



**WEST HANTS REGIONAL MUNICIPALITY
Hantsport Area Advisory Committee (HAAC) Agenda
November 3, 2020 – 6:30p.m.
Sanford Council Chambers / Zoom**

**NOTE: A PUBLIC INFORMATION MEETING (PIM) WILL BE HELD AT 6:30 PM.
regarding Food Security and Sustainability in Hantsport
HAAC will begin immediately following the close of the PIM**

1.0 Call to Order

2.0 Election of Chair and Vice-Chair

3.0 Approval of Agenda and Additions

4.0 Approval of Minutes

5.0 Business Arising from the Minutes

5.1 Food Security and Sustainability in Hantsport (Saira Shah)

5.2 Update: File # 20-02 Cannabis in Hantsport (Saira Shah)

6.0 Building and Development Activity Reports

7.0 New Business

7.1 Planning Documents and Committee Roles and Responsibilities

7.2 File # 20-10 Heritage Property By-law (Madelyn LeMay)

7.3 File # 20-23 Standards and Guidelines for the Conservation of Historic Places in
Canada (Madelyn LeMay)

7.4 File # 20-12 Heritage Conservation Work Grant Guidelines (Madelyn LeMay)

7.5 File # 20-11 Criteria for Inclusion in the Registry of Heritage Properties (Madelyn
LeMay)

7.6 File # 20-13 Heritage Permits and Alterations to Registered Heritage Properties
(Madelyn LeMay)

8.0 Notices from Adjacent Municipal Units

9.0 Questions and Comments from Public

10.0 Adjournment



**WEST HANTS REGIONAL MUNICIPALITY
Hantsport Area Advisory Committee (HAAC)
November 3, 2020 – 6:30p.m.
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PRESENT: Paul Morton, Deputy Mayor
Angela Carver, Resident Member
Bill Preston, Resident Member (Chair)
Glenn Deering, Resident Member
Jane Davis, Resident Member
Elaine Warner, Resident Member
Rob Frederick, Resident Member (Vice-Chair)

STAFF: Madelyn LeMay, Director of Planning and Development
Saira Shah, Planner
Vanessa Lake, Planning Meeting Secretary

REGRETS: There were no regrets.

PUBLIC: There were no members of the public present.

Call to Order

The meeting was called to order at 6:36 pm immediately following the Public Information Meeting.

Election of Chair and Vice-Chair

Before the election of Chair and Vice-Chair, it was noted that Member Greg Pace has resigned from the Committee due to a too-busy schedule.

Bill Preston was nominated as Chair. There were no further nominations, and Bill Preston was declared Chair.

Rob Frederick was nominated as Vice-Chair. There were no further nominations, and Rob Frederick was declared as Vice-Chair.

Approval of Agenda and Additions

Moved by Deputy Mayor Morton and seconded by Resident Member Frederick that the agenda be approved as circulated. Motion carried.

Approval of Minutes

Moved by Deputy Mayor Morton and seconded by Resident Member Carver that the minutes be approved as circulated. Motion carried.

Business Arising from the Minutes

Food Security and Sustainability in Hantsport (Saira Shah)

This topic was already discussed during the Public Information Meeting.

File # 20-02 Cannabis in Hantsport (Saira Shah)

The Public Hearing for this amendment started on October 27th. The Public can submit comments until November 23. Council will conclude the Public Hearing and have Second Reading on November 24th.

Building and Development Activity Report

There were no questions or comments about the report.

New Business

Planning Documents and Committee Roles and Responsibilities (Madelyn LeMay)

Ms. LeMay presented a few slides from the July presentation on planning by Ms. Shah and Ms. Poirier. She noted the areas which neither planners nor committees are to consider when considering an application for an amendment or a development agreement. Ms. LeMay also mentioned the differences in responsibility

between a committee and Council. At the request of a member, the slides will be circulated to members.

File # 20-10 Heritage Property By-law (Madelyn LeMay)

Ms. LeMay noted that the material on heritage is for information only for HAAC. She reviewed the process for adoption and the proposed content of the draft Heritage Property By-law for the Region.

File # 20-23 Standards and Guidelines for the Conservation of Historic Places in Canada (Madelyn LeMay)

Ms. LeMay noted where the Standards and Guidelines for the Conservation of Historic Places in Canada can be found, summarized the content, and explained how the document can be used.

File # 20-12 Heritage Conservation Work Grant Guidelines (Madelyn LeMay)

At present the community of West Hants has a grant program which applies to registered heritage properties in West Hants only; Windsor did not have a grant program. Ms. LeMay explained the proposed grant program.

File # 20-11 Criteria for Inclusion in the Registry of Heritage Properties (Madelyn LeMay)

Ms. LeMay explained the need for and reviewed the criteria now used for registration of a property in the communities of both West Hants and Windsor.

File # 20-13 Heritage Permits and Alterations to Registered Heritage Properties (Madelyn LeMay)

Both the communities of West Hants and Windsor have a list of work which can be done on registered heritage properties and is considered non-substantial; Ms. LeMay briefly explained why it is helpful to have a list and the contents of the proposed list for the Region.

Notices from Adjacent Municipal Units

There were no notices.

Questions and Comments from Public

Planner Shah mentioned there was a question from a resident on Facebook asking the committee to consider other aspects of food security, such as fruit, vegetable, and plant-based food in addition to livestock. Planner Shah stated there are no limitation in terms of residents growing their own food and no additional amendment is needed to include these items.

Adjournment

It was noted that there is typically no meeting in December, but Committee members decided to hold one on December 1 to accommodate a Public Information Meeting.

Moved by Deputy Mayor Morton and seconded by Resident Member Carver that the meeting adjourn at 7:32pm. Motion carried.