

WEST HANTS REGIONAL MUNICIPALITY

Police Advisory Board Meeting Agenda

January 09, 2023 - 6:00 p.m.

**In-Person Sanford Council Chambers, 76 Morison Drive, Windsor, NS
(also Facebook livestreamed)**

Agenda is subject to change due to additions that may not be able to be reflected until after the meeting.



West Hants
something inspiring awaits

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1. Call to Order
 2. Attendance
 3. Approval of the Agenda
 4. Declaration(s) of Conflict of Interest
 5. Announcements
 - (a) Swearing in of New Board Member(s) – Guide Furlani
 6. Presentations
 - (a) Police Advisory Board Member Training – Dept. of Justice
Charcy Marchand, A/Director Public Safety & Investigations, Dept. of Justice
Tim Mills, Public Safety Investigator
Michele Matthews, Policing Contract Administrator
 7. Approval of Previous Meeting Minutes
 - (a) April 25, 2022
 - (b) September 26, 2022
 8. Business Arising from the Minutes / Old Business
 - (a) Noise and Community Standards By-law Overview – S. Thornton (attached)
 9. Reports
 - (a) West Hants Quarterly Report 2022-2023 Q2 Final (attached)
 10. New Business (all verbal discussion)
 - a) Homelessness in West Hants
 - l) Community Supports and Services
 - b) In-car Video Infrastructure and Equipment – Advance Purchase
 - l) 2022/23 purchase vs. scheduled 2023/24 purchase
 - c) RCMP Community of Practice Round Table Session Report
 - l) Mahone Bay session attended by Board Members, Guide Furlani, Mandy Singleton, and CAO Mark Phillips
 - d) Police Advisory Board Strategic Planning
 11. Correspondence

12. Next Meeting Date / Adjournment (Quarterly: Jan-Apr-Jul-Oct, and typically the 3rd Monday)



WEST HANTS REGIONAL MUNICIPALITY
Police Advisory Board - Meeting Minutes Amended
January 9, 2023 - 6:00 p.m.
Council Chambers, 76 Morison Drive, Windsor, NS
(also Facebook (FB) Livestreamed)

1. Call Meeting to Order

*Meeting called to order by Deputy Mayor Morton at 6:00 pm

2. Attendance

Members: Deputy Mayor ~~Bob~~ Paul Morton, Councillor Rupert Jannasch, Mandy Singleton, Jane Davis, Guide Furlani

Staff/Presenters: CAO Mark Phillips, Supervisor Shelleena Thornton, RCMP S/Sgt. David Ferguson, Recording Secretary Susan Sypher

3. Approval of Agenda

APPROVED BY MEMBERS DAVIS/SINGLETON. MOTION CARRIED.

4. Declaration(s) of Conflict of Interest

* Nil

5. Announcements

(a) Swearing in of New Board Member Guide Furlani

Sworn in by PAB Recording Secretary Susan Sypher

(b) Election of Chair and Vice Chair

* Paul Morton elected as Chair and Rupert Jannasch as Vice Chair

6. Presentations

* Police Advisory Board Member Training – Department of Justice

Charcy Marchand, Acting Director of Public Safety & Investigations

Tim Mills, Public Safety Investigator

Michele Matthews, Policing Contract Administrator

An overview of the Dept. of Justice, a summary of programs, board governance and responsibilities, working relationships, and overview of the RCMP Annual Performance Planning Process was given.

Discussion Points:

- Drug-Impaired Driving – trained officers to recognize the signs of drug impaired driving rather than just alcohol.
- Safer Communities and Neighbourhoods (SCAN) Program – website is available. They will be doing a media release to create awareness. Promotion campaign should be available over the next few months.
- What does CPTD stand for? It has to do with crime safety and looking at shrubs, environment, etc. Supervisor Thornton advised it is Crime Prevention Through Environmental Design.

- Dept. of Justice and Police Advisory Boards do not intervene in police operations. There is police independence while Dept. of Justice helps balance accountability.
- Police Advisory Board authority comes from the NS Police Act.
- Ministerial Appointee can take some time to appoint (approx. six months)
 - A review of how the Ministerial Appointee is engaged with the Dept. of Justice is being conducted. It has not yet been determined. If WHRM's Police Advisory Board is aware of the role the Ministerial Appointee can play in relation to the Dept. of Justice, present it to the Dept. of Justice.
- Code of Conduct for Board Members was reviewed.
 - Instill public confidence in advisory board
 - Attend meetings
 - Confidentiality
 - Non-interference in police operations
 - 'One voice'
- Complaints – can be done informally at the Detachment with the Detachment Commander (sometimes it is a misunderstanding and easily resolved). If not, refer to Civilian Review and Complaints Commission (CRCC) www.crcc-ccetp.gc.ca/. Phone-in complaints are not currently supported.
- If Board members receive a complaint from the public, refer them the Detachment Commander. If they don't want to, you can take the complaint up with the Detachment Commander or refer them to the CRCC.
 - Board members are not meant to resolve the issues but can provide public with forms or referrals.
- Board Terms of Reference are established with the Municipal Board not Dept. of Justice.

7. Approval of Previous Meeting Minutes

(a) April 25, 2022

(b) September 26, 2022

APPROVED BY MEMBERS DAVIS/SINGLETON THAT THE APRIL 25 AND SEPTEMBER 26 MINUTES BE APPROVED. MOTION CARRIED.

8. Business Arising from the Minutes / Old Business

(a) Noise and Community Standards By-Law Overview – S. Thornton reviewed the draft.

Discussion Points:

- Draft by-law will be going to the January 2023 Committee of the Whole meeting.
- Like the hours and that the sound meter has been eliminated.
- Golf courses – should have to adhere to the quiet hours.
- S/Sgt Ferguson confirmed the RCMP were consulted with in drafting the proposed by-law. With the draft by-law or other legislation, the RCMP can rely on them for enforcement. This by-law is an additional tool they can use.

APPROVED BY DAVIS/FURLANI THAT THE POLICE ADVISORY BOARD RECOMMENDS TO THE COMMITTEE OF THE WHOLE ADOPTION OF THE NOISE BY-LAW AS PRESENTED TO THE POLICE ADVISORY BOARD ON JANUARY 9, 2023. MOTION CARRIED.

9. Reports

(a) West Hants Quarterly Report 2002-2023 Q2 Final

* S/Sgt. Presented the quarterly report.

Discussion Points:

- Mental health numbers reflect calls where there is fear that there is risk of harm to oneself or others. RCMP have to make that determination through observations and a risk assessment. Then the RCMP react according to the Act.
- Carbines – intervention option factored in during risk assessments.
- Catalytic converter thefts – decreased this year compared to last.
- Crosswalks – if there are concerns, it can be incorporated into the RCMP's road safety plan. If there is immediate concern, folks should contact the RCMP right away. If there is a licence plate number, that will help as well.

S/Sgt. Ferguson will be planning a Head Quarters (HQ) visit for Board members and council. He will coordinate that with Supervisor Thornton. An invite/agenda will be sent out once confirmed.

10. New Business

(a) Homelessness in West Hants

l) Community Supports and Services

CAO Phillips thanked the RCMP for providing support. A public input session and survey was done re housing stock and homelessness. Report has not been compiled yet. RCMP engaged with POSSE when required.

(b) In-car Video Infrastructure and Equipment – Advance Purchase

l) 2002/23 purchase vs. scheduled 2023/24 purchase

Is there interest in purchasing in the current fiscal year due to the projected RCMP surplus? Consensus – hold off for now until determine a more accurate financial position (later in the year).

Retroactive Payment – being held in a separate account until the Municipality receives that information.

(c) RCMP Community of Practice Round Table Sessions Report

l) Mahone Bay session attended by Board Members, Guide Furlani, Mandy Singleton, CAO Phillips

Members Singleton and Furlani found it very informative and learned of resources and the role of a Board member.

(d) Police Advisory Board Strategic Planning

CAO Phillips - the Board has the opportunity to set goals, think strategically within its mandate, and identify particular focuses. We could look at a facilitator to assist or do it in-house.

Discussion Points:

- Strategic Plan could help with creating community culture.
- Do Terms of Reference exist for this Board? The Police Act speaks to the Board's role, although formally, it is the default Terms of Reference. Although the Board could create some that references the Act if the Board wishes.
- Would like to learn more about policing in the rural areas compared to policing in the areas like Windsor, Hantsport, etc., including how resources are allocated and managed. This would help leading into a strategic plan. S/Sgt Ferguson said he could provide this information at the next Police Advisory Board meeting.

11. Correspondence

*Nil

12. Next Meeting Date / Adjournment

* Next meeting April 17, 2023 6 pm (Meetings

APPROVED BY COUNCILLOR JANNASCH/MEMBER FURLANI THAT THE MEETING BE ADJOURNED (8:24 P.M.). MOTION CARRIED.