



West Hants
public works

Work Within Right-of-Way Permit

For Municipal Owned Roads & Infrastructure

Permit Applications must be submitted to the Planning Department

Becky Dauphinee bdauphinee@westhants.ca or dropped off to our location below.

Questions regarding cost associated & Municipal Specifications Rob **Butler** rbutler@westhants.ca

Mailing: Po Box 3000, 76 Morison Drive, Windsor, NS, BON 2T0

Phone: (902) 798-8391

WORK SHALL NOT COMMENCE UNTIL A PERMIT IS ISSUED

Applicant Information (please print)			
Owner's Name:			
Mailing Address:			
Phone:		Email:	
Contractor Information (please print)			
Contractor's Name:			
Phone:		Email:	
Proof of Liability Insurance Received: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Location & Scope of Proposed Work			
Street (Civic # if available):			Lot #:
Property Id # (PID):		Property is: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Driveway is: <input type="checkbox"/> New <input type="checkbox"/> Existing		Curb Cut is: <input type="checkbox"/> New <input type="checkbox"/> Existing	
Driveway Width:			
Culvert Size and Material (if applicable):		Headwall Material (if applicable):	
Roadway Excavation:	Wastewater <input type="checkbox"/>	Storm Sewer <input type="checkbox"/>	Water <input type="checkbox"/> Driveway <input type="checkbox"/>
Sidewalk Present? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Proposed Work Area Sketch- Include driveway location, dimensions, and distance from property lines for driveway and culvert installs. Water & Sewer installations please indicate where it's to come in from the road to the property.			

The proposed work shall be performed in accordance with the Municipality of West Hants Municipal Specification Standards. Ownership and maintenance of the access, including ensuring that the culvert is always open and free flowing, remains the responsibility of the landowner. The landowner is responsible to repair any damage within the road right-of-way, including, but not limited to ditch, shoulder, sidewalk, adjoining properties or other areas impacted by work undertaken as part of this permit to the satisfaction of the Municipality of West Hants. The burden of proof for reinstatement of disturbed areas shall be the responsibility of the landowner. The Municipality of West Hants does not assume any responsibility for damage caused by road operations or maintenance. Drains are not permitted to be placed within the ditch profile.

Print Name:	Signature:	Date:
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INTERNAL USE ONLY

Permit#	Staff Signature:	Date:
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