

2025 GARLIC FESTIVAL APPLICATION

Saturday, September 13, 2025, 11-5

Downtown Windsor, NS



BASIC INFORMATION

Contact Name _____

Company Name _____

Email Address _____

Mailing Address _____

Phone Number _____ Cell Phone _____

Website and social media _____

Product Information (what you sell) _____

VENDOR REGISTRATION *Check all that apply*

The early bird registration cut-off date is July 1, 2025

- | | |
|--|---|
| <input type="checkbox"/> ART VENDOR Fee \$ 150.00
Early registration Fee \$ 100.00 | <input type="checkbox"/> FOOD COURT VENDOR Fee \$120.00
Early registration Fee \$80.00 |
| <input type="checkbox"/> GARLIC VENDOR Fee \$ 75.00
Non art vendor
Early registration Fee \$ 50.00 | <input type="checkbox"/> We will have our own generator |
| <input type="checkbox"/> TENT RENTAL Fee \$100.00
<i>Please note that all tents MUST be fire rated</i> | <input type="checkbox"/> NS Agriculture/food registered
Permit Number: Enter number |
| <input type="checkbox"/> FOOD TRUCK VENDOR Fee \$150.00
Early registration Fee \$100.00
<input type="checkbox"/> We will have our own generator | <input type="checkbox"/> Wine/Ale/Spirit Vendor Fee \$100.00
Early registration Fee \$75.00 |
| Food truck length: Enter length here. | <input type="checkbox"/> I am a new vendor |
| | <input type="checkbox"/> I am a returning vendor |
| | <input type="checkbox"/> I would like to be a lecturer |

PLEASE NOTE:

- **All vendors are required to supply their own power source.** WHRM does not supply power outlets or generators. Remember, your site is next to other vendors and street businesses when selecting your power source.
- Vendor spaces, except for food truck vendors, are 10 feet by 10 feet.



AND NOW FOR THE FINE PRINT

1. Email the completed Garlic Festival Application Form to windsorgarlicfest@westhants.ca

2. PAYMENT CHANGES AND INVOICING

Once your application is received, the West Hants Regional Municipality will send you an invoice via email. You will then have 3 options to pay:

1. Cheque (mail)
2. In-person at 78 Morison Drive, Windsor
3. E-transfer

To receive the early bird registration fee

- Applications must be received by July 1, 2025
- Applications received after July 1, 2025, will be charged at the higher rate
- All vendor fees MUST BE PAID by September 1, 2025

3. FOOD VENDORS

1. You are responsible to register with the Province of Nova Scotia
<https://novascotia.ca/nse/food-protection/forms.asp>
2. The PID for the Garlic Festival site is 45322807

4. POWER SOURCES

The Garlic Festival is an outdoor event. There is no street power or generators available. Those requiring power will need to supply their own power source. *We apologize for any inconvenience.*

5. FIRE-RATED TENTS

- All tents MUST be **fire-rated**, according to the Building Code of Canada.
- All tents must be straight legged
- All vendor sites are 10 x 10 unless paying for a double space. If you require a larger space, please discuss with organizers at windsorgarlicfest@westhants.ca

5. By registering to participate in the Windsor Garlic Festival, I agree to the following:

- to permit the West Hants Regional Municipality to use information and images of my work to promote this event or future festivals.
- to be onsite and prepared to show by 10 am on the day of the event.
- to not start any booth tear-down until 5 pm.
- that the West Hants Regional Municipality is not liable for any loss, theft or injury incurred at this event.
- and, this event will be held rain or shine, with no refunds for inclement weather. A hurricane date has been set for Saturday, September 20, 2025.



ADDITIONAL INFORMATION

Event Location:

This year's fest is being held again in the core of the downtown business district of Windsor, NS. It will be held on Gerrish Street and will run from Water Street to Gray Street.

Please Note: All vendors will set-up on Gerrish Street based on a first-come basis. Vendors, Garlic and Artisans, will be mixed together. All vendors will enter Gerrish Street from Water Street. **Vendor set-up will start at 7:00 a.m.**

All vendors have a 10 x 10 space. Pop-up tents, must be fire rated, in compliance with the Building Code of Canada.

Set-up is a side by side configuration up the street and against the sidewalk to keep an emergency lane open along the center line of the street. The sidewalks will be clear for access to businesses and foot traffic.

Please note: WHRM does not supply tents, chairs or tables unless previously ordered.

Important Times: West Hants Staff will be on-site at 6 am to start setting up the festival area.

Given that there are open businesses on this street, there will be foot traffic during the set-up period. It is recommended that you arrive at your earliest convenient time and it is asked that your set-up be complete and your vehicles be stored off-site by 10 am. You are expected to remain in your booth until the close of the fest at 5 pm.

Notes on how to approach the street for set-up: As many of you are aware, there is construction occurring on the 101 that requires consideration.

Traveling westbound on Highway 101, take Exit 6 and head into the downtown core. You will be on Water Street. Turn left onto King Street and right onto Gray Street. Gerrish Street is your first right. There will be signage and assistance provided to guide you to the appropriate area for your off-loading of product.

Vendors will be lined up on both sides of the street. Please off load and move your vehicle as soon as possible.

If you are traveling eastbound on Highway 101, take Exit 7 and follow signage into downtown Windsor. You will be on Water Street. Turn right onto Stannus Street, left onto Gray Street. Gerrish Street will be on your left.

Vendors will be guided down Gerrish Street to the next available set-up space, allowing for direct access to your space for off-loading your vehicles.

Recommended parking: Once off-loaded, vendors are encouraged to park up on Fort Edward Street towards the National Historic site on the left. ***Please do not park in the Fire Station Parking lot.***

Important Consideration: This is an outside street fair. It is critical that you are prepared to stabilize your tent without the use of stakes. All tents need to be secured by some form of weights. Many use sand bags, but you are welcome to use other methods (weights made for tents, water filled weights, etc.). It is your choice, but please ensure that your tent has sufficient weights as no stakes will be used.

Please note: It is September, and it can be windy. Please ensure that products/displays are secured.

Contests: The emcee will be announcing each of the contests. We will continue to have contests for the Largest Bulb, Smallest Bulb, Largest Clove, Smallest Clove, and Fastest Peeler. These will be announced throughout the day. All growers are welcome to participate in these events. The Garlic Eating Contest will be held at 3:30 pm.

Lectures: We are looking for growers to provide lectures on a variety of topics regarding the growing of garlic, the different types of garlic, and any other topics you feel would be of interest to the public. Please respond to this with your confirmation that you can provide one of these 30 to 40 minute talks. There will be something special for all of those willing to provide one of these talks. Thank you!

Social Media: It is asked that all of our participants share this event to their circle of influence. Facebook, Instagram, or whatever you use to reach your customers is a great way to get the word out as far as possible for this event.

Contacts for you:

Your point of contact for the municipality is **VanEssa Roberts**. She can be reached via email at vanessa@westhants.ca and her mobile number is **902.798.1708**. She will be working with you throughout this year's event.

Let's have a great Garlic Fest!