



Civic Addressing By-law
November 24, 2020
Council
Madelyn LeMay

Windsor and West Hants Civic Addressing By-laws

- each community had a Civic Addressing By-law; aligned over past 2 years
- one area of real difference: road naming in Windsor:
 - names must be based on list developed by West Hants Historical Society & approved by Council, or
 - name requested by applicant, researched by WHHS & approved by Council
- difference was retained in earlier Regional draft policy
- difference removed at request of PAC July 9

By-law Content

- establishes duties of Civic Addressing Coordinator:
 - assigning civic numbers to lots or buildings
 - keeping Civic Address File
 - reviewing & approving road names created through subdivision process and any existing unnamed roads
 - recommending to Council regarding changing the name of an existing Provincial or Regional road
- method of assigning civic numbers
- how & when civic numbers are assigned, refused or changed
- regulates posting of civic numbers
- processes for naming new or re-naming existing roads
- establishes criteria for naming roads and posting road signs

POLICY IMPACT

NO REGIONAL POLICY

- each former municipal unit's By-law will remain in force
- may create confusion for residents
- will require some differences in administration & time to process applications

REGIONAL POLICY

- rules consistent across the Region
- easier for residents to understand
- assured process for residents, staff & Council

PROCESS: By-law

Staff Review



July 9: PAC Review; Change Requested



September 9: PAC Review and Recommendation



September 22, 2020: Regional Council First Reading



Notice in paper and material on website November 3, 2020



Regional Council Public Hearing & Second Reading (November 24, 2020)



Notice of Approval in Local Paper



Notice of Approval to Municipal Affairs and Housing

RECOMMENDATION

... that Council gives Second Reading to and approves the Civic Addressing By-law, RC-001, which is substantively the same as that included as Attachment A to the report entitled *Civic Addressing By-law* dated September 10, 2020.