



**WEST HANTS REGIONAL MUNICIPALITY
Special Council Meeting Agenda
August 18, 2020 - 6:00 p.m.
Virtual Meeting**

1. Call to Order
2. Roll Call
3. Declaration of Conflict of Interest
4. Announcements
5. Approval of the Agenda, including additions or deletions
6. New Business
 - a) 2020 Service Trucks Tender Award – Recommendation Report
 - b) Lift Station 905 Reconstruction
7. In-Camera - None
8. Next Meeting Date / Adjournment



WEST HANTS REGIONAL MUNICIPALITY

Special Council Minutes
August 18, 2020 6:00 pm
Virtual Meeting – via Zoom

1. Call to Order

Mayor Zebian called the meeting to order at 6:14 p.m.

2. Call of Roll

Council Present:

Abraham Zebian, Mayor
Rupert Jannasch, Councillor, District 1
Scott McLean, Councillor, District 2
Mark McLean, Councillor, District 3
Jeff Hartt, Councillor, District 4
Debbie Francis, District 5

Paul Morton, Deputy Mayor, District 8
Bob Morton, Councillor, District 6
Ed Sherman, Councillor, District 7
Richard Murphy, Councillor, District 9
Laurie Murley, Councillor, District 10
Jim Ivey, Councillor, District 11

Staff and Guests Present:

Mark Phillips, Chief Administrative Officer
Todd Richard, Dir. Public Works
Shelleena Thornton, Administrative
Supervisor

Carlee Rochon, Dir. Financial Services
Rhonda Brown, Municipal Clerk

Regrets:

Madelyn LeMay, Dir. Planning & Development Kathy Kehoe, Dir. Community Development

Members of the public watched the meeting using Facebook Live.

3. Declarations of Conflict of Interest - There were no declarations.

4. Announcements – There were no announcements.

5. Approval of Agenda, including additions or deletions

MOVED by Councillor Francis and Deputy Mayor Morton that the agenda be approved.

Motion Carried.

6. New Business

a. 2020 Service Trucks Tender Award

Director Richard reviewed the recommendation report.

MOVED by Councillors Francis and Sherman that Council approve the award of tender WWHPW20-13 for Service Trucks to Pothier Motors at a net cost of \$166,572.00 plus applicable taxes.

Motion Carried.

(Discussion was held before vote)

Discussion Points:

- The new trucks are undercoated yearly for protection.
- Tenders are put on Provincial Procurement website where interested vendors can receive notices of new tenders based on area of interest. Solicitation directly to tenders usually only occurs if the normal tender process fails to receive a submission. COVID may have affected the number of submissions.

b. Lift Station 905 Reconstruction

Director Richard reviewed the recommendation report.

MOVED by Councillors Ivey and Murley that Council approve the award of a contract for the Rehabilitation of Lift Station #905 in Three Mile Plains to Atlantic Alltrade Ltd. at a cost of \$59,008.59, plus 15% for project contingency, plus applicable taxes.

Motion Carried.

(Discussion was held before vote)

Discussion Points:

- There should be no interruption of sewer service during the project as vacuum trucks will be used to pump and remove sewer during each 12-hour period needed.
- It was determined costs would be lower if the Municipality hired the vacuum trucks and traffic control than if these were included in the tender or proposals received.

7. In-Camera - There was no in-camera.

8. Next Meeting Date / Adjournment – September 22, 2020 at 6:00 pm.

MOVED by Councillors Ivey and Hartt that the meeting adjourn.

Motion Carried.

The meeting ended at 6:21 pm.

Abraham Zebian, Mayor

Rhonda Brown, Municipal Clerk