

WEST HANTS REGIONAL MUNICIPALITY
Council Meeting Agenda - AMENDED
April 26, 2022 - 6:00 p.m.
Virtual via Zoom
(also FB Livestream)

Agenda is subject to change due to additions that may not be able to be reflected until after the meeting.



West Hants
something inspiring awaits

1. Call to Order
2. Attendance
3. Announcements
4. Approval of the Agenda, including additions or deletions
 - a) Dashboard Action Items – Information Log
 - b) Dashboard Action Items – Dangerous/Unsightly
5. Declaration(s) of Conflict of Interest
6. Approval of Previous Meeting Minutes
 - a) 2022-03-16 Special Council Meeting Minutes
 - b) 2022-03-22 Council Meeting Minutes
 - c) 2022-03-22 Public Hearing Meeting Minutes, Redesignation and Concurrent Rezoning of 65 Fort Edward
 - d) 2022-03-31 Special Council Meeting Minutes
7. Public Hearings
 - i. Mobile Canteen Vending By-law Amendment Request
 - ii. Wentworth Road Gateway District: WMPS and WLUB Text Amendment
8. Second Readings
 - i. Mobile Canteen Vending By-law Amendment Request
 - ii. Wentworth Road Gateway District: WMPS and WLUB Text Amendment
9. Unfinished Business/Postponed Motions
10. Mayor's Report
11. Committee(s) of Council Excerpts/Recommendations
 - a) Committee of the Whole Excerpts (April 12, 2022)
 - i. Accessibility Adoption Plan
 - ii. West Hants Avon River Region Tourism/Economic Development
 - iii. Revisit the closure of exit 6 and the downtown merchants
 - iv. #1792 Project Request for Proclamation or Recognition for 230th anniversary

- v. Foundry Field
 - vi. Avon River Discussions
 - vii. Partnership Opportunity -AgriSpirit Fund – The Station Food Hub
 - viii. Status Update Request – Bowman Road
 - ix. Meeting and Committee Procedural Policy – Audio recordings In-camera
 - x. In- Camera Land Matter Excerpt 13(a) MGA 22(2)(a)
- b) Planning and Heritage Recommendations (April 14, 2022)
- i. College Rd, Windsor, PID 45336203, Development Agreement, First Reading
 - ii. Dog Tags By-Law Committee of the Whole Recommendation and First Reading
 - iii. Fees Policy Decision Request – Dir. LeMay
12. Councillor Municipal Business/Activity Reports
- a) Councillor Ivey, District 11 Information Report
13. Correspondence
- a) Information
 - 1. Avon Causeway Activity Log
 - i. Current Correspondence sent as of April 20, 2022 - None
 - 2. Current Correspondence received as of April 20, 2022
 - i. 2022-03-14 Joseph Feeney, PVSC re Provincial Deed Property Tax
 - ii. 2022-04-21 Darren Porter re Avondale boat launch budget
 - 3. Fort Edward Activity Log
 - i. Current correspondence received as of April 20, 2022
 - 4. Storm Wastewater Activity Log
 - i. Current Correspondence received as of April 20, 2022
 - b) Requests – None
 - c) Outgoing
 - 1. Current Correspondence Sent as of April 20, 2022 - None
14. New Business
- a) Former Town of Windsor Debt Balloon Payment Recommendation Report – Dir. Rochon
 - b) Provincial Representative Volunteer Recommendation Report – Dir. Kehoe
 - c) **Newport & District Rink Commission – FCC AgriSpirit Fund Decision Request - Dir. Kehoe**
 - d) **Walking Trails - Councillor Jannasch**
15. In-Camera

- a) 2022-03-16 Special Council In-Camera Meeting Minutes
- b) 2022-03-31 Special Council In-Camera Meeting Minutes
- c) Legal Matter MGA 22(2)(a)

16. Next Meeting Date / Adjournment

WEST HANTS REGIONAL MUNICIPALITY
Council Meeting Agenda
April 26, 2022 - 6:00 p.m.
Virtual via Zoom (also FB Livestream)



1. Call to Order – Mayor Zebian called the meeting to order at 6:00pm.
2. Attendance

Council:

Abraham Zebian, Mayor
Rupert Jannasch, Councillor, District 1
Scott McLean, Councillor, District 2
Mark McLean, Councillor, District 3
Jeff Hartt, Councillor, District 4
Debbie Francis, Councillor District 5

Paul Morton, Deputy Mayor, District 8
Bob Morton, Councillor, District 6 (ZOOM)
Ed Sherman, Councillor, District 7
John A. Smith, Councillor District 9
Laurie Murley, Councillor, District 10
Jim Ivey, Councillor, District 11

Staff & Guests:

Mark Phillips, Chief Administrative Officer
Shelleena Thornton, Mun. Operations Super.
Deanna Snair, Exec. Asst/ Mun. Clerk
Kathy Kehoe, Dir. Community Development
Planner Poirier, Sr. Planner
Planner Dunphy, Planner

Carlee Rochon, Dir. Financial Services
Todd Richard, Dir. Public Works
Madelyn LeMay, Dir. Planning and
Development
Planner Fuller, Brighter Planning

3. Announcements
 - Acknowledgement by Mayor Zebian that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People and that this land is governed by the treaties of Peace and Friendship signed in 1726. West Hants Regional Municipality also recognizes that we are all treaty people and have responsibilities to each other and this land.
 - Reminder to inspect smoke and carbon monoxide detectors. With the arrival of Spring, more people are using their camps, cottages and campers.
 - Congratulations extended to the Kings Edgehill boys and girls Rugby teams for a successful Provincial tournament and their victories on Sunday.
 - Best wishes extended to the Cherry Tree Distillery in Windsor on their soft opening on Friday and Saturday this past weekend.
 - Voting will be by show of hands (yea or nay).
4. Approval of the Agenda, including additions or deletions
 - a) Dashboard Action Items – Information Log
 - b) Dashboard Action Items – Dangerous/Unsightly

Additions to the agenda:

- Item 14 (c) Newport & District Rink Commission FCC AgriSpirit Decision Request

- Item 14 (d) Walking Trails

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR JANNASCH THAT THE AGENDA BE APPROVED AS AMENDED. MOTION CARRIED.

5. Declaration(s) of Conflict of Interest

Item 11 (b)(i) Councillor Sherman and Morton declared conflict. Councillor Sherman works for the organization and Councillor Morton sits on both the Board and Build Committees.

6. Approval of Previous Meeting Minutes

- a) 2022-03-16 Special Council Meeting Minutes
- b) 2022-03-22 Council Meeting Minutes
- c) 2022-03-22 Public Hearing Meeting Minutes, Redesignation and Concurrent Rezoning of 65 Fort Edward
- d) 2022-03-31 Special Council Meeting Minutes

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR MURLEY THAT THE 2022-03-16 SPECIAL COUNCIL MEETING, 2022-03-22 COUNCIL MEETING MINUTES, 2022-03-22 PUBLIC HEARING MEETING MINUTES AND 2022-03-31 SPECIAL COUNCIL MEETING MINUTES BE APPROVED. MOTION CARRIED

7. Public Hearings

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR SHERMAN TO GO INTO PUBLIC HEARING. MOTION CARRIED.

The meeting moved into Public Hearing at 6:05 pm. Further information on the Public Hearings are available in the respective Public Hearing Minutes.

- i. Mobile Canteen Vending By-law Amendment Request - Planner Dunphy reviewed the report.
- ii. Wentworth Road Gateway District: WMPS and WLUB Text Amendment - Planner Poirier reviewed the report.

Mayor Zebian declared the Public Hearings closed. Council meeting reconvened at 6:23 pm.

8. Second Readings

- i. Mobile Canteen Vending By-law Amendment Request (Opening and Conclusion)

MOVED BY COUNCILLOR MURLEY AND DEPUTY MAYOR P. MORTON THAT COUNCIL GIVES SECOND READING AND AMENDS THE TEXT OF CLAUSE 4.1 (F) OF THE MOBILE CANTEEN VENDING BY-LAW TO READ AS FOLLOWS: "NO LICENCE SHALL BE ISSUED IF THE APPLICATION IS FOR A LOCATION WHERE THE RELEVANT LAND USE BY-LAW DOES NOT PERMIT RESTAURANTS, WITH

**THE EXCEPTION OF COMMUNITY CENTRE AND CHURCH PROPERTIES.”
MOTION CARRIED**

MOVED BY COUNCILLOR MURLEY AND DEPUTY MAYOR P. MORTON THAT COUNCIL GIVES SECOND READING AND AMENDS THE TEXT OF THE DEFINITION OF COMMUNITY CENTRE IN THE WEST HANTS LAND USE BY-LAW TO READ AS FOLLOWS: “COMMUNITY CENTRE MEANS ANY TRACT OF LAND AND THE BUILDINGS THEREON, THE CONTROL OF WHICH IS VESTED IN THE MUNICIPALITY OR LOCAL BOARD OR AGENT WHICH IS USED FOR COMMUNITY ACTIVITIES AND NOT USED FOR COMMERCIAL PURPOSES WITH THE EXCEPTION OF MOBILE CANTEENS”. MOTION CARRIED

ii. Wentworth Road Gateway District: WMPS and WLUB Text Amendment (Opening and Conclusion)

Discussion Points:

- The proposed development is required to have a report that shows that the buildings being put on site will not have any adverse effects in terms of storm water (Stormwater management plan) and the building materials will hold up in the future.

MOVED BY COUNCILLORS MURLEY AND SHERMAN THAT COUNCIL GIVES SECOND READING TO AND APPROVES AMENDING THE TEXT OF THE WINDSOR MUNICIPAL PLANNING STRATEGY AND THE WINDSOR LAND USE BY-LAW TO ALLOW COUNCIL TO CONSIDER GROUPED DWELLINGS WITH THREE OR MORE DWELLING UNITS WHICH MAY INCLUDE TOWNHOUSE DWELLINGS, TRIPLEX DWELLINGS AND MIXED USE APARTMENT DWELLINGS, BY DEVELOPMENT AGREEMENT IN THE WENTWORTH ROAD GATEWAY DISTRICT IN A MANNER SUBSTANTIVELY THE SAME AS THE DRAFT SET OUT IN ATTACHMENTS A AND B OF THE PLANNING AND HERITAGE ADVISORY COMMITTEE REPORT #22-01 DATED MARCH 10, 2022. MOTION CARRIED

Planners Poirier, Dunphy and Fuller left the meeting at 6:27 pm.

9. Unfinished Business/Postponed Motions - None

10. Mayor’s Report – Mayor Zebian gave a verbal report.

Discussion Points:

- Vanessa Roberts has been working with Nova Scotia Health to discuss and organize doctor recruitment tours.

11. Committee(s) of Council Excerpts/Recommendations

a) Committee of the Whole Excerpts (April 12, 2022)

i. Accessibility Plan Adoption Report

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL APPROVES AND ADOPTS THE WEST HANTS REGIONAL MUNICIPALITY ACCESSIBILITY PLAN DEVELOPED BY CBCL LTD. MOTION CARRIED

ii. West Hants Avon River Region Tourism/Economic Development

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DIRECT STAFF TO CRAFT A LETTER TO GO OFF TO OUR MLA PERHAPS EVEN THE PREMIER, THE PROVINCIAL MINISTER OF TOURISM AS WELL AS THE VALLEY REN WITH A COPY OF THE REPORT AND THE VALUE WE SEE IN WHAT'S BEEN IDENTIFIED AND WE LOOK FORWARD ANY OPPORTUNITY TO DISCUSS POTENTIAL FURTHER DEVELOPMENT ALONG THE AVON.

MOVED BY COUNCILLORS IVEY AND SHERMAN THAT THE MOTION BE AMENDED TO READ " THAT COUNCIL DIRECT STAFF TO WRITE A LETTER TO MLA MELISSA SHEEHY-RICHARD WITH COPIES TO PREMIER TIM HOUSTON, MLA GEOFF MACLELLAN, MINISTER OF TOURISM NOVA SCOTIA AS WELL AS JENNIFER TUFFS, CEO OF THE VALLEY REN INCLUDING A COPY OF THE IIMAGINE WEST HANTS DESTINATION ASSESSMENT REPORT BY HARVEY SAWLER FOR THE PURPOSE OF SHARING THE VALUE WE SEE IN THE TOURISM OPPORTUNITY THAT HAS BEEN IDENTIFIED THROUGH THE REPORTS ANALYSYIS FOR BOTH WEST HANTS AND NOVA SCOTIA AND THAT WE WOULD LOOK FORWARD TO AN OPPROTUNITY TO DISCUSS THE POTENTIAL FOR FURTHER DEVELOPMENT ALONG THE AVON". MOTION CARRIED

Full motion as amended:

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DIRECT STAFF TO WRITE A LETTER TO MLA MELISSA SHEEHY-RICHARD WITH COPIES TO PREMIER TIM HOUSTON, MLA GEOFF MACLELLAN, MINISTER OF TOURISM NOVA SCOTIA AS WELL AS JENNIFER TUFFS, CEO OF THE VALLEY REN INCLUDING A COPY OF THE IIMAGINE WEST HANTS DESTINATION ASSESSMENT REPORT BY HARVEY SAWLER FOR THE PURPOSE OF SHARING THE VALUE WE SEE IN THE TOURISM OPPORTUNITY THAT HAS BEEN IDENTIFIED THROUGH THE REPORTS ANALYSYIS FOR BOTH WEST HANTS AND NOVA SCOTIA AND THAT WE WOULD LOOK FORWARD TO AN OPPROTUNITY TO DISCUSS THE POTENTIAL FOR FURTHER DEVELOPMENT ALONG THE AVON". MOTION CARRIED

(Noted at the 2022-05-12 meeting that the wrong Minister was named in the West Hants Avon River Region Tourism/Economic Development motion. The Nova Scotia Minister of Tourism is the Honourable Pat Dunn. This was reflected in the letter prior to sending)

iii. Revisit the closure of exit 6 and the downtown merchants

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR SHERMAN, THAT COUNCIL DIRECT STAFF TO PROPOSE A LETTER TO GO TO MLA MELISSA SHEEHY-RICHARD AS WELL AS THE MINISTER OF TRANSPORTATION WITH REGARDS TO THE TWO-YEAR CLOSURE OF EXIT 6 AND ENCOURAGING A REVISIT OF USING EXIT 7 AS THE OFF POINT FOR TRAFFIC COMING INTO DOWNTOWN WINDSOR AND EXIT 5A COULD BE USED AS THE CATCH POINT FOR ANYBODY WHO MISSES THE FIRST ONE.

MOVED BY COUNCILLORS IVEY AND SHERMAN THAT THE MOTION BE AMENDED TO READ AS “COUNCIL DIRECT STAFF TO SEND A LETTER TO MLA MELISSA SHEEHY-RICHARD AS WELL AS THE HONOURABLE KIM MASLAND, NOVA SCOTIA’S PUBLIC WORKS MINISTER WITH REGARDS TO THE TWO(2) YEAR CLOSURE OF EXIT 6 ENCOURAGING A REVIEW AND USE OF EXIT 7 AS THE PRIMARY ACCESS ROUTE FOR TRAFFIC COMING INTO THE DOWNTOWN WINDSOR AND THERE AFTER UTILIZING EXIT 5A AS A BACK UP ALTERNATE ROUTE FOR ANYBODY WHO MISSES THE INITIAL ACCESS ROUTE VIA EXIT 7. MOTION CARRIED

Full motion as amended:

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR SHERMAN THAT COUNCIL DIRECT STAFF TO SEND A LETTER TO MLA MELISSA SHEEHY-RICHARD AS WELL AS THE HONOURABLE KIM MASLAND, NOVA SCOTIA’S PUBLIC WORKS MINISTER WITH REGARDS TO THE TWO(2) YEAR CLOSURE OF EXIT 6 ENCOURAGING A REVIEW AND USE OF EXIT 7 AS THE PRIMARY ACCESS ROUTE FOR TRAFFIC COMING INTO THE DOWNTOWN WINDSOR AND THERE AFTER UTILIZING EXIT 5A AS A BACK UP ALTERNATE ROUTE FOR ANYBODY WHO MISSES THE INITIAL ACCESS ROUTE VIA EXIT 7. MOTION CARRIED

- iv. #1792 Project Request for Proclamation or Recognition for 230th anniversary

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL APPROVE THE PROCLAMATION REQUESTED BY KATHRIN WINKLER BE BROUGHT FORWARD TO OUR NEXT COUNCIL MEETING AT THE END OF THE MONTH TO BE DECLARED. MOTION CARRIED

At 6:39 pm Mayor Zebian made the following proclamation:

“I, Mayor Zebian declare January 15, 2022, the Day of Black Loyalist Exodus: 15 Ships to Sierra Leone #1792 Project and that we mark this year as the 230th anniversary of the 15 Ships to Sierra Leone #1792 Project”.

- v. Foundry Field

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL APPROVES THE CONDITIONAL DONATION OF THE FOUNDRY SPORTS FIELD PROPERTY INCLUSIVE OF PID #'S 45044948, 45044930 AND 45044971 AND DIRECTS THE CHIEF ADMINISTRATIVE OFFICER CARRY OUT THE NECESSARY STEP TO ACCEPT THE LAND DONATION. MOTION CARRIED

vi. Avon River Discussions

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DIRECT STAFF TO WRITE A LETTER FOR THE PURPOSES OF COMMUNICATING WITH THE FEDERAL MINISTER OF FISHERIES ACKNOWLEDGING THE LETTER SENT A YEAR AGO REQUESTING THAT THE MINISTERIAL ORDER NOT BE RENEWED AND TO FURTHER EXPLAIN TO THE MINISTER THAT WE REALIZE IN HINDSIGHT THAT IT WAS NOT APPROPRIATE TO SEND A LETTER OF THAT NATURE AND WE HEREBY WITHDRAW OR WISH TO RECIND WITH THEM A REQUEST THAT WAS MADE IN THAT LETTER.

MOVED BY COUNCILLOR IVEY AND DEPUTY MAYOR P. MORTON THAT THE MOTION BE AMENDED TO READ AS "COUNCIL DIRECT STAFF TO WRITE A LETER TO THE HONOURABLE JOYCE MURRAY, MP, MINISTER OF FISHERIES AND OCEANS AND THE CANADIAN COAST GUARD REGARDING THE LETTER SENT A YEAR AGO REQUESTING THAT THE MINISTERIAL ORDER FOR THE AVON RIVER NOT BE RENEWED AND WITH THE VALUE OF HINDSIGHT WE REALIZE THAT IT WAS NOT APPROPRIATE FOR OUR COUNCIL TO SEND A LETTER REQUESTING SUCH ACTION AND THAT WITH REGRET WE HEREBY ASK TO WITHDRAW THE REQUEST THAT WAS MADE". MOTION CARRIED

Full motion as amended

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DIRECT STAFF TO WRITE A LETER TO THE HONOURABLE JOYCE MURRAY, MP, MINISTER OF FISHERIES AND OCEANS AND THE CANADIAN COAST GUARD REGARDING THE LETTER SENT A YEAR AGO REQUESTING THAT THE MINISTERIAL ORDER FOR THE AVON RIVER NOT BE RENEWED AND WITH THE VALUE OF HINDSIGHT WE REALIZE THAT IT WAS NOT APPROPRIATE FOR OUR COUNCIL TO SEND A LETTER REQUESTING SUCH ACTION AND THAT WITH REGRET WE HEREBY ASK TO WITHDRAW THE REQUEST THAT WAS MADE". MOTION CARRIED

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DIRECT STAFF TO WRITE A LETTER TO THE ASSEMBLY OF MI'KMAW CHIEFS IN NOVA SCOTIA ACKNOWLEDGING THE LETTER PREVIOUSLY SENT A YEAR AGO AND THAT IN HINDSIGHT WE REALIZED THAT IT WAS AN ERROR AND THAT WE HAVE WRITTEN THE MINISTER OF FISHERIES WITHDRAWING THE REQUEST. WE WISH TO APOLOGIZE FOR THE OVERSIGHT ON OUR BEHALF.

MOVED BY COUNCILLOR IVEY AND DEPUTY MAYOR P. MORTON THAT THE MOTION BE AMENDED TO READ AS: "COUNCIL DIRECT STAFF TO WRITE A LETTER TO THE NOVA SCOTIA ASSEMBLY OF MI'KMAW CHIEFS WITH RESPECT TO LETTERS PREVIOUSLY SENT TO THE MINISTER OF FISHERIES, OCEANS AND CANADIAN COAST GUARD A YEAR AGO REQUESTING THAT THE MINISTERIAL ORDER FOR THE AVON RIVER NOT BE RENEWED AND THAT WITH HINDSIGHT WE REALIZE THAT IT WAS AN ERROR TO HAVE WRITTEN THE LETTER SENT. WE HAVE SINCE WRITTEN THE MINISTER WITHDRAWING THE REQUEST AND WE APOLOGIZE FOR OVERSTEPPING OUR AUTHORITY AND FOR ANY INFRINGEMENT ON YOUR RIGHTS". MOTION CARRIED

Full motion as amended:

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DIRECT STAFF TO WRITE A LETTER TO THE NOVA SCOTIA ASSEMBLY OF MI'KMAW CHIEFS WITH RESPECT TO LETTERS PREVIOUSLY SENT TO THE MINISTER OF FISHERIES, OCEANS AND CANADIAN COAST GUARD A YEAR AGO REQUESTING THAT THE MINISTERIAL ORDER FOR THE AVON RIVER NOT BE RENEWED AND THAT WITH HINDSIGHT WE REALIZE THAT IT WAS AN ERROR TO HAVE WRITTEN THE LETTER SENT. WE HAVE SINCE WRITTEN THE MINISTER WITHDRAWING THE REQUEST AND WE APOLOGIZE FOR OVERSTEPPING OUR AUTHORITY AND FOR ANY INFRINGEMENT ON YOUR RIGHTS. MOTION CARRIED

- vii. Partnership Opportunity -AgriSpirit Fund – The Station Food Hub

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DIRECT STAFF TO MEET WITH THE STATION FOOD HUB AND PROVIDE AN UPDATE TO COUNCIL FOR CONSIDERATION. FURTHER IF COUNCIL WISHES TO SUPPORT THE APPLICATION WITH THE STATION FOOD HUB, THAT STAFF BE DIRECTED TO WRITE A LETTER OF SUPPORT FOR THE STATION FOOD HUB'S APPLICATION TO FARM CREDIT CANADA. MOTION CARRIED

viii. Status Update Request – Bowman Road

MOVED DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DIRECT THE CAO TO MAKE INQUIRY TO REWS DEVELOPMENTS, THE CONTRACTOR RESPONSIBLE FOR THE DEMOLITION TO DETERMINE THE ACTUAL SERVICES PROVIDED FOR THE COSTS BILLED TO WEST HANTS REGIONAL MUNICIPALITY (“WHRM”) AND ULTIMATELY BILLED BY WHRM TO THE RESIDENT FOR THE PURPOSE OF REPORTING BACK TO THE RESIDENT DIRECTLY AND TO COUNCIL NOT LATER THAN ITS NEXT MEETING APRIL 26, 2022. MOTION CARRIED

Discussion Points:

- A complete updated report is not available, further information is needed from the vendor.
- A report will follow at Committee of the Whole meeting in May.
- The Municipality will contact the property owner confirming that to date the position remains unchanged, subject to further investigation.

ix. Meeting and Committee Procedural Policy – Audio recordings In-camera

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DIRECT STAFF TO AMEND THE WEST HANTS REGIONAL MUNICIPALITY’S “MEETING AND COMMITTEE PROCEDURAL POLICY” SECTION 9 TO ALIGN WITH THE HISTORICAL PRACTICES OF THE FORMER TOWN OF WINDSOR AND FORMER MUNICIPALITY OF THE DISTRICT OF WEST HANTS WEST, TO INCLUDE THE USE OF AUDIO RECORDING EQUIPMENT FOR ALL IN-CAMERA DISCUSSIONS SUCH THAT SECTION 9.3 WILL INCLUDE ‘IN-CAMERA MEETINGS’. MOTION CARRIED

Discussion Points:

- Since consolidation the In-camera meetings have not been recorded.
- Any recordings would be severed to ensure in-camera information was not released to the public.
- Moving forward should there be a need to go in-camera a new ZOOM meeting is created, to ensure confidentiality is maintained.
- Detailed minutes are kept regarding any in-camera sessions and are approved by Council.
- Virtual participation (ZOOM) requires the microphones to be used to ensure participants can engage and to maintain meeting structure.

x. In- Camera Land Matter Excerpt 13(a) MGA 22(2)(a)

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DIRECT THE CAO TO NEGOTIATE THE POTENTIAL SALE OF PID 45321841 AS DISCUSSED IN-CAMERA. MOTION CARRIED

- b) Planning and Heritage Recommendations (April 14, 2022)
- i. College Road, PID 45336203, Development Agreement, First Reading

Councillors Sherman and Councillor B. Morton left the meeting at 6:56 pm.

Planner Poirier reviewed the report.

Discussion Points:

- This is the first time an Archaeological Resource Impact Assessment (A.R.I.A) has been required as part of a Development Agreement. A letter from Chief Peters of Glooscap First Nation was received requesting that an A.R.I.A be completed.
- An archaeologist was contacted to assist with drafting the clause in the Development Agreement to ensure it is sufficient to the individual performing the A.R.I.A.
- Consensus is that a review is needed on how “acceptable” flooding is measured to ensure the same standards are not in place once a new development is established.

MOVED BY COUNCILLOR IVEY AND FRANCIS THAT COUNCIL GIVES FIRST READING AND WILL HOLD A PUBLIC HEARING TO CONSIDER ENTERING INTO A DEVELOPMENT AGREEMENT TO PERMIT A VARIETY OF RESIDENTIAL AND INSTITUTIONAL USES ON PID 45336203 ON COLLEGE ROAD IN A MANNER SUBSTANTIVELY THE SAME AS THE DRAFT SET OUT IN ATTACHMENT C OF THE REPORT TO THE PLANNING AND HERITAGE ADVISORY COMMITTEE #21-20 DATED APRIL 14, 2022. MOTION CARRIED

MOVED BY COUNCILLOR FRANCIS AND DEPUTY MAYOR P. MORTON THAT COUNCIL REQUIRES THAT THE DEVELOPMENT AGREEMENT WITH HANTS COUNTY RESIDENCE FOR SENIOR CITIZENS BE SIGNED WITHIN 120 DAYS FROM THE DATE OF FINAL APPROVAL BY COUNCIL OR THE DATE THAT ANY APPEALS HAVE BEEN DISPOSED OF; OTHERWISE THIS APPROVAL WILL BE VOID AND OBLIGATIONS ARISING HEREUNDER SHALL BE AT AN END. MOTION CARRIED

Councillors B. Morton and Sherman rejoined the meeting at 7:13 pm.

- ii. Dog By-Law and Fees Policy Motions stemming from 2021
- Dir. LeMay reviewed the report.

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DIRECT STAFF TO INCLUDE FEES FOR SIDEWALK CAFES IN THE FEES POLICY AS APPROVED BY MOTION OF COUNCIL JUNE 22, 2021 AT:

- **\$25/SPECIAL EVENT ON PUBLIC PROPERTY (14 DAYS OR LESS)**
- **\$100/THREE (3) MONTHS**

- \$200/AN ADDITIONAL THREE (3) MONTHS ON THE SAME PROPERTY
- \$300/AN ADDITIONAL THREE (3) MONTHS ON THE SAME PROPERTY
- \$400/AN ADDITIONAL THREE (3) MONTHS ON THE SAME PROPERTY
- \$1000/YEAR ON THE SAME PROPERTY. MOTION CARRIED. Nays:
Councillor Hartt

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DIRECT STAFF TO INCLUDE FEES FOR MOBILE CANTEENS IN THE FEES POLICY AT \$1.00 SQ. FT. PER TERM AS APPROVED BY MOTION OF COUNCIL JUNE 22, 2021. MOTION CARRIED Nays: Councillors Hartt, S. McLean and Jannasch

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILOR FRANCIS THAT COUNCIL APPROVE THE DOG BY-LAW FOR THE REGION OF WEST HANTS ATTACHED AS APPENDIX B TO THE REPORT ENTITLED DOG TAGS AND FEES (3RD REPORT) DATED FEBRUARY 10, 2022. MOTION CARRIED

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR SHERMAN THAT COUNCIL REPLACE ALL FEES RELATED TO DOG TAGS WITHIN THE FEES POLICY WITH THE FEE SCHEDULE SHOWN IN APPENDIX C OF THE REPORT ENTITLED DOG TAGS AND FEES (3RD REPORT) DATED FEBRUARY 10, 2022, WITH THE CHANGE IN FEES BEING EFFECTIVE ON THE DATE THE REGIONAL BY-LAW IS EFFECTIVE. MOTION CARRIED

12. COUNCILLOR MUNICIPAL BUSINESS/ACTIVITY REPORTS

- a) Councillor Ivey reviewed the information report. There were no questions.

13. Correspondence

a) Information

1. Avon Causeway Activity Log
 - i. Current Correspondence as of April 20, 2022

2. Current Correspondence received as of April 20, 2022
 - i. 2022-03-14 Joseph Feeney, PVSC re Provincial Deed Property Tax
 - ii. 2022-04-21 Darren Porter re: Avondale Boat launch budget

3. Fort Edward Activity Log
 - i. Current correspondence received as of April 20, 2022

4. Storm Wastewater Activity Log
 - i. Current Correspondence received as of April 20, 2022

b) Requests – None

c) Outgoing

- i. Current Correspondence Sent as of April 20, 2022 - None

14. New Business

- a) Former Town of Windsor Debt Balloon Payment Recommendation Report – Manager Gibson reviewed the report.

Discussion Points:

- Refinancing needs to occur within the Spring debenture submission deadline as communicated by Municipal Finance Corporation (MFC).
- There are two general operating projects and two water utility projects identified within this loan in 2007.
- No transfer from reserves is required. There is capacity within the operating reserve surplus.
- Staff will inquire with Municipal Financing Corporation about an extension. There is potential an extension will not be granted.
- Consensus was to defer until Thursday, April 28th and hold a Special Council meeting to allow time to further review.

- b) Provincial Representative Volunteer Recommendation Report
Director Kehoe reviewed the report.

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR MURLEY THAT COUNCIL APPROVES THE NOMINATION OF JUANITA WILCOX FOR THE 2022 PROVINCIAL REPRESENTATIVE VOLUNTEER AWARD FOR THE WEST HANTS REGIONAL MUNICIPALITY. MOTION CARRIED

- c) Newport & District Rink Commission – FCC Agri-Spirit Decision Request
Dir. Kehoe reviewed the report.

MOVED BY COUNCILLOR FRANCIS AND DEPUTY MAYOR P. MORTON THAT COUNCIL APPROVES A PARTNERSHIP WITH THE NEWPORT & DISTRICT RINK COMMISSION SHOULD IT BE A REQUIREMENT TO SUBMIT THEIR FUNDING APPLICATION TO THE FARM CREDIT CANADA AGRISPIRIT FUND AND IF REQUIRED, THAT STAFF WRITE A LETTER OF SUPPORT FOR THE NEWPORT AND DISTRICT RINK COMMISSION'S APPLICATION. MOTION CARRIED

- d) Walking Trails – Request for Information
Councillor Jannasch gave a verbal report.

Discussion Points:

- Staff will follow up and report back on initiatives and any progress related to potential walking trails within the Municipality.

**MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS
THAT AT 7:57 P.M. THE MEETING MOVE TO IN-CAMERA. MOTION
CARRIED**

15. In-Camera

**MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS
THAT AT 8:34 P.M, TO MOVE OUT OF IN-CAMERA. MOTION CARRIED**

16. Next Meeting Date / Adjournment – Next regular meeting will be May 10th for Committee of the Whole and May 24th for Council.

**MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS
THAT AT 8:36 P.M, THE MEETING ADJOURN. MOTION CARRIED**

Mayor Abraham Zebian (Chair)

Deanna Snair, Exec. Asst/Municipal
Clerk