



**WEST HANTS REGIONAL MUNICIPALITY
Special Council Meeting Agenda
August 18, 2020 - 6:00 p.m.
Virtual Meeting**

1. Call to Order
2. Roll Call
3. Declaration of Conflict of Interest
4. Announcements
5. Approval of the Agenda, including additions or deletions
6. New Business
 - a) 2020 Service Trucks Tender Award – Recommendation Report
 - b) Lift Station 905 Reconstruction
7. In-Camera - None
8. Next Meeting Date / Adjournment



**WEST HANTS REGIONAL MUNICIPALITY
RECOMMENDATION REPORT**

To: Municipal Council

Submitted by: 
Todd Richard, Director of Public Works

Date: August 18, 2020

Subject: Tender Award – 2020 Service Trucks

LEGISLATIVE AUTHORITY

Nova Scotia Municipal Government Act, Section 65 authorizes Council to expend funds for municipal purposes.

RECOMMENDATION

It is recommended to Council that:

Council approve the award of tender WWHPW20-13 for Service Trucks to Pothier Motors at a net cost of \$166,572.00 plus applicable taxes.

BACKGROUND

During the 2020/21 capital budget process it was recommended by staff that the 2002 Ford F450, 2008 Dodge Ram 1500 and 2010 Dodge Ram 1500 be replaced along with Plow and Salt Box for the 1-ton truck. Tenders were called on the Provincial Procurement site and closed on July 30, 2020.

DISCUSSION

One proponent responded to the public tender, as follows:

Proponent Name	Item	Qty.	Unit Price	Line Price
Pothier Motors Ltd.	New ½-ton 4x4 Service Trucks	2	\$48,287.	\$96,574.
	New 11,800-lb GVRW 4x4 Service Truck	1	\$83,478.	\$83,478.
	Less: 2002 Ford F450	1	-\$7,500.	-\$7,500.
	Less: 2008 Ram 1500	1	-\$2,000.	-\$2,000.
	Less: 2010 Ram 1500	1	-\$4,000.	-\$4,000.
	Total Net Price:			\$166,572.

The tender was reviewed by Public Works staff to confirm compliance with our requested specifications and all trucks quoted would meet our operational requirements.

The trucks being replaced have been used for Public Works and Utility operations. These trucks are at the end of their useful life and would require substantial mechanical and body repair if not replaced this year. The new service trucks will be used for public works, water utility and snow and ice control operations. This price includes complete snow and ice control equipment for a 1-ton truck.

The delivery for the 1-ton service truck is estimated between 2-3 weeks and the ½-ton service trucks between 15 to 20 weeks.

Purchase cost of this tender exceeds the spending authority of the CAO.

FINANCIAL IMPLICATIONS

Allowance for the purchase of these vehicles has been approved in our 2020/21 capital budget in the amount of \$189,600. Funding for these purchases will be from Capital Reserves.

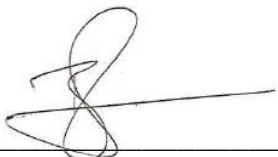
ALTERNATIVES

1. Council may choose not to fund or award this contract,

This alternative is not being recommended to Council.

ATTACHMENTS

None


Report Prepared by: 
Brad Carrigan, P.Eng., Manager, Capital Projects

Report Reviewed by: 
Todd Richard, Director of Public Works

Report Approved by: 
Mark Phillips, Chief Administrative Officer



**WEST HANTS REGIONAL MUNICIPALITY
RECOMMENDATION REPORT**

To: Municipal Council
Submitted by: 
Todd Richard, Director of Public Works
Date: August 18, 2020
Subject: Tender Award – Lift Station #905 Rehabilitation

LEGISLATIVE AUTHORITY

Nova Scotia Municipal Government Act, Section 65 authorizes Council to expend funds for municipal purposes.

RECOMMENDATION

It is recommended that:

Council approve the award of a contract for the Rehabilitation of Lift Station #905 in Three Mile Plains to Atlantic Alltrade Ltd. at a cost of \$59,008.59, plus 15% for project contingency, plus applicable taxes.

BACKGROUND

During the 2020/21 capital budget it was recommended by staff that rehabilitation was required for Lift Station #905 on Mountain Road in Three Mile Plains. Tenders were previously called on the Provincial Procurement site for this work and closed on August 1, 2019 (WHPW19-02) with no respondents to the request for bids. This year, Public Works staff directly solicited bids from three qualified proponents to receive updated pricing, so that this project could proceed as planned in the 2020 construction season.

DISCUSSION

The three proponents responded to the solicited request for pricing, as follows:

Proponent Name	Tender Price
Atlantic Alltrade Ltd.	\$59,008.59
Black & McDonald Ltd.	\$80,700.00
Jonathan Schofield Mechanical Ltd.	\$102,000.00

The tenders were reviewed by Public Works staff to confirm compliance with our requested specifications.

Summary scope of work for this project is as follows:

- Perform prefabrication of stainless piping prior to the installation date
- Remove existing pipe assembly inside lift station
- Replace pump 1 pipe assembly
- Replace pump 2 pipe assembly
- Replacement of 10' of underground discharge pipe and connect to existing plastic pipe
- Scope of work does not include repairs to pumps

Purchase cost of this tender exceeds the spending authority of the CAO.

FINANCIAL IMPLICATIONS

Allowance for this infrastructure rehabilitation project has been approved in our 2020/21 capital budget in the amount of \$100,000. Funding for these purchases will be from Gas Tax funds. It is anticipated there will be other costs associated with this project to allow for by-pass pumping, electrical / communications work and traffic control while contracted work is being carried out on the sewage lift station. It is expected all final costs will be within approved budget.

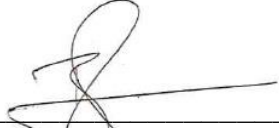
ALTERNATIVES

1. Council may choose not to fund or award this contract,
2. Council may choose to award this contract to an alternative vendor.

These alternatives are not being recommended to Council.

ATTACHMENTS

None

Report Prepared by: 
Brad Carrigan, P.Eng., Manager, Capital Projects

Report Reviewed by: 
Todd Richard, Director of Public Works

Report Approved by: 
Mark Phillips, Chief Administrative Officer