



**MUNICIPALITY OF THE DISTRICT OF WEST HANTS**  
**Hantsport Area Advisory Committee (HAAC)**  
**Wednesday, April 13, 2016 11:00 a.m.**  
**Hantsport Office**

**PRESENT:** Councillor Robbie Zwicker, Chair  
Jane Davis, Citizen Member  
Donald Hussey, Citizen Member  
Greg Pace, Citizen Member (arrived 11:25 a.m.)  
Bill Preston, Citizen Member  
Philip Zamora, Citizen Member

**STAFF:** Karen Dempsey, Director of Planning  
Jeanne Bourque, Planner

**GUESTS:** Councillor Greg Miller

Chair Zwicker called the meeting to order at 11:00 a.m.

**APPROVAL OF THE AGENDA AND ADDITIONS**

The following item was added under New Business:

- Application to join Committee – Bertina Evers

**Moved and Seconded that the agenda be approved as amended.**

**Motion carried.**

**APPROVAL OF THE MINUTES OF MARCH 9, 2016**

**Moved and Seconded that the Minutes of Hantsport Area Advisory Committee of March 9, 2016 be approved as circulated noting any errors or omissions.**

**Motion carried.**

**BUSINESS ARISING FROM THE MINUTES**

**Draft Terms of Reference**

Ms. Dempsey advised that the draft Terms of Reference were being reviewed by the CAO and Municipal Clerk, and she is hoping to have the final version to bring back to the Committee shortly.

## **NEW BUSINESS**

### **Application to join Committee – Bertina Evers**

Ms. Dempsey advised that an application to join the Committee had been received from Bertina Evers. Several members know Ms. Evers through her past involvement in PAC and other groups in the community. Ms. Dempsey and PAC Chair Shirley Pineo will follow through with the interview process used for the current HAAC members. All Committee appointments are then made through a motion of Council.

## **MISCELLANEOUS**

### **Planning 101 Workshop**

Ms. Dempsey reviewed the legislative background for municipal land use planning, and Ms. Bourque reviewed the process that staff use when assessing an application for a rezoning, text or policy amendment (see attached documents for speaking notes). Staff said that they would send Committee members a link to the Municipal Government Act, and a list of commonly used planning acronyms.

Lively discussion took place as Committee members queried particular points of the HMPS and HLUB, what is covered by planning documents (i.e., parkland dedication when subdividing), and what is not under planning jurisdiction (i.e., deed transfer tax).

## **NEXT MEETING DATE**

The next HAAC meeting is scheduled for Wednesday, May 11, 2016 at 11:00 a.m.

## **ADJOURNMENT**

**Moved and Seconded that the meeting adjourn.**

**Motion carried.**

The meeting adjourned at 12:35 p.m.

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**Chair**