



**WEST HANTS REGIONAL MUNICIPALITY  
Municipal Climate Change Action Plan (MCCAP) Committee Agenda  
September 9, 2020 – 10:00am  
Virtual Meeting (Zoom)**

**1.0 Call to Order**

1.1 Introduction of Members

**2.0 Election of Chair and Vice Chair**

**3.0 Approval of Agenda and Additions**

**4.0 Approval of Minutes** (None)

**5.0 Business Arising from the Minutes** (None)

**6.0 New Business**

6.1 Introduction to the Committee (Saira Shah)

6.2 Committee Terms of Reference (Saira Shah)

6.3 Meetings and Procedural Policy (Saira Shah)

**7.0 Miscellaneous**

**8.0 Next Meeting Date**



**WEST HANTS REGIONAL MUNICIPALITY  
Municipal Climate Change Action Plan (MCCAP) Committee  
September 9, 2020 – 10:00am  
Virtual Meeting (Zoom)**

PRESENT: Councillor Debbie Francis  
Councillor Rupert Jannasch  
Councillor Jeff Hart  
Melissa Richard, Resident Member  
Kathy Kehoe, Community Services  
Mark Phillips, CAO  
Rob Butler, Public Works Designate  
Madelyn LeMay, Director of Planning and Development  
Saira Shah, Planning Designate  
Shelleena Thornton, Protective Services Manager

STAFF: Vanessa Lake, Planning Meeting Secretary

REGRETS: Greg Pace, Resident Member

PUBLIC: There were no members of the public present.

**Call to Order**

Ms. Shah called the meeting to order at 10:02am.

**Introduction of Members**

Members of the Committee briefly introduced themselves.

## **Election of Chair and Vice-Chair**

Councillor Jannasch was nominated as chair but declined the position.

Councillor Hart was nominated as chair but declined the position.

Councillor Francis was nominated as chair and accepted the position.

Councillor Francis nominated Councillor Hart as Vice-Chair, who accepted the position.

## **Approval of Agenda and Additions**

Moved by Councillor Jannasch and seconded by Councillor Hart that the agenda be approved as circulated. Motion carried.

## **Approval of Minutes**

As this was the first meeting of a new committee, there were no previous minutes.

## **Business Arising from the Minutes**

As this was the first meeting of a new committee, there was no business arising from the minutes.

## **New Business**

### **Introduction to the Committee**

Ms. Shah gave a presentation to introduce members to the Committee. Ms. Shah explained the terms Adaptation and Mitigation and how they have been addressed in the MCCAPs for West Hants, Windsor, and Hantsport. She identified the nine (9) Potential Hazards discussed in the MCCAPs, explained the GHG (Greenhouse Gas) Emissions Inventory, and outlined the tasks and goals accomplished by the previous West Hants Committee. Ms. Shah asked the Committee if there was anything they would like to investigate during their term on the Committee.

The Committee discussed different things they would like to explore, such as the Windsor aboiteau, a recognition program for local businesses using green technology, climate change advocacy, flood mapping, and speaking with the Department of Agriculture about dykes in the area. Seawater rise and erosion in Avondale was mentioned, and Ms. Shah offered to bring a report forward. Ms. Thornton mentioned the previous Town of Windsor committee had flood mapping that could be reviewed in discussions related to the Windsor aboiteau. Regarding the existing MCCAPs, Ms. Shah explained that it is not in the immediate plans to bring all the MCCAPs into one (1) regional document, but it can be investigated.

### **Committee Terms of Reference**

The Terms of Reference were circulated with the agenda. Moved by Ms. Shah and seconded by Councillor Jannasch that the terms be accepted. Motion carried.

Ms. Shah asked the Committee if the meeting schedule in the Terms of Reference was suitable for the Committee. Ms. Shah stated there will be four (4) meetings a year on the second Wednesday of the month in February, April, September, and November. Ms. Shah explained this schedule was chosen as it aligns well with the university schedule as school terms start in September and end in April. The former West Hants MCCAP Committee partnered with Dalhousie University on several student projects. The Committee agreed with the meeting schedule proposed in the Terms of Reference.

### **Meetings and Procedural Policy**

This information was circulated with the agenda. The committee had no questions or comments.

### **Miscellaneous**

There were no miscellaneous topics to discuss.

### **Adjournment / Next Meeting Date**

The next meeting date would be November 11, so it will be rescheduled as this is a holiday. The date will be sent to the committee when it is decided.

Moved by Ms. Shah and seconded by Councillor Hart that the meeting adjourn at 10:41am. Motion carried.