hants Regional Municipality to maintain and expand their reach. In writing this we also thank all the members and volunteers of the HWFAC for their commitment to addressing hunger in our community.

Sincerely,

Brenda Shiers - Chair West Hants Uniacke Community Health Board

Dear West Hants Council:

I am writing to you on behalf of the Poplar Grove Community Hall to request help for repairs to our hall. My name is Michele O'Brien and I am the president of the hall.

Our hall has been an important part of the community and surrounding areas for many years. It was converted from a one-room schoolhouse many years ago to a community hall where dances and events were held. In the past decade it has been used for card games and tournaments. It has been a rental spot for the use of West Hants residents. We have been one of the halls used for the Seniors Games and have had other organizations use it for such events as Valentine's Teas, Strawberry Teas and Pie Auctions.

In the past few years, our hall has not been able to be used. At the start of COVID, we had been working on repairing the floor from the municipal Operating Grant we had received. The underneath was repaired from these funds but regrettably, due to having to shut down for a period of time due to the pandemic, we were not making money from our regular activities to complete the hardwood top. We had hoped this past year through a bottle drive fundraiser to be able to complete the floor and open up, however, we had another set back. Our water pump had cracked and we also had a leak in the kitchen ceiling which had caused a collapse. We have included pictures of the flooring and the ceiling.

We are hoping that you can be of assistance in the re-opening of our hall. We have estimated \$4000 or any amount you may be able to assist with. This would be for finishing the flooring in the back of the hall. We also would hope to put a moisture barrier underneath. Every several years we have had to replace the flooring due to the moisture at the slope at the back of the hall. We are hoping to fix the ceiling. \*Also the paint has peeled from some of the inside walls and we are hoping to paint these (\*note: we did apply for a smaller amount for painting on our recent Operating Grant but this was just to touch up what we could). We do have a few volunteers that could do most of this work but may require hired labour.

We are a small but dedicated group of volunteers and are hoping there may be some assistance you can provide to us with getting the hall operational again for our local communities.

We appreciate you considering our request.

Thank you, Michele O'Brien







### Correspondence Sent

<b>First Name</b>	<b>Last Name</b>	<b>Correspondence Date</b>	<b>Meeting / logged</b>
Katherine MacLeod	MacLeod, Dept. Envir. and Climate Change	2021-10-27	2022-01-11 COTW
Robyn	Homans	2021-11-23	2021-12-07 COTW
Hon. Kim	Masland	2022-01-20	2022-01-25 Council
Hon. Kim	Masland re: clarity on correspondence sent 2022-02-20	2022-02-16	2022-02-08 COTW
Hon. Joyce	Murray	2022-02-02	2022-02-08 COTW
Hon. Greg	Morrow	2022-02-04	2022-02-08 COTW
VREN		2022-03-10	2022-03-22 Council
Station Food Hub		2022-04-28	2022-05-10 COTW
MLA Melissa	Sheehy-Richard re: Avon River Eco/Tourism	2022-05-02	2022-05-02 COTW
MLA Melissa	Sheehy-Richard re: exit 6	2022-05-02	2022-05-02 COTW
Hon. Joyce	Murray	2022-05-06	2022-05-10 COTW
KMK Assembly Mi'kmaw Chiefs		2022-05-06	2022-05-10 COTW
The Premier	The Hon. Tim Houston	2022-06-27, sent 2022-06-30	2022-07-09 COTW
The Premier	The Hon. Tim Houston	2022-06-30	2022-07-09 COTW
Hon. Kim	Masland	2022-08-23	2022-09-13 COTW
POSSE		2022-09-14	2022-09-27 Council
Minister Murray	re Pumpkin Regatta	2022-10-20	2022-10-25 Council
VREN	Re: IMSA and request for a presentation to Council	2022-12-20	2023-01-10 COTW
MLA Sheehy-Richard	Re: Invitation to meet with Council re: Highway 101 Twinning project	2022-12-21	2023-01-10 COTW
MP Kody Blois	Re: Invitation to meet with Council re: Highway 101 Twinning project	2022-12-21	2023-01-10 COTW
Deputy Minister of Environment and Climate Change	Re: Costs incurred for fencing at 417 Wentworth Road	2023-02-15	2023-02-24 Council
VREN	Re Continued Partnership and Intermunicipal Service Agreement (IMSA)}	2023-03-03	2023-03-14 COTW
Minister Masland	Re Provincial Intersection Street Lighting	2023-03-10	2023-03-14 COTW
Hockey Hall of Fame	Re Letter of Support John Paris Jr	2023-03-14	2023-03-28 Council
Premier Tim Houston	Re Reimagine Lake Pisiquid, Windsor, Nova Scotia	2023-03-24	2023-03-28 Council
Hon. Joyce Murray	Re Reimagine Lake Pisiquid, Windsor, Nova Scotia	2023-03-24	2023-03-28 Council





**WEST HANTS REGIONAL MUNICIPALITY REPORT**

Information <input type="checkbox"/>	Recommendation <input type="checkbox"/>	Decision Request <input type="checkbox"/>	Councillor Activity <input type="checkbox"/>
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**To:** Committee of the Whole

**Submitted by:** Mayor Abraham Zebian

**Date:** April 11, 2023

**Subject:** Water & Gerrish Street Intersection

**LEGISLATIVE AUTHORITY**  
**Municipal Government Act**

**RECOMMENDATION or DECISION REQUEST**

....Council direct staff to prepare a report on options to make the intersection of Gerrish and Water Street safer.

**BACKGROUND**

Property <input type="checkbox"/>	Public Opinion <input type="checkbox"/>	Environment <input type="checkbox"/>	Social <input type="checkbox"/>	Economic <input type="checkbox"/>	Councillor Activity <input type="checkbox"/>
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Since April 1, 2020 , the Council of The Regional Municipality of West Hants has been working on growing and expanding the Region by investing in infrastructure, recreation, beautification, and programming among other things in order to create a community that INSPIRES more investment. Among Council investments has been upgrading roads and sidewalks making them safer for all our residents to use.

**DISCUSSION**

With the Regions population growing and more business opening, we are seeing an increase in traffic in all areas of our communities. One area that keeps being mentioned by our residents and businesses is the intersection of Gerrish and Water Street. The parking along Water Street,

at times, can make it very hard to see oncoming traffic if you are at the stop sign on Gerrish forcing vehicle to ease out onto Water Street creating safety concerns. I think it may be prudent for Council to look at the intersection sooner rather than later and explore what can be done cost effectively to help reduce the risk of danger.

#### **NEXT STEPS**

Request staff report, review, and take action if deemed warranted.

#### **FINANCIAL IMPLICATIONS**

No monetary implications with requesting a report other than the costs of staff time in preparation.

Possible future costs relating to recommendations on reducing the risks of danger.

#### **ALTERNATIVES**

Council May be happy with the current configuration and setup of the intersection and not request a report.

Council may request something different.

#### **ATTACHMENTS**

None

#### **CHIEF ADMINISTRATIVE OFFICER REVIEW**

Pending Council's direction, it is expected staff will review the site and influencing factors such as:

- Road / Street Design Standards
- Transportation Act
- Parking Placement
- Accident Recordings / Statistics
- Traffic Calming Policy and Tools

I support the recommendation.

Report Prepared by: Abraham Zebian, Mayor

Report Reviewed by:

  
Mark Phillips, Chief Administrative Officer



**WEST HANTS REGIONAL MUNICIPALITY REPORT**

Information <input type="checkbox"/>	Recommendation <input type="checkbox"/>	Decision Request <input type="checkbox"/>	Councillor Activity <input type="checkbox"/>
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**To: Committee of the Whole**

**Submitted by: Mayor Abraham Zebian**

**Date: April 11, 2023**

**Subject: Local Bus Service**

**LEGISLATIVE AUTHORITY**

**Municipal Government Act**

**RECOMMENDATION or DECISION REQUEST**

....COUNCIL DIRECT STAFF TO PREPARE A REPORT ON THE POSSIBILITY OF CREATING A LOCAL BUS SERVICE OPERATED BY WEST HANTS REGIONAL MUNICIPALITY INCLUDING COST ESTIMATES, POSSIBLE ROUTES, RUN TIMES, ETC.

**BACKGROUND**

Property <input type="checkbox"/>	Public Opinion <input type="checkbox"/>	Environment <input type="checkbox"/>	Social <input type="checkbox"/>	Economic <input type="checkbox"/>	Councillor Activity <input type="checkbox"/>
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Since April 1, 2020 , the Council of The Regional Municipality of West Hants has been working on growing and expanding the Region by investing in infrastructure, recreation, beautification, and programming among other things in order to create a community that INSPIRES more investment. One item that has been on the “front burner” for many residents is a bus service to help get people to appointments, grocery shopping, etc.

**DISCUSSION**

With the Regions population growing and many new people moving in, some are unaware that there is no bus service in our Region. This can create hardships on residents who live longer

distances from our service centres and do not have transportation. With Council still waiting to receive more information on a bus service that would connect West Hants residents to areas outside our Region, I believe it may be a good exercise for Council to see what a local service only could look like and cost as well.

#### **NEXT STEPS**

Request staff report, review, and take action if deemed warranted.

#### **FINANCIAL IMPLICATIONS**

No monetary implications with requesting a report other than the costs of staff time in preparation.

Possible future costs relating to recommendations on creating a local bus service.

#### **ALTERNATIVES**

Council may not request a report.

Council may request something different.

#### **ATTACHMENTS**

None

#### **CHIEF ADMINISTRATIVE OFFICER REVIEW**

Staff would support this request if approved by Council. However, the expectations of Council should be set in alignment with current staff levels and areas of expertise in-house. It is more realistic for staff to research current models that exist within the Province as examples of how it's being done with all the background information versus an inhouse staff report that provides all the components listed in the recommendation as it relates to public transit and the provision of a busing services.

In addition, on April 20<sup>th</sup> I have a meeting with neighboring municipalities and the Province regarding the newly appointed Joint Regional Transportation Agency, the organization working to create a transportation plan for Halifax Regional Municipality and surrounding areas. It appears that West Hants is being captured as an area surrounding HRM and may benefit from these discussions.

This is an important matter to the community, I support the recommendations with the noted concerns.

Report Prepared by: Abraham Zebian, Mayor

Report Reviewed by:   
Mark Phillips, Chief Administrative Officer



**WEST HANTS REGIONAL MUNICIPALITY REPORT**

Information <input type="checkbox"/>	Recommendation <input type="checkbox"/>	Decision Request <input type="checkbox"/>	Councillor Activity <input type="checkbox"/>
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**To:** Committee of the Whole

**Submitted by:** Councillor Bob Morton

**Date:** April 11, 2023

**Subject:** Sidewalk extension from Wentworth Road to rink

**LEGISLATIVE AUTHORITY**  
**Municipal Government Act**

**RECOMMENDATION or DECISION REQUEST**

....Council direct staff to prepare a report on what is required to extend the sidewalk from Wentworth Road to WH Sports complex.

**BACKGROUND**

Property <input checked="" type="checkbox"/>	Public Opinion <input type="checkbox"/>	Environment <input checked="" type="checkbox"/>	Social <input checked="" type="checkbox"/>	Economic <input type="checkbox"/>	Councillor Activity <input type="checkbox"/>
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The WH Sports Complex is an amazing facility with many accessible features. The ability to safely arrive at the sports plex needs to be addressed. Currently there is no sidewalk when you leave Wentworth Road heading to the sports plex.

**DISCUSSION**

With the Regions population growth, Accessibility requirements, increased activities and Active Transport movement there is value in exploring improvements within our region that make this

facility more user friendly for all. Access to the Sports Complex can be challenging, having no sidewalk creates a barrier for individuals who may wish to access this amazing facility. It would be beneficial for Council to explore the option of a sidewalk and costs to reduce barriers.

#### **NEXT STEPS**

Request a staff report, that staff report back at next committee of the whole with cost to extend the sidewalk to make access to the sports plex more accessible for all.

#### **FINANCIAL IMPLICATIONS**

No monetary implications with requesting a report other than the costs of staff time in preparation.

Possible future costs relating to recommendations on reducing the risks of danger.

#### **ALTERNATIVES**

Council may request something different.

#### **ATTACHMENTS**

None

#### **CHIEF ADMINISTRATIVE OFFICER REVIEW**

Pending CAO's comments

Report Prepared by: Councillor Bob Morton

Report Reviewed by: \_\_\_\_\_  
Mark Phillips, Chief Administrative Officer



## WEST HANTS REGIONAL MUNICIPALITY REPORT

Information <input type="checkbox"/>	Recommendation <input checked="" type="checkbox"/>	Decision Request <input type="checkbox"/>	Councillor Activity <input type="checkbox"/>
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**To:** West Hants Regional Municipality Committee of the Whole

**Submitted by:** Kathy Kehoe, Director Community Development

**Date:** April 2023

**Subject:** Community Beautification Plan

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### LEGISLATIVE AUTHORITY

Nova Scotia Municipal Government Act, Section 65 authorizes Council to expend funds for municipal purposes.

### RECOMMENDATION or DECISION REQUEST

That Council approve the award of tender WHCD23-04 Request for Consulting Services for the West Hants Regional Municipality Community Beautification Plan contract to WSP Canada Inc. for the tendered price of \$56,425 plus HST.

### BACKGROUND

Property <input checked="" type="checkbox"/>	Public Opinion <input type="checkbox"/>	Environment <input checked="" type="checkbox"/>	Social <input type="checkbox"/>	Economic <input checked="" type="checkbox"/>	Councillor Activity <input type="checkbox"/>
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With the approval of the 2022/23 Capital Budget, Council approved in the capital budget funds for a Community Beautification Plan for the region.

A Request for Proposal (RFP) was issued on December 7, 2022, calling for proposals by consultants to undertake a Community Beautification Plan. This was posted on the Provincial Procurement Site as per the Procurement and Tendering Policy RCOFN-003.00 for WHCD22-05 Request for Consulting Services West Hants Regional Municipality Community Beautification Plan. The RFP closed January 19, 2023, and no proposals were received.

The Procurement and Tendering Policy RCOFN-003-00 section 7 e. Alternative Procurement Practices this allows for the deviation from the procurement process that the value of nature of the goods, services or construction would normally require.

Staff contacted two consulting companies directly and received two proposals for the Community Beautification Plan Consulting Services.

Proposals were received based on the specified scope of work. Tenders were reviewed and evaluated independently by members of the working group against the criteria outlined in the RFP with the average of the evaluation scores shown below.

Proponent Name	Total Score	Total Bid Price (not including HST)
WSP Canada Inc.	87.25	\$56,425
UPLAND Studio	77.5	\$60,000

## **DISCUSSION**

The purpose of this Community Beautification Plan is:

- To improve the public realm and to create a template for spaces that attract residents and visitors to the region.
- To create spaces that make the public want to spend more time in the region.
- To create a visually interesting and attractive public realm that promotes pedestrian activity and areas for people to gather, celebrate and spend leisure time.
- To create a positive visual impact.
- To create an attractive environment that become the centre of the community for the residents who now reside in the community and for future generations to come.
- To improve the quality of life for the residents and visitors.

The scope of the work will include the following:

- Community Entrances – Signage & Landscaping
- Municipal Community Parks and Recreation Facilities – Signage & Landscaping
- Urban Beautification
- Rural Beautification
- Streetscape Lighting
- Placemaking

**NEXT STEPS**

Pending approval of council staff will award the consulting service contract to WSP Canada Inc.

**FINANCIAL IMPLICATIONS**

The total cost net HST would be \$58,845.63. The Municipality budgeted \$65,000 in the 2022-23 Capital Budget to be funded from the Operating Reserve. This will result in less funds being drawn from the operating reserve in the 2023-24 capital budget.

**ALTERNATIVES**

1. Council can choose not to fund or award this contract.
2. Council may choose to award this contract to an alternative proponent.

Neither of these alternatives are being recommended by staff.

**ATTACHMENTS**

None

**CHIEF ADMINISTRATIVE OFFICER REVIEW**

The recommendation is in alignment with the previous approval of Council.

I support the recommendation.

Report Prepared by: \_\_\_\_\_  
Kathy Kehoe, Director, Community Development

Report Reviewed by: \_\_\_\_\_  
Diana Gibson, Acting Director, Financial Services

Report Approved by:  \_\_\_\_\_  
Mark Phillips, Chief Administrative Officer

