

WEST HANTS REGIONAL MUNICIPALITY
Council Meeting Agenda - AMENDED
May 24, 2022 - 6:00 p.m.
Virtual via Zoom
(also FB Livestream)

Agenda is subject to change due to additions that may not be able to be reflected until after the meeting.



1. Call to Order
2. Attendance
3. Announcements
4. Approval of the Agenda, including additions or deletions
 - a) Dashboard Action Items – Information Log
 - b) Dashboard Action Items – Dangerous/Unsightly
5. Declaration(s) of Conflict of Interest
6. Approval of Previous Meeting Minutes
 - a) 2022-04-26 Council Meeting Minutes
 - b) 2022-04-26 Public Hearing Meeting Minutes, Mobile Canteen Vending By-law Amendment Request
 - c) 2022-04-26 Public Hearing Meeting Minutes, Wentworth Road Gateway District: WMPS and WLUB Text Amendment
7. Public Hearings
 - i. College Rd, Windsor, PID 45336203, Development Agreement
 - ii. Dog Tags By-Law
8. Second Readings
 - i. College Rd, Windsor, PID 45336203, Development Agreement
 - ii. Dog Tags By-Law
9. Unfinished Business/Postponed Motions
 - a) 65 Fort Edward Updated Phase 1 Archaeological Assessment Information Report – CAO Phillips
 - ~~b) Cunnable Creek – Summary Information Report – Councillor Ivey~~
 - c) Storm Capacity - Culverts & Lagoons Report – Councillor Ivey
 - d) Bowman Road Summary Report – Councillor Ivey **Report to follow at next meeting**
 - e) Amend Sidewalk Café Fees in the Fees Policy RCONF-013.00 – Councillor Ivey
 - f) Amend Mobile Canteen Fees in the Fees Policy RCONF-013.00 – Councillor Ivey

10. Mayor's Report
11. Committee(s) of Council Excerpts/Recommendations
 - a) Committee of the Whole Excerpts (May 12, 2022)
 - i. New Provincial Non-Residential Deed Transfer Taxation Information Report
 - ii. 2022-23 Grants and Contributions Recommendation Report
 - iii. Sewer Rates Recommendation Report
 - iv. Sidewalk Needs Assessment Recommendation Report

 - b) Planning and Heritage Recommendations - None
12. Councillor Municipal Business/Activity Reports
13. Correspondence
 - a) Information
 1. Avon Causeway Activity Log
 - i. Current Correspondence sent as of May 20, 2022 - None

 2. Current Correspondence received as of May 20, 2022
 - i. 2022-05-11 Yves Arsenault re Information session for Hosting of 44th annual Final des Jeux de l'Acadie for 2025

 3. Fort Edward Activity Log
 - i. Current correspondence received as of May 20, 2022 - None

 4. Storm Wastewater Activity Log
 - i. Current Correspondence received as of May 20, 2022 - None

 - b) Requests – None

 - c) Outgoing
 1. Current Correspondence Sent as of May 20, 2022- None
14. New Business
 - a) Windsor Water Treatment Facility Filter – Verbal Update - Dir Richard
 - b) RFP – Municipal Roads – Councillor Hartt
15. In-Camera
 - a) Legal Matter MGA 22(2)(a)
16. Next Meeting Date / Adjournment

WEST HANTS REGIONAL MUNICIPALITY
Council Meeting Agenda
May 24, 2022 - 6:00 p.m.
Virtual via Zoom (also FB Livestream)



1. Call to Order – Mayor Zebian called the meeting to order at 6:00 pm.
2. Attendance

Council:

Abraham Zebian, Mayor
Rupert Jannasch, Councillor, District 1
Scott McLean, Councillor, District 2
Mark McLean, Councillor, District 3
Jeff Hartt, Councillor, District 4
Debbie Francis, Councillor District 5

Paul Morton, Deputy Mayor, District 8
Bob Morton, Councillor, District 6
Ed Sherman, Councillor, District 7
John A. Smith, Councillor District 9
Jim Ivey, Councillor, District 11

Regrets: Laurie Murley, Councillor, District 10

Staff & Guests:

Mark Phillips, Chief Administrative Officer
Shelleena Thornton, Mun. Operations Super.
Deanna Snair, Exec. Asst/ Mun. Clerk
Sara Poirier, Senior Planner
Kathy Kehoe, Dir. Community Development

Carlee Rochon, Dir. Financial Services
Todd Richard, Dir. Public Works
Madelyn LeMay, Dir. Planning and
Development
Two (2) Representatives (Dykeland
Lodge)

Four (4) members of the public were in the Gallery.

3. Announcements
 - Acknowledgement by Mayor Zebian that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People and that this land is governed by the treaties of Peace and Friendship signed in 1726. West Hants Regional Municipality also recognizes that we are all treaty people and have responsibilities to each other and this land.
 - Apple Blossom Festival is this weekend. Get out and enjoy the festivities.
 - Hantsport Music Festival will return in July.
 - Garlic Festival is returning this year, highlighting the Fall festival of seasons in Windsor.
 - July 1st returns to Hantsport.
 - Acknowledge and commend the efforts of the firefighters over the past weekend. It was a busy weekend with active fires. Their efforts do not go unnoticed.
 - Congratulations extended to the Winegrunt for winning Burger Wars this year.
4. Approval of the Agenda, including additions or deletions
 - a) Dashboard Action Items – Information Log
 - b) Dashboard Action Items – Dangerous/Unsightly

Additions to the agenda:

- Item 14(a) New Business: Verbal update on the Windsor Water Treatment Facility Filter – Dir. Richard
- Item 14(b) New Business: Discussion re: RFP request and Municipal Roads – Councillor Hartt

Deletions to the agenda:

- Remove Item 9(b) Cunnable Creek.
- Councillor Ivey will speak briefly to item 9(d) Bowman Road. A report will follow at the next meeting.

**MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR SHERMAN
THAT THE AGENDA BE APPROVED AS AMENDED. MOTION CARRIED**

5. Declaration(s) of Conflict of Interest

Item 7 (i) and 8 (i) Councillor Sherman and Morton declared conflict. Councillor Sherman works for the organization and Councillor Morton sits on both the Board and Build Committees. Item 11(a)(ii) Councillor Hartt sits on the board of the Masonic **Society**.

6. Approval of Previous Meeting Minutes

- a) 2022-04-26 Council Meeting Minutes
- b) 2022-04-26 Public Hearing Meeting Minutes (Mobile Canteen and Vending By-Law Amendment)
- c) 2022-04-26 Public Hearing Meeting Minutes (Wentworth Road Gateway District, WMPS and WLUB Text Amendment)

**MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR B. MORTON
THAT THE 2022-04-26 COUNCIL MEETING MINUTES, 2022-04-26 PUBLIC
HEARING MEETING MINUTES (MOBILE CANTEEN AND VENDING BY-LAW
AMENDMENT) AND THE 2022-04-26 PUBLIC HEARING MEETING
MINUTES (WENTWORTH ROAD GATEWAY DISTRICT, WMPS AND WLUB
TEXT AMENDMENT) BE APPROVED. MOTION CARRIED** Nays Ivey

**MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS TO
MOVE INTO PUBLIC HEARINGS.**

Councillors Sherman and B. Morton left the meeting at 6:08 p.m.

The meeting moved into Public Hearing at 6:08 p.m. Further information on the Public Hearing is available in the 2022-05-24 Public Hearing Minutes – College Road, Windsor, PID 45336203, Development Agreement and the Dog Tags By-Law.

7. Public Hearings

i. College Road, Windsor, PID 45336203, Development Agreement

Planner Poirier reviewed the report highlighting the changes made to the initial proposal, timelines, and requirements that must be met prior to the approval of the Development Agreement. Ms. Beeler and Ms. Hoar confirmed the proposed changes in the Development Agreement and reiterated the timeline, noting the development would not take this long to complete. Clerk Snair read the emails received from residents. Residents in the gallery (Ms. Judy Grant, Ms. Catherine Duffy, and Ms. Janet Naugler commented on the application.

Discussion Points:

- The proposed commercial space has been removed from the plan.
- A pharmacy refers to having a stationary pharmacy on site for the residents who reside within the home. This is not a public use pharmacy.
- There are no commercial use office spaces. The word “offices” refer to the spaces required for staff in the day to day running of the facility.
- Café refers to an area for residents, their families, and staff to utilize to buy a meal or small treat. Currently there is no staff cafeteria at Dykeland Lodge.
- A secondary access is needed for emergencies as a secondary access out. Signage would be in place limiting access. The Department of Seniors and Long-term care will not approve building a facility without a secondary access road.
- The development is funded by the province. Phase 1 will not be completed for a minimum of 4 ½ years.
- 20’ is the minimum buffer required and includes any natural component count towards the buffer.
- Placement of the building is a conceptual design and preliminary. This can change.

ii. Dog Tags By-Law

Director LeMay reviewed the report outlining the proposed regional Dog By-Law and advised council that all statutory regulations have been met.

Discussion Points:

- Requirement of a lifetime registration for all dogs.
- No annual registration for individual dogs.
- A reduction in registration costs to \$5.00 and the cost be the same for all types of dogs.

The public hearing adjourned, and council concluded at 7:03 p.m. All public members left the gallery at 7:03 p.m.

Councillors B. Morton and Sherman left chambers at 7:03 p.m.

8. Second Readings

i. College Road, Windsor, PID 45336203, Development Agreement

Planner Poirier reviewed the Development Agreement highlighted the changes made to the initial proposal, identified concerns and conditions within the agreement and answered questions.

Discussion Points:

- The developer must submit a Stormwater management plan that satisfies the Municipal Engineer that historical flooding patterns and area drainage systems have been considered and that storm water discharge will not have a negative impact on downstream properties, prior to a development permit being issued.
- Concerns raised related to the limited capacity within the Marsh, the recent and historical flooding events and stormwater management with Kingsview Drive. There are no concerns noted within the Martock Marsh. The concern lies within the low-into lying areas. Ditches are designed to hold water and allow the water to slowly flow out into the final discharge area, similar to a stormwater management program. Will look at the Martock ditches for any maintenance concerns.
- The Martock Marsh Body (group of residents who own land in this area) is the group responsible for the marshes, they have the authority to maintain and clean the ditches when needed or repairs if there is a blockage. As the municipality, we are part of these discussions (we own land in the area).
- There are no commercial uses for the property, only in house uses such as a café for staff, residents and families and a pharmacy for facilities uses only.

MOVED BY COUNCILLORS FRANCIS AND DEPUTY MAYOR P. MORTON THAT COUNCIL GIVES SECOND READING TO AND APPROVES ENTERING INTO A DEVELOPMENT AGREEMENT TO PERMIT A VARIETY OF RESIDENTIAL AND INSTITUTIONAL USES ON PID 45336203 ON COLLEGE ROAD IN A MANNER SUBSTANTIVELY THE SAME AS THE DRAFT SET OUT IN ATTACHMENT C OF THE REPORT TO THE PLANNING AND HERITAGE ADVISORY COMMITTEE #21-20 DATED APRIL 14, 2022. MOTION CARRIED

MOVED BY COUNCILLOR FRANCIS AND DEPUTY MAYOR P. MORTON THAT COUNCIL REQUIRES THAT THE DEVELOPMENT AGREEMENT WITH HANTS COUNTY RESIDENCE FOR SENIOR CITIZENS BE SIGNED WITHIN 120 DAYS FROM THE DATE OF FINAL APPROVAL BY COUNCIL OR THE DATE THAT ANY APPEALS HAVE BEEN DISPOSED OF; OTHERWISE, THIS APPROVAL WILL BE VOID AND OBLIGATIONS ARISING HEREUNDER SHALL BE AT AN END. MOTION CARRIED

Councillor Sherman and B. Morton returned to chambers at 7:12 p.m.

ii. Dog Tags By-Law

Director LeMay reviewed the report. All the statutory obligations have been met. The By-Law will be sent for Ministerial approval and upon return, notice of adoption will be placed in the local paper. Once published the By-Law will be in effect.

MOVED BY COUNCILLORS FRANCIS AND DEPUTY MAYOR P. MORTON THAT COUNCIL APPROVES THE DOG BY-LAW FOR THE REGION OF WEST

HANTS ATTACHED AS APPENDIX B TO THE REPORT ENTITLED DOG TAGS AND FEES (3RD REPORT) DATED FEBRUARY 10, 2022. MOTION CARRIED

9. Unfinished Business/Postponed Motions

a) 65 Fort Edward (Municipal Lands) Updated Phase 1 Archaeological Assessment and Letter. CAO Phillips provided a generalized review on the updated report containing a letter dated May 17, 2022, from the Nova Scotia Department of Communities, Culture, Tourism and Heritage confirming Mr. Fowlers' report and a revised A.R.I.A (archaeological resource impact assessment) plan dated April 12, 2022. The changes noted from the original report by the province were: a lighter on the reference to the view plains, and a little less specific reference on how a Phase 2 assessment could/will be conducted. Through procurement a vendor would be selected, and the action plan submitted to the province. Through discussions with others in the field there are indications of potential trench work or use of technology to gain a picture of what is there. The province will review the scope of the work to be completed and give permission to proceed. There will be an engagement piece with other communities that have historic presence on the site, which coincides with the work that will be completed. This item will return for consideration on June 28, 2022, it is not likely the necessary work will be completed by this time but there is movement in that direction.

b) Storm Capacity – Culverts and Lagoons Report

Councillor Ivey reviewed the report concerning capacity levels related to Kingsview Drive and College Road area and the wastewater lagoons at the end of Centennial Drive off Wentworth Road following the February 17th and 18th, 2022, rain event. The combination of a rain and snow melt event resulted in overflowing culverts and ditches along the Kingsview Drive and College Road area and a back up at the wastewater lagoons at the end of Centennial Drive off Wentworth Road with capacity.

Discussion Points:

- The last year has presented several rain/flood events that have negatively impacted residents within the region. Some of these events were a result of ice build up that were compounded by thawing and freezing events. The ice built up in ditches causes overflow onto the roads during rain events. The ditches and culverts worked as designed.
- There is an allocated budget for regular maintenance. Increased maintenance can be done but would require an increase in the operational budget.
- Public Works will review Kingsview Drive to identify any improvements that can be completed within the Operational budget.
- There are challenges with using larger culverts. They are required to be deeper, which requires a wider ditch to prevent the ditch sides from eroding.
- The lagoons have capacity to manage increased leachate from the landfill. There is an agreement in place determining the number of loads per week. This is an agreement with the former Town of Windsor as there was a reduced tipping fees in exchange for accepting leachate through the Lagoon Drive Sewage Treatment Plant. There are no concerns if the landfill expands.

- The mobile pump was used to alleviate the system surcharge at the Lagoon area to take some of the pressure off the system. The treatment process was still completed.
- The lagoons take in a large catchment area (Three Mile Plains, the majority of King Street, some of O'Brien Street, Tremaine Crescent. These are old systems. The issues are pertaining to storm water capacity. There is a lot of inflow and infiltration into the system on the Three Mile Plains, King along with other streets. When it rains the pumps turn on and pump a long time due to cracked manholes, broken pipes, leaky pipes, tree roots, along with a lot of illegal connections such as sump pumps in residential basements or illegal connections from downspouts.
- The Capital plan does address the need to replace some infrastructure to decrease the inflow and infiltration.
- Retention reports are submitted if operational perimeters are exceeded.

c) Bowman Road Summary Report

Councillor Ivey provided a verbal report pertaining to the demolition costs associated with 74 Bowman Road, the process taken on determining the costs that were issued to the homeowner, the processes/policies the municipality has in place to address demolitions and communication between the municipality and the homeowner. A written report will follow at the next Council meeting highlighting concerns for Council to consider.

d) Amend Sidewalk Café` Fees in the Fees Policy

Councillor Ivey reviewed the report amending the April 26, 2022, motion of Council, which inadvertently varied the original motion of Council on June 22, 2021, approving the fees for Sidewalk Cafes will be \$1.00 per square foot per term.

MOVED BY COUNCILLORS IVEY AND FRANCIS THAT COUNCIL DIRECT STAFF TO AMEND THE FEES FOR SIDEWALK CAFÉ`S IN THE FEES POLICY AS ORIGINALLY APPROVED BY MOTION OF COUNCIL ON JUNE 22, 2021, AND THEN INADVERTENTLY VARIED BY COUNCIL ON APRIL 26, 2022, SUCH THAT THE FEES FOR SIDEWALK CAFÉ`S WILL BE \$1.00 PER SQUARE FOOT PER TERM. MOTION CARRIED

e) Amend Mobile Canteen Fees in the Fees Policy

Councillor Ivey reviewed the report amending the April 26, 2002, motion of Council, which inadvertently varied the original motion of Council on June 22, 2021, approving the fees for Mobile Canteens will be:

\$25 / special event on public property (14 days or less)

\$100 / three (3) months

\$200 / an additional three (3) months on the same property

\$300 / an additional three (3) months on the same property

\$400 / an additional three (3) months on the same property

\$1000 / year on the same property.

**MOVED BY COUNCILLORS IVEY AND FRANCIS COUNCIL TO DIRECT STAFF TO AMEND THE FEES FOR MOBILE CANTEENS IN THE FEES POLICY AS ORIGINALLY APPROVED BY MOTION OF COUNCIL ON JUNE 22, 2021, AND THEN INADVERTENTLY VARIED BY COUNCIL ON APRIL 26, 2022, SUCH THAT THE FEES FOR MOBILE CANTEENS WILL BE:
\$25 / SPECIAL EVENT ON PUBLIC PROPERTY (14 DAYS OR LESS)
\$100 / THREE (3) MONTHS
\$200 / AN ADDITIONAL THREE (3) MONTHS ON THE SAME PROPERTY
\$300 / AN ADDITIONAL THREE (3) MONTHS ON THE SAME PROPERTY
\$400 / AN ADDITIONAL THREE (3) MONTHS ON THE SAME PROPERTY
\$1000 / YEAR ON THE SAME PROPERTY. MOTION CARRIED**

10. Mayor's Report – Mayor Zebian gave a verbal report highlighting the past month. Some key points were:
- Continued conversations with residents and a lot with new residents on the abundance of recreational activities available.
 - The new banners have arrived and will be installed in the coming days.
 - Nova Scotia Federation of Municipalities (NSFM) is holding a special member meeting on June 9, 2022, consisting of a vote on the proposed changes to the NSFM and the NSFM By-Laws.
 - Valley Regional Enterprise Network (VREN) updated activity report.
11. Committee(s) of Council Excerpts/Recommendations
- a) Committee of the Whole Excerpts (May 12, 2022)
- i. New Provincial Non-Residential Deed Transfer Taxation

MOVED BY COUNCILLORS IVEY AND FRANCIS THAT COUNCIL DIRECTS STAFF TO COMPOSE A LETTER WITH REGARDS TO THE PROVINCES' ENTRY INTO THE DEED TRANSFER TAX ARENA DISCOURAGING THEM FROM CONTINUING WITH THAT INITIATIVE. AND FURTHER THAT THE LETTER BE FORWARDED TO ALL 48 MUNICIPAL UNITS, MLA MELISSA SHEEHY- RICHARD AND THE NOVA SCOTIA FEDERATION OF MUNICIPAL AFFAIRS (NSFM). MOTION CARRIED

Councillor Hartt left the meeting at 7:46 p.m.

- ii. 2022-23 Grants and Contributions Report

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DEFER THE 2022-23 GRANTS AND CONTRIBUTIONS

RECOMMENDATION REPORT UNTIL AFTER THE BUDGET HAS BEEN APPROVED. MOTION CARRIED

Councillor Hartt returned at 7:48p.m

iii. Sewer Rates Report

Discussion Points:

- The impact on the budget is estimated to be \$31,000.00. Consumptions, disconnections and connections impact the estimate, and the budget is not approved.
- The original proposed budget was projecting a deficit (\$52,522.00), the \$31,000.00 would reduce the revenue and increase the deficit by the same amount and reduce the Capital contributions to Reserves.
- The general tax rate payer would cover the costs of the deficit and bill it back to the sewer utility to reduce the Capital contribution. The sewer user will pay the \$31,000.00 eventually either through the Capital or through the rate.
- The quarter for water and sewer will be billed in June with the increased rate. Once the motion of the rate increase is acted on, legally it cannot be changed. If Council is to make a change it would need to occur at this meeting.
- The concern is that the residents of West Hants were not notified of this increase until the May bill was issued. The rate increase was known in 2019 and it was not communicated in the original information sent to the residents.
- To have a net zero effect on the proposed deficit, expenses would need to be reduced by \$31,000.00. More reductions within the sewer budget would compromise systems, operations and not recommended by staff.
- This is a long-standing issue for Council. It is important to review the rates regularly to ensure that the rates are keeping up with the costs of running the utility. A rate study is scheduled to be done in the Fall.

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL DIRECTS STAFF TO BRING BACK TO COUNCIL A REPORT WITH THE 2022-23 SEWER IMPACT.

MOVED BY COUNCILLOR FRANCIS AND DEPUTY MAYOR P. MORTON THAT THE MOTION BE AMENDED TO READS AS FOLLOWS "COUNCIL RECOMMEND THAT THE UNEXECUTED PART OF THE DECEMBER 9, 2018, SEWER RATES MOTION OF THE FORMER MUNICIPALITY OF THE DISTRICT OF WEST HANTS THAT INCLUDED 2022/23 SEWER RATES BE RESCINDED". MOTION CARRIED Nays: Ivey

Full motion as amended:

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT COUNCIL RECOMMEND THAT THE UNEXECUTED PART OF THE DECEMBER 9, 2018, SEWER RATES MOTION OF THE FORMER

MUNICIPALITY OF THE DISTRICT OF WEST HANTS THAT INCLUDED 2022/23 SEWER RATES BE RESCINDED. MOTION CARRIED Nays: Ivey

MOVED BY COUNCILLOR FRANCIS AND DEPUTY MAYOR P. MORTON THAT COUNCIL RECOMMENDS THAT THE WEST HANTS REGIONAL MUNICIPALITY'S 2022/23 SEWER RATES REMAIN THE SAME AS THE 2021/22 SEWER RATES AS FOLLOWS:

***BASE CHARGES**

SIZE OF METER	2021/22 QUARTERLY
UNMETERED	\$ 62.32
15MM – 5/8"	\$ 62.32
19MM - 3/4 "	\$ 93.49
25MM – 1"	\$ 155.81
37MM – 1 1/2	\$ 311.62
50MM – 2"	\$ 498.60
75MM – 3"	\$ 997.19
100MM – 4"	\$ 1,558.11
150MM – 6"	\$ 3,116.22
200MM – 8"	\$ 5,609.20

2021/22

CONSUMPTION RATE PER 1,000 IMPERIAL GALLONS \$ 7.74

CONSUMPTION RATE PER CUBIC METER \$ 1.70

1 M3 (CUBIC METER) = 219.969 IMPERIAL GALLONS

MOTION CARRIED Nays: Ivey

iv. Sidewalk Needs Assessment Report

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR SHERMAN THAT COUNCIL DIRECT STAFF TO COMPLETE A SIDEWALK NEEDS ASSESSMENT IN THE GROWTH CENTRES OF THE DENSELY POPULATED AREAS OF WEST HANTS REGIONAL MUNICIPALITY THE EXACT LOCATION OF THE NEEDED SIDEWALKS AND ASSOCIATED CROSSWALKS, THE WIDTH AND COMPOSITON, THE ESTIMATED CAPITAL COSTS, OPERATING COSTS, THE IMPACT ON PROPERTY TAX RATES AS WELL AS EXPECTED COST SHARE AGREEMENT THAT COULD BE IN PLACE WITH THE PROVINCE, A PRIORITY RANKING ALONG WITH A REASONABLE CONSTRUCTION CYCLE, A PUBLIC ENGAGEMENT TOOL AND AN EXPLANATION OF THE METHODOLOGY USED TO DO THE ASSESSMENT AND FURTHER STAFF REPORT IN JUNE THE HIGHLIGHTS OF THIS RECOMMENDATION. MOTION CARRIED

b) Planning and Heritage Recommendations – There were no recommendations.

12. Councillor Municipal Business/Activity Reports - None

13. Correspondence

a) Information

1. Avon Causeway Activity Log

i. Current Correspondence as of May 20, 2022

2. Current Correspondence Received

i. 2022-05-11 Yves Arsenault re: Information session for hosting the 44th annual Final des Jeux l'Acadie for 2025.

3. Fort Edward Activity Log

i. Fort Edward Current Correspondence as of May 20, 2022

4. Storm Wastewater Activity Log

i. Storm Wastewater Correspondence as of May 20, 2022

b) Requests – There was no requested correspondence.

c) Outgoing – There was no outgoing correspondence.

14. New Business

a) Windsor Water Treatment Facility Filter Verbal Update

Director Richard provided a verbal update on a recent development.

Discussion Points:

- The No. 2 Filter ruptured this afternoon, taking it out of service. There are short-term measures in place to potentially get it back in service.
- Replacement parts are on the way to do the necessary long-term fix. The delay is waiting for the parts to arrive.
- Operators continue to monitor the situation and an Emergency Response plan (utilize a by-pass valve) is ready, if needed.
- This was an unbudgeted expense, and a report will be coming to Council to consider the funding source for the long-term solution. A very high-level estimate would be \$60-\$80,000.
- Filter one (1) will be inspected once filter two (2) is back up and running.

b) RFP and Municipal Roads

Councillor Hartt made a verbal request for more information regarding the contract for snow clearing on municipal roads in 2019 until March 31, 2020.

Discussion Points:

- The report would not be available prior to the Thursday budget meeting. This item will return to the next Council meeting.
- The information would include actual costs compared to budgeted costs and reflect the all-inclusive costs including staff, salt and snow clearing contract costs for West Hants.

- The cost comparison would include in-house and contracted out costs to reflect the ask and the service level provided within the RFP. The contract would outline who provided the salt, either the contractor or the municipality.
- The contract was approved in 2018-2019 (pre WHRM). The information was part of the 2018-2019 Budget agenda package.

MOVED BY COUNCILLORS HARTT AND M. MCLEAN THAT COUNCIL DIRECT STAFF TO BRING BACK THE COST OF SNOW CLEARING FOR MUNICIPAL ROADS WITHIN WEST HANTS FROM DECEMBER 1st, 2019 - MARCH 31st, 2020. MOTION CARRIED. Nays: Mayor Zebian

15. In-Camera
a) Legal Matter MGA 22(2)(a)

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS TO MOVE IN-CAMERA AT 8:29 PM. MOTION CARRIED

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS TO MOVE OUT OF IN-CAMERA AT 9:03 PM. MOTION CARRIED

16. Next Meeting Date / Adjournment – Next regular meeting will be 6 p.m. on June 14th for Committee of the Whole. The next Budget meeting will be held on Thursday, May 26th at 5:30 p.m.

MOVED BY DEPUTY MAYOR P. MORTON AND COUNCILLOR FRANCIS THAT AT 9:03 P.M, THE MEETING ADJOURN. MOTION CARRIED

Mayor Abraham Zebian (Chair)

Deanna Snair, Exec. Asst/Municipal Clerk