

WEST HANTS REGIONAL MUNICIPALITY

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West Hants
something inspiring awaits

APPLICATION FOR SIDEWALK CAFÉ PERMIT

Applicant:	<u>FULL</u> Mailing Address:	Phone:	Email:
Registered Property Owner:	<u>FULL</u> Mailing Address:	Phone:	Email:

Establishment Name: _____

Sidewalk Café Civic Address: _____ PID: _____

Requested Season Dates for Café: _____

I hereby apply for a Sidewalk Café Permit and include the following with this application (check items):

<input type="checkbox"/>	Written confirmation that abutting business/lot owners have been notified of the café and their ability to comment to the Municipality within 10 days.
<input type="checkbox"/>	Certificate of Insurance which covers entire <u>requested</u> season dates. (Core season is May 15 th – October 15 th)
<input type="checkbox"/>	Separate Building Permit application for café deck and public walkway (if applicable)
<input type="checkbox"/>	Detailed site plan which shows: configuration of deck, measurements/total sq footage of deck or designated café area and public sidewalk (if applicable), barrier free access to building entrance to and through the café, location of fencing, indicating its height, and the layout of patio furniture and décor. (Refer to Policy 4.1, 4.15, 4.6 and 5.0 (c) for details).
<input type="checkbox"/>	Authorization Statement completed by Establishment Owner or Recognized Agent of the Establishment (if applicant is not the owner/agent).

I have reviewed the Sidewalk Café Policy (<https://www.westhants.ca/council-policies/3293-sidewalk-cafe-policy-rcopl-005-00/file.html>). This application and the operation of the sidewalk café will adhere to all requirements of the policy.

I understand the permit fee (\$1.00/square foot per term) must be paid before the permits can be issued.

Date: _____

Signature: _____

For Office Use Only	
Written confirmation of abutting business/lot owners' notification of café.	Traffic Authority approval
Building Permit approval	Receipt #:
Authorization Statement (if applicable)	Sidewalk Café Permit Issued:
Certification of Insurance	Permit Expires:
Detailed Site Plan	
Comments:	