



**West Hants**

something inspiring awaits

**WEST HANTS REGIONAL MUNICIPALITY  
Municipal Climate Change Action Plan (MCCAP) Committee  
July 27, 2022 – 11:00am  
Zoom**

- PRESENT:** Councillor Debbie Francis, Chair  
Councillor Rupert Jannasch  
Councillor Jeff Hartt  
Kathy Kehoe, Director of Community Development  
Vanessa Roberts, Community Development Designate  
Sara Poirier, Planning and Development Designate  
Todd Richard, Director of Public Works  
Rob Butler, Public Works Designate  
Mark Phillips, CAO  
Diana Gibson, Financial Services  
Mike Campbell, Resident Member  
William Chapple, Climate Action Coordinator  
John Ogilvie, Climate Action Coordinator
- STAFF:** Alex Dunphy, Planner  
Vanessa Lake, Planning Meeting Secretary

**REGRETS:** Mark Williamson, Resident Member

**PUBLIC:** There were no members of the public present.

### **Call to Order and Identification of Designates**

Chair Francis called the meeting to order at 11:01am. Members introduced themselves and their designation. Will Chapple and John Ogilvie, Climate Action Coordinators, were present for this meeting, and introduced themselves to the Committee. Several Directors were still attending a separate meeting at the beginning of MCCAP Committee meeting but were able to join fully at approximately 11:17am.

### **Announcements**

There were no announcements.

### **Approval of Agenda and Additions**

Moved by Jeff Hartt and seconded by Sara Poirier that the agenda be approved as circulated. Motion carried.

### **Approval of Minutes**

Moved by Sara Poirier and seconded by Jeff Hartt that the minutes be approved as circulated. Motion carried.

### **Business Arising from the Minutes**

#### **Clean Leadership Internship Overview: Building Condition Survey and Solar (Will Chapple)**

Will Chapple is a summer student hired by the Municipality through the Clean Foundation's Clean Leadership internship program. He was hired on May 19<sup>th</sup> and began working on projects from the Municipalities Local Action Plan. He gave a presentation on his work so far.

First, Will reviewed the 2018 Greenhouse Gas (GHG) Emissions Inventory and 2021 GHG Emissions Local Action Plan, which were the baseline for his research. The main points he discussed in his presentation were: Building Conditions Survey, Solar PV Potential, Funding Considerations, Efficiency NS Training, Electric Vehicle Procurement, and the Green Business

Initiative. Will conducted extensive research, including site visits, to collect his data. He provided several options for reducing GHG emissions in line with the Municipality's targets, as well as other sources of community and commercial incentives. His final report will be submitted to staff on August 26.

He will provide links to both his presentation and the presentation from the Efficiency NS training session after the meeting.

### **Roundtable Discussion**

The committee thanked Will for his presentation and hard work.

Mike Campbell noted that the National Disaster Mitigation report marked "final" within the SharePoint folder seemed to be missing some information and questioned whether this was actually the final version. Sara will investigate this, and contact CBCL for the correct version if there has been a mistake.

Alex provided an update on the coastal flooding policies project he is working on. He has been coordinating with an HRM employee who has an environmental background in planning and will bring his results to the next MCCAP meeting.

John Ogilvie is on a one-year term with the Municipality. He reviewed the Property Assessed Clean Energy (PACE) program application which was presented to Council on July 26. He explained the process of applying to the Federation of Canadian Municipalities funding program through PACE Atlantic Corp. Should it go as planned and the Municipality be successful in the funding program, a PACE program could be launched by the spring of next year.

Rupert praised the Committee for its broad scope and hopes to be able to show results and how all of these "issues" are interconnected to both Council and the community.

Debbie agreed with Rupert about the Committee's broad scope and mentioned that a permanent full-time employee would allow for more work to be done on a more regular basis.

Sara had two updates for the Committee:

- Electric vehicle chargers: The Municipality was successful in our application to the EV Boost program and have received confirmation of funding for 2 dual port Level 2 EV chargers, one at the West Hants Sports Complex and one at the Windsor Community Centre. The chargers were ordered in mid-June and should be delivered within 10 weeks. The anticipated date for installation is the week of September 19<sup>th</sup>.
- Feasibility Study for Electric Vehicle Fleet Conversion: Clean Foundation is installing OBD readers in the Planning and Development Department vehicles today. For the next three months they will track driver behaviours and vehicle usage. This data will be used by

Clean Foundation to create a report and recommendations for the Municipality on the feasibility of converting our fleet to electric.

### **Adjournment**

The next meeting date is scheduled for September 14, 2022.

Moved by Sara Poirier and seconded by Jeff Hartt that the meeting be adjourned at 12:05 pm.  
Motion carried.