

WEST HANTS REGIONAL MUNICIPALITY
Council Meeting Agenda-~~AMENDED~~
February 22, 2022 - 6:00 p.m.
Virtual via Zoom
(also FB Livestream)

Agenda is subject to change due to additions that may not be able to be reflected until after the meeting.



West Hants
something inspiring awaits

1. Call to Order
2. Attendance
3. Announcements
4. Approval of the Agenda, including additions or deletions
 - a) Dashboard Action Items – Information Log
 - b) Dashboard Action Items – Dangerous/Unsightly
5. Declaration(s) of Conflict of Interest
6. Approval of Previous Meeting Minutes
 - a) 2022-01-25 Council Meeting Minutes
7. Public Hearings - None
8. Second Readings - None
9. Municipal Heritage Designation Owner Hearing: 294 Falmouth Back Rd., Falmouth PID 45036720
10. Unfinished Business/Postponed Motions
11. Mayor's Report
12. Committee(s) of Council Excerpts/Recommendations
 - a) Committee of the Whole Excerpts (February 8, 2022)
 - i. EV Charging Station Recommendation
 - ii. 2022-2023 Region 6 Budget Recommendation
 - iii. Provincial Cost Share Program - Centennial Drive Stormwater Culvert Renewal RFA
 - iv. Bog Road, Cost Share Agreement
 - v. Innes Lane Road Association Agreement Approval
 - vi. Police Advisory Board Resident member appointment
 - vii. PACE (Property Assessed Clean Energy) program
 - viii. Provincial J-class Road Funding (Etter Road) Decision Request
 - ix. Valley Regional Enterprise Network (REN) Recommendation

- b) Planning and Heritage Recommendations (February 10, 2022)
 - i. Kempt Shore Church: Application for Heritage Grant Funding Under the Municipal Heritage Property Conservation Work Grant Guidelines
- c) Audit Committee Excerpts
 - i. 2022-02-02 Audit Committee Meeting Excerpts
- 13. Councillor Municipal Business/Activity Reports
- 14. Correspondence
 - a) Information
 - 1. Avon Causeway Activity Log
 - 2. Current Correspondence as of February 16, 2022
 - i. 2022-02-06 Kim MacQuarrie re: 2021-22 Tax year
 - ii. 2022-02-08 Sheldon Hope re: Letter to Hon. Sean Fraser, Pisiquid Watershed Society
 - b) Requests – None
 - c) Outgoing – None
 - 1. Current Correspondence Sent as of February 16, 2022
- 15. New Business
 - a) Temporary Borrowing Resolution (TBR) – Recommendation Report - Dir. Rochon
 - b) 2022 Provincial J class Road -Information Report – Dir. Richard
 - c) Budget Format and Delivery Discussion- Councillor Ivey
 - d) Flood/Flood Risk
- 16. In-Camera - None
- 17. Next Meeting Date / Adjournment

WEST HANTS REGIONAL MUNICIPALITY
Council Meeting Agenda
February 22, 2022 - 6:00 p.m.
Virtual via Zoom (also FB Livestream)



1. Call to Order – Mayor Zebian called the meeting to order at 6:03pm.
2. Attendance

Council:

Abraham Zebian, Mayor
Rupert Jannasch, Councillor, District 1
Scott McLean, Councillor, District 2
Mark McLean, Councillor, District 3
Jeff Hartt, Councillor, District 4
Debbie Francis, Councillor District 5

Paul Morton, Deputy Mayor, District 8
Bob Morton, Councillor, District 6
Ed Sherman, Councillor, District 7
John A. Smith, Councillor District 9
Laurie Murley, Councillor, District 10
Jim Ivey, Councillor, District 11

Staff & Guests:

Mark Phillips, Chief Administrative Officer
Shelleena Thornton, Mun. Operations Super.
Deanna Snair, Exec. Asst/ Mun. Clerk

Carlee Rochon, Dir. Financial Services
Todd Richard, Dir. Public Works
Madelyn LeMay, Dir. Planning and
Development

Richard Murphy in attendance via ZOOM for the Owner Hearing for the Municipal Heritage Designation, 294 Falmouth Back Road

Regrets: Kathy Kehoe, Dir. Community Development

3. Announcements
 - Acknowledgement by Mayor Zebian that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People and that this land is governed by the treaties of Peace and Friendship signed in 1726. West Hants Regional Municipality also recognizes that we are all treaty people and have responsibilities to each other and this land.
 - Voting will be by show of hands (yea or nay).
4. Approval of the Agenda, including additions or deletions
 - a) Dashboard Action Items – Information Log
 - b) Dashboard Action Items – Dangerous/Unsightly

Additions to the agenda:

- Item 15 (c) Budget Discussion – Detail and Format
- Item 15 (d) Flood/ Flood Risk Discussion

Additions to the Dashboard:

- Panuke Road Booster Station (on-going updates)

- Front Wheel End Loaders (on-going updates)
- Hantsport Fire Station (on-going updates)
- Post-Consolidation Funding (on-going updates)
- Provide updates on Sewer billing review

Deletions to the Dashboard:

- Remove Dangerous/Unsightly Dashboard and provide quarterly updates to Council. Staff will continue to inquire monthly and advise Council if a concern arises.

**MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR SHERMAN
THAT THE AGENDA BE APPROVED AS AMENDED. MOTION CARRIED.**

5. Declaration(s) of Conflict of Interest- None
6. Approval of Previous Meeting Minutes
 - a) 2022-01-25 Council Meeting Minutes

**MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR MORTON
THAT THE 2022-01-25 COUNCIL MEETING MINUTES BE APPROVED.
MOTION CARRIED**

7. Public Hearings - None
8. Second Readings – None
9. Municipal Heritage Designation Owner Hearing – 294 Falmouth Back Road
Planner Poirier reviewed the report.
Mr. Murphy was present for the owner hearing.

**MOVED BY COUNCILLOR FRANCIS AND DEPUTY MAYOR P. MORTON
THAT COUNCIL INCLUDE THE MAIN RESIDENTIAL BUILDING LOCATED AT
294 FALMOUTH BACK RD., FALMOUTH PID 45036720 IN THE REGISTER
OF MUNICIPAL HERITAGE PROPERTIES. MOTION CARRIED**

Mr. Murphy left the meeting at 6:27 p.m.

10. Unfinished Business/Postponed Motions - None
11. Mayor’s Report – Mayor Zebian reviewed the report
Discussion Points:
 - The Community Liaison Committee (CLC) is the body that represents the community in the Highway 101 twining project.

12. Committee(s) of Council Excerpts/Recommendations
- a) Committee of the Whole Excerpts (February 8, 2022)
- i. EV Charging Stations

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR HARTT THAT COUNCIL APPROVES THE 2022-2023 MCCAP BUDGET REQUEST OF \$48,000 TO ENSURE THE MUNICIPALITY CAN APPLY TO THE CLEAN FOUNDATION ELECTRIC VEHICLE BOOST PROGRAM AND IMPLEMENT AT LEAST FOUR (4) LEVEL 2 ELECTRIC VEHICLE CHARGING STATIONS WITHIN WHRM IN 2022. MOTION CARRIED

- ii. 2022-2023 Region 6 Budget

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR S. MACLEAN THAT COUNCIL APPROVES THE 2022-23 BUDGET FOR REGION 6 AS PRESENTED IN THE FEBRUARY 8, 2022 REPORT. MOTION CARRIED

- iii. Provincial Cost Share Program – Centennial Drive Stormwater Culvert Renewal RFA Amendment

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR MORTON, THAT COUNCIL SUPPORT AN AMENDMENT TO THE 2021/22 PROVINCIAL CAPITAL ASSISTANCE PROGRAM (PCAP) TO FUND A PORTION OF THE SANITARY/STORMWATER SEPARATION PROJECT FOR HIGHLAND AVENUE AND CHURCHILL STREET, INSTEAD OF THE CENTENNIAL DRIVE STORMWATER CULVERT REPLACEMENT PROJECT. MOTION CARRIED

- iv. Bog Road - Cost Share Agreement

Discussion Points:

- The ductile iron main under there is estimated to be 35-40 years old and does not warrant replacement at this time.

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL APPROVE IN ADVANCE OF THE 2022-23 CAPITAL BUDGET, THE AMOUNT OF \$189,765 FOR THE SERVICES AND STREET RENEWAL OF THE 200M SECTION OF BOG ROAD LOCATED WITHIN THE COMMUNITY OF HANTSPORT, OWNED BY THE WEST HANTS REGIONAL MUNICIPALITY FURTHER

COUNCIL DIRECT WEST HANTS PUBLIC WORKS TO PROCEED WITH A COST-SHARE AGREEMENT WITH THE PROVINCE FOR THIS SECTION AS THE NOVA SCOTIA DEPARTMENT OF PUBLIC WORKS WILL BE CARRYING OUT THE NOTED WORK ON BEHALF OF THE WEST HANTS REGIONAL

MUNICIPALITY. MOTION CARRIED Nays: Councillors Hartt, M. McLean and S. McLean

- v. Innes Lane Road Association Agreement Approval

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL ENTER INTO AN AGREEMENT WITH THE INNES LANE ROAD ASSOCIATION FOR THE LEVYING AND COLLECTION OF FEES FOR THE PURPOSE OF PRIVATE ROAD MAINTENANCE BEGINNING IN THE 2022-23 FISCAL YEAR. MOTON CARRIED

- vi. Police Advisory Board Resident Member Appointment

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL APPROVES MANDY SINGLETON BE APPOINTED TO THE POLICE ADVISORY BOARD FOR THE TERM MARCH 01, 2022 TO OCTOBER 31, 2024. MOTION CARRIED

- vii. PACE (Property Assessed Clean Energy) Program

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR MURLEY THAT COUNCIL ALLOCATE \$10,000.00 IN THE 2022 / 23 OPERATING BUDGET TO SUPPORT THE JOINT COSTS TO SUBMIT AN APPLICATION WITH NEIGHBORING MUNICIPALITIES AND PACE ATLANTIC, TO THE FCM (FEDERATION OF CANADIAN MUNICIPALITIES), UNDER THE COMMUNITY EFFICIENCY FINANCING PROGRAM, FOR FUNDING TO DEVELOP AND CARRY OUT A PACE (PROPERTY ASSESSED CLEAN ENERGY) PROGRAM FURTHER IT IS UNDERSTOOD BY COUNCIL THAT THE PACE PROGRAM SUBMITTED UNDER THE APPLICATION WILL BE REVIEWED BY COUNCIL PRIOR TO IT BEING SUBMITTED TO THE FCM FOR COUNCILS' APPROVAL. MOTION CARRIED

- viii. Provincial J class Road Funding (Etter Road)

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR M. MCLEAN THAT COUNCIL DIRECT STAFF TO EXPLORE THE OPTIONS FOR J CLASS ROAD INITIATIVES FOR THE 2022-2023 BUDGET AND TO COME BACK TO COUNCIL IN TWO WEEKS. MOTION CARRIED Nays: Councillors Hartt and Ivey

- ix. Valley Regional Enterprise Network (VREN)

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR MORTON THAT COUNCIL SEND A LETTER TO THE VALLEY REN ADVISING THAT WEST

HANTS REGIONAL MUNICIPALITY WILL REMAIN A PARTNER OF THE VALLEY REN FOR THE PERIOD OF APRIL 1ST, 2022 TO MARCH 31ST, 2023 IN ORDER TO CONTINUE TO SEE THE INCREASING BENEFITS THE VALLEY REN OFFERS FOR THE REGION OF WEST HANTS. ALSO, THAT THE WEST HANTS REGIONAL MUNICIPALITY FORMALLY ADVISES THE VALLEY REN THAT IT WILL CEASE TO BE A PARTNER AFTER MARCH 31ST, 2023. MOTION CARRIED

- b) Planning and Heritage Recommendations (February 10, 2022)
- i. Kempt Shore Church: Application for Heritage Grant Funding under the Municipal Heritage Property Conservation Work Grant Guidelines.
Director LeMay reviewed the report.

MOVED BY COUNCILLORS IVEY AND SHERMAN THAT COUNCIL PROVIDE A MAXIMUM GRANT OF \$7,400.00 TO THE KEMPT SHORE PRESERVATION SOCIETY/TRUSTEES OF KEMPT UNITED BAPTIST CHURCH, OWNER OF KEMPT SHORE CHURCH, LOCATED AT 5659 HIGHWAY 215, KEMPT SHORE, PIDS 45179900 AND 45410917 IN ORDER TO FACILITATE THE PRESERVATION, REPAIR AND REPLACEMENT OF PORTIONS OF THE EXISTING STEEPLE ON THE CHURCH AS NEEDED. MOTRION CARRIED

- c) Audit Committee Excerpts
- i. 2022-02-02 Audit Committee Meeting Recommendation
Dir. Rochon reviewed the report.

MOVED BY COUNCILLORS SMITH AND MURLEY THAT COUNCIL APPROVE ENTERING INTO A THREE-YEAR FUNDING AGREEMENT WITH WEST HANTS DIAL-A-RIDE, TO ALLOW FOR ANNUAL TRANSPORTATION FUNDING BEGINNING IN 2022-23 AND THAT THE FUNDING AGREEMENT INCLUDE A THREE-MONTH TERMINATION CLAUSE IN ADVANCE OF DIAL-A-RIDE'S YEAR-END, SHOULD DIAL-A-RIDE FAIL TO MEET THE REQUIREMENTS OF THE AGREEMENT. MOTION CARRIED Nays: Councillors Ivey, Francis, Hartt, M. McLean and Deputy Mayor P. Morton

13. Councillor Municipal Business/Activity Reports

- Recognition that February is Black History Month.
- This year marks the two(2) year anniversary of this Council
- A reminder that the Municipality offers some great areas for activities and to get out and enjoy the area.
- Thank you was extended to P Poirier for organizing the presentation and test drives from Next Drive for Council and staff.

14. Correspondence
- a) Information
 - 1. Avon Causeway Activity Log
 - 2. Current Correspondence as of February 16, 2022
 - i. 2022-02-06 Kim MacQuarrie re: 2021-22 Tax year
 - ii. 2022-02-08 Sheldon Hope re: Letter to Hon. Sean Fraser, Pisiquid Watershed Society
 - b) Requests – None
 - c) Outgoing - None

15. New Business

- a) Temporary Borrowing Resolution (TBR)

Dir. Rochon Reviewed the report

MOVED BY COUNCILLOR FRANCIS AND DEPUTY MAYOR P. MORTON THAT COUNCIL APPROVE THE RENEWAL OF TEMPORARY BORROWING RESOLUTION FOR 19/20-02 – HANTSPORT FIRE DEPARTMENT STATION, IN THE AMOUNT OF \$2,625,000. MOTION CARRIED

MOVED BY COUNCILLORS FRANCIS AND MURLEY THAT COUNCIL APPROVE THE RENEWAL OF TEMPORARY BORROWING RESOLUTION FOR WINDSOR FIRE DEPARTMENT – 100’ SINGLE AXLE QUINT FIRE APPARATUS, IN THE AMOUNT OF \$1,451,241. MOTION CARRIED

MOVED BY COUNCILLOR FRANCIS AND DEPUTY MAYOR P. MORTON THAT COUNCIL APPROVE THE RENEWAL OF TEMPORARY BORROWING RESOLUTION FOR BROOKLYN FIRE DEPARTMENT – 2000 IMP GALLON PUMPER-TANKER, IN THE AMOUNT OF \$981,679. MOTION CARRIED

MOVED BY COUNCILLORS FRANCIS AND SHERMAN THAT COUNCIL APPROVE THE RENEWAL OF TEMPORARY BORROWING RESOLUTION FOR FIRE RESCUE TRUCK – SWHFD, IN THE AMOUNT OF \$263,123. MOTION CARRIED

- b) Provincial J class Road information report

Dir. Richard reviewed the information report and answered questions.

MOVED BY COUNCILLORS M. MCLEAN AND SMITH THAT COUNCIL REQUEST STAFF PREPARE A LETTER TO BE SENT TO THE MLA INQUIRING ABOUT THE FIVE-YEAR PLAN, WHICH ROADS ARE INCLUDED IN IT AND IF THE MLA CAN ADVOCATE TO HAVE SOME PRIORITIES LOOKED AT DUE TO THE J-CLASS ROAD LIST. MOTION DEFEATED Nays: Councillors Ivey,

Jannasch, Francis, B. Morton, Sherman, Murley, Deputy Mayor P. Morton and Mayor Zebian

Discussion Points:

- Provincial five-year plan is available on the Provincial website.
- Municipal rating system is: 1 in great shape to 5 being in worst shape and the list in the agenda package is the municipal rating system; not the Provincial ratings.

MOVED BY COUNCILLORS B. MORTON AND M. MCLEAN THAT COUNCIL SEND THIS TO BUDGET TO EXPLORE THE OPTIONS. MOTION DEFEATED

Nays: Councillors Francis, Murley, Ivey, Jannasch, Deputy Mayor P. Morton and Mayor Zebian

Refer to the end of the meeting minutes for another motion put on the floor related to this matter.

c) Budget Format/Delivery Discussion

Councillor Ivey discussed the agenda item

Discussion Points:

- Reviewing and approving the budget is the most important decision made by Council.
- Good decisions are based on receiving good data.
- Would like more information in the Capital Budget in the allocated years to better understand and plan.
- Regular budget meeting times will accommodate Council's schedule. Suggestions for dates and times will be sent for Council to consider prior to scheduling.

d) Flood/Flood Risk Discussion

Councillor Ivey discussed the agenda item

Discussion Points:

- Overall Friday's snow melt and heavy precipitation caused some issues but no localized flooding in the Cunnabel Creek area. The system worked as designed. The non-combined system had some issues which were impacted by the tide not allowing the water to get out.
- There were some issues noted on the private/residential side re: illegal connections to the sanitary system (rain gutters, storm drains, sump pumps). Staff are looking at areas to identify red flags.
- The costs associated with removal and relocation of snow in the Victoria Park area would be higher than the current practice, even when considering the treatment costs associated with the melting snow. Melting occurs slowly and will not overwhelm the system. Removing the snow would be a change in operation, which would require an increase in the snow removal budget and also increase clean up time in the downtown area.

- There was suggestion by a member of council that the expense to treat the water is approximately \$30,000.
- Reminder that the quickest and best way to get a response during emergencies or storms that may become emergencies would be to work through the designated phone lines (Municipality, Fire, Police) to ensure a speedy response. Municipal Council is the method to discuss policy and delivery method.

16. In-Camera - None

17. Next Meeting Date / Adjournment – Next regular meeting will be March 8th for Committee of the Whole and March 22nd for Council.

Councillor S. McLean raised a motion at 8:01 p.m. from item 15(b) Provincial J-Class Road Information report to Council.

Point of Order was raised as to whether the motion could be brought forward again as two earlier motions pertaining to item 15(b) were defeated. Staff concurred that unless substantially different with new information, the motion should not be brought to the floor again. Mayor Zebian suggested it was substantially different and was allowed.

MOVED BY COUNCILLORS S.MCLEAN AND M. MCLEAN TO ADVISE THE CAO TO SEND A LETTER TO WEST HANTS MLA MELISSA SHEEHY-RICHARD TO LOOK AT PAVING THE WEST HANTS MUNICIPALITY J-CLASS ROADS RATED FIVE BY OUR MUNICIPALITY, FIVE BEING THE WORST. MOTION WAS DEFEATED. Nays: Councillors Ivey, Jannasch, Francis, Murley, Deputy Mayor P. Morton and Mayor Zebian

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR SHERMAN THAT AT 8:07 P.M, THE MEETING ADJOURN. MOTION CARRIED

Mayor Abraham Zebian (Chair)

Deanna Snair, Exec. Asst/Municipal Clerk